



**FINANCE COMMITTEE MEETING
OF THE BOARD OF TRUSTEES
LOCATION: TELECONFERENCE – SEE BELOW**

January 3, 2023

5:30 PM

AGENDA

The Finance Committee is not a decision-making body and can only make recommendations to the Board. All decisions are made by the full Board at the monthly meeting of the Board of Trustees.

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the authority under AB 361 and the guidance from the County Public Health Officer and the CDC to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District's Board Room is not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/6503448592> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District

Manager, at least 48 hours before the meeting, at (650) 344-8592 or bweber@smcmvcd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website at <https://www.smcmvcd.org/board-meetings> as the place to make those public records available for inspection. The documents may also be obtained by calling the District Manager.

1. CALL TO ORDER

2. ROLL CALL

- Mason Brutschy (Chair), Town of Atherton _____
- Muhammad Baluom, City of Millbrae _____
- Ray Williams, Town of Portola Valley _____
- Robert Riechel, City of San Bruno _____
- Carolyn Parker, City of Brisbane _____
- Kati Martin, City of Half Moon Bay _____

3. PUBLIC COMMENTS AND ANNOUNCEMENTS

This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is used).

4. REGULAR AGENDA

- A.** Review the Preliminary Financial Report for FY 2022-23 as of November 30, 2022.

Report by: Finance Director Richard Arrow, CPA

ACTION: Motion to recommend the Board approve the Financial Report for FY 2022-23 as of November 30, 2022

- B.** Review the Preliminary Financial Report for FY 2022-23 as of October 31, 2022

Report by: Finance Director Richard Arrow, CPA

ACTION: Motion to recommend the Board approve the Financial Report for FY 2022-23 as of October 31, 2022

- C.** Oral report on architectural plans relative to property located at 1415. N. Carolan, Burlingame, CA

Report by: District Manager Brian Weber

ACTION: No action is necessary; informational only.

- D.** Report on alternative depositories for District reserve funds.

Report by: Finance Director Richard Arrow

ACTION: No action is necessary; informational only.



Item 4A

**Monthly Financial Report
Month Ending November 30, 2022**

Staff Recommendation: Motion to recommend approval of the November 30, 2022, Financial Report.

Statement of Revenues, Expenditures, and Change in Fund Balance

Total revenues received from July 1 through November 30, 2022 (YTD) were \$ 694 thousand; total expenditures YTD were \$ 2.6 million, and the change in fund balance was (\$ 1.9) million. The District had \$ 6.3 million in cash available in County Treasury.

	General	Capital	Total
	Fund	Fund	Funds
Beginning Fund Balance 7/1/2022:	\$ 8,001,587	\$ 749,944	\$ 8,751,531
Revenues/Resources	\$ 691,302	\$ 2,796	\$ 694,098
Due To (From) Funds	\$ (276,044)	\$ 276,044	\$ -
Expenditures	\$ 2,486,182	\$ 87,963	\$ 2,574,145
Change in Fund Balance	(2,070,924)	190,877	\$ (1,880,047)
* Ending Fund Balance	\$ 5,930,663	\$ 940,821	\$ 6,871,484

* Components of Fund Balance:			
Nonspendable (Inventory)	\$ 143,930.00	\$ -	\$ 143,930.00
Assigned (Capital Improvements)	-	940,821	940,821
Public Health Emergency Fund	800,000	-	800,000
Natural Disaster Emergency Fund	650,000	-	650,000
Real Property Acquisition Fund	1,134,670	-	1,134,670
Debt Service Repayment Fund	1,000,000	-	1,000,000
Unrestricted Fund Balance	2,202,063	-	2,202,063
Total	\$ 5,930,663	\$ 940,821	\$ 6,871,484

Budget Variances

Revenues

Actual revenues received through November 30, 2022, were over budget by \$ 65,315 resulting from the receipt of a portion of excess ERAF in August 2022 as well as timing differences of other revenue sources.



Expenditures

Expenditures through November 2022, were under budget by \$ 501,163 primarily due to the timing of expenditures contained in the table below:

Budget Category	Over/ Under	Variance	% of YTD Budget	Explanation
Salaries & Wages	Under	\$18,380	98.5%	New employees costs under budgeted positions.
Administration	Under	\$45,314	78.2%	Timing of engineering, legal, stormwater, and audit expenditures.
Operations	Under	\$36,608	66.5%	Timing of pesticide and fuel expenditures
Public Outreach	Under	\$21,112	59.7%	Timing of Media and Network expenditures
Capital Improvements	Under	\$342,875	20.4%	Timing of Capital Improvement expenditures

The Board's budget level of control is at the category level, for example Salaries, Benefits, Admin., Operations, etc. The above table provides explanations for variances over \$15,000.

Questions

Please direct all inquiries related to this financial reporting package to the District Manager, Brian Weber, before the board meeting to allow for adequate research. He can be reached at the District office at (650) 344-8592 or via email at bweber@smcmvcd.org.

Approval

This month's financial statements are fairly presented. The District Manager and Finance Director approved all disbursements and the monthly bank reconciliation. A Board Officer and the District Manager signed all checks.



Attachments:

1. Statement of Financial Position/Balance Sheet

2. Statement of Revenues, Expenditures and Change in Fund Balance

3. Budget Variance Reports

Month compared with adopted budget
YTD compared with adopted budget

4. Accounts Receivable Aging Summary

On the November 2022 summary, accounts receivable outstanding greater than 90 days total is \$ 85,058 primarily consisting of amounts due from Dewey Pest Control (\$ 66,080), California Invasive Plant Council (\$ 14,774), and Stanford University – Jasper Ridge (\$ 4,204). **Updated receivables as of December 22, 2022, the only outstanding receivable greater than 90 days is from the California Invasive Plant Council.** Staff is presently contacting all agencies to expedite collection.

5. Cash Activity & Reconciliation to County

The District's accounting system is fully reconciled with the County statement.

6. Payroll Disbursement

All payroll disbursements were made to employees and trustees for their monthly stipends. All employees were paid per District salary and wage schedule and longevity policies.

7. Check Detail

This month, the District wrote General Fund checks numbers from 22252 to 22310. Last month's check number ended at 22251. All checks written were to vendors on account, retired employees, or reimbursements to current employees, per District policy. In November 2022, 59 checks written from the General Fund totaled \$ 171,820.05 In addition, the District wrote 2 check from the Capital Fund totaling \$ 14,940.47 (check numbers 1095 and 1096).

8. Purchase Card Report and Bank Statement

All card purchases for the month were from commercial vendors and met the District purchase card policy. A copy of the purchase card bank statement is attached. Also, descriptions of all purchases from Amazon are included in the attached detailed purchase card transactions report.

San Mateo County Mosquito & Vector Control District
 Balance Sheet
 As of Nov 30, 2022

	Total Nov 30, 22	General Fund	Capital Fund
ASSETS			
Current Assets			
Checking/Savings			
1010 · Cash-County Treasury-GF x2706	5,385,640	5,385,640	
1015 · Checking -Union Bank - GF x9757	(12,138)	(12,138)	
1020 · Cash-County Treasury-CPF x2705	951,633		951,633
1025 · Checking -Union Bank - CPF x6913	(11,352)		(11,352)
1016 · County Funds - FMV	(259,382)	(259,922)	540
1030 · Petty Cash	400	400	
1035 · PARS Pension Rate Stabilization	110,183	110,183	
Total Checking/Savings	6,164,985	5,224,164	940,821
Accounts Receivable			
1100 · Accounts Receivable	129,330	129,330	
1105 · Interest Receivable	-	-	-
Total Accounts Receivable	129,330	129,330	-
Other Current Assets			
1220 · VCJPA-Member Contingency Fund	463,221	463,221	
1230 · Pesticide Inventory	176,476	176,476	
Total Other Current Assets	639,697	639,697	-
Total Current Assets	6,934,012	5,993,190	940,821
TOTAL ASSETS	6,934,012	5,993,190	940,821
LIABILITIES & FUND BALANCE			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	62,528	62,528	-
Total Accounts Payable	62,528	62,528	-
Credit Cards			
1040 · US Bank Purchase Card	-	-	-
Total Credit Cards	-	-	-
Other Current Liabilities			
2200 · Accrued Wages	-	-	-
Total Other Current Liabilities	-	-	-
Total Current Liabilities	62,528	62,528	-
Total Liabilities	62,528	62,528	-
Fund Balance			
Beginning Fund Balance, 7/1/2022	8,751,531	8,001,587	749,944
Due To (From) Funds	-	(276,044)	276,044
Revenues Over Expenditures	(1,880,047)	(1,794,880)	(85,167)
Ending Fund Balance *	6,871,484	5,930,663	940,821
TOTAL LIABILITIES & FUND BALANCE	6,934,012	5,993,190	940,821
* COMPONENTS OF ENDING FUND BALANCE			
Nonspendable (Inventory)	143,930	143,930	-
Assigned (Capital Improvements)	940,821	-	940,821
Public Health Emergency Fund	800,000	800,000	-
Natural Disaster Emergency Fund	650,000	650,000	-
Real Property Acquisiton Fund	1,134,670	1,134,670	-
Debt Service Repayment Fund	1,000,000	1,000,000	-
Unrestricted Fund Balance (Includes Working Capital)	2,202,063	2,202,063	-
Total Fund Balance	6,871,484	5,930,663	940,821

	General	Capital	Total
	Fund	Fund	Funds
Beginning Fund Balance 7/1/2022:	\$ 8,001,587	\$ 749,944	\$ 8,751,531
Revenues/Resources	\$ 691,302	\$ 2,796	\$ 694,098
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Natural Disaster Emergency Fund	650,000	-	650,000
Real Property Acquisiton Fund	1,134,670	-	1,134,670
Debt Service Repayment Fund	1,000,000	-	1,000,000
Unrestricted Fund Balance	2,202,063	-	2,202,063
Total	\$ 5,930,663	\$ 940,821	\$ 6,871,484

Statement of Revenues, Expenditures Budget vs. Actual
July 2022 through June 2023

Month of Report:
Nov, 2022

GENERAL FUND:
Ordinary Revenues/Expenditures

Revenues

	Annual Budget	YTD Actual	Annual Variance	%	YTD Budget	YTD Variance	%	Monthly Budget	Monthly Actual	Monthly Variance	%
Total 4000 · PROGRAM REVENUES	2,452,750	130,195	(2,322,555)	5.3%	122,844	7,351	106.0%	2,776	2,952	176	106.3%
Total 4100 · PROPERTY TAX REVENUES	3,197,480	277,804	(2,919,676)	8.7%	337,335	(59,531)	82.4%	149,865	163,371	13,506	109.0%
Total 4200 · OTHER TAX REVENUES	841,578	272,290	(569,288)	32.4%	119,341	152,949	228.2%	-	-	-	0.0%
Total 4300 · OTHER REVENUES	187,848	11,014	(176,834)	5.9%	49,263	(38,249)	22.4%	-	-	-	#DIV/0!

Total Revenues

	6,679,656	691,302	(5,988,354)	10.3%	628,783	62,519	109.9%	152,641	166,323	13,682	109.0%
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Expenditures

Total 5000 · SALARIES & WAGES	3,031,167	1,174,566	1,856,601	38.7%	1,192,946	(18,380)	98.5%	232,640	227,613	(5,027)	97.8%
Total 5100 · EMPLOYEE BENEFITS	887,416	453,140	434,276	51.1%	454,445	(1,305)	99.7%	61,853	59,679	(2,174)	96.5%
Total 5200 · TRAINING - BOARD & STAFF	87,973	30,550	57,423	34.7%	24,185	6,365	126.3%	559	9,391	8,832	1680.0%
Total 5300 · ADMINISTRATION	593,988	162,320	431,668	27.3%	207,634	(45,314)	78.2%	29,150	21,169	(7,981)	72.6%
Total 5400 · INSURANCE	143,254	138,306	4,948	96.5%	143,254	(4,948)	96.5%	-	-	-	0.0%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	70,365	12,892	57,473	18.3%	15,187	(2,295)	84.9%	3,036	463	(2,573)	15.3%
Total 5500 · FACILITIES MAINTENANCE	51,547	13,918	37,629	27.0%	21,475	(7,557)	64.8%	4,296	940	(3,356)	21.9%
Total 5550 · UTILITIES	77,617	26,023	51,594	33.5%	32,334	(6,311)	80.5%	6,469	5,294	(1,175)	81.8%
Total 5600 · FLEET MAINTENANCE	59,891	26,725	33,166	44.6%	24,954	1,771	107.1%	4,991	3,549	(1,442)	71.1%
Total 5700 · OPERATIONS	262,067	72,586	189,481	27.7%	109,194	(36,608)	66.5%	21,839	5,285	(16,554)	24.2%
Total 5800 · LABORATORY	85,668	25,750	59,918	30.1%	36,437	(10,687)	70.7%	7,033	3,931	(3,102)	55.9%
Total 5900 · PUBLIC OUTREACH	125,820	31,313	94,507	24.9%	52,425	(21,112)	59.7%	10,485	(265)	(10,750)	-2.5%

Total 6500 · DEBT SERVICE

	330,000	318,094	11,906	96.4%	330,000	11,906	96.4%	-	-	-	0.0%
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Total Expenditures

	5,806,773	2,486,182	(3,320,591)	42.8%	2,644,470	(158,288)	94.0%	382,351	337,049	(45,302)	88.2%
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General Fund Net Revenues Over Expenditures

	872,883	(1,794,880)	(2,667,763)		(2,015,687)	220,807		(229,710)	(170,726)	58,984	
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CAPITAL IMPROVEMENT FUND:

Total 6000 · CAPITAL IMPROVEMENTS REVENUE	-	2,796	(2,796)	0.0%	-	2,796	0.0%	-	-	-	0.0%
Total 6000 · CAPITAL IMPROVEMENTS EXPENDITURES	2,007,554	87,963	1,919,591	4.4%	430,838	(342,875)	20.4%	4,166	14,967	10,801	359.3%

Capital Improvement Fund Net Revenue Over Expenditures

	(2,007,554)	(85,167)	1,922,387		(430,838)	345,671		(4,166)	(14,967)	(10,801)	
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San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through November 2022

	<u>Jul - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · PROGRAM REVENUES				
4010 · Service Abatement Revenue -2451	130,194.55	122,844.00	7,350.55	105.98%
4020 · Special Benefit Assessmnt-2031	0.00	0.00	0.00	0.0%
4030 · Special Mosquito Tax - 2439	0.00	0.00	0.00	0.0%
Total 4000 · PROGRAM REVENUES	130,194.55	122,844.00	7,350.55	105.98%
4100 · PROPERTY TAX REVENUES				
4105 · Current - Secured - 1021	156,563.86	149,865.00	6,698.86	104.47%
4110 · Current - Unsecured - 1031	97,956.21	121,525.00	-23,568.79	80.61%
4115 · Prior Year - Unsecured - 1033	1,702.41			
4120 · Current -Secured SB813-1041	21,581.23	65,000.00	-43,418.77	33.2%
4130 · Prior Y. Unsecured SB813-1042	0.00	0.00	0.00	0.0%
4140 · State Homeowner Prop-1831	0.00	945.00	-945.00	0.0%
Total 4100 · PROPERTY TAX REVENUES	277,803.71	337,335.00	-59,531.29	82.35%
4200 · OTHER TAX REVENUES				
4210 · ERAF Rebate-1046	272,289.97	0.00	272,289.97	100.0%
4220 · Redevelop Passthrough-1024,2647	0.00	119,341.00	-119,341.00	0.0%
Total 4200 · OTHER TAX REVENUES	272,289.97	119,341.00	152,948.97	228.16%
4300 · OTHER REVENUES				
4310 · Interest Earned (Cnty GF+VCJPA)	10,121.49	27,500.00	-17,378.51	36.81%
4311 · Interest Earned (Cnty Cap Fund)	2,796.05	3,750.00	-953.95	74.56%
4322 · Capital Lease Financing	0.00	0.00	0.00	0.0%
4323 · Sublease	0.00	0.00	0.00	0.0%
4340 · VCJPA / Misc. Income -2658	892.56	18,013.00	-17,120.44	4.96%
Total 4300 · OTHER REVENUES	13,810.10	49,263.00	-35,452.90	28.03%
4800 · GRANT REVENUE				
4810 · Operating Grants	0.00	0.00	0.00	0.0%
Total 4800 · GRANT REVENUE	0.00	0.00	0.00	0.0%
Total Income	694,098.33	628,783.00	65,315.33	110.39%
Expense				
5000 · SALARIES & WAGES				
5010 · Permanent Employees	1,000,161.86	1,027,579.00	-27,417.14	97.33%
5015 · Limited Term Employees	77,052.90	82,651.00	-5,598.10	93.23%
5020 · Seasonal Employees	90,950.75	72,635.00	18,315.75	125.22%
5040 · Board Trustees Meeting Stipend	6,400.00	10,081.00	-3,681.00	63.49%
Total 5000 · SALARIES & WAGES	1,174,565.51	1,192,946.00	-18,380.49	98.46%
5100 · EMPLOYEE BENEFITS				
5110 · Retirement - Employer Contribut	132,302.21	132,809.00	-506.79	99.62%
5115 · Retirement - Employee Contribut	0.00			
5116 · Alternate Retire-Employee Contr	0.00			
5125 · Actives - Medical Insurance	136,469.81	123,696.00	12,773.81	110.33%
5130 · Actives - HRA Health Reimb Acct	13,189.18	12,760.00	429.18	103.36%
5135 · Actives - Dental Insurance	11,433.60	13,240.00	-1,806.40	86.36%
5140 · Actives - Dental Reimbursement	159.00	500.00	-341.00	31.8%
5145 · Actives - Vision Insurance	2,039.92	2,381.00	-341.08	85.68%
5150 · Group Life Insurance	627.00			
5155 · Retirees - HRA & Prescrip Reimb	500.00			
5160 · Retirees - HRA & Medical Reimb	16,331.50			
5165 · Long Term Disability - Standard	6,568.29	6,315.00	253.29	104.01%
5170 · Actives - Other Benefits	0.00			
5175 · Social Security & Medicare Tax	22,954.90	22,732.00	222.90	100.98%
5180 · CA Unemployment/Disability Tax	1,058.35	7,575.00	-6,516.65	13.97%
5182 · Workers Compensation	109,506.00	132,437.00	-22,931.00	82.69%
5185 · Actives - Deferred Compensation	0.00			
Total 5100 · EMPLOYEE BENEFITS	453,139.76	454,445.00	-1,305.24	99.71%
5200 · TRAINING - BOARD & STAFF				
5205 · Coastal Regional Continuing Ed.	3,437.00	2,140.00	1,297.00	160.61%
5210 · Conferences / Workshops Board	8,015.97	8,745.00	-729.03	91.66%
5215 · Conferences / Workshops Staff	19,067.11	10,500.00	8,567.11	181.59%
5220 · Staff Training	30.00	2,800.00	-2,770.00	1.07%
Total 5200 · TRAINING - BOARD & STAFF	30,550.08	24,185.00	6,365.08	126.32%
5300 · ADMINISTRATION				
5305 · Board Meeting Expenses	282.12	2,500.00	-2,217.88	11.29%
5310 · Background / drug screening	385.49	419.00	-33.51	92.0%
5315 · County Accounting Service Chgs	0.00	0.00	0.00	0.0%
5325 · HR & Finance Consultant	1,548.36	11,295.00	-9,746.64	13.71%
5330 · Memberships & Subscriptions	25,300.00	13,798.00	11,502.00	183.36%
5335 · Office Expense	6,414.92	8,314.00	-1,899.08	77.16%
5340 · Janitorial/Household Expense	11,286.92	11,491.00	-204.08	98.22%
5345 · Prof. Services - Engineer Rpt	14,211.40	25,470.00	-11,258.60	55.8%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through November 2022

5350 · Legal Services	8,968.50	29,163.00	-20,194.50	30.75%
5355 · Property Tax Stormwater Assess	3,360.00	5,350.00	-1,990.00	62.8%
5360 · Permits	0.00	0.00	0.00	0.0%
5375 · Audit	22,149.00	31,057.00	-8,908.00	71.32%
5380 · Copier and postage	2,564.76	2,545.00	19.76	100.78%
5385 · Security and fire alarm	5,357.65	6,025.00	-667.35	88.92%
5390 · Payroll Service	3,829.73	3,586.00	243.73	106.8%
5395 · Bank Fees (County General Fund)	396.78	504.00	-107.22	78.73%
5396 · Bank Fees (County Capital Fund)	153.97	237.00	-83.03	64.97%
5399 · Facility Lease	56,264.62	55,880.00	384.62	100.69%
Total 5300 · ADMINISTRATION	162,474.22	207,634.00	-45,159.78	78.25%
5400 · INSURANCE				
5410 · Liability Insurance - VCJPA	98,808.00	101,171.00	-2,363.00	97.66%
5415 · Auto Physical Damage	2,401.00	2,566.00	-165.00	93.57%
5420 · Group Property Program	19,768.00	12,356.00	7,412.00	159.99%
5425 · VCJPA - General Fund Allocation	3,737.00	5,838.00	-2,101.00	64.01%
5430 · Group Fidelity	6,014.00	6,964.00	-950.00	86.36%
5435 · Non-owned Aircraft	4,625.00	6,359.00	-1,734.00	72.73%
5436 · Cyber Liability	2,952.95	7,500.00	-4,547.05	39.37%
5445 · Business Travel Accident Ins	0.00	500.00	-500.00	0.0%
Total 5400 · INSURANCE	138,305.95	143,254.00	-4,948.05	96.55%
5450 · COMPUTER HARDWARE & SOFTWARE				
5455 · IT Consulting - Compu-Data	420.00	6,127.00	-5,707.00	6.86%
5460 · Computer Hardware	1,832.74	0.00	1,832.74	100.0%
5465 · Computer Software	3,735.10	5,210.00	-1,474.90	71.69%
5470 · Database & Mapping - License	0.00	0.00	0.00	0.0%
5475 · Website Hosting / Microsoft	6,903.81	3,850.00	3,053.81	179.32%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	12,891.65	15,187.00	-2,295.35	84.89%
5500 · FACILITIES MAINTENANCE				
5505 · Facility - Repairs & Maint	13,918.02	21,475.00	-7,556.98	64.81%
Total 5500 · FACILITIES MAINTENANCE	13,918.02	21,475.00	-7,556.98	64.81%
5550 · UTILITIES				
5560 · Gas & Electricity - PG&E	9,356.96	12,710.00	-3,353.04	73.62%
5565 · Water	2,121.73	3,260.00	-1,138.27	65.08%
5570 · Phone - VOIP - Fusion/MegaPath	2,596.13	2,835.00	-238.87	91.57%
5575 · Phone - Land Line-AT&T/Comcast	1,693.05	2,302.00	-608.95	73.55%
5580 · Phone - Mobile Devices-Verizon	10,254.68	11,227.00	-972.32	91.34%
Total 5550 · UTILITIES	26,022.55	32,334.00	-6,311.45	80.48%
5600 · FLEET MAINTENANCE				
5610 · Garage Tools	7,261.10	3,544.00	3,717.10	204.88%
5615 · Garage Repairs Outside	3,666.43	3,329.00	337.43	110.14%
5620 · Auto, Hotsy, Plug, Boat, Traile	10,027.63	7,081.00	2,946.63	141.61%
5630 · Ops Equipment & Repairs	5,769.89	6,250.00	-480.11	92.32%
5635 · Vehicle Accident Insur Claims	0.00	4,750.00	-4,750.00	0.0%
Total 5600 · FLEET MAINTENANCE	26,725.05	24,954.00	1,771.05	107.1%
5700 · OPERATIONS				
5705 · Pesticides	9,230.17	56,381.00	-47,150.83	16.37%
5715 · Helicopter	17,267.25	16,045.00	1,222.25	107.62%
5720 · Safety Equipment	1,990.29	3,257.00	-1,266.71	61.11%
5725 · Apparel - Uniforms & Boots	4,874.74	6,011.00	-1,136.26	81.1%
5730 · Mosquito Fish	1,493.43	1,669.00	-175.57	89.48%
5735 · Fuel	37,730.49	25,831.00	11,899.49	146.07%
Total 5700 · OPERATIONS	72,586.37	109,194.00	-36,607.63	66.48%
5800 · LABORATORY				
5805 · Disease Surveillance	1,122.87	4,456.00	-3,333.13	25.2%
5810 · Sentinel Chicken Flocks/Supply	278.89	1,334.00	-1,055.11	20.91%
5815 · Mosquito Blood	1,580.00	1,737.00	-157.00	90.96%
5820 · Dry Ice	5,568.74	4,875.00	693.74	114.23%
5825 · Lab Supplies	2,950.56	3,789.00	-838.44	77.87%
5830 · Lab Biowaste Disposal	430.50	1,300.00	-869.50	33.12%
5835 · Lab Equip. Repair	947.98	831.00	116.98	114.08%
5840 · Lab Equip. Maintenance	539.49	1,250.00	-710.51	43.16%
5845 · Lab PCR Supplies	12,330.54	12,034.00	296.54	102.46%
5850 · Lab PCR Maintenance	0.00	4,831.00	-4,831.00	0.0%
Total 5800 · LABORATORY	25,749.57	36,437.00	-10,687.43	70.67%
5900 · PUBLIC OUTREACH				
5910 · Media and Network	21,554.18	47,649.00	-26,094.82	45.24%
5920 · Promotion & Printing	9,759.10	4,776.00	4,983.10	204.34%
Total 5900 · PUBLIC OUTREACH	31,313.28	52,425.00	-21,111.72	59.73%
6000 · CAPITAL IMPROVEMENTS				
6010 · Building Improvements	20,322.98	350,000.00	-329,677.02	5.81%
6020 · Equipment - Operations & Admin	49,980.93	60,000.00	-10,019.07	83.3%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through November 2022

6025 · Software	0.00	0.00	0.00	0.0%
6030 · Vehicle Leases	17,504.95	20,838.00	-3,333.05	84.01%
Total 6000 · CAPITAL IMPROVEMENTS	87,808.86	430,838.00	-343,029.14	20.38%
6500 · DEBT SERVICE				
6510 · Principal Payments	207,169.12	210,000.00	-2,830.88	98.65%
6520 · Interest Payments	110,925.00	120,000.00	-9,075.00	92.44%
Total 6500 · DEBT SERVICE	318,094.12	330,000.00	-11,905.88	96.39%
Total Expense	2,574,144.99	3,075,308.00	-501,163.01	83.7%
Net Ordinary Income	-1,880,046.66	-2,446,525.00	566,478.34	76.85%
Other Income/Expense				
Other Income				
Transfer In	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-1,880,046.66	-2,446,525.00	566,478.34	76.85%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
November 2022

	<u>Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · PROGRAM REVENUES				
4010 · Service Abatement Revenue -2451	2,952.25	2,776.00	176.25	106.35%
4020 · Special Benefit Assessmnt-2031	0.00	0.00	0.00	0.0%
4030 · Special Mosquito Tax - 2439	0.00	0.00	0.00	0.0%
Total 4000 · PROGRAM REVENUES	2,952.25	2,776.00	176.25	106.35%
4100 · PROPERTY TAX REVENUES				
4105 · Current - Secured - 1021	156,563.86	149,865.00	6,698.86	104.47%
4110 · Current - Unsecured - 1031	0.00	0.00	0.00	0.0%
4120 · Current -Secured SB813-1041	6,807.11	0.00	6,807.11	100.0%
4130 · Prior Y. Unsecured SB813-1042	0.00	0.00	0.00	0.0%
4140 · State Homeowner Prop-1831	0.00	0.00	0.00	0.0%
Total 4100 · PROPERTY TAX REVENUES	163,370.97	149,865.00	13,505.97	109.01%
4200 · OTHER TAX REVENUES				
4210 · ERAF Rebate-1046	0.00	0.00	0.00	0.0%
4220 · Redevelop Passthrough-1024,2647	0.00	0.00	0.00	0.0%
Total 4200 · OTHER TAX REVENUES	0.00	0.00	0.00	0.0%
4300 · OTHER REVENUES				
4310 · Interest Earned (Cnty GF+VCJPA)	0.00	0.00	0.00	0.0%
4311 · Interest Earned (Cnty Cap Fund)	0.00	0.00	0.00	0.0%
4322 · Capital Lease Financing	0.00	0.00	0.00	0.0%
4323 · Sublease	0.00	0.00	0.00	0.0%
4340 · VCJPA / Misc. Income -2658	0.00	0.00	0.00	0.0%
Total 4300 · OTHER REVENUES	0.00	0.00	0.00	0.0%
4800 · GRANT REVENUE				
4810 · Operating Grants	0.00	0.00	0.00	0.0%
Total 4800 · GRANT REVENUE	0.00	0.00	0.00	0.0%
Total Income	166,323.22	152,641.00	13,682.22	108.96%
Expense				
5000 · SALARIES & WAGES				
5010 · Permanent Employees	204,141.53	199,568.00	4,573.53	102.29%
5015 · Limited Term Employees	15,258.00	16,529.00	-1,271.00	92.31%
5020 · Seasonal Employees	6,713.00	14,526.00	-7,813.00	46.21%
5040 · Board Trustees Meeting Stipend	1,500.00	2,017.00	-517.00	74.37%
Total 5000 · SALARIES & WAGES	227,612.53	232,640.00	-5,027.47	97.84%
5100 · EMPLOYEE BENEFITS				
5110 · Retirement - Employer Contribut	24,706.88	26,563.00	-1,856.12	93.01%
5115 · Retirement - Employee Contribut	0.00			
5116 · Alternate Retire-Employee Contr	0.00			
5125 · Actives - Medical Insurance	27,296.67	24,740.00	2,556.67	110.33%
5130 · Actives - HRA Health Reimb Acct	0.00	0.00	0.00	0.0%
5135 · Actives - Dental Insurance	2,353.47	2,648.00	-294.53	88.88%
5140 · Actives - Dental Reimbursement	0.00	100.00	-100.00	0.0%
5145 · Actives - Vision Insurance	415.34	476.00	-60.66	87.26%
5150 · Group Life Insurance	104.50			
5160 · Retirees - HRA & Medical Reimb	1,106.06			
5165 · Long Term Disability - Standard	1,371.58	1,263.00	108.58	108.6%
5170 · Actives - Other Benefits	-1,553.82			
5175 · Social Security & Medicare Tax	3,784.96	4,547.00	-762.04	83.24%
5180 · CA Unemployment/Disability Tax	93.00	1,516.00	-1,423.00	6.14%
5182 · Workers Compensation	0.00	0.00	0.00	0.0%
5185 · Actives - Deferred Compensation	0.00			
Total 5100 · EMPLOYEE BENEFITS	59,678.64	61,853.00	-2,174.36	96.49%
5200 · TRAINING - BOARD & STAFF				
5205 · Coastal Regional Continuing Ed.	90.00	0.00	90.00	100.0%
5210 · Conferences / Workshops Board	3,316.25	0.00	3,316.25	100.0%
5215 · Conferences / Workshops Staff	5,985.04	0.00	5,985.04	100.0%
5220 · Staff Training	0.00	559.00	-559.00	0.0%
Total 5200 · TRAINING - BOARD & STAFF	9,391.29	559.00	8,832.29	1,680.02%
5300 · ADMINISTRATION				
5305 · Board Meeting Expenses	230.95	500.00	-269.05	46.19%
5310 · Background / drug screening	0.00	83.00	-83.00	0.0%
5315 · County Accounting Service Chgs	0.00	0.00	0.00	0.0%
5325 · HR & Finance Consultant	312.12	2,259.00	-1,946.88	13.82%
5330 · Memberships & Subscriptions	160.00	2,760.00	-2,600.00	5.8%
5335 · Office Expense	1,714.33	1,664.00	50.33	103.03%
5340 · Janitorial/Household Expense	2,089.25	2,298.00	-208.75	90.92%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
November 2022

	<u>Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5345 · Prof. Services - Engineer Rpt	0.00	0.00	0.00	0.0%
5350 · Legal Services	826.50	5,832.00	-5,005.50	14.17%
5355 · Property Tax Stormwater Assess	3,360.00	0.00	3,360.00	100.0%
5360 · Permits	0.00	0.00	0.00	0.0%
5375 · Audit	0.00	0.00	0.00	0.0%
5380 · Copier and postage	480.49	508.00	-27.51	94.59%
5385 · Security and fire alarm	0.00	1,206.00	-1,206.00	0.0%
5390 · Payroll Service	742.94	717.00	25.94	103.62%
5395 · Bank Fees (County General Fund)	76.42	100.00	-23.58	76.42%
5396 · Bank Fees (County Capital Fund)	26.84	47.00	-20.16	57.11%
5399 · Facility Lease	11,176.00	11,176.00	0.00	100.0%
Total 5300 · ADMINISTRATION	21,195.84	29,150.00	-7,954.16	72.71%
5400 · INSURANCE				
5410 · Liability Insurance - VCJPA	0.00	0.00	0.00	0.0%
5415 · Auto Physical Damage	0.00	0.00	0.00	0.0%
5420 · Group Property Program	0.00	0.00	0.00	0.0%
5425 · VCJPA - General Fund Allocation	0.00	0.00	0.00	0.0%
5430 · Group Fidelity	0.00	0.00	0.00	0.0%
5435 · Non-owned Aircraft	0.00	0.00	0.00	0.0%
5436 · Cyber Liability	0.00	0.00	0.00	0.0%
5445 · Business Travel Accident Ins	0.00	0.00	0.00	0.0%
Total 5400 · INSURANCE	0.00	0.00	0.00	0.0%
5450 · COMPUTER HARDWARE & SOFTWARE				
5455 · IT Consulting - Compu-Data	0.00	1,225.00	-1,225.00	0.0%
5460 · Computer Hardware	24.04	0.00	24.04	100.0%
5465 · Computer Software	31.25	1,042.00	-1,010.75	3.0%
5470 · Database & Mapping - License	0.00	0.00	0.00	0.0%
5475 · Website Hosting / Microsoft	407.87	769.00	-361.13	53.04%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	463.16	3,036.00	-2,572.84	15.26%
5500 · FACILITIES MAINTENANCE				
5505 · Facility - Repairs & Maint	940.00	4,296.00	-3,356.00	21.88%
Total 5500 · FACILITIES MAINTENANCE	940.00	4,296.00	-3,356.00	21.88%
5550 · UTILITIES				
5560 · Gas & Electricity - PG&E	2,762.04	2,543.00	219.04	108.61%
5565 · Water	0.00	652.00	-652.00	0.0%
5570 · Phone - VOIP - Fusion/MegaPath	527.35	568.00	-40.65	92.84%
5575 · Phone - Land Line-AT&T/Comcast	338.61	460.00	-121.39	73.61%
5580 · Phone - Mobile Devices-Verizon	1,666.35	2,246.00	-579.65	74.19%
Total 5550 · UTILITIES	5,294.35	6,469.00	-1,174.65	81.84%
5600 · FLEET MAINTENANCE				
5610 · Garage Tools	328.19	708.00	-379.81	46.36%
5615 · Garage Repairs Outside	220.50	665.00	-444.50	33.16%
5620 · Auto, Hotsy, Plug, Boat, Traile	1,052.53	1,417.00	-364.47	74.28%
5630 · Ops Equipment & Repairs	1,947.66	1,250.00	697.66	155.81%
5635 · Vehicle Accident Insur Claims	0.00	951.00	-951.00	0.0%
Total 5600 · FLEET MAINTENANCE	3,548.88	4,991.00	-1,442.12	71.11%
5700 · OPERATIONS				
5705 · Pesticides	48.67	11,276.00	-11,227.33	0.43%
5715 · Helicopter	0.00	3,209.00	-3,209.00	0.0%
5720 · Safety Equipment	135.74	651.00	-515.26	20.85%
5725 · Apparel - Uniforms & Boots	938.72	1,203.00	-264.28	78.03%
5730 · Mosquito Fish	219.96	333.00	-113.04	66.05%
5735 · Fuel	3,941.99	5,167.00	-1,225.01	76.29%
Total 5700 · OPERATIONS	5,285.08	21,839.00	-16,553.92	24.2%
5800 · LABORATORY				
5805 · Disease Surveillance	108.48	892.00	-783.52	12.16%
5810 · Sentinel Chicken Flocks/Supply	0.00	268.00	-268.00	0.0%
5815 · Mosquito Blood	316.00	348.00	-32.00	90.81%
5820 · Dry Ice	249.51	975.00	-725.49	25.59%
5825 · Lab Supplies	462.98	758.00	-295.02	61.08%
5830 · Lab Biowaste Disposal	109.20	0.00	109.20	100.0%
5835 · Lab Equip. Repair	0.00	167.00	-167.00	0.0%
5840 · Lab Equip. Maintenance	539.49	250.00	289.49	215.8%
5845 · Lab PCR Supplies	2,145.74	2,408.00	-262.26	89.11%
5850 · Lab PCR Maintenance	0.00	967.00	-967.00	0.0%
Total 5800 · LABORATORY	3,931.40	7,033.00	-3,101.60	55.9%
5900 · PUBLIC OUTREACH				
5910 · Media and Network	-265.38	9,529.00	-9,794.38	-2.79%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
November 2022

	<u>Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5920 · Promotion & Printing	0.00	956.00	-956.00	0.0%
Total 5900 · PUBLIC OUTREACH	-265.38	10,485.00	-10,750.38	-2.53%
6000 · CAPITAL IMPROVEMENTS				
6010 · Building Improvements	11,351.98	0.00	11,351.98	100.0%
6020 · Equipment - Operations & Admin	0.00	0.00	0.00	0.0%
6025 · Software	0.00	0.00	0.00	0.0%
6030 · Vehicle Leases	3,588.49	4,166.00	-577.51	86.14%
Total 6000 · CAPITAL IMPROVEMENTS	14,940.47	4,166.00	10,774.47	358.63%
6500 · DEBT SERVICE				
6510 · Principal Payments	0.00	0.00	0.00	0.0%
6520 · Interest Payments	0.00	0.00	0.00	0.0%
Total 6500 · DEBT SERVICE	0.00	0.00	0.00	0.0%
Total Expense	352,016.26	386,517.00	-34,500.74	91.07%
Net Ordinary Income	-185,693.04	-233,876.00	48,182.96	79.4%
Other Income/Expense				
Other Income				
Transfer In	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-185,693.04	-233,876.00	48,182.96	79.4%

San Mateo County Mosquito & Vector Control District
A/R Aging Summary
As of November 30, 2022

11/30/2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
California Invasive Plant Council	0.00	2,467.60	0.00	14,174.43	14,774.21	31,416.24
City of Foster City	1,821.17	5,438.17	0.00	0.00	0.00	7,259.34
City of Pacifica Public Works Wastewater	78.08	70.43	0.00	0.00	0.00	148.51
City of Redwood City, Public Works	731.44	4,596.91	0.00	3,914.58	0.00	9,242.93
City of San Francisco, Parks	0.00	5,627.78	0.00	0.00	0.00	5,627.78
City of San Francisco, Public Utilities	0.00	124.95	0.00	0.00	0.00	124.95
City of San Mateo, Wastewater Treatment	85.39	170.78	0.00	0.00	0.00	256.17
City of South San Francisco Water Quality	84.03	0.00	0.00	0.00	0.00	84.03
Dewey Pest Control	0.00	0.00	0.00	0.00	66,080.00	66,080.00
Silicon Valley Clean Water	167.86	531.23	0.00	0.00	0.00	699.09
Stanford University - Jasper Ridge	0.00	0.00	0.00	4,187.25	4,203.41	8,390.66
TOTAL	<u>2,967.97</u>	<u>19,027.85</u>	<u>0.00</u>	<u>22,276.26</u>	<u>85,057.62</u>	<u>129,329.70</u>

San Mateo County Mosquito & Vector Control District
A/R Aging Summary
As of December 22, 2022

12/22/2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
California Invasive Plant Council	0.00	0.00	2,467.60	14,174.43	14,774.21	31,416.24
City of Foster City	0.00	1,821.17	0.00	0.00	0.00	1,821.17
City of Pacifica Public Works Wastewater	0.00	78.08	0.00	0.00	0.00	78.08
City of Redwood City, Public Works	0.00	731.44	0.00	0.00	0.00	731.44
City of San Mateo, Wastewater Treatment	0.00	85.39	0.00	0.00	0.00	85.39
Silicon Valley Clean Water	0.00	167.86	0.00	0.00	0.00	167.86
TOTAL	<u>0.00</u>	<u>2,883.94</u>	<u>2,467.60</u>	<u>14,174.43</u>	<u>14,774.21</u>	<u>34,300.18</u>

San Mateo County Mosquito and Vector Control District
 Cash Activity & Reconciliation to County Statement
 General Fund
 November 30, 2022

GF-Nov
 2022

Beginning Cash per District as of Oct 31, 2022 5,532,269

Reductions	
Payroll Related (ADP)	(198,171)
Checks Written	(171,820)
Bank Fee	(76)
Voided CK#22285 not yet reflected	(1,554)
Total Reductions	(371,621)

Additions	
Quarterly Interest	-
Abatement Services	39,956
Property Tax Revenue	163,371
ERAF Rebate	-
RDA/RPTTF	-
Special Benefit Assessment	-
Special Mosquito Tax	-
Deposit Oct reflected in Nov Cnty Stmt	7,974
Total Additions	211,301

Ending Cash per District as of Nov 30, 2022 5,371,949

Cash per County General Fund Statement 5,371,949

Difference -

COUNTY OF SAN MATEO Verbose [D E T A I L E D T R I A L B A L A N C E] 11/01/2022-11/30/2022 Page 2
 FRI, DEC 09, 2022, 2:05 PM --req: VALENCIR--leg: GL JL--loc: CONTROL---job:15883321 J5439---prog: GL501 <1.86---report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02706 County Mosquito Abatemen	Controller	A	07	02706	02706	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 11/01/22	8,005,650.07	2,473,381.16	5,532,268.91
	11/01/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	7,973.75	0.00	5,540,242.66
	11/15/22	SECN152	AutoID: ITXN15A2 Job: 15833 JE	156,563.86	0.00	5,696,806.52
	11/15/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	7,210.27	0.00	5,704,016.79
	11/21/22	JE529115	AutoID: JVDN21A2 Job: 15857 JE	0.00	76.42	5,703,940.37
	11/22/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	4,505.54	0.00	5,708,445.91
	11/30/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	28,240.16	0.00	5,736,686.07
	11/30/22	SPSN302	AutoID: ITXN30A2 Job: 15879 JE	6,807.11	0.00	5,743,493.18
	11/30/22	JE529563	AutoID: JRVD01E2 Job: 15879 JE	0.00	371,544.44	5,371,948.74
		DR	* SUB ACCT Total *	8,216,950.76*	2,845,002.02*	5,371,948.74*

San Mateo County Mosquito and Vector Control District
 Cash Activity & Reconciliation to County Statement
 Capital Project Fund
 November 30, 2022

CPF-Nov
2022

Beginning Cash per District as of Oct 31, 2022	955,248
Reductions	
Checks Written	(14,940)
Bank Fee	(27)
Transfer-Out to General Fund	-
Total Reductions	(14,967)
Additions	
Quarterly Interest	-
Transfer-In from General Fund	-
Total Additions	-
Ending Cash per District as of Nov 30, 2022	940,281
Cash per County Capital Project Fund Statement	940,281
Difference	-

COUNTY OF SAN MATEO Verbose [D E T A I L E D T R I A L B A L A N C E] 11/01/2022-11/30/2022 Page 1
 FRI, DEC 09, 2022, 2:05 PM --req: VALENCIR--leg: GL JL--loc: CONTROL---job:15883321 J5439---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02705 SMC Mosq Abate-CP Proj F	Controller	A	07	02705	02705 00140	00000	00000	00000	00000
=====									
SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance			
=====									
0111 Claim on Cash			Prior to 11/01/22	1,028,243.90	72,995.52	955,248.38			
	11/21/22	JES29115	AutoID: JVDN21A2 Job: 15857 JE	0.00	26.84	955,221.54			
	11/30/22	JES29563	AutoID: JRVD01E2 Job: 15879 JE	0.00	14,940.47	940,281.07			
	DR		* SUB ACCT Total *	1,028,243.90*	87,962.83*	940,281.07*			

San Mateo County Mosquito and Vector Control District
ADP Payroll Disbursement
November 30, 2022

Nov 2022

November 11, 2022

November 25, 2022

Footnotes:

Payroll ACH Disbursement (including Net Pay & Taxes)

Total Net Pay	74,428	72,941
Federal W/H Tax	14,084	14,277
Social Security Tax	629	390
Medicare	3,304	3,248
CA W/H Tax	5,930	5,964
CA SUI/DI	1,081	1,153
Total	99,455	97,973

← A

ADP Process Fee PPE 10/08 & 10/22	263	326
ADP Time & Attend Processing Chrg	154	-

Total amount for the period	99,871	98,299
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Total amount for the month:		198,171
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Footnotes:

A. Social Security expenditure incurred for seasonal employees and Trustees stipends

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
22252	11/03/2022	Charles P. Hansen	Retiree Health Insurance Reimb-Nov '22	1015 · Checking -Union Bank - GF x9757	-553.03
11012022	11/01/2022		Retiree Health Insurance Reimb-Nov '22	5160 · Retirees - HRA & Medical Reimb	553.03
TOTAL					<u>553.03</u>
22253	11/03/2022	Dennis J Jewell	Retiree Health Insurance Reimb-Nov '22	1015 · Checking -Union Bank - GF x9757	-553.03
11012022	11/01/2022		Retiree Health Insurance Reimb-Nov '22	5160 · Retirees - HRA & Medical Reimb	553.03
TOTAL					<u>553.03</u>
22254	11/03/2022	Great-West Life & Annuity Co	Group No. 98368	1015 · Checking -Union Bank - GF x9757	-6,346.53
10222022	10/22/2022		Employee Deferred Comp PPE 10/22/2022	5185 · Actives - Deferred Compensation	6,346.53
TOTAL					<u>6,346.53</u>
22255	11/03/2022	San Mateo County Retirement Assoc SM M.A.D.		1015 · Checking -Union Bank - GF x9757	-21,856.82
10222022	10/22/2022		Employee Contribution Pay Period 10/09/2022-10/22/2022	5115 · Retirement - Employee Contribut	9,421.66
			Employer Contribution Pay Period 10/09/2022-10/22/2022	5110 · Retirement - Employer Contribut	12,435.16
TOTAL					<u>21,856.82</u>
22256	11/03/2022	Tara Roth	Per Diem @ ESA/ESC/ESBC Joint Annl Mtg 11/13-11/17/22	1015 · Checking -Union Bank - GF x9757	-720.00
ESA AnnlMtg-Nov'	11/01/2022		Per Diem @ ESA/ESC/ESBC Joint Annl Mtg 11/13-11/17/22 (Vancouver)	5215 · Conferences / Workshops Staff	720.00
TOTAL					<u>720.00</u>
22257	11/03/2022	Angela Nakano	Per Diem @ MVCAC Fall Mtg 11/1-11/3/2022	1015 · Checking -Union Bank - GF x9757	-172.50
MVCAC-Fall Mtg-1	11/01/2022		Per Diem @ MVCAC Fall Mtg 11/1-11/3/2022	5215 · Conferences / Workshops Staff	172.50
TOTAL					<u>172.50</u>
22258	11/03/2022	Devon MacDonald	Per Diem @ W. Coast Rodent Academy 11/1-11/4/2022	1015 · Checking -Union Bank - GF x9757	-190.00
RodentAcademy-1	11/01/2022		Per Diem @ W. Coast Rodent Academy 11/1-11/4/2022	5215 · Conferences / Workshops Staff	190.00

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

Num	Date	Name	Memo	Account	Original Amount
TOTAL					190.00
22259	11/03/2022	Casey Stevenson	Reimb Exp-CASPER event in E. Palo Alto 10/17/22	1015 · Checking -Union Bank - GF x9757	-112.63
Reimb-CASPER	10/17/2022		Reimb Exp-CASPER event in E. Palo Alto 10/17/22	5910 · Media and Network	112.63
TOTAL					112.63
22260	11/03/2022	Rachel Curtis		1015 · Checking -Union Bank - GF x9757	-542.08
ReimbCASPERexj	10/25/2022		Reimb supplies for CASPER event at E.Palo Alto	5910 · Media and Network	383.08
Reimb-Dental	10/28/2022		Reimb Dental for Self	5140 · Actives - Dental Reimbursement	159.00
TOTAL					542.08
22261	11/03/2022	U.S. Bank PARS Account # 67460224	Agency Name: San Mateo County Mosquito & Vector Control District PPE 10/22/2022	1015 · Checking -Union Bank - GF x9757	-572.18
6746022400-PP10	10/22/2022		Alternate Retirement System for Richard Arrow PPE 10/22/2022	5116 · Alternate Retire-Employee Contr	572.18
TOTAL					572.18
22262	11/03/2022	Aim To Please Janitorial Services	Invoice #54 - Oct 2022	1015 · Checking -Union Bank - GF x9757	-1,660.31
54	10/31/2022		1351 Rollins Janitorial Services-Oct 2022	5340 · Janitorial/Household Expense	1,200.00
			1415 N Carolan Janitorial Services	5340 · Janitorial/Household Expense	325.00
			1415 N Carolan Restroom Cleaning	5340 · Janitorial/Household Expense	135.31
TOTAL					1,660.31
22263	11/03/2022	Airgas Dry Ice	4317638	1015 · Checking -Union Bank - GF x9757	-346.56
9131223345	10/18/2022		Dry Ice (300 lbs)	5820 · Dry Ice	346.56
TOTAL					346.56
22264	11/03/2022	Amazon Capital Services	Account # ARX6UTA334C06	1015 · Checking -Union Bank - GF x9757	-1,809.20
13N6-GKPQ-T73F	10/31/2022		Supplies for CASPER event	5910 · Media and Network	310.74
			Misc office supplies	5335 · Office Expense	151.14
			Cables & compact printer	5460 · Computer Hardware	345.47

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

Num	Date	Name	Memo	Account	Original Amount
			Garage shop supplies	5610 · Garage Tools	108.88
			Ops field equipment & supplies	5630 · Ops Equipment & Repairs	307.91
			Rat zapper & tubs for drone	5705 · Pesticides	207.15
			Safety glasses	5720 · Safety Equipment	29.20
			Plugs & connectors for fish tank	5730 · Mosquito Fish	30.62
			Large Whirl paks	5805 · Disease Surveillance	300.72
			Return refund-Jeep maint supply	5620 · Auto, Hotsy, Plug, Boat, Traile	-30.66
			Cleaning supply for lab	5825 · Lab Supplies	48.03
TOTAL					1,809.20
22265	11/03/2022	Bay Alarm		1015 · Checking -Union Bank - GF x9757	-2,129.95
20023576	10/15/2022		Security Alarm Monitoring 11/01/2022-01/31/2023 (1415 N Carolan Ave)	5385 · Security and fire alarm	540.00
20026643	10/15/2022		Access Control System 1/01/22-01/31/23 (1351 Rollins Rd)	5385 · Security and fire alarm	855.00
20023329 & UL Ce	10/15/2022		Fire Alarm Monitoring 11/01/2022-01/31/2023 (1351 Rollins Rd)	5385 · Security and fire alarm	445.20
			Sprinkler Inspection Services 11/01/2022-01/31/2023	5385 · Security and fire alarm	159.00
			UL Certificate	5385 · Security and fire alarm	130.75
TOTAL					2,129.95
22266	11/03/2022	Colorprint		1015 · Checking -Union Bank - GF x9757	-1,325.77
31528	10/13/2022		Door Hanger-24hr Inspection Notice (Qty: 500)	5920 · Promotion & Printing	446.31
31725	10/13/2022		EPA Map 36x32 laminated print.	5920 · Promotion & Printing	88.93
31887	10/27/2022		Rodent Control Booklets (Qty:400)	5920 · Promotion & Printing	790.53
TOTAL					1,325.77
22267	11/03/2022	Dennco	Inv #36714	1015 · Checking -Union Bank - GF x9757	-1,177.48
36714	10/24/2022		Oct 2022 Inspection Service Contract	5505 · Facility - Repairs & Maint	770.00
			HVAC Belt Repair	5505 · Facility - Repairs & Maint	407.48
TOTAL					1,177.48
22268	11/03/2022	Department of Pesticide Regulation	Application/License #163074	1015 · Checking -Union Bank - GF x9757	-90.00
163074 Sean D. Jc	11/01/2022		Vector Control Technician Fee for Sean D. Jones	5205 · Coastal Regional Continuing Ed.	90.00

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
TOTAL					90.00
22269	11/03/2022	Erika Eugenia Alor Vazquez	Invoice #00003	1015 · Checking -Union Bank - GF x9757	-80.00
00003	10/24/2022		Spanish translation for outreach materials	5910 · Media and Network	80.00
TOTAL					80.00
22270	11/03/2022	Flyers Energy, LLC	Account 700895	1015 · Checking -Union Bank - GF x9757	-4,165.21
CFS-3186643	10/15/2022		Fuels 10/01/2022-10/15/2022	5735 · Fuel	4,165.21
TOTAL					4,165.21
22271	11/03/2022	Fusion, LLC	Customer No. 3789973	1015 · Checking -Union Bank - GF x9757	-527.38
9585219	10/19/2022		Phone System Nov-2022	5570 · Phone - VOIP - Fusion/MegaPath	527.38
TOTAL					527.38
22272	11/03/2022	MVCAC	2023 Annual MVCAC Conference Registration	1015 · Checking -Union Bank - GF x9757	-4,025.00
MVCAC2023Conf	11/03/2022		5 Staff Attendees (2023 Annual MVCAC Conf Registration)	5215 · Conferences / Workshops Staff	1,875.00
			5 Trustees (2023Annual MVCAC Conf Registration)	5210 · Conferences / Workshops Board	2,150.00
TOTAL					4,025.00
22273	11/03/2022	Nuestra Casa de East Palo Alto	Invoice #3	1015 · Checking -Union Bank - GF x9757	-3,900.00
3	10/20/2022		Conducted CASPER Survey in East Palo Alto	5910 · Media and Network	3,900.00
TOTAL					3,900.00
22274	11/03/2022	ODP Business Solutions, LLC	A/C #36568593	1015 · Checking -Union Bank - GF x9757	-134.28
24003299	10/24/2022		Office Supplies	5335 · Office Expense	134.28
TOTAL					134.28
22275	11/03/2022	Quench USA, Inc.	A/C #D322868	1015 · Checking -Union Bank - GF x9757	-205.00

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
INV04450081	11/01/2022		Water Dispenser Rental - Nov 2022	5335 · Office Expense	205.00
TOTAL					205.00
22276	11/03/2022	San Mateo County Environmental H	Acct. No. AR0085946 San Mateo County Mosquito	1015 · Checking -Union Bank - GF x9757	-75.00
IN0373920	10/31/2022		Hazardous waste disposal fee (Used oil filters)	5615 · Garage Repairs Outside	75.00
TOTAL					75.00
22277	11/03/2022	Sandie Arnott, SanMateo Cty Tax Co Parcel #026-122-080, 2022-2023 Tax Bill (Stormwater Fee) 1351 Rollins		1015 · Checking -Union Bank - GF x9757	-1,846.00
2022-265895	11/01/2022		Parcel #026-122-080, 2021-2022 Tax Bill (Stormwater Fee) 1351 Rollins	5355 · Property Tax Stormwater Assess	1,846.00
TOTAL					1,846.00
22278	11/03/2022	Sandie Arnott, SanMateo Cty Tax Co Parcel #026-101-060, 2022-2023 Tax Bill (Stormwater Fee) 1415 Carolan		1015 · Checking -Union Bank - GF x9757	-1,514.00
2022-265848	11/01/2022		Parcel #026-101-060, 2022-2023 Tax Bill (Stormwater Fee) 1415 Carolan	5355 · Property Tax Stormwater Assess	1,514.00
TOTAL					1,514.00
22279	11/03/2022	SCI Consulting Group	Invoice #SBS10519	1015 · Checking -Union Bank - GF x9757	-14,211.40
SBS10519	09/23/2022		Special Assessment-North & West SM Cty Mosq Abatement Dist 2022-23	5345 · Prof. Services - Engineer Rpt	13,250.00
			Special Benefit Assessment Administration FY 2022-23	5345 · Prof. Services - Engineer Rpt	961.40
TOTAL					14,211.40
22280	11/03/2022	Spark Creative Design	Inv #2670	1015 · Checking -Union Bank - GF x9757	-909.44
2670	10/20/2022		CASPER door hangers (Qty: 2,500)	5920 · Promotion & Printing	909.44
TOTAL					909.44
22281	11/03/2022	Standard Insurance Company	142979	1015 · Checking -Union Bank - GF x9757	-1,371.58
142979-0001 Oct2	10/19/2022		Long term disability due 11/01/2022	5165 · Long Term Disability - Standard	1,371.58
TOTAL					1,371.58
22282	11/03/2022	Streamline	Invoice No: 112D6F75-0021	1015 · Checking -Union Bank - GF x9757	-370.00

**San Mateo County Mosquito & Vector Control District
Check Detail**

November 2022

GF-Nov 2022

Num	Date	Name	Memo	Account	Original Amount
112D6F75-0021	11/01/2022		Streamline Web 11/01/2022-12/1/2022	5475 · Website Hosting / Microsoft	370.00
TOTAL					370.00
22283	11/03/2022	Verizon	A/C #271667168-00001	1015 · Checking -Union Bank - GF x9757	-2,306.36
991936001	10/26/2022		Services for period 09/27-10/26/22 (CalNet)	5580 · Phone - Mobile Devices-Verizon	1,671.64
			Upgrade iPhones for staff (3)	5580 · Phone - Mobile Devices-Verizon	634.72
TOTAL					2,306.36
22284	11/17/2022	Airgas Dry Ice	4317638	1015 · Checking -Union Bank - GF x9757	-596.36
9131460969	10/25/2022		Dry Ice (300 lbs)	5820 · Dry Ice	346.85
9131952412	11/08/2022		Dry Ice (200 lbs)	5820 · Dry Ice	249.51
TOTAL					596.36
22285	11/17/2022	American Fidelity Assurance Compa VOIDED-Lost in the mail		1015 · Checking -Union Bank - GF x9757	0.00
TOTAL					0.00
22286	11/17/2022	Black Mountain Properties, LLC	Acct. t0000505 San Mateo County-1323 Rollins Rd., Burlingame	1015 · Checking -Union Bank - GF x9757	-11,176.00
Dec Rent/CAM	11/14/2022		Dec-2022 Rent-1323 Rollins Rd., Burlingame,CA	5399 · Facility Lease	7,944.00
			Est CAM	5399 · Facility Lease	3,232.00
TOTAL					11,176.00
22287	11/17/2022	Cintas Corporation #464	Payer #15914933	1015 · Checking -Union Bank - GF x9757	-652.70
15914933 Oct-202	10/31/2022		Uniform Services 10/05/22 Inv #4133484332	5725 · Apparel - Uniforms & Boots	155.03
			Uniform Services 10/12/22 Inv #4134060571	5725 · Apparel - Uniforms & Boots	155.03
			Uniform Services 10/19/22 Inv #4134748959	5725 · Apparel - Uniforms & Boots	155.03
			Uniform Services 10/26/22 Inv #4135554056	5725 · Apparel - Uniforms & Boots	187.61
TOTAL					652.70
22288	11/17/2022	City of Burlingame, Water		1015 · Checking -Union Bank - GF x9757	-1,038.70

San Mateo County Mosquito & Vector Control District
Check Detail

GF-Nov 2022

November 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
53-310176-Oct22	10/28/2022		Fireline 08/23/22-10/25/22	5565 · Water	13.15
53-310184-Oct22	10/28/2022		3/4 Inch 08/23/22-10/25/22	5565 · Water	167.69
53-133346-Oct22	10/28/2022		1 1/2 Inch 08/23/22-10/25/22	5565 · Water	697.09
53-485494-Oct22	10/28/2022		1 Inch meter 08/23/22-10/25/22-1415 N. Carolan Ave	5565 · Water	160.77
TOTAL					1,038.70
22289	11/17/2022	Comcast	A/C #8155200280283815	1015 · Checking -Union Bank - GF x9757	-164.33
815520028028381	11/03/2022		Business Internet 11/08/22-12/07/22 (1351 Rollins)	5575 · Phone - Land Line-AT&T/Comcast	164.33
TOTAL					164.33
22290	11/17/2022	Eco Medical Inc.	Invoice #15000	1015 · Checking -Union Bank - GF x9757	-109.20
15000	10/31/2022		28 Gal. Bio-waste container pick-up - Oct 2022	5830 · Lab Biowaste Disposal	104.00
			Temporary Fuel Charge 5%	5830 · Lab Biowaste Disposal	5.20
TOTAL					109.20
22291	11/17/2022	FDAC EBA	51 - SMCMVCD Billing Period Dec-2022	1015 · Checking -Union Bank - GF x9757	-31,193.36
FDAC1222-SMCM	11/08/2022		Medical Insurance for Dec-2022	5125 · Actives - Medical Insurance	28,320.05
			Dental Insurance	5135 · Actives - Dental Insurance	2,353.47
			Vision	5145 · Actives - Vision Insurance	415.34
			Hartford Group Life	5150 · Group Life Insurance	104.50
TOTAL					31,193.36
22292	11/17/2022	Flyers Energy, LLC	Account 700895	1015 · Checking -Union Bank - GF x9757	-3,463.09
CFS-3202701	10/31/2022		Fuels 10/16/2022-10/31/2022	5735 · Fuel	3,463.09
TOTAL					3,463.09
22293	11/17/2022	Grainger	809934680	1015 · Checking -Union Bank - GF x9757	-201.37
7105200450	11/05/2022		Trailer tire repair hardware	5620 · Auto, Hotsy, Plug, Boat, Traile	13.38
			Ops field equipment supplies	5630 · Ops Equipment & Repairs	389.50

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

Num	Date	Name	Memo	Account	Original Amount
			Wasp killer spray cans	5705 · Pesticides	48.67
			Return credits for U-Block vests	5620 · Auto, Hotsy, Plug, Boat, Traile	-265.38
			Safety labels for ladders	5720 · Safety Equipment	15.20
TOTAL					201.37
22294	11/17/2022	Great-West Life & Annuity Co	Group No. 98368	1015 · Checking -Union Bank - GF x9757	-5,812.69
11052022	11/05/2022		Employee Deferred Comp PPE 11/05/2022	5185 · Actives - Deferred Compensation	5,812.69
TOTAL					5,812.69
22295	11/17/2022	San Mateo County Retirement Assoc SM M.A.D.		1015 · Checking -Union Bank - GF x9757	-21,732.41
11052022	11/05/2022		Employee Contribution Pay Period 10/23/2022-11/05/2022	5115 · Retirement - Employee Contribut	9,378.97
			Employer Contribution Pay Period 10/23/2022-11/05/2022	5110 · Retirement - Employer Contribut	12,353.44
TOTAL					21,732.41
22296	11/17/2022	U.S. Bank PARS Account # 6746022	Agency Name: San Mateo County Mosquito & Vector Control District PPE 11	1015 · Checking -Union Bank - GF x9757	-572.18
6746022400-PP11	11/05/2022		Alternate Retirement System for Richard Arrow PPE 11/05/2022	5116 · Alternate Retire-Employee Contr	572.18
TOTAL					572.18
22297	11/17/2022	James Barry	Inv #097992	1015 · Checking -Union Bank - GF x9757	-150.00
097992	11/07/2022		Fish pond maintenance	5505 · Facility - Repairs & Maint	150.00
TOTAL					150.00
22298	11/17/2022	Lampire Biological Laboratories, Inc A/C # SANMAT		1015 · Checking -Union Bank - GF x9757	-316.00
454682	11/01/2022		Chicken Blood (PO# 02076-1779)	5815 · Mosquito Blood	316.00
TOTAL					316.00
22299	11/17/2022	OMNI International, Inc.	SANMAMV	1015 · Checking -Union Bank - GF x9757	-662.64
0027534-IN	11/10/2022		Beads for tick extractions	5845 · Lab PCR Supplies	662.64
TOTAL					662.64

San Mateo County Mosquito & Vector Control District
Check Detail

November 2022

GF-Nov 2022

Num	Date	Name	Memo	Account	Original Amount
22300	11/17/2022	Pacific Office Automation	Customer #446374	1015 · Checking -Union Bank - GF x9757	-271.14
714548	11/03/2022		Maintenance for 1 Color & 2 Blk/Wht Copiers 11/02/22-12/02/22	5380 · Copier and postage	271.14
TOTAL					271.14
22301	11/17/2022	PG&E		1015 · Checking -Union Bank - GF x9757	-2,003.65
5594119880-0 Oct	10/26/2022		PGE Elec & Gas for 1415 N Carolan 09/28/22-10/26/2022	5560 · Gas & Electricity - PG&E	701.53
5584709654-6 Oct	10/26/2022		1351 Rollins Site 09/28/2022-10/26/2022	5560 · Gas & Electricity - PG&E	1,302.12
TOTAL					2,003.65
22302	11/17/2022	Recology San Mateo County	A/C #731001072	1015 · Checking -Union Bank - GF x9757	-456.00
47652557	10/28/2022		Garbage Service - Oct 2022	5340 · Janitorial/Household Expense	456.00
TOTAL					456.00
22303	11/17/2022	RMT Landscape Contractors, Inc.	Customer #M332	1015 · Checking -Union Bank - GF x9757	-790.00
20221135	11/10/2022		Landscape Maintenance Nov-2022 (1351 Rollins Rd)	5505 · Facility - Repairs & Maint	495.00
			Landscape Maintenance (1415 N Carolan Ave)	5505 · Facility - Repairs & Maint	295.00
TOTAL					790.00
22304	11/17/2022	San Mateo County VRS	Inv #22030 thru 22035; Meals for CASPER 10/17-10/19	1015 · Checking -Union Bank - GF x9757	-2,966.64
22030-22035	10/17/2022		Inv 22030, 10/17/22 Breakfast for CASPER at E.Palo Alto	5910 · Media and Network	466.97
			Inv 22031, 10/17/22 Box Lunches	5910 · Media and Network	521.91
			Inv 22032, 10/18/22 Healthy Breakfast	5910 · Media and Network	466.97
			Inv 22033, 10/18/22 Box Lunches	5910 · Media and Network	521.91
			Inv 22034, 10/19/22 Healthy Breakfast	5910 · Media and Network	466.97
			Inv 22035, 10/19/22 Box Lunches	5910 · Media and Network	521.91
TOTAL					2,966.64
22305	11/17/2022	Devon MacDonald	Uber Exp @ W. Coast Rodent Academy 11/1-11/4/2022	1015 · Checking -Union Bank - GF x9757	-80.92

**San Mateo County Mosquito & Vector Control District
Check Detail**

November 2022

GF-Nov 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
RodentAcademy-L	11/16/2022		Uber Exp @ W. Coast Rodent Academy 11/1-11/4/2022	5215 · Conferences / Workshops Staff	80.92
TOTAL					80.92
22306	11/17/2022	ODP Business Solutions, LLC	A/C #36568593	1015 · Checking -Union Bank - GF x9757	-133.83
24087838 -Cr2419	10/31/2022		Bill #24190609 Return Credit 11/7/22	5335 · Office Expense	-21.78
			Bill #24087838 Office Supplies 10/31/22	5335 · Office Expense	155.61
TOTAL					133.83
22307	11/17/2022	Comcast	A/C #8155200280658818	1015 · Checking -Union Bank - GF x9757	-174.28
815520028065881	11/15/2022		Business Internet 11/20/22-12/19/22 (1415 N Carolan)	5575 · Phone - Land Line-AT&T/Comcast	174.28
TOTAL					174.28
22308	11/17/2022	Life Technologies Corporation	Invoice #82194762	1015 · Checking -Union Bank - GF x9757	-1,013.28
82194762	11/03/2022		PCR supplies restocking (P.O.#02706-1843)	5845 · Lab PCR Supplies	1,013.28
TOTAL					1,013.28
22309	11/17/2022	U.S. Bank	4246-0445-5564-6391	1015 · Checking -Union Bank - GF x9757	-10,170.02
10242022	10/24/2022		District Credit Card Payment	1040 · US Bank Purchase Card	10,170.02
TOTAL					10,170.02
22310	11/17/2022	Cintas Corporation #0156	Customer #11322412	1015 · Checking -Union Bank - GF x9757	-120.54
5119563723	11/11/2022		First Aid-Kit refill (2)	5720 · Safety Equipment	120.54
TOTAL					120.54
CHECK TOTAL					<u>171,820.05</u>

Note: Previous month's check numbers were 22194-22251. Current month's check numbers are 22252-22310 (59 checks).

San Mateo County Mosquito & Vector Control District
Check Detail

CPF-Nov 2022

November 2022

Num	Date	Name	Memo	Account	Original Amount
1095	11/03/2022	Aetypic	Invoice #AET-2022-I007	1025 · Checking -Union Bank -CPF x6913	-11,351.98
AET-2022-I007	11/03/2022		Geotechnical Services: 1415 N. Carolan Ave Imprc 6010 · Building Improvements		11,351.98
TOTAL					11,351.98
1096	11/17/2022	Enterprise FM Trust	Customer No. 458563	1025 · Checking -Union Bank -CPF x6913	-3,588.49
FBN4602577	11/03/2022		22NCN8-2018 NISS Frontier- Nov 2022	6030 · Vehicle Leases	298.49
			22NCNB-2018 NISS Frontier	6030 · Vehicle Leases	298.49
			22NCNF-2018 NISS Frontier	6030 · Vehicle Leases	33.70
			22NCNJ-2018 NISS Frontier	6030 · Vehicle Leases	33.70
			23CDWF-2020 Subaru Forester	6030 · Vehicle Leases	318.64
			23LVXF-2019 NISS Frontier (Kim)	6030 · Vehicle Leases	405.59
			23LW6S-2019 NISS Frontier (Lab)	6030 · Vehicle Leases	455.33
			23MVV2-2020 NISS Frontier	6030 · Vehicle Leases	391.87
			23MWW3-2020 NISS Frontier	6030 · Vehicle Leases	391.88
			25QSHX-2022 FORD Explorer	6030 · Vehicle Leases	492.81
			266LKM-2021 RAM 2500	6030 · Vehicle Leases	467.99
TOTAL					3,588.49
CHECK TOTAL					14,940.47

Note: Previous month's check numbers were 1093-1094. Current month's check numbers are 1095-1096 (2 checks).

**San Mateo County Mosquito & Vector Control District
Credit Card Transaction Detail by Account**

**Nov
2022**

November 2022

Type	Date	Name	Memo	Split	Amount
1040 · US Bank Purchase Card					
1045 · US Bank Visa Brian x2315					
Credit Card Charge	11/01/2022	American Mosquito Control A	AMCA annual meeting reg. for Ryan and Matthew	5215 · Conferences / Workshops Staff	970.00
Credit Card Charge	11/01/2022	American Mosquito Control A	AMCA annual meeting reg. for Trustee Donna Rutherford	5210 · Conferences / Workshops Board	575.00
Credit Card Charge	11/01/2022	Misc-Admin	The Grand Sierra Resort - hotel reservation for Trustee Donna AMCA	5210 · Conferences / Workshops Board	141.25
Credit Card Charge	11/01/2022	Misc-Admin	The Grand Sierra Resort - hotel reservation for Ryan AMCA	5215 · Conferences / Workshops Staff	141.25
Credit Card Charge	11/01/2022	Misc-Admin	The Grand Sierra Resort - hotel reservation for Matt AMCA	5215 · Conferences / Workshops Staff	141.25
Credit Card Charge	11/07/2022	Alaska Air	Round trip flight for Brian MVCAC conf.	5215 · Conferences / Workshops Staff	177.20
Credit Card Charge	11/08/2022	Microsoft	Online email services	5475 · Website Hosting / Microsoft	37.87
Credit Card Charge	11/09/2022	Blue Line Pizza	Meal for November board meeting	5305 · Board Meeting Expenses	170.24
Total 1045 · US Bank Visa Brian x2315					2,354.06
1050 · US Bank Visa Admin x5992					
Credit Card Charge	10/24/2022	Misc-Admin	Disneyland Resort - Trustees Mason, Kati, Ron, and Rena MVCAC annl conf.	5210 · Conferences / Workshops Board	1,258.92
Credit Card Charge	10/26/2022	Misc-Lab	Davies Appliance - replace lab dishwasher	5835 · Lab Equip. Repair	947.98
Credit Card Charge	10/27/2022	VWR INTERNATIONAL INC	Restocking gloves	5805 · Disease Surveillance	288.17
Credit Card Charge	10/27/2022	Misc- Outreach	Rite-Aid - lice removal treatment kits for families	5825 · Lab Supplies	32.92
Credit Card Charge	10/27/2022	Cresco Equipment Rental	Forklift fuel	5735 · Fuel	37.27
Credit Card Charge	10/28/2022	Costco	Flat screen tv for 1415 N. Carolan	5335 · Office Expense	443.49
Credit Card Charge	11/01/2022	Misc-Admin	Davies Appliance - dishwasher for kitchen	5335 · Office Expense	947.98
Credit Card Charge	11/01/2022	Mosyle Business	Premium license for the Board	5465 · Computer Software	31.25
Credit Card Charge	11/01/2022	Misc- Ops	Economy smog - two fleet vehicles smog	5615 · Garage Repairs Outside	73.50
Credit Card Charge	11/01/2022	Home Depot	Materials for field boxes and GAT traps	5805 · Disease Surveillance	71.23
Credit Card Charge	11/01/2022	Marriott	The Visalia Marriott Hotel - Angie Nakano MVCAC fall meeting	5215 · Conferences / Workshops Staff	176.91
Credit Card Charge	11/02/2022	Misc-Lab	WidgetCo - Replacement hooks for GAT traps	5845 · Lab PCR Supplies	25.50
Credit Card Charge	11/02/2022	Safeway Store	Cookies and drinks for real estate comm meeting	5305 · Board Meeting Expenses	18.79
Credit Card Charge	11/03/2022	Talos Drones	Argas T20 2nd spray tank, extra remote batteries, and acc parts	5630 · Ops Equipment & Repairs	643.59
Credit Card Charge	11/04/2022	Hilton	Hilton garden inn irvine - hotel for Devon rodent academy conf.	5215 · Conferences / Workshops Staff	396.72
Credit Card Charge	11/04/2022	Eppendorf North America, Inc	PCR supplies	5845 · Lab PCR Supplies	392.46
Credit Card Charge	11/08/2022	Home Depot	Sprayer plumbing parts and fittings for drone nurse tank skid	5630 · Ops Equipment & Repairs	202.18
Credit Card Charge	11/09/2022	Misc- Ops	PWmall.com - drone nurse skid pump parts	5630 · Ops Equipment & Repairs	45.57
Credit Card Charge	11/09/2022	Misc-Lab	iDu Optics LabCam - microscope mount for iPhone 13	5825 · Lab Supplies	289.00
Credit Card Charge	11/09/2022	Intuit	Voucher checks and envelopes	5335 · Office Expense	539.44
Credit Card Charge	11/09/2022	Misc- Ops	Qspray.com - spray hose for drone nurse tank and CB jeep pump switches	5630 · Ops Equipment & Repairs	356.14
Credit Card Charge	11/09/2022	Safeway Store	Cookies and drinks for November board meeting	5305 · Board Meeting Expenses	41.92
Credit Card Charge	11/09/2022	Misc- Ops	Economy smog - four fleet vehicle smog	5615 · Garage Repairs Outside	147.00
Credit Card Charge	11/10/2022	Harbor Freight	Cooling system test and refill tool for shop	5610 · Garage Tools	94.68

**San Mateo County Mosquito & Vector Control District
Credit Card Transaction Detail by Account**

Nov 2022

November 2022

Type	Date	Name	Memo	Split	Amount
Credit Card Charge	11/11/2022	Argo Adventure	Parts to fix sticky throttle on camo argo	5620 · Auto, Hotsy, Plug, Boat, Traile	146.48
Credit Card Charge	11/14/2022	Misc- Ops	Play it Koi - parts for fish room tank filter	5730 · Mosquito Fish	219.96
Credit Card Charge	11/14/2022	MVCAC	MVCAC conf. reg. for Trustee Rena Gilligan	5210 · Conferences / Workshops Board	450.00
Credit Card Charge	11/14/2022	Alaska Air	Flight for Casey Stevenson for MVCAC conf.	5215 · Conferences / Workshops Staff	197.20
Credit Card Charge	11/16/2022	Misc-Lab	Caron - maintenance kits for lab equipment	5840 · Lab Equip. Maintenance	539.49
Credit Card Charge	11/17/2022	Lowe's	3 in 1 ladder for drone trailer	5630 · Ops Equipment & Repairs	196.68
Credit Card Charge	11/17/2022	Misc-Admin	Fairmont Waterfront-hotel reserv for Tara Roth Entomological Society conf.	5215 · Conferences / Workshops Staff	746.09
Total 1050 · US Bank Visa Admin x5992					<u>9,998.51</u>
TOTAL 1040 · US Bank Purchase Card					<u><u>12,352.57</u></u>



P.O. BOX 6343
FARGO ND 58125-6343



000001562 01 SP 0.570 106481603146711 P
SMCMVCD
ATTN DISTRICT MANAGER
1351 ROLLINS RD
BURLINGAME CA 94010-2409

ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 11-22-2022
AMOUNT DUE \$22,522.59
NEW BALANCE \$22,522.59
PAYMENT DUE ON RECEIPT

Nov
2022

AMOUNT ENCLOSED
\$ 12,352.57

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

[REDACTED] 002252259 002252259

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
SMCMAD 4246 0445 5564 6391	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	- Credits	- Payments	New Balance	
Company Total	\$21,212.31	\$12,352.57	\$0.00	\$0.00	\$0.00	\$0.00	\$11,042.29	\$22,522.59	

CORPORATE ACCOUNT ACTIVITY					
SMCMAD [REDACTED]					TOTAL CORPORATE ACTIVITY
					\$11,042.29 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-28	10-27	74798262301000000000524	PAYMENT - THANK YOU 00000 C	11,042.29 PY	

NEW ACTIVITY					
SMCMVCD ADMIN [REDACTED]		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$9,998.51	\$0.00	\$9,998.51
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-26	10-24	24943002298894298008031	DLR RESORT RES CRO 7147814669 CA 147107907147814669 ARRIVAL: 01-28-23	314.73	
10-26	10-24	24943002298894298008031	DLR RESORT RES CRO 7147814669 CA 147108187147814669 ARRIVAL: 01-28-23	314.73	

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY		
	[REDACTED]		PREVIOUS BALANCE	21,212.31	
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	12,352.57	
	11/22/22	.00	CASH ADVANCES	.00	
	AMOUNT DUE		CASH ADVANCE FEES	.00	
			LATE PAYMENT CHARGES	.00	
	22,522.59		CREDITS	.00	
			PAYMENTS	11,042.29	
		ACCOUNT BALANCE	22,522.59		



Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 11-22-2022

Nov
2022

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-26	10-24	24943002298894298008031	DLR RESORT RES CRO 7147814669 CA 147108267147814669 ARRIVAL: 01-28-23	314.73
10-27	10-26	24431062300091535000017	DAVIES APPLIANCE 650-381-9098 CA	947.98
10-28	10-27	24435652300069178544206	VWR INTERNATIONAL INC 800-932-5000 PA	288.17
10-28	10-27	24943002300200212107386	RITE AID - ECOM 800-748-3243 PA	32.92
10-31	10-27	24323042301044900211679	CRESO EQUIPMENT RENTALS BURLINGAME CA	37.27
10-31	10-28	24943002302898002119103	COSTCO WHSE #0147 FOSTER CITY CA	443.49
11-02	11-01	24431062306091530000065	DAVIES APPLIANCE 650-381-9098 CA	947.98
11-02	11-01	24492162305000057098902	MOSYLE BUS* MOSYLE BUS HTTPSBUSINESS FL	31.26
11-03	11-02	24492152306852846708146	WIDGETCO COM 800-877-9270 TX	25.50
11-03	11-01	24755422306263061767438	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-03	11-01	24755422306263061767446	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-03	11-01	24943012306010190029467	THE HOME DEPOT #0632 SAN MATEO CA	71.23
11-04	11-03	24011342308000002937326	SP TALOS DRONES HTTPSTALOSDRO CA	643.59
11-04	11-02	24231682307837001603373	SAFEMART #0694 SAN MATEO CA	18.79
11-04	11-01	24692162307109485326284	MARRIOTT VISALIA CONV VISALIA CA M30827 ARRIVAL: 11-01-22	176.91
11-07	11-04	24801972309036001012791	HILTON GARDEN INN LAKE F LAKE FOREST CA 205424 ARRIVAL: 11-01-22	396.72
11-10	11-09	24121572313610059467597	EPENDORF NORTH AMERIC 800-8453050 NY	392.46
11-10	11-10	24231682314083223426944	HARBOR FREIGHT TOOLS 805-388-1000 CA	94.68
11-10	11-09	244921523138521423337286	PWMALL COM 630-271-1058 IL	45.57
11-10	11-09	24492162313000029473316	SP IDU LABCAM HTTPSIDULABCA NY	289.00
11-10	11-09	24692162313103742319564	INTUIT *CHECKS / FORMS CL.INTUIT.COM CA	417.44
11-10	11-08	24692162313103802420039	THE HOME DEPOT 632 SAN MATEO CA	202.18
11-10	11-09	24692162313104020684349	INTUIT *CHECKS / FORMS CL.INTUIT.COM CA	122.00
11-10	11-09	249064123131160240626263	BLT*WWW.QSPRAY.COM 602-3711993 AZ	356.14
11-11	11-09	24231682314837001356437	SAFEMART #2878 MILLBRAE CA	41.92
11-11	11-09	24755422314173143496973	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-11	11-09	24755422314173143496999	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-11	11-09	24755422314173143497047	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-11	11-09	24755422314173143497054	ECONOMY SMOG CHECK LLC BURLINGAME CA	36.75
11-14	11-11	24780622316470000255138	ARGO ADVENTURE 605-7752917 SD	146.48
11-14	11-10	24943002315894315008039	DLR RESORT RES CRO 7147814669 CA 00315008037147814669 ARRIVAL: 11-10-22	314.73
11-15	11-14	24492162318000034489773	SP PLAY IT KOI PLAYITKOILLC WA	219.96
11-16	11-14	24426292319018021302630	MOSQUITO & VECTOR CONTROL 816-440-0826 CA	450.00
11-16	11-14	24431062319036171686834	ALASKA AIR 0272317168683 SEATTLE WA STEVENSON/CASEY 01-29-23	197.20
11-16	11-16	24692162320108707098245	SFO AS X SNA AS X SFO	539.49
11-18	11-17	24692162321100029683167	CARON PRODUCTS & SERVI 740-374-2770 OH	196.68
11-21	11-17	74064492322820106236689	LOWES #01019* SAN BRUNO CA FAIRMONT WATERFRONT VANCOUVER BC (FOREIGN CURRENCY) 982.32 CAD 11/19 (RATE) 1.3166	746.09

BRIAN WEBER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$2,354.06	\$0.00	\$2,354.06

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-03	11-01	24707802306030043804957	AMERICAN MOSQUITO CONTROL 888-626-0630 CA	485.00
11-03	11-01	24707802306030043804965	AMERICAN MOSQUITO CONTROL 888-626-0630 CA	575.00
11-03	11-01	24707802306030043804973	AMERICAN MOSQUITO CONTROL 888-626-0630 CA	485.00
11-04	11-02	24794872307900015991204	GRAND SIERRA ADV DEP RENO NV 448651300428 ARRIVAL: 02-27-23	141.25
11-04	11-02	24794872307900015991261	GRAND SIERRA ADV DEP RENO NV 448651300594 ARRIVAL: 02-27-23	141.25
11-04	11-02	24794872307900015991493	GRAND SIERRA ADV DEP RENO NV 448651301524 ARRIVAL: 02-27-23	141.25
11-09	11-08	24430992312400811014524	MSFT * E0100KTWWZ MSBILL.INFO WA	37.87



Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 11-22-2022

Nov
2022

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-09	11-07	24431062312036166319414	ALASKA AIR 0272316631941 SEATTLE WA WEBER/BRIAN 01-26-23	177.20
11-11	11-09	24692162314104459296762	SFO AS X SNA AS X SFO TST* BLUE LINE PIZZA - BU BURLINGAME CA	170.24

Department: 00000 Total:
Division: 00000 Total:

\$12,352.57
\$12,352.57



Item 4B

**Monthly Financial Report
Month Ending October 31, 2022**

Staff Recommendation: Motion to recommend approval of the October 31, 2022, Financial Report.

Statement of Revenues, Expenditures, and Change in Fund Balance

Total revenues received from July 1 through October 2022 (YTD) were \$ 524.9 thousand; total expenditures YTD were \$ 2.1 million, and the change in fund balance was (\$ 1.6) million. The District had \$ 6.5 million in cash available in County Treasury.

	General	Capital	Total
	Fund	Fund	Funds
Beginning Fund Balance 7/1/2022:	\$ 8,001,587	\$ 749,944	\$ 8,751,531
Revenues/Resources	\$ 524,979	\$ 2,796	\$ 527,775
Due To (From) Funds	\$ (276,044)	\$ 276,044	\$ -
Expenditures	\$ 2,144,465	\$ 72,996	\$ 2,217,460
Change in Fund Balance	(1,895,530)	205,845	\$ (1,689,685)
* Ending Fund Balance	\$ 6,106,057	\$ 955,789	\$ 7,061,846

* Components of Fund Balance:			
Nonspendable (Inventory)	\$ 143,930.00	\$ -	\$ 143,930.00
Assigned (Capital Improvements)	-	955,789	955,789
Public Health Emergency Fund	800,000	-	800,000
Natural Disaster Emergency Fund	650,000	-	650,000
Real Property Acquisiton Fund	1,134,670	-	1,134,670
Debt Service Repayment Fund	1,000,000	-	1,000,000
Unrestricted Fund Balance	2,377,457	-	2,377,457
Total	\$ 6,106,057	\$ 955,789	\$ 7,061,846

Budget Variances

Revenues

Actual revenues received through October 31, 2022, were over budget by \$ 48,837 resulting from the receipt of a portion of excess ERAF in August 2022 as well as timing differences of other revenue sources.



**SAN MATEO COUNTY
MOSQUITO & VECTOR
CONTROL DISTRICT**

Protecting public health since 1916

1351 Rollins Road
Burlingame, CA 94010

phone (650) 344-8592
fax (650) 344-3843

www.smcmvcd.org

Expenditures

Expenditures through October 2022, were under budget by \$ 471,330 primarily due to the timing of expenditures contained in the table below:

Administration	Under	\$37,776	78.8%	Timing of engineering, legal, stormwater, and audit expenditures.
Operations	Under	\$21,751	75.1%	Timing of pesticide purchases
Capital Improvements	Under	\$353,676	17.1%	Timing of Capital Project Expenditures

The Board's budget level of control is at the category level, for example Salaries, Benefits, Admin., Operations, etc. The above table provides explanations for variances over \$15,000.

Questions

Please direct all inquiries related to this financial reporting package to the District Manager, Brian Weber, before the board meeting to allow for adequate research. He can be reached at the District office at (650) 344-8592 or via email at bweber@smcmvcd.org.

Approval

This month's financial statements are fairly presented. The District Manager and Finance Director approved all disbursements and the monthly bank reconciliation. A Board Officer and the District Manager signed all checks.



Attachments:

1. Statement of Financial Position/Balance Sheet
2. Statement of Revenues, Expenditures and Change in Fund Balance
3. Budget Variance Reports

Month

YTD

YTD compared with adopted budget

4. Accounts Receivable Aging Summary

On the October 2022 summary, accounts receivable outstanding greater than 90 days total is \$ 89,327 primarily consisting of amounts due from San Francisco International Airport (\$1,020), City of San Francisco Parks Department (\$15,365), California Invasive Plant Council (\$ 6,861) and Dewey Pest Control (\$ 66,080). As of November 2022, payments have been received from the City of San Francisco Parks Dept. and S.F. International Airport. Staff is presently contacting all other agencies to expedite collection.

5. Cash Activity & Reconciliation to County

The District's accounting system is fully reconciled with the County statement.

6. Payroll Disbursement

All payroll disbursements were made to employees and trustees for their monthly stipends. All employees were paid per District salary and wage schedule and longevity policies.

7. Check Detail

This month, the District wrote General Fund checks numbers from 22194 to 22251. Last month's check number ended at 22193. All checks written were to vendors on account, retired employees, or reimbursements to current employees, per District policy. In October 2022, 58 checks written from the General Fund totaled \$ 157,727.92 In addition, the District wrote 2 check from the Capital Fund totaling \$ 13,525.96 (check numbers 1093 and 1094).

8. Purchase Card Report and Bank Statement

All card purchases for the month were from commercial vendors and met the District purchase card policy. A copy of the purchase card bank statement is attached. Also, descriptions of all purchases from Amazon are included in the attached detailed purchase card transactions report.

San Mateo County Mosquito & Vector Control District
 Balance Sheet
 As of Oct 31, 2022

	Total Oct 31, 22	General Fund	Capital Fund
ASSETS			
Current Assets			
Checking/Savings			
1010 · Cash-County Treasury-GF x2706	5,578,150	5,578,150	
1015 · Checking -Union Bank - GF x9757	(37,908)	(37,908)	
1020 · Cash-County Treasury-CPF x2705	955,248		955,248
1025 · Checking -Union Bank - CPF x6913	-		-
1016 · County Funds - FMV	(259,382)	(259,923)	541
1030 · Petty Cash	400	400	
1035 · PARS Pension Rate Stabilization	110,184	110,184	
Total Checking/Savings	6,346,693	5,390,904	955,789
Accounts Receivable			
1100 · Accounts Receivable	166,333	166,333	
1105 · Interest Receivable	-	-	-
Total Accounts Receivable	166,333	166,333	-
Other Current Assets			
1220 · VCJPA-Member Contingency Fund	463,221	463,221	
1230 · Pesticide Inventory	176,476	176,476	
Total Other Current Assets	639,697	639,697	-
Total Current Assets	7,152,723	6,196,934	955,789
TOTAL ASSETS	7,152,723	6,196,934	955,789
LIABILITIES & FUND BALANCE			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	90,877	90,877	-
Total Accounts Payable	90,877	90,877	-
Credit Cards			
1040 · US Bank Purchase Card	-	-	
Total Credit Cards	-	-	-
Other Current Liabilities			
2200 · Accrued Wages	-	-	
Total Other Current Liabilities	-	-	-
Total Current Liabilities	90,877	90,877	-
Total Liabilities	90,877	90,877	-
Fund Balance			
Beginning Fund Balance, 7/1/2022	8,751,531	8,001,587	749,944
Due To (From) Funds	-	(276,044)	276,044
Revenues Over Expenditures	(1,689,685)	(1,619,486)	(70,199)
Ending Fund Balance *	7,061,846	6,106,057	955,789
TOTAL LIABILITIES & FUND BALANCE	7,152,723	6,196,934	955,789
* COMPONENTS OF ENDING FUND BALANCE			
Nonspendable (Inventory)	143,930	143,930	-
Assigned (Capital Improvements)	955,789	-	955,789
Public Health Emergency Fund	800,000	800,000	-
Natural Disaster Emergency Fund	650,000	650,000	-
Real Property Acquisiton Fund	1,134,670	1,134,670	-
Debt Service Repayment Fund	1,000,000	1,000,000	-
Unrestricted Fund Balance (Includes Working Capital)	2,377,457	2,377,457	-
Total Fund Balance	7,061,846	6,106,057	955,789

Statement of Revenues, Expenditures Budget vs. Actual
July 2022 through June 2023

Month of Report:

Oct, 2022

GENERAL FUND:

Ordinary Revenues/Expenditures

Revenues

	Annual Budget	YTD Actual	Annual Variance	%	YTD Budget	YTD Variance	%	Monthly Budget	Monthly Actual	Monthly Variance	%
Total 4000 · PROGRAM REVENUES	2,452,750	127,242	(2,325,508)	5.2%	120,068	7,174	106.0%	25,067	19,274	(5,793)	76.9%
Total 4100 · PROPERTY TAX REVENUES	3,197,480	114,433	(3,083,047)	3.6%	187,470	(73,037)	61.0%	65,371	103,089	37,718	157.7%
Total 4200 · OTHER TAX REVENUES	841,578	272,290	(569,288)	32.4%	119,341	152,949	228.2%	-	-	-	0.0%
Total 4300 · OTHER REVENUES	187,848	11,014	(176,834)	5.9%	49,263	(38,249)	22.4%	18,013	22,607	4,594	125.5%

Total Revenues

	6,679,656	524,979	(6,154,677)	7.9%	476,142	48,837	110.3%	108,451	144,971	36,520	133.7%
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Expenditures

Total 5000 · SALARIES & WAGES	3,031,167	946,953	2,084,214	31.2%	960,306	(13,353)	98.6%	232,640	241,657	9,017	103.9%
Total 5100 · EMPLOYEE BENEFITS	887,416	393,461	493,955	44.3%	392,592	869	100.2%	61,853	64,079	2,226	103.6%
Total 5200 · TRAINING - BOARD & STAFF	87,973	19,900	68,073	22.6%	23,626	(3,726)	84.2%	559	2,420	1,861	433.0%
Total 5300 · ADMINISTRATION	593,988	140,708	453,280	23.7%	178,484	(37,776)	78.8%	29,150	30,530	1,380	104.7%
Total 5400 · INSURANCE	143,254	138,306	4,948	96.5%	143,254	(4,948)	96.5%	-	-	-	0.0%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	70,365	12,428	57,937	17.7%	12,151	277	102.3%	3,036	744	(2,292)	24.5%
Total 5500 · FACILITIES MAINTENANCE	51,547	12,978	38,569	25.2%	17,179	(4,201)	75.5%	4,296	1,991	(2,305)	46.4%
Total 5550 · UTILITIES	77,617	20,728	56,889	26.7%	25,865	(5,137)	80.1%	6,469	6,215	(254)	96.1%
Total 5600 · FLEET MAINTENANCE	59,891	23,176	36,715	38.7%	19,963	3,213	116.1%	4,991	3,976	(1,015)	79.7%
Total 5700 · OPERATIONS	262,067	65,604	196,463	25.0%	87,355	(21,751)	75.1%	21,839	9,847	(11,992)	45.1%
Total 5800 · LABORATORY	85,668	20,549	65,119	24.0%	29,404	(8,855)	69.9%	7,033	5,534	(1,499)	78.7%
Total 5900 · PUBLIC OUTREACH	125,820	31,579	94,241	25.1%	41,940	(10,361)	75.3%	10,485	12,528	2,043	119.5%
Total 6500 · DEBT SERVICE	330,000	318,094	11,906	96.4%	330,000	11,906	96.4%	-	-	-	0.0%

Total Expenditures

	5,806,773	2,144,465	(3,662,308)	36.9%	2,262,119	(117,654)	94.8%	382,351	379,521	(2,830)	99.3%
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General Fund Net Revenues Over Expenditures

	872,883	(1,619,486)	(2,492,369)		(1,785,977)	166,491		(273,900)	(234,551)	39,349	
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CAPITAL IMPROVEMENT FUND:

Total 6000 · CAPITAL IMPROVEMENTS REVENUE	-	2,796	(2,796)	0.0%	-	2,796	0.0%	-	2,796	2,796	0.0%
Total 6000 · CAPITAL IMPROVEMENTS EXPENDITURES	2,007,554	72,996	1,934,558	3.6%	426,672	(353,676)	17.1%	354,166	13,552	(340,614)	3.8%

Capital Improvement Fund Net Revenue Over Expenditures

	(2,007,554)	(70,199)	1,937,355		(426,672)	356,473		(354,166)	(10,756)	343,410	
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San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 October 2022

	<u>Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · PROGRAM REVENUES				
4010 · Service Abatement Revenue -2451	19,273.99	25,067.00	-5,793.01	76.89%
4020 · Special Benefit Assessmnt-2031	0.00	0.00	0.00	0.0%
4030 · Special Mosquito Tax - 2439	0.00	0.00	0.00	0.0%
Total 4000 · PROGRAM REVENUES	19,273.99	25,067.00	-5,793.01	76.89%
4100 · PROPERTY TAX REVENUES				
4110 · Current - Unsecured - 1031	97,956.21	0.00	97,956.21	100.0%
4115 · Prior Year - Unsecured - 1033	1,702.41	0.00	0.00	100.0%
4120 · Current -Secured SB813-1041	3,430.77	65,000.00	-61,569.23	5.28%
4130 · Prior Y. Unsecured SB813-1042	0.00	0.00	0.00	0.0%
4140 · State Homeowner Prop-1831	0.00	371.00	-371.00	0.0%
Total 4100 · PROPERTY TAX REVENUES	103,089.39	65,371.00	37,718.39	157.7%
4200 · OTHER TAX REVENUES				
4210 · ERAF Rebate-1046	0.00	0.00	0.00	0.0%
4220 · Redevelop Passthrough-1024,2647	0.00	0.00	0.00	0.0%
Total 4200 · OTHER TAX REVENUES	0.00	0.00	0.00	0.0%
4300 · OTHER REVENUES				
4310 · Interest Earned (Cnty GF+VCJPA)	22,522.49	0.00	22,522.49	100.0%
4311 · Interest Earned (Cnty Cap Fund)	2,796.05	0.00	2,796.05	100.0%
4322 · Capital Lease Financing	0.00	0.00	0.00	0.0%
4323 · Sublease	0.00	0.00	0.00	0.0%
4340 · VCJPA / Misc. Income -2658	84.73	18,013.00	-17,928.27	0.47%
Total 4300 · OTHER REVENUES	25,403.27	18,013.00	7,390.27	141.03%
4800 · GRANT REVENUE				
4810 · Operating Grants	0.00	0.00	0.00	0.0%
Total 4800 · GRANT REVENUE	0.00	0.00	0.00	0.0%
Total Income	147,766.65	108,451.00	39,315.65	136.25%
Expense				
5000 · SALARIES & WAGES				
5010 · Permanent Employees	203,817.60	199,568.00	4,249.60	102.13%
5015 · Limited Term Employees	15,258.00	16,529.00	-1,271.00	92.31%
5020 · Seasonal Employees	20,881.25	14,526.00	6,355.25	143.75%
5040 · Board Trustees Meeting Stipend	1,700.00	2,017.00	-317.00	84.28%
Total 5000 · SALARIES & WAGES	241,656.85	232,640.00	9,016.85	103.88%
5100 · EMPLOYEE BENEFITS				
5110 · Retirement - Employer Contribut	24,673.01	26,563.00	-1,889.99	92.89%
5115 · Retirement - Employee Contribut	0.00	0.00	0.00	0.0%
5116 · Alternate Retire-Employee Contr	0.00	0.00	0.00	0.0%
5125 · Actives - Medical Insurance	27,296.67	24,740.00	2,556.67	110.33%
5130 · Actives - HRA Health Reimb Acct	61.18	0.00	61.18	100.0%
5135 · Actives - Dental Insurance	2,353.47	2,648.00	-294.53	88.88%
5140 · Actives - Dental Reimbursement	159.00	100.00	59.00	159.0%
5145 · Actives - Vision Insurance	415.34	476.00	-60.66	87.26%
5150 · Group Life Insurance	104.50	0.00	104.50	100.0%
5160 · Retirees - HRA & Medical Reimb	1,106.06	0.00	1,106.06	100.0%
5165 · Long Term Disability - Standard	1,371.58	1,263.00	108.58	108.6%
5170 · Actives - Other Benefits	1,553.82	0.00	1,553.82	100.0%
5175 · Social Security & Medicare Tax	4,879.44	4,547.00	332.44	107.31%
5180 · CA Unemployment/Disability Tax	105.40	1,516.00	-1,410.60	6.95%
5182 · Workers Compensation	0.00	0.00	0.00	0.0%
5185 · Actives - Deferred Compensation	0.00	0.00	0.00	0.0%
Total 5100 · EMPLOYEE BENEFITS	64,079.47	61,853.00	2,226.47	103.6%
5200 · TRAINING - BOARD & STAFF				
5205 · Coastal Regional Continuing Ed.	-78.00	0.00	-78.00	100.0%
5210 · Conferences / Workshops Board	0.00	0.00	0.00	0.0%
5215 · Conferences / Workshops Staff	2,498.41	0.00	2,498.41	100.0%
5220 · Staff Training	0.00	559.00	-559.00	0.0%
Total 5200 · TRAINING - BOARD & STAFF	2,420.41	559.00	1,861.41	432.99%
5300 · ADMINISTRATION				
5305 · Board Meeting Expenses	0.00	500.00	-500.00	0.0%
5310 · Background / drug screening	0.00	83.00	-83.00	0.0%
5315 · County Accounting Service Chgs	0.00	0.00	0.00	0.0%
5325 · HR & Finance Consultant	312.12	2,259.00	-1,946.88	13.82%
5330 · Memberships & Subscriptions	9,855.00	2,760.00	7,095.00	357.07%
5335 · Office Expense	733.50	1,664.00	-930.50	44.08%
5340 · Janitorial/Household Expense	2,258.88	2,298.00	-39.12	98.3%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 October 2022

	<u>Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5345 · Prof. Services - Engineer Rpt	0.00	0.00	0.00	0.0%
5350 · Legal Services	2,422.50	5,832.00	-3,409.50	41.54%
5355 · Property Tax Stormwater Assess	0.00	0.00	0.00	0.0%
5360 · Permits	0.00	0.00	0.00	0.0%
5375 · Audit	0.00	0.00	0.00	0.0%
5380 · Copier and postage	668.17	508.00	160.17	131.53%
5385 · Security and fire alarm	2,129.95	1,206.00	923.95	176.61%
5390 · Payroll Service	737.14	717.00	20.14	102.81%
5395 · Bank Fees (County General Fund)	70.97	100.00	-29.03	70.97%
5396 · Bank Fees (County Capital Fund)	26.17	47.00	-20.83	55.68%
5399 · Facility Lease	11,341.45	11,176.00	165.45	101.48%
Total 5300 · ADMINISTRATION	30,555.85	29,150.00	1,405.85	104.82%
5400 · INSURANCE				
5410 · Liability Insurance - VCJPA	0.00	0.00	0.00	0.0%
5415 · Auto Physical Damage	0.00	0.00	0.00	0.0%
5420 · Group Property Program	0.00	0.00	0.00	0.0%
5425 · VCJPA - General Fund Allocation	0.00	0.00	0.00	0.0%
5430 · Group Fidelity	0.00	0.00	0.00	0.0%
5435 · Non-owned Aircraft	0.00	0.00	0.00	0.0%
5436 · Cyber Liability	0.00	0.00	0.00	0.0%
5445 · Business Travel Accident Ins	0.00	0.00	0.00	0.0%
Total 5400 · INSURANCE	0.00	0.00	0.00	0.0%
5450 · COMPUTER HARDWARE & SOFTWARE				
5455 · IT Consulting - Compu-Data	0.00	1,225.00	-1,225.00	0.0%
5460 · Computer Hardware	345.47	0.00	345.47	100.0%
5465 · Computer Software	28.75	1,042.00	-1,013.25	2.76%
5470 · Database & Mapping - License	0.00	0.00	0.00	0.0%
5475 · Website Hosting / Microsoft	370.00	769.00	-399.00	48.11%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	744.22	3,036.00	-2,291.78	24.51%
5500 · FACILITIES MAINTENANCE				
5505 · Facility - Repairs & Maint	1,991.47	4,296.00	-2,304.53	46.36%
Total 5500 · FACILITIES MAINTENANCE	1,991.47	4,296.00	-2,304.53	46.36%
5550 · UTILITIES				
5560 · Gas & Electricity - PG&E	2,003.65	2,543.00	-539.35	78.79%
5565 · Water	1,038.70	652.00	386.70	159.31%
5570 · Phone - VOIP - Fusion/MegaPath	527.38	568.00	-40.62	92.85%
5575 · Phone - Land Line-AT&T/Comcast	338.61	460.00	-121.39	73.61%
5580 · Phone - Mobile Devices-Verizon	2,306.36	2,246.00	60.36	102.69%
Total 5550 · UTILITIES	6,214.70	6,469.00	-254.30	96.07%
5600 · FLEET MAINTENANCE				
5610 · Garage Tools	670.82	708.00	-37.18	94.75%
5615 · Garage Repairs Outside	260.00	665.00	-405.00	39.1%
5620 · Auto, Hotsy, Plug, Boat, Traile	1,371.76	1,417.00	-45.24	96.81%
5630 · Ops Equipment & Repairs	1,673.67	1,250.00	423.67	133.89%
5635 · Vehicle Accident Insur Claims	0.00	951.00	-951.00	0.0%
Total 5600 · FLEET MAINTENANCE	3,976.25	4,991.00	-1,014.75	79.67%
5700 · OPERATIONS				
5705 · Pesticides	282.66	11,276.00	-10,993.34	2.51%
5715 · Helicopter	0.00	3,209.00	-3,209.00	0.0%
5720 · Safety Equipment	1,135.59	651.00	484.59	174.44%
5725 · Apparel - Uniforms & Boots	652.70	1,203.00	-550.30	54.26%
5730 · Mosquito Fish	147.61	333.00	-185.39	44.33%
5735 · Fuel	7,628.30	5,167.00	2,461.30	147.64%
Total 5700 · OPERATIONS	9,846.86	21,839.00	-11,992.14	45.09%
5800 · LABORATORY				
5805 · Disease Surveillance	461.67	892.00	-430.33	51.76%
5810 · Sentinel Chicken Flocks/Supply	0.00	268.00	-268.00	0.0%
5815 · Mosquito Blood	316.00	348.00	-32.00	90.81%
5820 · Dry Ice	1,385.31	975.00	410.31	142.08%
5825 · Lab Supplies	258.40	758.00	-499.60	34.09%
5830 · Lab Biowaste Disposal	109.20	0.00	109.20	100.0%
5835 · Lab Equip. Repair	0.00	167.00	-167.00	0.0%
5840 · Lab Equip. Maintenance	0.00	250.00	-250.00	0.0%
5845 · Lab PCR Supplies	3,003.16	2,408.00	595.16	124.72%
5850 · Lab PCR Maintenance	0.00	967.00	-967.00	0.0%
Total 5800 · LABORATORY	5,533.74	7,033.00	-1,499.26	78.68%
5900 · PUBLIC OUTREACH				
5910 · Media and Network	8,018.47	9,529.00	-1,510.53	84.15%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 October 2022

	<u>Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5920 · Promotion & Printing	4,509.20	956.00	3,553.20	471.67%
Total 5900 · PUBLIC OUTREACH	12,527.67	10,485.00	2,042.67	119.48%
6000 · CAPITAL IMPROVEMENTS				
6010 · Building Improvements	8,971.00	350,000.00	-341,029.00	2.56%
6020 · Equipment - Operations & Admin	0.00	0.00	0.00	0.0%
6025 · Software	0.00	0.00	0.00	0.0%
6030 · Vehicle Leases	4,554.96	4,166.00	388.96	109.34%
Total 6000 · CAPITAL IMPROVEMENTS	13,525.96	354,166.00	-340,640.04	3.82%
6500 · DEBT SERVICE				
6510 · Principal Payments	0.00	0.00	0.00	0.0%
6520 · Interest Payments	0.00	0.00	0.00	0.0%
Total 6500 · DEBT SERVICE	0.00	0.00	0.00	0.0%
Total Expense	393,073.45	736,517.00	-343,443.55	53.37%
Net Ordinary Income	-245,306.80	-628,066.00	382,759.20	39.06%
Other Income/Expense				
Other Income				
Transfer In	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-245,306.80	-628,066.00	382,759.20	39.06%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through October 2022

	<u>Jul - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4000 · PROGRAM REVENUES				
4010 · Service Abatement Revenue -2451	127,242.30	120,068.00	7,174.30	105.98%
4020 · Special Benefit Assessmnt-2031	0.00	0.00	0.00	0.0%
4030 · Special Mosquito Tax - 2439	0.00	0.00	0.00	0.0%
Total 4000 · PROGRAM REVENUES	127,242.30	120,068.00	7,174.30	105.98%
4100 · PROPERTY TAX REVENUES				
4105 · Current - Secured - 1021	0.00	0.00	0.00	0.0%
4110 · Current - Unsecured - 1031	97,956.21	121,525.00	-23,568.79	80.61%
4115 · Prior Year - Unsecured - 1033	1,702.41	0.00	1,702.41	100.0%
4120 · Current -Secured SB813-1041	14,774.12	65,000.00	-50,225.88	22.73%
4130 · Prior Y. Unsecured SB813-1042	0.00	0.00	0.00	0.0%
4140 · State Homeowner Prop-1831	0.00	945.00	-945.00	0.0%
Total 4100 · PROPERTY TAX REVENUES	114,432.74	187,470.00	-73,037.26	61.04%
4200 · OTHER TAX REVENUES				
4210 · ERAF Rebate-1046	272,289.97	0.00	272,289.97	100.0%
4220 · Redevelop Passthrough-1024,2647	0.00	119,341.00	-119,341.00	0.0%
Total 4200 · OTHER TAX REVENUES	272,289.97	119,341.00	152,948.97	228.16%
4300 · OTHER REVENUES				
4310 · Interest Earned (Cnty GF+VCJPA)	10,121.49	27,500.00	-17,378.51	36.81%
4311 · Interest Earned (Cnty Cap Fund)	2,796.05	3,750.00	-953.95	74.56%
4322 · Capital Lease Financing	0.00	0.00	0.00	0.0%
4323 · Sublease	0.00	0.00	0.00	0.0%
4340 · VCJPA / Misc. Income -2658	892.56	18,013.00	-17,120.44	4.96%
Total 4300 · OTHER REVENUES	13,810.10	49,263.00	-35,452.90	28.03%
4800 · GRANT REVENUE				
4810 · Operating Grants	0.00	0.00	0.00	0.0%
Total 4800 · GRANT REVENUE	0.00	0.00	0.00	0.0%
Total Income	527,775.11	476,142.00	51,633.11	110.84%
Expense				
5000 · SALARIES & WAGES				
5010 · Permanent Employees	796,020.33	828,011.00	-31,990.67	96.14%
5015 · Limited Term Employees	61,794.90	66,122.00	-4,327.10	93.46%
5020 · Seasonal Employees	84,237.75	58,109.00	26,128.75	144.97%
5040 · Board Trustees Meeting Stipend	4,900.00	8,064.00	-3,164.00	60.76%
Total 5000 · SALARIES & WAGES	946,952.98	960,306.00	-13,353.02	98.61%
5100 · EMPLOYEE BENEFITS				
5110 · Retirement - Employer Contribut	107,595.33	106,246.00	1,349.33	101.27%
5115 · Retirement - Employee Contribut	0.00	0.00	0.00	0.0%
5116 · Alternate Retire-Employee Contr	0.00	0.00	0.00	0.0%
5125 · Actives - Medical Insurance	109,173.14	98,956.00	10,217.14	110.33%
5130 · Actives - HRA Health Reimb Acct	13,189.18	12,760.00	429.18	103.36%
5135 · Actives - Dental Insurance	9,080.13	10,592.00	-1,511.87	85.73%
5140 · Actives - Dental Reimbursement	159.00	400.00	-241.00	39.75%
5145 · Actives - Vision Insurance	1,624.58	1,905.00	-280.42	85.28%
5150 · Group Life Insurance	522.50	0.00	522.50	100.0%
5155 · Retirees - HRA & Prescrip Reimb	500.00	0.00	500.00	100.0%
5160 · Retirees - HRA & Medical Reimb	15,225.44	0.00	15,225.44	100.0%
5165 · Long Term Disability - Standard	5,196.71	5,052.00	144.71	102.86%
5170 · Actives - Other Benefits	1,553.82	0.00	1,553.82	100.0%
5175 · Social Security & Medicare Tax	19,169.94	18,185.00	984.94	105.42%
5180 · CA Unemployment/Disability Tax	965.35	6,059.00	-5,093.65	15.93%
5182 · Workers Compensation	109,506.00	132,437.00	-22,931.00	82.69%
5185 · Actives - Deferred Compensation	0.00			
Total 5100 · EMPLOYEE BENEFITS	393,461.12	392,592.00	869.12	100.22%
5200 · TRAINING - BOARD & STAFF				
5205 · Coastal Regional Continuing Ed.	3,347.00	2,140.00	1,207.00	156.4%
5210 · Conferences / Workshops Board	3,440.80	8,745.00	-5,304.20	39.35%
5215 · Conferences / Workshops Staff	13,082.07	10,500.00	2,582.07	124.59%
5220 · Staff Training	30.00	2,241.00	-2,211.00	1.34%
Total 5200 · TRAINING - BOARD & STAFF	19,899.87	23,626.00	-3,726.13	84.23%
5300 · ADMINISTRATION				
5305 · Board Meeting Expenses	51.17	2,000.00	-1,948.83	2.56%
5310 · Background / drug screening	385.49	336.00	49.49	114.73%
5315 · County Accounting Service Chgs	0.00	0.00	0.00	0.0%
5325 · HR & Finance Consultant	1,236.24	9,036.00	-7,799.76	13.68%
5330 · Memberships & Subscriptions	25,140.00	11,038.00	14,102.00	227.76%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through October 2022

	<u>Jul - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5335 · Office Expense	4,257.10	6,650.00	-2,392.90	64.02%
5340 · Janitorial/Household Expense	9,197.67	9,193.00	4.67	100.05%
5345 · Prof. Services - Engineer Rpt	14,211.40	25,470.00	-11,258.60	55.8%
5350 · Legal Services	8,142.00	23,331.00	-15,189.00	34.9%
5355 · Property Tax Stormwater Assess	0.00	5,350.00	-5,350.00	0.0%
5360 · Permits	0.00	0.00	0.00	0.0%
5375 · Audit	22,149.00	31,057.00	-8,908.00	71.32%
5380 · Copier and postage	2,084.27	2,037.00	47.27	102.32%
5385 · Security and fire alarm	5,357.65	4,819.00	538.65	111.18%
5390 · Payroll Service	3,086.79	2,869.00	217.79	107.59%
5395 · Bank Fees (County General Fund)	320.36	404.00	-83.64	79.3%
5396 · Bank Fees (County Capital Fund)	127.13	190.00	-62.87	66.91%
5399 · Facility Lease	45,088.62	44,704.00	384.62	100.86%
Total 5300 · ADMINISTRATION	140,834.89	178,484.00	-37,649.11	78.91%
5400 · INSURANCE				
5410 · Liability Insurance - VCJPA	98,808.00	101,171.00	-2,363.00	97.66%
5415 · Auto Physical Damage	2,401.00	2,566.00	-165.00	93.57%
5420 · Group Property Program	19,768.00	12,356.00	7,412.00	159.99%
5425 · VCJPA - General Fund Allocation	3,737.00	5,838.00	-2,101.00	64.01%
5430 · Group Fidelity	6,014.00	6,964.00	-950.00	86.36%
5435 · Non-owned Aircraft	4,625.00	6,359.00	-1,734.00	72.73%
5436 · Cyber Liability	2,952.95	7,500.00	-4,547.05	39.37%
5445 · Business Travel Accident Ins	0.00	500.00	-500.00	0.0%
Total 5400 · INSURANCE	138,305.95	143,254.00	-4,948.05	96.55%
5450 · COMPUTER HARDWARE & SOFTWARE				
5455 · IT Consulting - Compu-Data	420.00	4,902.00	-4,482.00	8.57%
5460 · Computer Hardware	1,808.70	0.00	1,808.70	100.0%
5465 · Computer Software	3,703.85	4,168.00	-464.15	88.86%
5470 · Database & Mapping - License	0.00	0.00	0.00	0.0%
5475 · Website Hosting / Microsoft	6,495.94	3,081.00	3,414.94	210.84%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	12,428.49	12,151.00	277.49	102.28%
5500 · FACILITIES MAINTENANCE				
5505 · Facility - Repairs & Maint	12,978.02	17,179.00	-4,200.98	75.55%
Total 5500 · FACILITIES MAINTENANCE	12,978.02	17,179.00	-4,200.98	75.55%
5550 · UTILITIES				
5560 · Gas & Electricity - PG&E	6,594.92	10,167.00	-3,572.08	64.87%
5565 · Water	2,121.73	2,608.00	-486.27	81.36%
5570 · Phone - VOIP - Fusion/MegaPath	2,068.78	2,267.00	-198.22	91.26%
5575 · Phone - Land Line-AT&T/Comcast	1,354.44	1,842.00	-487.56	73.53%
5580 · Phone - Mobile Devices-Verizon	8,588.33	8,981.00	-392.67	95.63%
Total 5550 · UTILITIES	20,728.20	25,865.00	-5,136.80	80.14%
5600 · FLEET MAINTENANCE				
5610 · Garage Tools	6,932.91	2,836.00	4,096.91	244.46%
5615 · Garage Repairs Outside	3,445.93	2,664.00	781.93	129.35%
5620 · Auto, Hotsy, Plug, Boat, Traile	8,975.10	5,664.00	3,311.10	158.46%
5630 · Ops Equipment & Repairs	3,822.23	5,000.00	-1,177.77	76.45%
5635 · Vehicle Accident Insur Claims	0.00	3,799.00	-3,799.00	0.0%
Total 5600 · FLEET MAINTENANCE	23,176.17	19,963.00	3,213.17	116.1%
5700 · OPERATIONS				
5705 · Pesticides	9,181.50	45,105.00	-35,923.50	20.36%
5715 · Helicopter	15,607.50	12,836.00	2,771.50	121.59%
5720 · Safety Equipment	1,854.55	2,606.00	-751.45	71.17%
5725 · Apparel - Uniforms & Boots	3,936.02	4,808.00	-871.98	81.86%
5730 · Mosquito Fish	1,273.47	1,336.00	-62.53	95.32%
5735 · Fuel	33,751.23	20,664.00	13,087.23	163.33%
Total 5700 · OPERATIONS	65,604.27	87,355.00	-21,750.73	75.1%
5800 · LABORATORY				
5805 · Disease Surveillance	726.22	3,564.00	-2,837.78	20.38%
5810 · Sentinel Chicken Flocks/Supply	278.89	1,066.00	-787.11	26.16%
5815 · Mosquito Blood	1,264.00	1,389.00	-125.00	91.0%
5820 · Dry Ice	5,319.23	3,900.00	1,419.23	136.39%
5825 · Lab Supplies	2,454.66	3,031.00	-576.34	80.99%
5830 · Lab Biowaste Disposal	321.30	1,300.00	-978.70	24.72%
5835 · Lab Equip. Repair	0.00	664.00	-664.00	0.0%
5840 · Lab Equip. Maintenance	0.00	1,000.00	-1,000.00	0.0%
5845 · Lab PCR Supplies	10,184.80	9,626.00	558.80	105.81%
5850 · Lab PCR Maintenance	0.00	3,864.00	-3,864.00	0.0%
Total 5800 · LABORATORY	20,549.10	29,404.00	-8,854.90	69.89%

San Mateo County Mosquito & Vector Control District
Statement of Revenues, Expenses & Changes- Budget vs. Actual
 July through October 2022

	<u>Jul - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5900 · PUBLIC OUTREACH				
5910 · Media and Network	21,819.56	38,120.00	-16,300.44	57.24%
5920 · Promotion & Printing	9,759.10	3,820.00	5,939.10	255.47%
Total 5900 · PUBLIC OUTREACH	<u>31,578.66</u>	<u>41,940.00</u>	<u>-10,361.34</u>	<u>75.3%</u>
6000 · CAPITAL IMPROVEMENTS				
6010 · Building Improvements	8,971.00	350,000.00	-341,029.00	2.56%
6020 · Equipment - Operations & Admin	49,980.93	60,000.00	-10,019.07	83.3%
6025 · Software	0.00	0.00	0.00	0.0%
6030 · Vehicle Leases	13,916.46	16,672.00	-2,755.54	83.47%
Total 6000 · CAPITAL IMPROVEMENTS	<u>72,868.39</u>	<u>426,672.00</u>	<u>-353,803.61</u>	<u>17.08%</u>
6500 · DEBT SERVICE				
6510 · Principal Payments	207,169.12	210,000.00	-2,830.88	98.65%
6520 · Interest Payments	110,925.00	120,000.00	-9,075.00	92.44%
Total 6500 · DEBT SERVICE	<u>318,094.12</u>	<u>330,000.00</u>	<u>-11,905.88</u>	<u>96.39%</u>
Total Expense	<u>2,217,460.23</u>	<u>2,688,791.00</u>	<u>-471,330.77</u>	<u>82.47%</u>
Net Ordinary Income	<u>-1,689,685.12</u>	<u>-2,212,649.00</u>	<u>522,963.88</u>	<u>76.37%</u>
Other Income/Expense				
Other Income				
Transfer In	0.00	0.00	0.00	0.0%
Total Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Income	<u><u>-1,689,685.12</u></u>	<u><u>-2,212,649.00</u></u>	<u><u>522,963.88</u></u>	<u><u>76.37%</u></u>

San Mateo County Mosquito & Vector Control District

10/31/2022

A/R Aging Summary

As of October 31, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
California Invasive Plant Council	2,467.60	0.00	14,174.43	7,912.81	6,861.40	31,416.24
City of Foster City	5,438.17	0.00	5,883.18	0.00	0.00	11,321.35
City of Pacifica Public Works Wastewater	70.43	0.00	156.16	0.00	0.00	226.59
City of Redwood City, Public Works	4,596.91	0.00	3,914.58	3,671.74	0.00	12,183.23
City of San Francisco, Parks	5,627.78	0.00	5,856.27	6,594.63	15,365.03	33,443.71
City of San Francisco, Public Utilities	124.95	0.00	193.68	0.00	0.00	318.63
City of San Mateo, Wastewater Treatment	170.78	0.00	256.17	0.00	0.00	426.95
City of South San Francisco Water Quality	168.06	0.00	166.36	0.00	0.00	334.42
Dewey Pest Control	0.00	0.00	0.00	0.00	66,080.00	66,080.00
San Francisco Int'l Airport	0.00	0.00	0.00	0.00	1,020.29	1,020.29
Sewer Authority Mid-Coastside	78.08	0.00	234.24	0.00	0.00	312.32
Silicon Valley Clean Water	531.23	0.00	327.80	0.00	0.00	859.03
Stanford University - Jasper Ridge	0.00	0.00	4,187.25	4,203.41	0.00	8,390.66
TOTAL	<u>19,273.99</u>	<u>0.00</u>	<u>35,350.12</u>	<u>22,382.59</u>	<u>89,326.72</u>	<u>166,333.42</u>

San Mateo County Mosquito & Vector Control District

11/22/2022

A/R Aging Summary

As of November 22, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
California Invasive Plant Council	0.00	2,467.60	14,174.43	7,912.81	6,861.40	31,416.24
City of Foster City	0.00	5,438.17	0.00	0.00	0.00	5,438.17
City of Pacifica Public Works Wastewater	0.00	70.43	0.00	0.00	0.00	70.43
City of Redwood City, Public Works	0.00	4,596.91	3,914.58	0.00	0.00	8,511.49
City of San Francisco, Parks	0.00	5,627.78	0.00	0.00	0.00	5,627.78
City of San Francisco, Public Utilities	0.00	124.95	0.00	0.00	0.00	124.95
City of San Mateo, Wastewater Treatment	0.00	170.78	0.00	0.00	0.00	170.78
Dewey Pest Control	0.00	0.00	0.00	0.00	66,080.00	66,080.00
Silicon Valley Clean Water	0.00	531.23	0.00	0.00	0.00	531.23
Stanford University - Jasper Ridge	0.00	0.00	4,187.25	4,203.41	0.00	8,390.66
TOTAL	<u>0.00</u>	<u>19,027.85</u>	<u>22,276.26</u>	<u>12,116.22</u>	<u>72,941.40</u>	<u>126,361.73</u>

San Mateo County Mosquito and Vector Control District
Cash Activity & Reconciliation to County Statement
General Fund
October 31, 2022

GF-Oct 2022

Beginning Cash per District as of Sep 30, 2022 5,765,946

Reductions	
Payroll Related (ADP)	(211,771)
Checks Written	(157,728)
Bank Fee	(71)
Transfer-Out to Capital Fund	-
Total Reductions	(369,570)

Additions	
Quarterly Interest	22,522
Abatement Services	18,169
Property Tax Revenue	103,089
ERAF Rebate	-
RDA/RPTTF	-
Special Benefit Assessment	-
Special Mosquito Tax	-
Deposit not yet reflected in Cnty Stmt	(7,974)
Misc Deposits	85
Total Additions	135,892

Ending Cash per District as of Oct 31, 2022 5,532,269

Cash per County General Fund Statement 5,532,269

Difference -

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St	Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02706 County Mosquito Abatemen	Controller	A	07		02706	02706	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 10/01/22	7,869,757.84	2,103,811.47	5,765,946.37
	10/01/22	RJ15INTA	AutoID: JXG011C2 Job: 15754 JE	22,522.49	0.00	5,788,468.86
	10/12/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	9,346.85	0.00	5,797,815.71
	10/19/22	JE527641	AutoID: JHCO19B2 Job: 15782 JE	0.00	70.97	5,797,744.74
	10/26/22	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	933.50	0.00	5,798,678.24
	10/31/22	RJ20312	AutoID: ITX031A2 Job: 15782 JE	531.23	0.00	5,799,209.47
	10/31/22	UCC0312	AutoID: ITX031G2 Job: 15798 JE	97,956.21	0.00	5,897,165.68
	10/31/22	UCPO312	AutoID: ITX031L2 Job: 15798 JE	1,171.18	0.00	5,898,336.86
	10/31/22	SPS0312	AutoID: ITX031J2 Job: 15801 JE	3,430.77	0.00	5,901,767.63
	10/31/22	JE528221	AutoID: JRVN01E2 Job: 15804 JE	0.00	369,498.72	5,532,268.91
		DR	* SUB ACCT Total *	8,005,650.07*	2,473,381.16*	5,532,268.91*

San Mateo County Mosquito and Vector Control District
Cash Activity & Reconciliation to County Statement
Capital Project Fund
October 31, 2022

CPF-Oct 2022

Beginning Cash per District as of Sep 30, 2022	966,004
Reductions	
Checks Written	(13,526)
Bank Fee	(26)
Transfer-Out to General Fund	-
Total Reductions	(13,552)
Additions	
Quarterly Interest	2,796
Transfer-In from General Fund	-
Total Additions	2,796
Ending Cash per District as of Oct 31, 2022	955,248
Cash per County Capital Project Fund Statement	955,248
Difference	-

COUNTY OF SAN MATEO Verbose [D E T A I L E D T R I A L B A L A N C E] 10/01/2022-10/31/2022 Page 1
WED, NOV 09, 2022, 3:08 PM --req: VALENCIR--leg: GL JL--loc: CONTROL---job:15822157 J3392---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02705 SMC Mosq Abate-CP Proj F	Controller	A	07	02705	02705	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 10/01/22	1,025,447.85	59,443.39	966,004.46
	10/01/22	RJ15INTA	AutoID: JXGO11C2 Job: 15754 JE	2,796.05	0.00	968,800.51
	10/19/22	JE527641	AutoID: JHCO19B2 Job: 15782 JE	0.00	26.17	968,774.34
	10/31/22	JE528221	AutoID: JRVN01E2 Job: 15804 JE	0.00	13,525.96	955,248.38
		DR	* SUB ACCT Total *	1,028,243.90*	72,995.52*	955,248.38*

San Mateo County Mosquito and Vector Control District
ADP Payroll Disbursement
 October 31, 2022

Oct 2022

	<u>October 14, 2022</u>	<u>October 28, 2022</u>	Footnotes:
Payroll ACH Disbursement (including Net Pay & Taxes)			
Total Net Pay	78,030	79,612	
Federal W/H Tax	14,444	14,667	
Social Security Tax	1,351	1,450	A
Medicare	3,447	3,512	
CA W/H Tax	6,016	6,103	
CA SUI/DI	1,142	1,259	
Total	104,430	106,603	
ADP Process Fee PPE 9/10 & 9/24	259	319	
ADP Time & Attend Processing Chrg	159	-	
Total amount for the period	104,849	106,922	
Total amount for the month:		211,771	

Footnotes:

A. Social Security expenditure incurred for seasonal employees and Trustees stipends

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
22194	10/06/2022	Charles P. Hansen	Retiree Health Insurance Reimb-Oct '22	1015 · Checking -Union Bank - GF x9757	-553.03
10012022	10/01/2022		Retiree Health Insurance Reimb-Oct '22	5160 · Retirees - HRA & Medical Reimb	553.03
TOTAL					553.03
22195	10/06/2022	Dennis J Jewell	Retiree Health Insurance Reimb-Oct '22	1015 · Checking -Union Bank - GF x9757	-553.03
10012022	10/01/2022		Retiree Health Insurance Reimb-Oct '22	5160 · Retirees - HRA & Medical Reimb	553.03
TOTAL					553.03
22196	10/06/2022	San Mateo County Retirement Assoc. SM M.A.D.		1015 · Checking -Union Bank - GF x9757	-20,736.96
09242022	09/24/2022		Employee Contribution Pay Period 09/11/2022-09/24/2022	5115 · Retirement - Employee Contribut	8,901.08
			Employer Contribution Pay Period 09/11/2022-09/24/2022	5110 · Retirement - Employer Contribut	11,835.88
TOTAL					20,736.96
22197	10/06/2022	U.S. Bank PARS Account # 674602240 Agency Name: San Mateo County Mosquito & Vector Control District		1015 · Checking -Union Bank - GF x9757	-572.18
6746022400-PP9-24	09/24/2022		Alternate Retirement System for Richard Arrow PPE 09/24/2022	5116 · Alternate Retire-Employee Contr	572.18
TOTAL					572.18
22198	10/06/2022	Aim To Please Janitorial Services	Invoice #53 - Sep 2022	1015 · Checking -Union Bank - GF x9757	-1,525.00
53	09/30/2022		1351 Rollins Janitorial Services-Sep 2022	5340 · Janitorial/Household Expense	1,200.00
			1415 N Carolan Janitorial Services	5340 · Janitorial/Household Expense	325.00
TOTAL					1,525.00
22199	10/06/2022	Airgas Dry Ice	4317638	1015 · Checking -Union Bank - GF x9757	-345.93
9130261496	09/20/2022		Dry Ice (300 lbs)	5820 · Dry Ice	345.93
TOTAL					345.93
22200	10/06/2022	Alpine Helicopter Service Inc		1015 · Checking -Union Bank - GF x9757	-5,760.00
22-366	09/16/2022		Searsville - Spheratax SPH (50G)	5715 · Helicopter	2,625.00

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
22-365	09/16/2022		Sharp Park - Vectomax FG Biological Larvicide Fine Granule	5715 · Helicopter	3,135.00
TOTAL					5,760.00
22201	10/06/2022	Amazon Capital Services	Account # ARX6UTA334C06	1015 · Checking -Union Bank - GF x9757	-2,685.16
11PJ-WFCG-LJR3	09/30/2022		Books, magnets and outreach materials	5910 · Media and Network	402.71
			Monitors, USB and cables	5460 · Computer Hardware	340.89
			Impact, light, jack & straps	5610 · Garage Tools	347.62
			Fleet maint. parts & supplies/Drone acces	5620 · Auto, Hotsy, Plug, Boat, Traile	305.89
			Drone trailer build out	5630 · Ops Equipment & Repairs	607.14
			Silicone, filters & treatments	5730 · Mosquito Fish	193.30
			Laptop stand & tyvek pants	5825 · Lab Supplies	487.61
TOTAL					2,685.16
22202	10/06/2022	American Fidelity Assurance Compan	Payor: 56840	1015 · Checking -Union Bank - GF x9757	-1,553.82
6062482	10/04/2022		Flexible Spending Account (Employee Contrib)	5170 · Actives - Other Benefits	1,553.82
TOTAL					1,553.82
22203	10/06/2022	Bubba's Fire Extinguisher Co. -D. Per	Inv #8327	1015 · Checking -Union Bank - GF x9757	-315.00
8327	09/23/2022		Fire Extinguisher Service (21) at 1415 N Carolan	5505 · Facility - Repairs & Maint	315.00
TOTAL					315.00
22204	10/06/2022	Bulletin Brands Inc	Invoice #14159	1015 · Checking -Union Bank - GF x9757	-2,866.10
14159	08/30/2022		District logo gift bags for public promo events	5910 · Media and Network	2,866.10
TOTAL					2,866.10
22205	10/06/2022	CA Society Municipal Officers	Invoice #200014309 (Richard Arrow)	1015 · Checking -Union Bank - GF x9757	-470.00
200014309-Conf	10/03/2022		Full Government Registration-Richard Arrow	5215 · Conferences / Workshops Staff	470.00
TOTAL					470.00
22206	10/06/2022	Cintas Corporation #464	Payer #15914933	1015 · Checking -Union Bank - GF x9757	-802.54

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
15914933 Sep-2022	09/30/2022		Uniform Services 09/07/22 Inv #4130532556	5725 · Apparel - Uniforms & Boots	337.45
			Uniform Services 09/14/22 Inv #4131417083	5725 · Apparel - Uniforms & Boots	155.03
			Uniform Services 09/21/22 Inv #4131983374	5725 · Apparel - Uniforms & Boots	155.03
			Uniform Services 09/28/22 Inv #4132889012	5725 · Apparel - Uniforms & Boots	155.03
TOTAL					802.54
22207	10/06/2022	Colorprint		1015 · Checking -Union Bank - GF x9757	-400.68
31414	09/15/2022		Repellent Rack Cards-Spanish (Qty: 500)	5920 · Promotion & Printing	172.25
31466	09/20/2022		Business cards for Walter Bruj (Vector Ctrl Tech)	5335 · Office Expense	135.11
31529	09/22/2022		Backyard postcards (Qty: 100)	5920 · Promotion & Printing	93.32
TOTAL					400.68
22208	10/06/2022	Comcast	A/C #8155200280283815	1015 · Checking -Union Bank - GF x9757	-164.33
8155200280283815	10/03/2022		Business Internet 10/08/22-11/07/22 (1351 Rollins)	5575 · Phone - Land Line-AT&T/Comcast	164.33
TOTAL					164.33
22209	10/06/2022	Department of Pesticide Regulation	Application/License #163103	1015 · Checking -Union Bank - GF x9757	-45.00
163103	09/14/2022		Vector Control Technician Fee for Casey Stevenson	5205 · Coastal Regional Continuing Ed.	45.00
TOTAL					45.00
22210	10/06/2022	Eco Medical Inc.	Invoice #14478	1015 · Checking -Union Bank - GF x9757	-51.45
14478	09/30/2022		Medical Waste Service - Sep 2022	5830 · Lab Biowaste Disposal	49.00
			Temporary Fuel Charge 5%	5830 · Lab Biowaste Disposal	2.45
TOTAL					51.45
22211	10/06/2022	Eppendorf North America, Inc.	Customer #4100002587	1015 · Checking -Union Bank - GF x9757	-472.48
4001250706	09/29/2022		10ul variable pipettor	5825 · Lab Supplies	472.48
TOTAL					472.48
22212	10/06/2022	Home Depot	A/C #6035-3225-3190-9392	1015 · Checking -Union Bank - GF x9757	-14.22

San Mateo County Mosquito & Vector Control District
Check Detail

October 2022

GF-Oct 2022

Num	Date	Name	Memo	Account	Original Amount
6035322531909392	09/21/2022		Gorilla patch & seal black 4x10	5505 · Facility - Repairs & Maint	14.22
TOTAL					14.22
22213	10/06/2022	Matthew Nienhuis		1015 · Checking -Union Bank - GF x9757	-319.00
MISAC Conf 10-2-2:	10/02/2022		Parking Fees at MISAC Conference 10/2/2022	5215 · Conferences / Workshops Staff	60.00
Misac Conf 10-02-2:	10/02/2022		Per Diem to MISAC Conf 10/2-10/5/2022	5215 · Conferences / Workshops Staff	259.00
TOTAL					319.00
22214	10/06/2022	MidAmerica Admin & Retirement Solu	Cust ID: SANMA002 (Admin Fees Jul-Sep '22)	1015 · Checking -Union Bank - GF x9757	-672.00
HRA-Admin-Jul-Sep	09/30/2022		Admin Fees for Actives HRA Jul-22 thru Sep-22	5130 · Actives - HRA Health Reimb Acct	528.00
			Admin Fees for Retirees HRA Jul-22 thru Sep-22	5160 · Retirees - HRA & Medical Reimb	144.00
TOTAL					672.00
22215	10/06/2022	Napa Auto Parts	A/C #5644	1015 · Checking -Union Bank - GF x9757	-183.49
143735	09/30/2022		Drone trailer battery	5620 · Auto, Hotsy, Plug, Boat, Traile	183.49
TOTAL					183.49
22216	10/06/2022	O'Reilly Automotive, Inc.	Customer #1275593	1015 · Checking -Union Bank - GF x9757	-64.73
2581-435915	09/28/2022		CB Jeep Brake Hardware	5620 · Auto, Hotsy, Plug, Boat, Traile	64.73
TOTAL					64.73
22217	10/06/2022	Quench USA, Inc.	A/C #D322868	1015 · Checking -Union Bank - GF x9757	-205.00
INV04364032	10/01/2022		Water Dispenser Rental - Oct 2022	5335 · Office Expense	205.00
TOTAL					205.00
22218	10/06/2022	Rachel Curtis	Reimb purchases	1015 · Checking -Union Bank - GF x9757	-95.25
ReimbExp-Jul-Sep'2	09/27/2022		Reimb outreach supply purchases 7/27-9/26/22	5910 · Media and Network	95.25
TOTAL					95.25
22219	10/06/2022	Spark Creative Design	Inv #2661	1015 · Checking -Union Bank - GF x9757	-950.00

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

Num	Date	Name	Memo	Account	Original Amount
2661	10/03/2022		Various design and edits for outreach of District services.	5920 · Promotion & Printing	950.00
TOTAL					950.00
22220	10/06/2022	Standard Insurance Company	142979	1015 · Checking -Union Bank - GF x9757	-1,310.13
142979-0001 Sep22	09/19/2022		Long term disability due 10/01/2022	5165 · Long Term Disability - Standard	1,310.13
TOTAL					1,310.13
22221	10/06/2022	Streamline	Invoice No: 112D6F75-0019	1015 · Checking -Union Bank - GF x9757	-370.00
112D6F75-0020	10/01/2022		Streamline Web 10/1/2022-11/1/2022	5475 · Website Hosting / Microsoft	370.00
TOTAL					370.00
22222	10/06/2022	Vector-Borne Disease Account	San Mateo Co MVCD- 11/17/2022 Exam Fees	1015 · Checking -Union Bank - GF x9757	-156.00
SMCMVCD 11-17-2	09/23/2022		Exam Fees for Vanessa H Pacheco	5205 · Coastal Regional Continuing Ed.	78.00
			Exam Fees for Everst Barillas (Seasonal)	5205 · Coastal Regional Continuing Ed.	78.00
TOTAL					156.00
22223	10/06/2022	Verizon	A/C #271667168-00001	1015 · Checking -Union Bank - GF x9757	-1,661.81
9916762713	09/26/2022		Services for period 08/27-09/26/22 (CalNet)	5580 · Phone - Mobile Devices-Verizon	1,661.81
TOTAL					1,661.81
22224	10/20/2022	Great-West Life & Annuity Co	Group No. 98368	1015 · Checking -Union Bank - GF x9757	-6,278.85
10/082022	10/08/2022		Employee Deferred Comp PPE 10/08/2022	5185 · Actives - Deferred Compensation	6,278.85
TOTAL					6,278.85
22225	10/20/2022	San Mateo County Retirement Assoc. SM M.A.D.		1015 · Checking -Union Bank - GF x9757	-21,541.30
10082022	10/08/2022		Employee Contribution Pay Period 09/25/2022-10/08/2022	5115 · Retirement - Employee Contribut	9,303.45
			Employer Contribution Pay Period 09/25/2022-10/08/2022	5110 · Retirement - Employer Contribut	12,237.85
TOTAL					21,541.30

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
22226	10/20/2022	U.S. Bank PARS Account # 674602240	Agency Name: San Mateo County Mosquito & Vector Control District PPE	1015 · Checking -Union Bank - GF x9757	-572.18
6746022400-PP10-1	10/08/2022		Alternate Retirement System for Richard Arrow PPE 10/08/2022	5116 · Alternate Retire-Employee Contr	572.18
TOTAL					572.18
22227	10/20/2022	Airgas Dry Ice	4317638	1015 · Checking -Union Bank - GF x9757	-691.90
9130753706	10/04/2022		Dry Ice (300 lbs)	5820 · Dry Ice	345.34
9130988326	10/12/2022		Dry Ice (300 lbs)	5820 · Dry Ice	346.56
TOTAL					691.90
22228	10/20/2022	American Fidelity Assurance	Payor: 56840	1015 · Checking -Union Bank - GF x9757	-457.98
D514065	10/19/2022		Life/Acc/Cancer EE Insurance for Oct-2022	5170 · Actives - Other Benefits	457.98
TOTAL					457.98
22229	10/20/2022	Black Mountain Properties, LLC	Acct. t0000505 San Mateo County-1323 Rollins Rd., Burlingame	1015 · Checking -Union Bank - GF x9757	-11,341.45
Nov Rent/CAM	10/19/2022		Nov-2022 Rent-1323 Rollins Rd., Burlingame,CA	5399 · Facility Lease	7,944.00
			Est CAM	5399 · Facility Lease	3,232.00
			PG&E Pro-rata Share	5399 · Facility Lease	165.45
TOTAL					11,341.45
22230	10/20/2022	California Special District Assoc	Membership ID: 253	1015 · Checking -Union Bank - GF x9757	-8,810.00
2023Membership	10/01/2022		CSDA 2023 Membership Dues	5330 · Memberships & Subscriptions	8,810.00
TOTAL					8,810.00
22231	10/20/2022	Cintas Corporation #0156	Customer #11322412	1015 · Checking -Union Bank - GF x9757	-86.12
5128458742	10/12/2022		First Aid-Kit refill (2)	5720 · Safety Equipment	86.12
TOTAL					86.12
22232	10/20/2022	Colorprint		1015 · Checking -Union Bank - GF x9757	-1,323.99
31655	10/05/2022		EPA Casper Map Laminated Poster (Qty: 5)	5920 · Promotion & Printing	380.54

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
31397	10/05/2022		Mini Fly Swatter with District Logo (Qty: 1,000)	5920 · Promotion & Printing	943.45
TOTAL					1,323.99
22233	10/20/2022	Comcast	A/C #8155200280658818	1015 · Checking -Union Bank - GF x9757	-174.28
8155200280658818	10/15/2022		Business Internet 10/20/22-11/19/22 (1415 N Carolan)	5575 · Phone - Land Line-AT&T/Comcast	174.28
TOTAL					174.28
22234	10/20/2022	Costco	Member Number 000111863868313	1015 · Checking -Union Bank - GF x9757	-120.00
Renewal12/2022	10/13/2022		Costco Membership Renewal: Dec 2022	5330 · Memberships & Subscriptions	120.00
TOTAL					120.00
22235	10/20/2022	FDAC EBA	51 - SMCMVCD Billing Period Nov-2022	1015 · Checking -Union Bank - GF x9757	-31,193.36
FDAC1122-SMCM	10/08/2022		Medical Insurance for Nov-2022	5125 · Actives - Medical Insurance	28,320.05
			Dental Insurance	5135 · Actives - Dental Insurance	2,353.47
			Vision	5145 · Actives - Vision Insurance	415.34
			Hartford Group Life	5150 · Group Life Insurance	104.50
TOTAL					31,193.36
22236	10/20/2022	Flyers Energy, LLC	Account 700895	1015 · Checking -Union Bank - GF x9757	-4,962.76
CFS-3174556	09/30/2022		Fuels 09/16/2022-09/30/2022	5735 · Fuel	4,962.76
TOTAL					4,962.76
22237	10/20/2022	Grainger	809934680	1015 · Checking -Union Bank - GF x9757	-2,967.21
7103770447	09/05/2022		Facility maint & repair supply	5505 · Facility - Repairs & Maint	381.87
			Garage tool	5610 · Garage Tools	10.18
			Ops field equipment supplies	5630 · Ops Equipment & Repairs	119.66
			Wasp killer sprays & BVA tank repair supply	5705 · Pesticides	298.43
			Field safety supp & Seismic cables to hold racks	5720 · Safety Equipment	262.03
7104400663	10/05/2022		Janitorial cleaning supplies	5340 · Janitorial/Household Expense	142.57
			Facility maint & repair supply	5505 · Facility - Repairs & Maint	23.99
			Ops field equipment supplies	5630 · Ops Equipment & Repairs	348.97

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

Num	Date	Name	Memo	Account	Original Amount
			Gas hose for BVA tank pump	5705 · Pesticides	75.51
			COVID-19 portable hepa air cleaner unit	5720 · Safety Equipment	794.94
			Safety ear muffs for techs	5720 · Safety Equipment	225.33
			Power cord for fish room	5730 · Mosquito Fish	18.35
			U-Block vests (Qty: 30)	5910 · Media and Network	265.38
TOTAL					<u>2,967.21</u>
22238	10/20/2022	Jarvis Fay LLP	Invoice 16951	1015 · Checking -Union Bank - GF x9757	-2,157.00
16951	09/30/2022		Board Matters (4.4 hrs) - Legal Services thru Sep-2022	5350 · Legal Services	1,254.00
			Volunteer Waiver (3.4 hrs)	5350 · Legal Services	903.00
TOTAL					<u>2,157.00</u>
22239	10/20/2022	Lampire Biological Laboratories, Inc.	A/C # SANMAT	1015 · Checking -Union Bank - GF x9757	-316.00
453180	10/04/2022		Chicken Blood (PO# 02076-1779)	5815 · Mosquito Blood	316.00
TOTAL					<u>316.00</u>
22240	10/20/2022	Life Technologies Corporation	Invoice #82040114	1015 · Checking -Union Bank - GF x9757	-2,437.59
82040114	10/05/2022		PCR supplies restocking (P.O.#02706-1841)	5845 · Lab PCR Supplies	2,437.59
TOTAL					<u>2,437.59</u>
22241	10/20/2022	Mary Ann Liebert, Inc.	Customer #1061903 Inv #13738	1015 · Checking -Union Bank - GF x9757	-925.00
13738	10/11/2022		Vector-Borne and Zoonotic Diseases Subscription 2023	5330 · Memberships & Subscriptions	925.00
TOTAL					<u>925.00</u>
22242	10/20/2022	ODP Business Solutions, LLC	A/C #36568593	1015 · Checking -Union Bank - GF x9757	-109.25
23786544	10/03/2022		Office Supplies	5335 · Office Expense	109.25
TOTAL					<u>109.25</u>
22243	10/20/2022	Pacific Office Automation	Customer #446374	1015 · Checking -Union Bank - GF x9757	-271.14
647922	10/05/2022		Maintenance for 1 Color & 2 Blk/Wht Copiers 10/02/22-11/02/22	5380 · Copier and postage	271.14

**San Mateo County Mosquito & Vector Control District
Check Detail**

October 2022

GF-Oct 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
TOTAL					271.14
22244	10/20/2022	PG&E		1015 · Checking -Union Bank - GF x9757	-1,870.85
5594119880-0 Sep-	09/27/2022		PGE Elec & Gas for 1415 N Carolan 08/29/22-09/27/2022	5560 · Gas & Electricity - PG&E	598.09
5584709654-6 Sep2	09/27/2022		1351 Rollins Site 08/29/2022-09/27/2022	5560 · Gas & Electricity - PG&E	1,272.76
TOTAL					1,870.85
22245	10/20/2022	Public Agency Retirement Services (P Customer #SAN400		1015 · Checking -Union Bank - GF x9757	-312.12
51629	10/06/2022		PARS Alternate Retirement System Fees PE 08/31/2022	5325 · HR & Finance Consultant	312.12
TOTAL					312.12
22246	10/20/2022	Purchase Power	8000-9000-0074-1201	1015 · Checking -Union Bank - GF x9757	-397.03
17662438-Oct-22	10/14/2022		Postage refill and transaction fee	5380 · Copier and postage	208.99
			Equipment Service Agreement 11/1/2022-10/31/2023	5380 · Copier and postage	188.04
TOTAL					397.03
22247	10/20/2022	Recology San Mateo County	A/C #731001072	1015 · Checking -Union Bank - GF x9757	-456.00
47248992	09/29/2022		Garbage Service - Sep 2022	5340 · Janitorial/Household Expense	456.00
TOTAL					456.00
22248	10/20/2022	Redwood Trading Post	Customer ID CU00001000007751	1015 · Checking -Union Bank - GF x9757	-186.77
1000266454	09/22/2022		Work boots for Kim Keyser	5725 · Apparel - Uniforms & Boots	186.77
TOTAL					186.77
22249	10/20/2022	RMT Landscape Contractors, Inc.	Customer #M332	1015 · Checking -Union Bank - GF x9757	-790.00
20221035	10/10/2022		Landscape Maintenance Oct-2022 (1351 Rollins Rd)	5505 · Facility - Repairs & Maint	495.00
			Landscape Maintenance (1415 N Carolan Ave)	5505 · Facility - Repairs & Maint	295.00
TOTAL					790.00
22250	10/20/2022	United States Treasury	2022 Form 720-V 2nd Qtr; EIN 94-6004102	1015 · Checking -Union Bank - GF x9757	-61.18

**San Mateo County Mosquito & Vector Control District
Check Detail**

GF-Oct 2022

October 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
2022Form720-V	10/20/2022		2022 Form 720-V 2nd Qtr; EIN 94-6004102	5130 · Actives - HRA Health Reimb Acct	61.18
TOTAL					<u>61.18</u>
22251	10/21/2022	U.S. Bank	4246-0445-5564-6391	1015 · Checking -Union Bank - GF x9757	-11,042.29
09222022	09/22/2022		District Credit Card Payment	1040 · US Bank Purchase Card	11,042.29
TOTAL					<u>11,042.29</u>
CHECK TOTAL					<u><u>157,727.92</u></u>

Note: Previous month's check numbers were 22128-22193. Current month's check numbers are 22194-22251 (58 checks).

**San Mateo County Mosquito & Vector Control District
Check Detail**

CPF-Oct 2022

October 2022

Num	Date	Name	Memo	Account	Original Amount
1093	10/06/2022	Enterprise FM Trust	Customer No. 458563	1025 · Checking -Union Bank -CPF x6913	-4,554.96
FBN4576311	10/05/2022		22NCN8-2018 NISS Frontier- Oct 2022	6030 · Vehicle Leases	298.49
			22NCNB-2018 NISS Frontier	6030 · Vehicle Leases	298.49
			22NCNF-2018 NISS Frontier	6030 · Vehicle Leases	33.70
			22NCNJ-2018 NISS Frontier	6030 · Vehicle Leases	33.70
			23CDWF-2020 Subaru Forester	6030 · Vehicle Leases	318.64
			23LVXF-2019 NISS Frontier (Kim)	6030 · Vehicle Leases	405.59
			23LW6S-2019 NISS Frontier (Lab)	6030 · Vehicle Leases	455.33
			23MNV2-2020 NISS Frontier	6030 · Vehicle Leases	391.87
			23MNV3-2020 NISS Frontier	6030 · Vehicle Leases	391.88
			25QSHX-2022 FORD Explorer	6030 · Vehicle Leases	492.81
			243NXK-Gain on settled Unit VIN BC436868	6030 · Vehicle Leases	-2,094.32
			266LKM-2021 RAM 2500 9/13-9/30/2022	6030 · Vehicle Leases	280.79
			266LKM-2021 RAM 2500 10/1-10/31/2022	6030 · Vehicle Leases	467.99
			Tax on gain on prior	6030 · Vehicle Leases	2,695.00
			Initial Reg-DMV Fee	6030 · Vehicle Leases	85.00
TOTAL					<u>4,554.96</u>
1094	10/20/2022	Bay Area Paving Co. Inc.	Invoice #C58-333	1025 · Checking -Union Bank -CPF x6913	-8,971.00
C58-333	10/18/2022		Parking lot resealing (1351 Rollins Rd) PO#02706- 6010 · Building Improvements		8,971.00
TOTAL					<u>8,971.00</u>
CHECK TOTAL					<u><u>13,525.96</u></u>

Note: Previous month's check number was 1092. Current month's check numbers are 1093-1094 (2 checks).

**San Mateo County Mosquito & Vector Control District
Credit Card Transaction Detail by Account**

Oct 2022

October 2022

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
1040 · US Bank Purchase Card					
1045 · US Bank Visa Brian x2315					
Credit Card Charge	09/23/2022	Hilton	CSDA leadership-hotel for Evan Ostermann	5215 · Conferences / Workshops Staff	933.08
Credit Card Charge	09/23/2022	Hilton	CSDA leadership-hotel for Eric Eckstein	5215 · Conferences / Workshops Staff	933.08
Credit Card Charge	10/04/2022	Misc-Admin	Hotel Pacific - IT conference hotel for Matthew Nienhuis	5215 · Conferences / Workshops Staff	627.78
Credit Card Charge	10/12/2022	Summit Racing Equipment	Alternator for airboat and fuel line at carb	5620 · Auto, Hotsy, Plug, Boat, Traile	290.08
Credit Card Charge	10/12/2022	Misc- Ops	Jegs.com - carburetor return and studs for airboat	5620 · Auto, Hotsy, Plug, Boat, Traile	49.06
Total 1045 · US Bank Visa Brian x2315					<u>2,833.08</u>
1050 · US Bank Visa Admin x5992					
Credit Card Charge	09/23/2022	Rock Auto	Return label to warranty a Jeep water pump	5620 · Auto, Hotsy, Plug, Boat, Traile	7.26
Credit Card Charge	09/23/2022	Misc-Admin	CSDA leadership-hotel for Angie Nakano	5215 · Conferences / Workshops Staff	683.46
Credit Card Charge	09/26/2022	Misc- Outreach	Rank Plus SEO - google services	5910 · Media and Network	205.00
Credit Card Charge	09/26/2022	Costco	Misc. office supplies	5335 · Office Expense	240.09
			Misc. janitorial supplies	5340 · Janitorial/Household Expense	393.44
Credit Card Charge	09/26/2022	Department of Pesticide Regulation	Registration for David Allen to take Drone pilot test	5205 · Coastal Regional Continuing Ed.	110.00
Credit Card Charge	09/27/2022	Misc-Lab	Millipore Sigma - Lure for YJkt traps	5825 · Lab Supplies	123.66
Credit Card Charge	09/28/2022	Talos Drones	Power cord for Argas T20 battery charger	5630 · Ops Equipment & Repairs	83.84
Credit Card Charge	09/28/2022	FasTrak	Replenish account	5215 · Conferences / Workshops Staff	25.00
Credit Card Charge	09/29/2022	Ace Hardware	New 100gal tank for fish room	5730 · Mosquito Fish	120.58
Credit Card Charge	09/29/2022	Costco	Misc. supplies for CASPER survey event	5910 · Media and Network	254.04
Credit Card Charge	09/29/2022	Misc- Ops	Etsy.com - wall mount for M12 vacuum	5610 · Garage Tools	29.96
Credit Card Charge	09/30/2022	Home Depot	Scale for drone trailer build out	5630 · Ops Equipment & Repairs	87.69
Credit Card Charge	10/03/2022	Harbor Freight	Misc. tools for shop and drone trailer	5610 · Garage Tools	236.09
Credit Card Charge	10/03/2022	Home Depot	Supplies to build out drone trailer	5630 · Ops Equipment & Repairs	338.58
Credit Card Charge	10/03/2022	Home Depot	Cordless blower and vacuum for drone trailer	5630 · Ops Equipment & Repairs	223.64
Credit Card Charge	10/04/2022	Ebay	Battery cables for drone trailer	5630 · Ops Equipment & Repairs	30.21
Credit Card Charge	10/04/2022	Mosyle Business	Manage Apple iPads & Mac-Oct '22 Subscriptn	5465 · Computer Software	28.75
Credit Card Charge	10/04/2022	Tires Import	Airboat carb rebuild service	5615 · Garage Repairs Outside	185.00
Credit Card Charge	10/05/2022	Summit Racing Equipment	New parts for airboat service	5620 · Auto, Hotsy, Plug, Boat, Traile	664.11
Credit Card Charge	10/05/2022	West Marine Pro	Air pumps for fish transport 12v DC	5730 · Mosquito Fish	98.64
Credit Card Charge	10/05/2022	Hyatt Hotels	CSMFO conf. - first night hotel stay for Richard Arrow	5215 · Conferences / Workshops Staff	254.47
Credit Card Charge	10/06/2022	Misc- Ops	Amsoil.com - special airboat oil	5620 · Auto, Hotsy, Plug, Boat, Traile	370.74
Credit Card Charge	10/06/2022	Mettler-Toledo Rainin, LLC	Restocking pipette tips	5845 · Lab PCR Supplies	495.57
Credit Card Charge	10/07/2022	Misc- Ops	Qspray.com - parts for birchmeier backpacks	5630 · Ops Equipment & Repairs	424.36
Credit Card Charge	10/07/2022	Misc- Ops	Lucky - Distilled water for fleet vehicle cooling system	5620 · Auto, Hotsy, Plug, Boat, Traile	21.48
Credit Card Charge	10/10/2022	Southwest Airlines	Airfare for Angie Nakano - MVCAC conf.	5215 · Conferences / Workshops Staff	162.96

**San Mateo County Mosquito & Vector Control District
Credit Card Transaction Detail by Account**

Oct 2022

October 2022

Type	Date	Name	Memo	Split	Amount
Credit Card Charge	10/12/2022	VWR INTERNATIONAL INC	Restocking gloves	5805 · Disease Surveillance	160.95
Credit Card Charge	10/12/2022	Misc-Lab	Builders Book - updated Ant PCT guide	5825 · Lab Supplies	46.39
Credit Card Charge	10/13/2022	Misc-Lab	Pest control technology store - updated PCT field guides	5825 · Lab Supplies	137.56
Credit Card Credit	10/13/2022	Misc-Lab	Builders Book - updated ANT pct guide	5825 · Lab Supplies	-17.72
Credit Card Charge	10/17/2022	Target	Misc. lab supplies	5825 · Lab Supplies	44.14
Credit Card Charge	10/17/2022	Misc- Ops	CyberWeld - spoolgun and aluminum wire for welder	5610 · Garage Tools	325.85
Credit Card Credit	10/19/2022	Summit Racing Equipment	Refund for incorrect alternator	5620 · Auto, Hotsy, Plug, Boat, Traile	-277.35
Credit Card Charge	10/21/2022	Rock Auto	Ignition parts for airboat	5620 · Auto, Hotsy, Plug, Boat, Traile	177.56
Credit Card Charge	10/21/2022	Misc- Ops	OSH Hardware - supplies for fleet maintenance	5620 · Auto, Hotsy, Plug, Boat, Traile	106.74
Credit Card Charge	10/21/2022	Misc-Admin	UCANR W.coast rodent academy-Devon M. reg.	5215 · Conferences / Workshops Staff	349.00
Credit Card Charge	10/21/2022	ELIM Biopharmaceuticals	DNA sequencing	5845 · Lab PCR Supplies	70.00
Credit Card Charge	10/21/2022	United Airline	Airfare for Devon Macdonald - rodent academy conf.	5215 · Conferences / Workshops Staff	315.20
Total 1050 · US Bank Visa Admin x5992					<u>7,336.94</u>
TOTAL 1040 · US Bank Purchase Card					<u><u>10,170.02</u></u>



P.O. BOX 6343
FARGO ND 58125-6343



000001541 01 SP 0.570 106481580778271 P
SMCMVCD
ATTN DISTRICT MANAGER
1351 ROLLINS RD
BURLINGAME CA 94010-2409

ACCOUNT NUMBER [REDACTED]
STATEMENT DATE 10-24-2022
AMOUNT DUE \$21,212.31
NEW BALANCE \$21,212.31
PAYMENT DUE ON RECEIPT

Oct
2022

AMOUNT ENCLOSED
\$ 10,0170.02

Please make check payable to U.S. Bank

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

[REDACTED] 002121231 002121231

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
SMCMAD 4246 0445 5564 6391	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	- Credits	- Payments	New Balance	
Company Total	\$25,047.46	\$10,465.09	\$0.00	\$0.00	\$0.00	\$295.07	\$14,005.17	\$21,212.31	

CORPORATE ACCOUNT ACTIVITY					
SMCMAD					TOTAL CORPORATE ACTIVITY
					\$14,005.17 CR
Post Date	Tran Date	Reference Number	Transaction Description		Amount
09-28	09-26	74798262271000000000322	PAYMENT - THANK YOU 00000 C		14,005.17 PY

NEW ACTIVITY						
SMCMVCD ADMIN			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
			\$295.07	\$7,632.01	\$0.00	\$7,336.94
Post Date	Tran Date	Reference Number	Transaction Description			Amount
09-23	09-22	240552322658196355588618	ROCK AUTO ROCKAUTO.COM WI			7.26
09-23	09-21	24755422265162650785554	EMBASSY SUITES 707-3209500 CA ARRIVAL: 09-18-22			683.46
09-26	09-23	24011342266000051544239	RANKPLUS SEO HTTPSRANKPLUS GA			205.00
09-26	09-23	24692162266101720808654	COSTCO DELIVERY 654 800-788-9968 CA			633.53

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	[REDACTED]		PREVIOUS BALANCE	25,047.46
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	10,465.09
	10/24/22	.00	CASH ADVANCES	.00
	AMOUNT DUE		CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
	21,212.31		CREDITS	295.07
PAYMENTS			14,005.17	
		ACCOUNT BALANCE	21,212.31	



Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 10-24-2022

Oct
2022

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-26	09-22	24755422286262668381872	CA DEPT PEST REGS LICENSI 916-4453891 CA	110.00	
08-27	09-26	24717052289262693932722	SIGMA ALDRICH US 800-3253010 MO	123.66	
08-28	09-27	24011342270000044367882	SP TALOS DRONES HTTPSTALOSDRO CA	83.84	
08-28	09-27	24431062270081695310443	FASTRAK CSC 415-486-8655 CA	25.00	
08-29	09-28	24431062271700719792390	ACE HARDWARE CORPORATION 800-453-0660 IL	120.58	
08-29	09-28	24692162271105315695783	COSTCO DELIVERY 854 800-788-9988 CA	254.04	
08-30	09-29	24204292272005237368722	ETSY.COM - DOOM3DPRINTING 718-8557955 NY	29.96	
09-30	09-28	24943012272010186101858	HOMEDEPOT.COM 800-430-3376 GA	87.69	
10-03	09-30	24231882274091044554635	HARBOR FREIGHT TOOLS 638 FREMONT CA	236.09	
10-03	09-29	24692162273108896053780	THE HOME DEPOT 632 SAN MATEO CA	338.58	
10-03	09-29	24943012273010184173437	HOMEDEPOT.COM 800-430-3376 GA	141.42	
10-03	09-29	24943012273010185412842	HOMEDEPOT.COM 800-430-3376 GA	82.22	
10-04	10-03	24204292276350995390136	EBAY O'27-09169-37478 SAN JOSE CA	30.21	
10-04	10-03	24492162276000023972565	MOSYLE BUS* MOSYLE BUS HTTPSBUSINESS FL	28.75	
10-04	10-03	24767252277000001323274	TIRES IMPORT BURLINGAME CA	185.00	
10-05	10-04	24445002278600003759036	SUMMIT RACING MAIL ORDER 800-230-3030 OH	664.11	
10-05	10-05	24692162278100305769287	WEST MARINE #300 800-937-2628 CA	98.64	
10-05	10-04	24943002277722743381197	HYATT REGENCY SACRAMENTO 8885884384 CA 369115618885884384 ARRIVAL: 01-31-23	254.47	
10-06	10-05	24492152279200503908364	AMSOIL 800-777-7094 WI	370.74	
10-06	10-05	24908412278157780093881	METTLER TOLEDO 800-4724646 CA	495.57	
10-07	10-06	24908412279157828070262	BLT*WWW.QSPRAY.COM 802-3711993 AZ	424.36	
10-10	10-06	24427332280710036731419	LUCKY #726 MILLBRAE MILLBRAE CA	21.48	
10-10	10-06	24692162280102308073051	SOUTHWES 5262174106631 800-435-9792 TX NAKANO/ANGELA 01-27-23 OAK WN E SNA WN V OAK	162.96	
10-12	10-11	24435652284089177907836	VWR INTERNATIONAL INC 800-932-5000 PA	160.95	
10-12	10-11	24785012284207000616845	BUILDER'S BOOK, INC. 818-887-7828 CA	46.39	
10-13	10-12	74785012285207000616849	BUILDER'S BOOK, INC. CANOGA PARK CA	17.72 CR	
10-13	10-12	24943002286400707000017	GIE MEDIA INC 216-393-0288 OH	137.56	
10-17	10-14	24164072287091016541894	TARGET 00011221 SAN MATEO CA	39.95	
10-17	10-14	24164072287091016541894	TARGET 00011221 SAN MATEO CA	4.19	
10-17	10-14	24412892289017056667406	CYBERWELD 888-328-9890 NJ	325.85	
10-21	10-19	744450022893600197066092	SUMMIT RACING MAIL ORDER TALLMADGE OH	277.35 CR	
10-21	10-20	240552322893819656143379	ROCK AUTO ROCKAUTO.COM WI	177.56	
10-21	10-20	24231882294091004750741	OUTDOOR SUPPLY MILLBRAE MILLBRAE CA	106.74	
10-24	10-21	24391212284206418200545	UCD UCANR 530-400-0725 CA	349.00	
10-24	10-21	24492152284852282485813	ELIMBIO 510-427-8896 CA	70.00	
10-24	10-21	24692162285100520829238	UNITED 0162442740124 800-932-2732 TX MACDONALD/DEVONTHOMA 11-01-22 SFO UA V SNA UA T SFO	315.20	
BRIAN WEBER		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$2,833.08	\$0.00	\$2,833.08
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-23	09-21	24493982265038003837777	HILTON GARDEN INN NAPA CA 324196 ARRIVAL: 09-18-22	933.08	
08-23	09-21	24493982265038003837785	HILTON GARDEN INN NAPA CA 324197 ARRIVAL: 09-18-22	933.08	
10-04	10-02	24000972278858403835448	HOTEL PACIFIC MONTEREY CA 0032710037 ARRIVAL: 10-01-22	418.52	
10-04	10-02	24000972278858403835976	HOTEL PACIFIC MONTEREY CA 0032702551 ARRIVAL: 10-01-22	209.26	
10-13	10-12	24445002286600082057200	SUMMIT RACING MAIL ORDER 800-230-3030 OH	87.28	
10-14	10-13	24692162286103689399687	JAI JEGS 190 AUTOPARTS 800-345-4545 OH	49.06	
10-24	10-21	244450022895600217011436	SUMMIT RACING MAIL ORDER 800-230-3030 OH	202.80	

Oct
2022

10/24/2022 10:24:00 AM

Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 10-24-2022

Department: 00000 Total:
Division: 00000 Total:

\$10,170.02
\$10,170.02

AGENDA ITEM 4D

Subject: Alternate Depositories for District Reserve Funds

Background:

As you are aware, the primary depository of District reserve funds is the San Mateo County Treasurers' Office. Recently staff attended presentations from the California Cooperative Liquid Assets Securities System (Cal CLASS) and Cal TRUST, a California public agency (Joint Powers Authority), explaining the benefits of using their organizations to manage District reserve funds are now invested within the San Mateo County Treasury. The California Special Districts Association, the League of California Cities, and the California State Association of Counties sponsor these organizations.

The current balances of these reserve funds are as follows:

➤ Public Health Emergency Reserve:	\$ 800,000
➤ Natural Disaster Emergency Reserve:	\$ 650,000
➤ Real Property Acquisition Reserve:	\$ 1,134,670
➤ Debt Service Repayment Reserve:	<u>\$ 1,000,000</u>
Total:	<u>\$ 2,563,460</u>

Discussion:

After recent discussions with both organizations, the staff would like to pursue the idea of moving some of our invested reserves to one of the organizations mentioned above to maximize investment liquidity and investment returns. As previously reported, the District was required to reduce the carrying value on all our investments on deposit with the San Mateo County Treasurer due to "mark to market" adjustments required by the Governmental Accounting Standards Board. This resulted in a significant "write-down" of District assets reportable on our Annual Comprehensive Financial Report.

Upon preliminary review of these alternative depositories, we can minimize the impact of future losses (if they should re-recur) in the coming fiscal years. Although our research at this stage is very preliminary, these programs look promising and may benefit our District.

We are asking the Finance Committee for direction to follow up with additional research and recommendations that we may bring forward to the Committee and Board of Trustees early next calendar year.

Attachments:

1. CalClass
2. CalTrust

California Cooperative Liquid Assets Securities System

Investment Solutions Designed for California Public Agencies

Investment Options
(<https://californiaclass.com/overview/>)

California CLASS Mission

California CLASS is a Joint Powers Authority investment pool that provides public agencies the opportunity to invest funds on a cooperative basis in rated pools that are managed in accordance with state law with the primary objectives of offering Participants maximum safety, daily and next-day liquidity, and optimized returns.

“California CLASS was created in response to a growing demand by California public agencies for transparent investment options that are governed by a Board of their peers. Operating with the best interests of the Participants in mind, the fund is an investment option and diversification tool for your short-term and medium-term investments. California CLASS offers a safety-first investment management option with transparent program governance.”

– Christina Turner, Chairperson of the California CLASS Board of Trustees

California CLASS Board of Trustees

Comprised of public finance officials with diverse skill sets, experiences, and backgrounds to better guide your investments.



City of
Morgan Hill
Christina Turner
Chairperson



Alameda County Mosquito
Abatement District
Ryan Clausnitzer
Vice Chairperson

California CLASS Upcoming Meeting Agenda

October 28, 2022

[Download](https://californiaclass.com/wp-content/uploads/2022/10/California-CLASS-Agenda-for-10-28-2022.pdf) (https://californiaclass.com/wp-content/uploads/2022/10/California-CLASS-Agenda-for-10-28-2022.pdf)

Your Investment Options

PRIME

CALIFORNIA CLASS PRIME

An option for your every-day funds, the PRIME fund is a stable \$1.00 NAV local government investment pool that offers daily liquidity. Investments are made in accordance with California State Code and include U.S. Agencies and Treasuries, commercial paper, collateralized bank deposits, money market funds, and more.



Learn More (<https://californiaclass.com/prime>)

ENHANCED CASH

Join California CLASS

California CLASS provides public agencies of all types the opportunity to pool their funds together with the goal of collectively earning interest on investments. Our philosophy is to provide competitive returns while focusing on safety and liquidity. With two portfolios designed to meet your cash management needs, California CLASS provides a comprehensive approach to the management of your funds. Joining is simple; click the

button below to get started today!

Get Started
(<https://www.californiaclass.com/join>)

California CLASS endorsed sponsors are participants in California CLASS and receive cash compensation in return for their endorsement of the program. Endorsed sponsors receive a royalty fee equal to a sliding scale of a percentage of assets attributable to their members that are participants in California CLASS. Public Trust Advisors, LLC believes that there are no material conflicts of interest other than the cash compensation received.

(<https://californiaclass.com/>)

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Endorsed By

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League of California Cities (<https://www.calcities.org/>)

CCPA Questions

Email (<mailto:ccpa@californiaclass.com>)

(844) 689-2994 (tel: (310) 689-2994)

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What is CalTRUST?

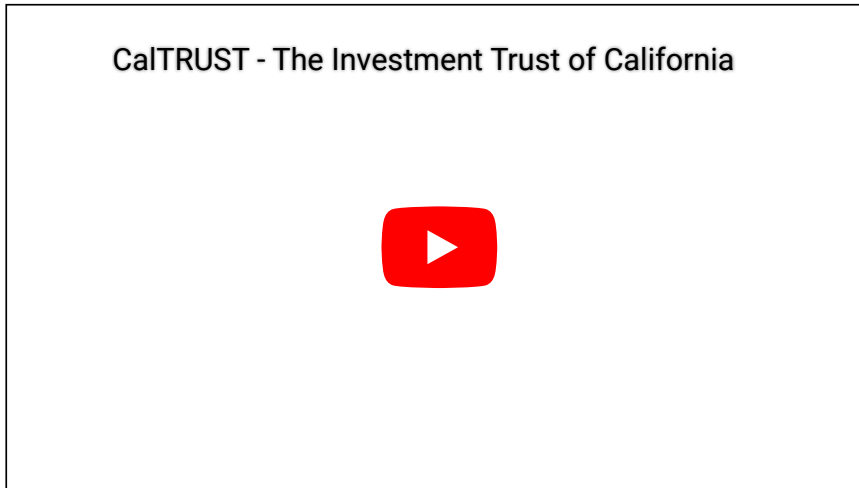
In 2005, the CSAC Finance Corporation and the League of California Cities established the Investment Trust of California (CalTRUST) as a Joint Powers Authority in conjunction with public agencies in California for the purpose of pooling and investing local agency funds.

CalTRUST offers four account options to provide local agencies with a convenient method of pooling funds: government fund, money market fund, short-term fund and medium-term fund. Each of the accounts seeks to attain as high a level of current income as is consistent with the preservation of principal.

Any California local agency can participate in CalTRUST's pooled investment program. CalTRUST provides interested California local agencies with two options for participation: to join as a member of the joint powers authority that operates the program; or to directly invest in shares of CalTRUST without the need for joining the joint powers authority. In the case of counties, funds of other agencies that have invested with the County Treasurer's Office are eligible for investment.

A Board of Trustees, comprised of experienced public agency investment officers and policy makers, oversees the investment program of CalTRUST. The CSAC Finance Corporation serves as the program administrator.

For more information visit [CalTRUST](#) or contact Laura Labanieh at 916-650-8186



CSAC Finance Corporation

1100 K Street. Ste. 101 – Sacramento, CA 95814
(916) 650-8139
[Email Us](#)

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