



**FINANCE COMMITTEE MEETING  
OF THE BOARD OF TRUSTEES  
LOCATION: TELECONFERENCE**

**<https://zoom.us/j/6503448592>**

**May 4, 2026**

**5:30 PM**

**AGENDA**

The Finance Committee is not a decision-making body and can only make recommendations to the Board. The full Board makes all decisions at the monthly Board of Trustees meeting.

**IMPORTANT NOTICE REGARDING MEETINGS:**

- The District's Board Room is open to the public at 1351 Rollins Rd, in Burlingame, CA.
- The meeting will also be conducted via teleconference using Zoom.
- All public members seeking to observe and/or address the local legislative body may participate in the meeting telephonically or electronically as described below.

**HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting via Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. If the line is busy, more phone numbers are available on Zoom's website at <https://zoom.us/u/abb4GNs5xM>.

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**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records distributed after the agenda posting deadline for the meeting are available for public inspection and are also distributed to all or a majority of the Board's members. The Board has designated the District's website at <https://www.smcmvcd.org/board-meetings> as the location for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

**1. CALL TO ORDER**

**2. ROLL CALL**

- Kati Martin (Chair), City of Half Moon Bay \_\_\_\_\_
- Muhammad Baluom, City of Millbrae \_\_\_\_\_
- Robert Riechel, City of San Bruno \_\_\_\_\_
- Michael Yoshida, City of South San Francisco \_\_\_\_\_
- Ron Collins, City of San Carlos \_\_\_\_\_
- Laura Walsh, Town of Colma \_\_\_\_\_
- Michael Goldman, City of Brisbane \_\_\_\_\_

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

This time is reserved for members of the public to address the Finance Committee on matters not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is used).

**4. REGULAR AGENDA**

**A. Review Preliminary Engineer's Report for FY 26-27**

**Report by:** Triston Foley, Project Analyst, SCI Consulting Group



**ACTION:** Recommend the Board approve resolution M-04-26 approving the Preliminary Assessment Diagram and Engineers Report and state the Intention to continue to levy the North and West County Mosquito and Disease Control Assessment District.

**B. Status of the Construction Project at 1415 North Carolan, Burlingame**

**Report by:** District Manager, Brian Weber

**ACTION:** No action necessary, informational only

**C. Review the Preliminary Financial Report for FY 2025-26 as of March 31, 2026.**

**Report by:** Finance Director, Richard Arrow, CPA

**ACTION:** Recommend the Board approve the Financial Report for FY 2025-26 as of February 31, 2026.

**D. Presentation on FY 26-27 Draft Budget and Estimates for FY 25-26**

**Report by:** Finance Director, Richard Arrow, CPA

**ACTION:** Motion to recommend the Board approve the FY 26-27 draft budget

**E. Purchase of a multi-year Service Agreement with Life Technologies/Thermo Fisher**

**Report by:** District Manager, Brian Weber

**ACTION:** Motion to recommend the Board approve the Purchase of a multi-year Service Agreement with Life Technologies/Thermo Fisher

Agenda Item 4A

**SUBJECT:      **Recommend Resolution M-004-26 Preliminary  
Assessment Diagram and Engineers Report and State  
the Intention to Continue Levying the North and West  
County Mosquito and Disease Control Assessment  
District for FY 26/27****

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**SUMMARY**

In 2003, the District expanded its service area to include the previously unserved northern and western portions of San Mateo County. Property owners approved the expansion through a Proposition 218–compliant mailed ballot, which the voters passed with a weighted majority. Since that time, the District has prepared an annual Engineer’s Report to establish the budget for assessment funded services, document the special benefits provided to assessed properties, and apportion the assessment based on relative benefit.

The preliminary Engineer's Report for the upcoming fiscal year continues this longstanding framework and includes the estimated assessment rates for FY 2026/27. Based on the annual Consumer Price Index (CPI) adjustment and available banked CPI capacity, the proposed assessment rate is \$26.80 per Single Family Equivalent (SFE) benefit unit for Zone A and \$26.30 per SFE benefit unit for Zone B.

**BACKGROUND**

Before the 2003 annexation, properties in the North and West County area did not receive proactive mosquito and vector control services from any public agency. The assessment established funds for vector control services above what was considered a zero baseline, and included surveillance, mosquito control, disease monitoring, and response to service requests, among other services.

Each year, the District updates its Engineer’s Report to reflect current service costs, confirm benefit findings, and apply any necessary Consumer Price Index (CPI) adjustments. The assessment structure, including the use of Single-Family Equivalent (SFE) units and the distinction between Zone A and Zone B properties, remains unchanged and consistent with the original voter approval and prior annual levies.

**DISCUSSION**

**Assessment Rates and CPI Adjustments**

The assessment may be adjusted annually based on the San Francisco Bay Area CPI, subject to a maximum increase of 3 percent per year, plus the application of previously unused (or banked) CPI capacity. The CPI change in 2025 was 3.0365%. For FY 2026/27, this results in a proposed 3% increase

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in the assessment rate, to \$26.80 per SFE benefit unit for Zone A and \$26.30 per SFE benefit unit for Zone B.

When the District does not apply the full allowable CPI increase each year, the unused portion may be carried forward and applied in a future year. The District has 0.85% in additional unused CPI in reserve that it may apply in future years.

### **Zones of Benefit**

The Engineer's Report recognizes two benefit zones within the assessment area. Zone A properties receive the full level of routine surveillance and monitoring services. Certain rural and mountainous areas, identified as Zone B, receive a slightly reduced level of routine adult mosquito surveillance due to lower population density and access limitations. Consistent with prior practice, Zone B properties receive a proportionate reduction in assessment that reflects the difference in service level, while still receiving District response to all core services.

### **Special Benefit Findings**

The Engineer's Report reaffirms that mosquito and vector control services provide a direct and special benefit to assessed properties by reducing vector populations, lowering disease risk, and improving the safe use and enjoyment of property. These benefits accrue to individual parcels and are over and above any general benefit to the public at large. Any general benefit is conservatively identified and funded through non-assessment revenues, consistent with Proposition 218 requirements.

### **Two-Step Approval Process**

The District continues to use a two-step process for transparency and best practice. This first step approves the preliminary Engineer's Report and states the Board's intent to levy the assessment. The second step, scheduled for June, brings back the final Engineer's Report for adoption and directs the County Assessor to place the assessment on the tax roll.

### **RECOMMENDATION**

Recommend the Board adopt resolution M-004-26, approving the Preliminary Assessment Diagram and Engineer's Report and stating the intention to continue levying the North and West County Mosquito and Disease Control Assessment District for the upcoming fiscal year.

### **ATTACHMENTS**

1. North and West County Mosquito and Disease Control Assessment District Preliminary Engineers Report
2. SMCMVCD M-004-26 Resolution for Preliminary Engineers Report

Fiscal Year 2026-27

# ENGINEER'S REPORT

## San Mateo County Mosquito and Vector Control District

North and West County Mosquito and Disease  
Control Assessment District

May 2026  
Preliminary Report

Engineer of Work:



4745 Mangels Boulevard  
Fairfield, California 94534  
707.430.4300  
[www.sci-cg.com](http://www.sci-cg.com)

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## SAN MATEO COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

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### Name of Governing Board

Atherton	Mason Brutschy
Belmont	Chuck Cotten, Assistant Secretary
Brisbane	Michael A. Goldman
Burlingame	Rena Gilligan, Secretary
Colma	Laura Walsh
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San Mateo County – at Large	A. Desiree LaBeaud, MD, MS
South San Francisco	Michael Yoshida
Woodside	Paul Fregulia

### District Manager

Brian Weber

### Engineer of Work

SCI Consulting Group

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# Introduction

## Overview

The mosquito control program in San Mateo County is one of the oldest in the United States. In 1904, mosquitoes were breeding in diked reclaimed salt marshes along the San Francisco Bay and were biting residents, which affected the use and enjoyment of the land. These areas were uninhabitable without direct mosquito control efforts. Before 1904, various attempts were made to mitigate these pests, but at the time, efficient and effective control methods and approaches had not yet been developed. The funds collected by private subscription were insufficient to support required control.

A physical control plan was developed which included ditching, repair of existing dikes and tide gates, and filling of low areas. The funding for these physical control measures dwindled over time and several levees had broken, making mosquitoes unbearably abundant. For example, the Peninsula Hotel, a famous resort in San Mateo, was closed in mid-season, and property values dropped to such an extent that action became necessary. An early iteration of the San Mateo County Mosquito and Vector Control District (“District”) was formed in 1913 to address these issues and has been providing mosquito (and vector) control for more than a century, in the form of various governmental entities.

Initially, the District’s service area was not county-wide and served about one third of the geographic area of San Mateo County. However, in the early 2000s, West Nile Virus spread across the country and into California. By 2004, several hundred cases of the disease were reported across California. Following a San Mateo County Health Services Agency report, a 2002-2003 Grand Jury Report recommended the District be permitted to expand its programs countywide to combat the threat of further cases of the disease, and to provide for sufficient monitoring, surveillance, treatment, and public information.

In 2003, the District proposed to increase its service area by annexing the then un-served portions of northern and western San Mateo County. Previously, neither the District, nor any other public agency, provided mosquito control and vector-borne disease protection and prevention services in the northern and western areas of San Mateo County that were outside of the District’s then-current (pre-2003) jurisdictional boundaries. In other words, the “baseline” level of services in northern and western San Mateo County was essentially zero.

The Local Agency Formation Commission approved the District’s application to annex the remainder of the County. However, this annexation was conditioned on a benefit assessment being levied in the newly annexed area that approximated the revenues in the original boundaries. Accordingly, the District executed a Proposition 218-compliant mailed balloting in the winter of 2003. A tabulation of the returned ballots weighted by their proposed assessment showed 65% support. Hence, the assessment district was formed, and the annexation completed. This report defines the benefit assessment district that provides funding for the services in the North and West areas (“Annexation Area”) of San Mateo County.

As used within this Report, the following terms are defined:

*“Vector” means any animal capable of transmitting the causative agent of human disease or capable of producing human discomfort or injury, including, but not limited to, mosquitoes, flies, mites, ticks, other arthropods, and small mammals and other vertebrates. (Health and Safety Code Section 2002(k).)*

“Vector Control” shall mean any system of public improvements or services that is intended to provide for the surveillance, prevention, abatement, and control of vectors as defined in subdivision (k) of Section 2002 of the Health and Safety Code and a pest as defined in Section 5006 of the Food and Agricultural Code. (Government Code Section 53750(m).) The following is an outline of the primary components of the District’s Integrated Mosquito and Vector Management Program that are provided within the current boundaries and the Annexation Area:

- Surveillance
- Physical Control
- Vegetation Management
- Biological Control
- Chemical Control
- Other Non-Chemical Control/Trapping
- Public Education

The District operates under the Mosquito Abatement and Vector Control District Law of the State of California law (“Enabling Act”). Following are excerpts from the Enabling Act, codified in the Health and Safety Code, Section 2000, *et. seq* which serve to summarize the State Legislature’s findings and intent with regard to mosquito abatement and other vector control services:

*2001. (a) The Legislature finds and declares all of the following:  
(1) California's climate and topography support a wide diversity of biological organisms.*

*(2) Most of these organisms are beneficial, but some are vectors of human disease pathogens or directly cause other human diseases such as hypersensitivity, envenomization, and secondary infections.*

*(3) Some of these diseases, such as mosquito borne viral encephalitis, can be fatal, especially in children and older individuals.*

*(4) California's connections to the wider national and international economies increase the transport of vectors and pathogens.*

*(5) Invasions of the United States by vectors such as the Asian tiger mosquito and by pathogens such as the West Nile virus underscore the vulnerability of humans to uncontrolled vectors and pathogens.*

*(b) The Legislature further finds and declares:*

*(1) Individual protection against the vector borne diseases is only partially effective.*

*(2) Adequate protection of human health against vector borne diseases is best achieved by organized public programs.*

*(3) The protection of Californians and their communities against the discomforts and economic effects of vector borne diseases is an essential public service that is vital to public health, safety, and welfare.*

*(4) Since 1915, mosquito abatement and vector control districts have protected Californians and their communities against the threats of vector borne diseases.*

*(c) In enacting this chapter, it is the intent of the Legislature to create and continue a broad statutory authority for a class of special districts with the power to conduct effective programs for the surveillance, prevention, abatement, and control of mosquitoes and other vectors.*

*(d) It is also the intent of the Legislature that mosquito abatement and vector control districts cooperate with other public agencies to protect the public health, safety, and welfare. Further, the Legislature encourages local communities and local officials to adapt the powers and procedures provided by this chapter to meet the diversity of their own local circumstances and responsibilities.*

This Engineer's Report ("Report") was prepared to determine the benefits received by property within the Annexation Area from the services by the District, and apportion the assessment to lots and parcels within the Annexation Area based on the relative benefit for each lot or parcel.

This Engineer's Report incorporates and is intended to be consistent with the benefit determinations, assessment apportion methodology and other provisions established by Resolution No. M-006-04 passed on October 8, 2003, and the other documents and reports that established the Assessment District.

## Legal Analysis

### Proposition 218

This assessment was formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of substantive and procedural requirements that must be satisfied to levy assessments.

When Proposition 218 was initially approved in 1996, it allowed for certain types of assessments to be “grandfathered” in, and these were exempted from the property-owner balloting requirement. Specifically, Article XIID of the California Constitution provides:

Sec. 5. Effective Date...Beginning July 1, 1997, all existing, new, or increased assessments shall comply with this article. Notwithstanding the foregoing, the following assessments existing on the effective date of this article shall be exempt from the procedures and approval process set forth in Section 4:

*(a) Any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control...*

Vector control was specifically “grandfathered in,” underscoring the fact that the drafters of Proposition 218 - and the voters who approved it - were satisfied that funding for vector control is an appropriate use of benefit assessments, and therefore confers special benefit to property.

Over the years, case law has helped define and shape the application of Proposition 218. The following is a summary of relevant case law.

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### **Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (“SVTA vs. SCCOSA”). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special benefits to property, not general benefits<sup>1</sup>
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer’s Report, and the process used to establish this assessment are consistent with the SVTA vs. SCCOSA decision.

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### **Dahms v. Downtown Pomona Property**

On June 8, 2009, the 4<sup>th</sup> Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was 100% special benefit on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district.

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### **Bonander v. Town of Tiburon**

In the December 31, 2009, the 1<sup>st</sup> District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

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<sup>1</sup> Article XIII D, § 2, subdivision (d) of the California Constitution states defines “district” as “an area determined by an agency to contain all parcels which will receive a special benefit from the proposed public improvement or property-related service.”

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### **Beutz v. County of Riverside**

On May 26, 2010 the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified, and separated from the special benefits.

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### **Golden Hill Neighborhood Association v. City of San Diego**

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified, and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

## General Description of the District and Services

### About the District

The San Mateo County Mosquito and Vector Control District is an independent special district (not part of the County or any city) that controls and monitors physical property for disease-carrying insects such as mosquitoes and ticks, and other harmful pests such as yellow jackets. In addition, the District regularly tests for diseases carried by insects and small mammals and educates the public about how to protect themselves from diseases transmitted by insects and small mammals. The District also distributes printed material and brochures that describe what citizens can do to keep their homes and property free of rats, yellow jackets, mosquitoes, and other pests.

The first mosquito abatement district in San Mateo County was formed in 1913. Prior to the formation of this abatement district, high numbers of salt marsh mosquitoes were a significant problem in the County, and many areas were considered to be nearly unlivable. The San Mateo County Mosquito Abatement District was formed in 1953 when the two original districts in the County merged. In 2003, the District annexed the cities of Brisbane, Colma, Daly City, South San Francisco and most parcels in San Bruno; and communities located west of I-280 such as Ano Nuevo, Half Moon Bay, El Granada, and Pacifica, and other unincorporated areas in San Mateo County generally located west of Interstate 280 (the “North and West County Areas”). In order to provide adequate service levels to the now annexed areas, the District looked to a benefit assessment funding source. The assessment was authorized by an assessment ballot proceeding conducted in 2003 and approved by a majority of the weighted ballots returned by property owners. These assessments were first levied by the Board of Trustees of the San Mateo County Mosquito Abatement District by Resolution No. M-006-04 passed on October 8, 2003. Today, the District is responsible for providing service to the entire county. In 2008, the District changed its name to the San Mateo County Mosquito and Vector Control District to reflect the fact that it would begin providing some additional vector control responsibilities formerly handled by the San Mateo County Environmental Health Department.

The District is overseen by a Board of Trustees. The Board of Trustees oversees District funding, establish district policies and procedures, and administer basic governance. The District is primarily funded in two ways. First, Ad Valorem taxes and a special Mosquito Control Tax is paid by properties within the original District boundaries. Second, the previously mentioned benefit assessment funds services in the North and West County areas.

## Introduction to Services

Following is a description of the Services and level of service, for the Annexation Areas. As noted earlier, there were previously no regular mosquito control services provided in the Annexation Areas. These Services are over and above the previous zero-level baseline level of service. The formula below describes the relationship between the final level of service, the previous baseline level of service, and the enhanced level of service funded by the assessment.

$$\text{Final Level of Service} = \text{Baseline Level of Service} + \text{Enhanced Level of Service}$$

In this case, prior to 2003, the baseline level of service was zero, and the final current level of service is precisely the enhanced level of service funded by the assessment.

## Summary of Services

The services provided within the Annexation Area are provided at generally the same service level as provided within the original District.

The assessment provides funding for projects and programs for the District's Integrated Mosquito and Vector Control Management Program (IMVMP), which is comprised of surveillance, physical control, vegetation management, biological control, chemical control and other nonchemical control/trapping designed to prevent, abate, and control mosquitoes and vectors. Such IMVMP projects and programs include, but are not limited to, source reduction, larvicide and adulticide applications, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities (collectively "Services"). The cost of these services also includes capital costs comprised of equipment, capital improvements and facilities necessary and incidental to vector control programs and the ongoing operations and maintenance expenses associated with the capital facilities.

The following is an illustrative list of some of the Services provided by the District:

- Response, typically within 24 hours, to requests for service related to mosquito problems, as well as nesting yellow jackets, rats and other pestiferous or disease carrying organisms.
- Control of mosquito larvae in catch basins, ditches, drain lines, vaults, wastewater treatment plants, under buildings and residences, horse troughs, freshwater marshes, salt marshes, creeks and other sources.

- Survey and data analysis of mosquito larvae populations to assess public health risks and allocate control efforts.
- Monitoring of native and invasive mosquito populations using carbon dioxide baited traps, New Jersey light traps, and Ovi-cup and Autocidal Gravid Ovitrap (AGO) traps.
- Enhanced testing with RT-PCR for diseases carried and transmitted by mosquitoes and other arthropods, such as West Nile Virus, Encephalitis, Tularemia, and Lyme Disease.
- Deployment of sentinel chicken flocks (San Mateo, and East Palo Alto), virus tested mosquito pools, and blood analytical studies for State and local agencies.
- Surveillance and identification of ticks in parks, trails, and other locations frequented by the public.
- Testing for diseases carried and transmitted by ticks such as, Ehrlichiosis, Rocky Mountain Spotted Fever, and Babesiosis.
- Management and control of stinging insects including ground nesting yellow jackets and wasps.
- Monitoring and/or control of other nuisance and potentially hazardous organisms and vectors such as biting flies, mites, and fleas. (Only vectors found outside of structures are monitored and controlled.)
- Educating residents about the risks of diseases carried by insects and small mammals and how to better protect themselves and their pets through a dedicated Public Health Education and Outreach Officer.
- Testing for Hanta Virus, Tularemia, Plague and other diseases carried by small mammals.
- Monitoring for new and emerging invasive species such as *Aedes albopictus* (Asian tiger mosquito), and *Aedes aegypti* (Yellow fever mosquito).
- *Aedes aegypti* was detected in Menlo Park in 2013, but was eliminated from the District in the Summer of 2015. It was last detected August 13, 2015 but could be reintroduced again at any time. It has now become established throughout much of California.
- Surveillance for rats and other domestic rodents. Use of baiting programs and other IPM methods for control .

## Introduction to Surveillance and Monitoring

Mosquitoes most often breed in areas of standing water including catch basins, vaults, wastewater treatment plants, water under buildings, horse troughs, pools, ponds, artificial containers gutters, flood control devices, freshwater and saltwater marshes, and wetlands.

Prior to the annexation in 2003, the District had no obligation to respond to service requests outside of its original boundaries. Today, the District performs surveillance of adult mosquitoes in order to find new sites of larval development, as well as to determine control efforts, level of public health risk, population densities, and species composition. The District primarily uses New Jersey light traps, Gravid traps and Carbon Dioxide traps for this surveillance. In 2001, the District identified two new mosquito species to San Mateo County: the Asian Tiger Mosquito *Aedes albopictus* and *Coquilleltidia perturbans*. In 2013 and 2014, the District discovered a new mosquito species in Menlo Park: the Yellow Fever Mosquito, *Aedes aegypti*. The Yellow Fever Mosquito is a very invasive mosquito posing a serious health risk with the ability to transmit Dengue fever, Chikungunya and Zika virus. *Aedes aegypti* and *Aedes albopictus* have currently been eliminated from the District but could be reintroduced at any time.

Additionally, the District monitors vector-borne diseases in efforts to prevent human cases. Three common mosquito-borne viruses occur in California: Western Equine Encephalitis, St. Louis encephalitis, and California Encephalitis and West Nile virus. All three are carried in birds and can be transferred to horses, small mammals, or humans through the bite of an infected mosquito. There is no specific cure or vaccine for these so the District regularly monitors diseases and flocks of sentinel chickens for viruses.

Zika is a disease also caused by a virus transmitted primarily by *Aedes aegypti* mosquitoes. The Zika virus has been linked to unusually small heads and brain damage in newborns — called microcephaly — in children born to infected mothers, as well as blindness, deafness, seizures, and other congenital defects. Cases of vector-borne diseases such as malaria, Lyme disease, Tularemia, raccoon roundworm, small mammal-borne diseases such as plague, and Hantavirus are also investigated and monitored.

Surveillance is conducted in a manner based upon equal spread of resources throughout the Annexation Area, focusing on areas of likely sources and proximity to human populations. Treatment strategies are based upon the results of the surveillance programs and historical information, and are specifically designed for individual areas.

### Larval Mosquito Surveillance Program

The District will identify insects submitted by residents in the Annexed Areas. Laboratory staff will identify the insect and provide information on its biology, public health significance, and control.

The District maintains a computerized database of mosquito breeding sources in the Annexation Area. These sites are checked regularly and treated as needed. New sources are added to the database on a continuous basis as they are uncovered. The computerized database software MapVision allows the District to keep records of all service requests, the nature of the calls, and the service request outcome. Additionally, the location of treatment sites, testing sites and trap locations, are also stored. Residents can call the District when experiencing problems with mosquitoes and other vectors. A vector control technician ordinarily will respond to a service call within one business day. For complaints regarding mosquitoes, the technician will determine the source of mosquito larvae and apply control. The District added the position of IT Director in 2019 to assist with this and other computer programs to improve district services.

### **Adult Mosquito Surveillance Program**

Laboratory and operational personnel monitor mosquito populations to assess the public health risk level and effectiveness of control measures.

Carbon dioxide traps are deployed in the Annexed Areas every week, or as needed. Traps are collected the following day; their contents are identified and counted. This information is maintained in the computerized database and used to track long-term trends in mosquito density.

Laboratory personnel also monitor abnormal spring rainfall patterns. These are early seasonal environmental precursors for adult mosquito populations.

### **West Nile Virus Surveillance Program**

The District maintains chickens in San Mateo and East Palo Alto to detect the presence of West Nile Virus and other Encephalitis viruses.

The District collects adult mosquitoes and historically submitted them to laboratories at the University of California at Davis to test for West Nile and other Encephalitis viruses. Over the years, the District has upgraded its laboratory equipment (including a RT-PCR) so that most genetic testing can be done in-house. Laboratory staff will collect mosquitoes from the Annexation Area using specialized traps for this purpose. Mosquitoes must be collected alive, anesthetized, identified, and prepared for testing the same day.

The District participates in a statewide program to collect and test dead wild birds for West Nile Virus. Dead birds are picked up by District staff within 24 hours, packaged, and up until 2014, they were sent to the State Health Department for testing. The District's laboratory equipment now allows for in-house testing for viruses in dead wild birds.

### **Introduction to Treatment and Control**

The District controls mosquitoes and other vectors through an integrated mosquito and vector management program (IMVMP). This program focuses on controlling mosquitoes in their larval stage before they develop into flying adults which can transmit diseases. Larval control has many benefits:

**Less toxic:** Bacterial agents or biorational pesticides are highly specific to mosquitoes in the larval stage and are non-toxic to other aquatic invertebrates in the environment.

**Less pesticides:** The bacterial agents or pesticides are applied to a smaller area than would be required for treatment of adult mosquitoes.

**Less disease:** Targeting immature mosquitoes kills them before adults emerge and are capable of transmitting disease.

The end result is a program that protects public health, is more cost effective than other methods, and has a low impact on the environment. Currently, the District uses a number of biorational materials to control mosquito larvae. These materials have been shown to have minimal effects on non-target species and have been approved for use in aquatic habitats. These materials are regulated by the US EPA and the California Department of Pesticide Regulation. All products used by the District to treat or control mosquitoes and other vectors must be reviewed and approved by the San Mateo County Agricultural Commissioner to ensure they do not harm the environment.

### **Citizens' Review of Environmental Safety of Treatment and Control Approaches**

The District will hold community outreach events (i.e.: local community fairs and an Open House) to review the environmental safety of its treatment and control approaches and all District services. These outreach opportunities will be open to all property owners and members of the public and the Open House will be announced with a public notice prior to the programs. At the community outreach opportunities, the public will have the opportunity to review and respond to:

- the treatment and control approach used by the District;
- the environmental issues with each control approach;
- the mosquito and disease issues in their community; and
- other services or programs either currently provided or desired.

Any recommendations or comments from the public will be addressed by the District and will be provided to the Board of Trustees of the District for response or action as appropriate.

### Larval Mosquito Control Program

Catch basins and storm drain systems are the largest sources of northern house mosquitoes in San Mateo County. These mosquitoes are an efficient vector of West Nile Virus and therefore a public health concern. To control the larval stage of the northern house mosquito in the Annexation Area, catch basins are inspected and those considered breeding sites are treated with biorational pesticides.

Underground utility vaults, sanitary sewers and water drainage systems holding water, are also significant breeding sites for the northern house mosquitoes, *Culex pipiens*. These chambers, if found breeding mosquito, *Culex pipiens*. These underground locations are treated with biorational pesticides if found to be breeding mosquitoes.

The California Department of Public Health and San Mateo County Mosquito and Vector Control District monitors pesticide resistance levels to determine the efficacy of available larvicides for control of local mosquito populations.

Mosquito fish are also used to control mosquito larvae in standing water and are made available by the District for residents to use in backyard ornamental water features.

### Adult Mosquito Control Program

The District may institute widespread application of adulticides to interrupt the transmission cycle in the event of virus detection or human cases of diseases transmitted by mosquitoes or other vectors. In addition, an expanded and intensified larvicide program may be instituted to further reduce future adult populations of vector species. The University of California at Davis and San Mateo County Mosquito and Vector Control District monitor pesticide resistance levels to determine the efficacy of available adulticides for control of local adult mosquito populations.

Any additional descriptions and plans for the services will be filed with the District Manager of the San Mateo County Mosquito and Vector Control District and are incorporated herein by reference.

- i. San Mateo County Mosquito and Vector Control District Integrated Mosquito and Vector Management Program in the Final Programmatic Environmental Impact Report Certified January 9, 2019.

## Service Requests

Prior to the annexation in 2003, the District did not respond to service requests outside of its original boundaries. When the assessment was approved, the District began responding to service requests within the Annexation Area, at the same level of service as the existing District jurisdiction. Any property owner, business or resident in the Annexation Area can contact the District to request vector control related service or inspection and a District field technician responds promptly to the particular property to evaluate the property and situation and to perform appropriate surveillance and control services. The District responds to all service requests in a timely manner, regardless of location, within San Mateo County.

Upon request, the District provides specific services directly to individual properties regarding non-mosquito vectors (rats, yellow jackets, and other pests) including education and eradication strategies. For yellow jackets specifically, the property owner can notify the District and request a nest removal on the property at the time a nest is detected. Aerial nesting yellow jackets and wasps are beneficial insects (wasps eat live insects); therefore, they are not considered a nuisance and do not typically warrant control. Bees generally are considered nonaggressive towards humans unless their nest is disturbed. Property owners can request service if rats and or mice are detected on their property. The District will have a technician conduct an inspection of the property including the exterior, and make recommendations for rodent exclusion and control measures, as well as what can be done to make the yard less attractive to rats and mice.

## Assessment Statement

WHEREAS, on October 8, 2003 the Board of Trustees of the San Mateo County Mosquito & Vector Control District, pursuant to the provisions of the California Health and Safety Code Section 2291.2, adopted its Resolution No. M-006-04 for the proposed improvements and changes in existing public improvements, more particularly therein described;

WHEREAS, the Board of Trustees held a Public Hearing on December 17, 2003 and approved an Engineer's Report presenting a diagram and an assessment of the estimated benefit of the services and improvements upon all assessable parcels within the assessable area;

WHEREAS, the Board contracted with the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs of Services, a diagram for an assessment district and an assessment of the estimated costs of Services, and the special benefit conferred thereby, upon all assessable parcels within the North and West County Mosquito and Disease Control Assessment District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under Article XIID of the California Constitution, the Government Code and the Health and Safety Code and the order of the Board of said San Mateo County Mosquito and Vector Control District, hereby make the following determination of an assessment to cover the portion of the estimated cost of said Services, and the costs and expenses incidental thereto to be paid by the North and West County Mosquito and Disease Control Assessment District.

The amount to be paid for said services and improvements and the expenses incidental thereto, to be paid by the San Mateo County Mosquito and Vector Control District for the fiscal year 2026-27 is generally as follows:

**Table 1 Cost Summary for FY 2026-27**

Vector & Disease Control Services	\$1,001,995
Capital Facilities	\$1,441,457
Incidentals	\$134,335
<b>TOTAL DISTRICT BUDGET</b>	<b>\$2,577,787</b>
Less:	
District Contribution	\$196,000
<b>Net Amount To Assessments</b>	<b>\$2,381,787</b>

An Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said District. The distinctive number of each parcel or lot of land in the said District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby determine and apportion said net amount of the cost and expenses of said Services, including the costs and expenses incidental thereto, upon the parcels and lots of land within said North and West County Mosquito and Disease Control Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Services, and more particularly set forth in the Cost Estimate hereto attached and by reference made a part hereof.

Said assessment determination is made upon the parcels or lots of land within said District in proportion to the special benefits to be received by said parcels or lots of land, from said Services.

The assessment is subject to an annual adjustment tied to the Consumer Price Index for the San Francisco Bay Area as of December of each succeeding year (the CPI), with a maximum annual adjustment of up to 3% plus any other CPI adjustments for prior years that have not been levied. The assessment may be levied annually and may be adjusted by the maximum annual adjustment without any additional assessment ballot proceeding. (In the event that the Board opts not to adjust the assessment rate by the full annual change in the CPI, any percentage change in excess of that levied can be cumulatively reserved and can be added to the annual change in the CPI in subsequent years. The rate remained static at \$17.26 for 2011-12 through 2016-17, so the District accumulated several years of “banked” CPI. For 2017-18, the assessment rate was adjusted by 5.15% to \$18.15 in Zone A and \$17.81 in Zone B. For 2018-19 the assessment rate was adjusted by the annual CPI of 2.94% resulting in a rate of \$18.68 in Zone A and \$18.33 in Zone B. There was no increase to the assessment in fiscal years 2019-20 and 2020-21. For fiscal year 2022-23 the District increased the rate by 3.90% resulting in a rate of \$19.80 in Zone A and \$19.43 in Zone B. For fiscal year 2023-24 the District increased the rate by 5.00% resulting in a rate of \$20.78 in Zone A and \$20.41 in Zone B. For fiscal year 2024-25 the District increased the rate by 20.39% resulting in a rate of \$25.27 in Zone A and \$24.80 in Zone B. For fiscal year 2025-26, the district increased the rate by 3.00%, resulting in a rate of \$26.03 in Zone A and \$25.55 in Zone B.

For fiscal year 2026-27, the actual increase in effective CPI was 3.03%, and the District will increase the rate to the maximum allowed rate of 3.00%, resulting in a rate of \$26.80 in Zone A and \$26.30 in Zone B.

The District may finance the cost of acquiring or constructing capital facilities over time and pledge a portion of assessment revenues received in any fiscal year towards the repayment of the principal amount of such borrowed funds together with interest over the repayment period.

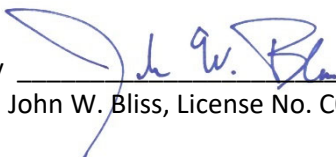
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of San Mateo for the fiscal year 2026-27. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County of San Mateo.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the proposed amount of the assessment for the fiscal year 2026-27 for each parcel or lot of land within the said North and West County Mosquito and Disease Control Assessment District.

May 13, 2026



Engineer of Work

By   
John W. Bliss, License No. C052091

## Estimate of Cost

**Table 2 - Budget**

<b>SAN MATEO COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT</b>			
<b>Mosquito and Disease Control District</b>			
<b>Estimate of Cost</b>			
<b>Fiscal Year 2026-27</b>			
			<b>Total Budget</b>
<b>Vector Control Services and Related Expenditures</b>			
	Salaries and Wages		\$542,314
	Employee Benefits		\$241,077
	Supplies and Services		\$218,604
<b>Capital Outlay</b>			
	Including capital improvements and facilities and equipment <sup>1</sup>		\$1,441,457
<b>Total District Services and Operation</b>			<b>\$2,443,452</b>
<b>Less:</b>			
	Contributions from District and Other Sources		\$196,000
<b>Net Assessment Cost of Vector Control, Capital Facilities, Operation</b>			<b>\$2,247,452</b>
<b>Incidental Costs</b>			
	County Collection and Levy Administration		\$134,335
	Subtotal		\$134,335
<b>Total Vector Control Services and Incidental Expenses</b>			
	(Net Amount to be Assessed)		<b>\$2,381,787</b>
<b>Budget Allocation to Property</b>			
		Assessment	Total
	Total SFE Units	per SFE	Assessment <sup>2</sup>
Zone A	86,570	\$26.80	\$2,320,076
Zone B	2,346	\$26.30	\$61,711
<b>Total</b>			<b>\$2,381,787</b>

**Notes:**

1. All assessments are rounded to lower even penny. Therefore, the budget amount may slightly differ from the assessment rate.

## Method of Assessment

This section of the Report includes an explanation of the benefits to be derived from the services provided to the District, and the methodology used to apportion the total assessment to properties within the North and West County Mosquito and Disease Control Assessment District.

The North and West County Mosquito and Disease Control Assessment District consists of all assessor parcels within the boundaries of the Annexation Area as defined by the approved boundary description for such District (boundary is coterminous with San Mateo County).

The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the Annexation Area over and above general benefits conferred on real property in the assessment area or to the public at large. Special benefit is calculated for each parcel in the Annexation Area.

1. Identification of total benefit to the properties derived from the Services
2. Calculation of the proportion of these benefits that are special vs. general
3. Determination of the relative special benefit within different areas within the Annexation Area
4. Determination of the relative special benefit per property type and property characteristic
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type and property characteristics,

## Discussion of Total Benefit

In summary, the assessments can only be levied based on the special benefit to property. This special benefit is that benefit received by property over and above any general benefits from the Services. With reference to the engineering requirements for property related assessments, under Proposition 218 an engineer must determine and prepare a report evaluating the amount of special benefit received by property within the Annexation Area as a result of the improvements or services provided by a local agency. That special benefit is to be determined in relation to the total cost to that local entity of providing the service and/or improvements.

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### **Proposition 218 Stipulates Vector Control as a Traditional Purpose Use of Assessments**

It should also be noted that Proposition 218 includes a requirement that existing assessments in effect upon its effective date were required to be confirmed by either a majority vote of registered voters in the assessment area, or by weighted majority property owner approval using the new ballot proceeding requirements. However, certain assessments were excluded from these voter approval requirements. Of note is that in California Constitution Article XIID Section 5(a) this special exemption was granted to assessments for sidewalks, streets, sewers, water, flood control, drainage systems and vector control. The Howard Jarvis Taxpayers Association explained this exemption in their Statement of Drafter's Intent:

*"This is the "traditional purposes" exception. These existing assessments do not need property owner approval to continue. However, future assessments for these traditional purposes are covered."*<sup>2</sup>

Therefore, the drafters of Proposition 218 acknowledged that vector control assessments were a "traditional" and therefore acknowledged and accepted use.

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### **California Legislature Stipulates Vector Control can be Funded by Assessments**

The Legislature also made a specific determination after Proposition 218 was enacted that vector control services constitute a proper subject for special assessment. Health and Safety Code section 2082, which was signed into law in 2002, provides that a district may levy special assessments consistent with the requirements of Article XIID of the California Constitution to finance vector control projects and programs. The intent of the Legislature to allow and authorize benefit assessments for vector control services after Proposition 218 is shown in the Assembly and Senate analysis the Mosquito Abatement and Vector Control District Law where it states that the law:

*Allows special benefit assessments to finance vector control projects and programs, consistent with Proposition 218.*<sup>3</sup>

Therefore, the State Legislature agreed unanimously that vector control services are a valuable and important public service that can be funded by benefit assessments. To be funded by assessments, vector control services must confer special benefit to property.

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<sup>2</sup> Howard Jarvis Taxpayers Association, "Statement of Drafter's Intent", January 1997.

<sup>3</sup> Senate Bill 1588, Mosquito Abatement and Vector Control District Law, Legislative bill analysis

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### **Vector Control in the Assessment District Satisfies the “Over and Above” Requirement**

Proposition 218, as described in Article XIID of the California Constitution has confirmed that properties subject to assessments must:

*“... receive a special benefit over and above the benefits conferred on the public at large...”*

Mosquito Control in California began in a large part by control efforts in the cities of San Mateo, Burlingame and Hillsborough. These areas became uninhabitable without direct control efforts beyond those needed and provided throughout much of the state. Although early control methods were basic and crude, including oiling, ditching, draining and constructing levees throughout the bayside saltwater and freshwater marshes, they were absolutely necessary to those living in the District. In his, “Report on Mosquito Control in the Vicinity of San Mateo County 1904-1915,” University of California Researcher Harold E. Woodworth explained:

*“That year several of the levees had broken, due to lack of proper care, and mosquito were so thick that life was unbearable”*

*and*

*“Livery stables would not let their horse go to the station because of mosquitos collected under the roofs. People who had to go out to the marsh wore hats, tied ropes or strings around their wrists and ankles. In the middle of the summer, the mosquitoes migrated in to town in a dark cloud for three days. Everyone who was not held in one way or another left town.”*

In other words, mosquito control over and above that generally available in California is necessary, as discovered over 100 years ago, within the District.

Vector Control is a Direct Special Benefit to Property, Not a General Benefit

The District provides services that are direct special benefit to properties within the Annexation Area.

Mosquito control is narrowly applied based upon very local, property based attributes. First, mosquito populations and associated diseases are closely monitored based upon a rigorous surveillance program which includes mosquito traps located throughout the Annexation Area. Second, in Zone 1 and 2 alone, District staff react to about 700 mosquito-associated service requests per year from local property owners and travel to evaluate each specific local situation. Based upon information acquired through the surveillance program and service requests, District staff develop and implement specific “surgical” control strategies on specific parcels. The District does not engage in widespread, general control unsupported by localized analysis and evaluation. The District does, however, make house calls and works directly with property owners to address mosquito issues specific to their unique property and land use.

Also, the District provides specific services directly to individual properties regarding non-mosquitoes vectors (rats, yellow jackets, and other pests) including education and eradication strategies.

### **Mosquito and Vector Control is a Special Benefit to Properties**

As described below, this Engineer’s Report concludes that mosquito and vector control is a special benefit that provides direct advantages to property in the Annexation Area. For example, the assessment provides for 1) surveillance throughout the Annexation Area to measure and track the levels and sources of mosquitoes and other vectors impacting property in the area and the people who live and work on the property, 2) mosquito and mosquito source control, treatment and abatement throughout the Annexation Area such that all property in the area benefits from a comparable reduction of mosquito levels, 3) monitoring throughout the Annexation Area to evaluate the effectiveness of District treatment and control and to ensure that all properties are receiving the equivalent level of mosquito and vector reduction benefits within their zone, and 4) the properties in the Annexation Area are eligible for service requests which result in District staff directly visiting, inspecting and treating property. Moreover, the Services funded by the Assessments reduce the level of mosquitoes and vectors arriving at and negatively impacting properties within the Annexation Area.

The benefit factors below, when applied to property in the Annexation Area, confer special benefits to property and ultimately improve the safety, utility, functionality and usability of property in the Annexation Area. These are special benefits to property in the Annexation Area in much the same way that storm drainage, sewer service, water service, sidewalks and paved streets enhance the utility and functionality of each parcel of property served by these improvements, providing them with more utility of use and making them safer and more usable for occupants.

The following section, Benefit Factors, describes how the Services specially benefit properties in the Annexation Area. These benefits are particular and distinct from their effect on property in general or the public at large.

## Benefit Factors

In order to allocate the assessments, the Engineer identified the types of special benefit arising from the Services and that are provided to property within the Annexation Area. These types of special benefit are as follows:

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### **Reduced mosquito and vector populations on property and as a result, enhanced desirability, utility, usability and functionality of property in the Annexation Area.**

The assessments provide services for the control and abatement of nuisance and disease-carrying mosquitoes and other vectors. These Services materially reduce the number of vectors on properties throughout the Annexation Area. The lower mosquito and vector populations on property in the Annexation Area are a direct advantage to property and serve to increase the desirability and “usability” of property. Clearly, properties are more desirable and usable in areas with lower mosquito and vector populations and with a reduced risk of vector-borne disease. This is a special benefit to residential, commercial, agricultural, industrial and other types of properties because all such properties directly benefit from reduced mosquito and vector populations and properties with lower vector populations are more usable, functional and desirable.

Excessive mosquitoes and other vectors in the area can materially diminish the utility and usability of property. For example, prior to the commencement of mosquito control and abatement services, properties in many areas in the California were considered to be nearly uninhabitable during the times of year when the mosquito populations were high.<sup>4</sup> The prevention or reduction of such diminished utility and usability of property caused by mosquitoes is a clear and direct advantage and special benefit to property in the Annexation Area.

The State Legislature made the following finding on this issue:

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<sup>4</sup> Prior to the commencement of modern mosquito control services, areas in the State of California such as the San Mateo Peninsula, Napa County and areas in Marin and Sonoma Counties had such high mosquito populations that they were considered to be nearly unlivable during certain times of the year and were largely used for part-time vacation cottages that were occupied primarily during the months when the natural mosquito populations were lower.

*“Excess numbers of mosquitoes and other vectors spread diseases of humans, livestock, and wildlife, reduce enjoyment of outdoor living spaces, both public and private, reduce property values, hinder outdoor work, reduce livestock productivity; and mosquitoes and other vectors can disperse or be transported long distances from their sources and are, therefore, a health risk and a public nuisance; and professional mosquito and vector control based on scientific research has made great advances in reducing mosquito and vector populations and the diseases they transmit.”<sup>5</sup>*

Mosquitoes and other vectors emerge from sources throughout the Annexation Area, and with an average flight range of two miles, mosquitoes from known sources can reach all properties in the Annexation Area. These sources include standing water in rural areas, such as marshes, pools, wetlands, ponds, drainage ditches, drainage systems, tree holes and other removable sources such as old tires and containers. The sources of mosquitoes also include numerous locations throughout the urban areas in the Annexation Area. These sources include underground drainage systems, containers, unattended swimming pools, leaks in water pipes, tree holes, flower cups in cemeteries, ornamental ponds, over-watered landscaping and lawns and many other sources. By controlling mosquitoes at known and new sources, the Services materially reduce mosquito populations on property throughout the Annexation Area.

A recently increasing source of mosquitoes is unattended swimming pools:

*“Anthropogenic landscape change historically has facilitated outbreaks of pathogens amplified by peri domestic vectors such as Cx. pipiens complex mosquitoes and associated commensals such as house sparrows. The recent widespread downturn in the housing market and increase in adjustable rate mortgages have combined to force a dramatic increase in home foreclosures and abandoned homes and produced urban landscapes dotted with an expanded number of new mosquito habitats. These new larval habitats may have contributed to the unexpected early season increase in WNV cases in Bakersfield during 2007 and subsequently have enabled invasion of urban areas by the highly competent rural vector Cx. tarsalis. These factors can increase the spectrum of competent avian hosts, the efficiency of enzootic amplification, and the risk for urban epidemics.”<sup>6</sup>*

As noted above, the District’s IMVMP involves procedures to address swimming pools and other sources of mosquitoes to prevent and avoid mosquitos from becoming adults and stinging humans and animals. The reliability of this service has enabled property owners throughout the Annexation Area to use and make full enjoyment of their property year-round in a way that was historically not possible without the service.

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<sup>5</sup> Assembly Concurrent Resolution 52, chaptered April 1, 2003

<sup>6</sup> Reisen William K. (2008). Delinquent Mortgages, Neglected Swimming Pools, and West Nile Virus, California. Emerging Infectious Diseases. Vol. 14(11).

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### Increased safety of property in the Annexation Area.

The assessment funds year-round proactive Services to control and abate mosquitoes and other vectors that otherwise would occupy properties throughout the Annexation Area. Mosquitoes and other vectors are transmitters of diseases, so the reduction of mosquito populations makes property in the Annexation Area safer for use and enjoyment. In absence of the assessment, these Services would not be provided, so the Services funded by the assessment make properties in the Annexation Area safer, which is a distinct special benefit to property in the Annexation Area.<sup>7</sup> This is not a general benefit to property in the Annexation Area or the public at large because the Services are tangible mosquito and disease control services that are provided directly to the properties in the Annexation Area and the Services are over and above what otherwise would be provided by the District or any other agency.

This finding was confirmed in 2003 by the State Legislature:

*“Mosquitoes and other vectors, including but not limited to, ticks, Africanized honey bees, rats, fleas, and flies, continue to be a source of human suffering, illness, death, and a public nuisance in California and around the world. Adequately funded mosquito and vector control, monitoring and public awareness programs are the best way to prevent outbreaks of West Nile Virus and other diseases borne by mosquitoes and other vectors.”<sup>8</sup>*

Also, the Legislature, in Health and Safety Code Section 2001, finds that:

*“The protection of Californians and their communities against the discomforts and economic effects of vector borne diseases is an essential public service that is vital to public health, safety, and welfare.”*

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<sup>7</sup> . By reducing the risk of disease and increasing the safety of property, the proposed Services will materially increase the usefulness and desirability of certain properties in the Unprotected Areas.

<sup>8</sup> Assembly Concurrent Resolution 52, chaptered April 1, 2003

## Benefit Finding

In summary, the special benefits described in this Report and the expansion and provision of Services to the Annexation Area directly benefits and protects the real properties in the Annexation Area in excess of the assessments for these properties. Therefore, the assessment engineer finds that the cumulative special benefits to property from the Services are reasonably equal to or greater than the assessment of \$26.80 per benefit unit.

## General vs. Special Benefit

Article XIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund the special benefits to property in the Annexation Area but cannot fund any general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

$$\text{Total Benefit} = \text{General Benefit} + \text{Special Benefit}$$

There is no widely accepted or statutory formula for general benefit from vector control services. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. General benefits are conferred to properties located “in the district,<sup>9</sup>” but outside the narrowly-drawn Assessment District and to “the public at large.” SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements and services funded by the assessments.

A formula to estimate the general benefit is listed below:

<b>General Benefit</b>	=	<b>Benefit to real property outside of improvement district</b>	+	<b>Benefit to real property inside of improvement district</b>	+	<b>Benefit to public at large</b>
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, the overwhelming proportion of the benefits conferred to property is special, since the advantages from the mosquito and disease protection funded by the Assessments are directly received by the properties in the Assessment District and are only minimally received by property outside the Assessment District or the public at large.

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<sup>9</sup> SVTA vs. SCCOSA explains as follows:

OSA observes that Proposition 218’s definition of “special benefit” presents a paradox when considered with its definition of “district.” Section 2, subdivision (i) defines a “special benefit” as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” (Art. XIII D, § 2, subd. (i), italics added.) Section 2, subdivision (d) defines “district” as “an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service.” (Art. XIII D, § 2, subd. (d), italics added.) In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special.

Proposition 218 twice uses the phrase “over and above” general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).) Significantly, with the assessment, there were previously no mosquito related services being provided to the Annexation Area by any federal, state or local government agency. Consequently, there were previously no mosquito control related general benefits being provided to the Service Area and any new and extended service provided by the District is over and above this zero baseline. Arguably, all of the Services funded by the assessment therefore are a special benefit because the Services particularly and distinctly benefit and protect the Service Area over and above the baseline benefits and service of zero.

Nevertheless, arguably some of the Services would benefit the public at large and properties outside the Annexation Area. In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

(In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided to property in the assessment district. Similar to the assessments in Pomona that were validated by Dahms, the Assessments described in this Engineer’s Report fund mosquito, vector and disease control services directly provided to property in the Annexation Area. Moreover, as noted in this Report, the Services directly reduce mosquito and vector populations on all property in the Annexation Area. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this report, out of an abundance of caution, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.)

### Calculating General Benefit

Consistent with footnote 9 of SVTA v. SCCOSA, and for the reasons described above, the District has determined that all parcels in the Annexation Area receive a shared direct advantage and special benefit from the Services. The Services directly and particularly serve and benefit each parcel, and are not a mere indirect, derivative advantage. As explained above, Proposition 218 relies on the concept of “over and above” in distinguishing special benefits from general benefits. As applied to an assessment proceeding concurrent with the annexation of new territory and extension of services to that territory, this concept means that the baseline general benefits are zero and that all vector control services, which provide direct advantage to property in the Annexation Area, are over and above the zero baseline and therefore are special.

Nevertheless, the Services may provide a degree of general benefit, in addition to the predominant special benefit. This section provides a conservative measure of the general benefits from the assessments.

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### **Benefit to Property Outside the District**

Properties within the Assessment District receive almost all of the special benefits from the Services because the Services funded by the Assessments are provided directly to protect property within the Assessment District from mosquitoes and vector-borne disease. However, properties adjacent to, but just outside of, the boundaries may receive some benefit from the Services in the form of reduced mosquito populations on property outside the Annexation Area. Since this benefit is conferred to properties outside the district boundaries, it contributes to the overall general benefit calculation and are not funded by the assessment.

A measure of this general benefit is the proportion of Services that affect properties outside of the Annexation Area. Each year, the District provides some of its Services in areas near the boundaries of the Annexation Area. By abating mosquito populations near the borders of the Annexation Area, the Services provide benefits in the form of reduced mosquito populations and reduced risk of disease transmission to properties just outside the Annexation Area – in this case including portions of San Francisco County and the original district. If mosquitoes were not controlled inside the Annexation Area, more of them would fly from the Annexation Area. Therefore, control of mosquitoes within the Annexation Area provides some benefit to properties outside the Annexation Area but within the normal flight range of mosquitoes, in the form of reduced mosquito populations and reduced vector-borne disease transmission. This is a measure of the general benefits to property outside the Annexation Area because this is a benefit from the Services that is not specially conferred upon property in the Annexation Area.

The mosquito potential outside the Annexation Area is based on studies of mosquito dispersion concentrations. Mosquitoes can travel up to two miles, on average, so this destination range is used – however, the concentration of mosquito population decays rapidly with increased distance. Based on studies of mosquito destinations, relative to parcels in the Annexation Area average concentration of mosquitoes from the Annexation Area on properties within two miles of the Annexation Area is calculated to be 6%.<sup>10</sup> In other words, only the average effective concentration of an overall mosquito population is 6% within the evaluated 2 mile wide perimeter, just outside the Annexation Area. This relative vector population reduction factor within the destination range is combined with the number of parcels outside the Annexation Area and within the destination range to measure this general benefit and is calculated as follows:

**Criteria:**

Mosquitoes may fly up to 2 miles from their breeding source.

100,320 parcels within 2 miles of, but outside of the District, may receive some mosquito and disease protection benefit

6% portion of relative benefit that is received

85,403 Parcels in the Assessment District

**Calculations:**

Total Benefit = 100,320 parcels \* 6% = 6,019 parcels equivalents

Therefore, for the overall benefits provided by the Services to the Annexation Area it is determined that 5.6% of the benefits would be received by the parcels within two miles of the Annexation Area boundaries. The engineer has rounded 5.6% up to 7.0% in order to be conservative in the calculation of special benefits.

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<sup>10</sup> Tietze, Noor S., Stephenson, Mike F., Sidhom, Nader T. and Binding, Paul L., “Mark-Recapture of *Culex Erythrothorax* in Santa Cruz County, California”, Journal of the American Mosquito Control Association, 19(2):134-138, 2003.

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**Benefit to Property *Inside* the District that is *Indirect and Derivative***

The “indirect and derivative” benefit includes general benefit to the properties within the Annexation Area, is particularly difficult to calculate. This benefit includes general benefit to properties within the District that is general in nature and cannot be reasonably associated with individual properties (as described in SVTA vs. SCCOSA). As explained above, all benefit within the Annexation Area is special because the mosquito and disease control services in the Annexation Area provides direct service and protection that is clearly “over and above” and “particular and distinct” when compared with the lack of such protection under pre-annexation conditions. Further the properties are within the Assessment District boundaries and this Engineer’s Report demonstrates the direct benefits received by individual properties from mosquito and disease control services.

In determining the Annexation Area boundaries, the District was careful to limit it to an area of parcels that directly receive the Services. All parcels directly benefit from the surveillance, monitoring and treatment that are provided on an equivalent basis throughout each zone in the Annexation Area in order to maintain the optimal level of protection against mosquitoes and reduced mosquito populations throughout the area. The surveillance and monitoring sites are spread on a balanced basis throughout the area. Mosquito control and treatment are provided as needed throughout the area based on the surveillance and monitoring results. The shared special benefit - reduced mosquito levels and reduced presence of vector-borne diseases - are received on an equivalent basis by all parcels in the Annexation Area. Furthermore, all parcels in the Assessment District directly benefit from the ability to request service from the District and to have a District field technician promptly respond directly to the parcel and address the owner’s or resident’s service need. The SVTA vs. SCCOSA decision indicates that the fact that a benefit is conferred throughout the assessment district area does not make the benefit general rather than special, so long as the assessment district is narrowly drawn and limited to the parcels directly receiving shared special benefits from the service. This concept is particularly applicable in situations involving a landowner-approved assessment-funded extension of a local government service to benefit lands previously not receiving that particular service.

It could be argued that certain activities provide general benefits within the Annexation Area. For example, if the District provided funding to mosquito research in West Africa, or helped fund a Countywide mailer on various public health goals that did not have a direct benefit to Annexation Area parcels, that could be considered a general benefit to properties within the Annexation Area. The District does not perform any such tasks.

The District therefore concludes that, other than the small general benefit to properties outside the Assessment District (discussed above) and to the public at large (discussed below), all of the benefits of the Services to the parcels within the Assessment District are special benefits and it is not possible or appropriate to separate any “indirect and derivative” general benefits from the benefits conferred on parcels in the Annexation Area.

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### **Benefit To The Public At Large**

With the type and scope of Services provided to the Annexation Area, it is very difficult to calculate and quantify the scope of the general benefit conferred on the public at large. Because the Services directly serve and benefit all of the property in the Annexation Area, any general benefit conferred on the public at large is incidental to the specific benefit. Nevertheless, there is some indirect general benefit to the public at large.

The public at large uses the public highways and other regional facilities, and when traveling in and through the Annexation Area they benefit from the Services. A fair and appropriate measure of the general benefit to the public at large therefore is the amount of highway and other regional facilities area within the Annexation Area relative to the overall land area. An analysis of maps of the Annexation Area shows that approximately 1% of the land area in the Annexation Area is covered by highways and other regional facilities. This 1% therefore is a fair and appropriate measure of the general benefit to the public at large within the Annexation Area.

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### **Summary of General Benefits**

Using a sum of the measures of general benefit for the public at large and land outside the Annexation Area, we find that approximately 8.0% of the benefits conferred by the Mosquito and Disease Control Assessment may be general in nature and should be funded by sources other than the assessment.

<b>General Benefit Calculation</b>	
<b>7.0%</b>	<b>(Outside the Assessment District)</b>
<b>+ 0.0%</b>	<b>(Property within the Assessment District)</b>
<b>+ 1.0%</b>	<b>(Public at Large)</b>
<b>= 8.0%</b>	<b>(Total General Benefit)</b>

The North and West County Mosquito and Disease Control Assessment District's total budget for mosquito and vector abatement, disease control, and capital improvement is \$2,443,452. Of this total budget amount, the District will contribute \$196,000 which exceeds the 8% (\$195,476) minimum of the total budget from sources other than the Assessment District. This contribution shall fund any general benefits from the North and West County Mosquito and Disease Control Assessment District's Services. Such contribution exceeds the estimated general benefits from the assessments.

## Method of Assessment

Proposition 218, as described in Article XIID of the California Constitution has confirmed that assessments must be based on the special benefit to property:

*"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

As previously discussed, the assessments fund comprehensive, year-round mosquito control and disease surveillance and control Services that clearly confer special benefits to properties in the Annexation Area. These benefits can partially be measured by the property owners, guests, employees, tenants, pets and animals who enjoy a more habitable, safer and more desirable place to live, work or visit. As noted, these benefits ultimately flow to the underlying property.

In apportioning assessments to determine the relative special benefit for each property it is necessary to determine the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on an average sized residential parcel. The "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, a fixed assessment amount per parcel for all residential improved property was considered but was determined to be inappropriate because agricultural lands, commercial property and other property also receive benefits from the assessments for the reasons described above. Likewise, an assessment exclusively for agricultural land was considered because the sources of mosquitoes and vectors are generally located on such property. However, other types of property, such as residential and commercial, also receive the special benefit factors listed above from reduced mosquito and vector populations that would otherwise fly or migrate to these properties and/or to the inhabited community areas. Furthermore, residential properties can and do generate their own populations of mosquito and vector organisms as described above.

A fixed or flat assessment was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to a property that covers several acres in comparison to a smaller commercial property that is on a 0.25 acre site because the larger property generally has a larger coverage area and higher usage by employees, customers, tourists and guests that would benefit from reduced mosquito and vector populations as well as the reduced threat from diseases carried by mosquitoes and other vectors. This benefit ultimately flows to the property. Larger parcels, therefore, receive an increased benefit from the assessments.

Therefore, the Engineer determined that the appropriate method of assessment should be based on the type and potential use of property, the relative size of the property and its location. This method is further described below.

### Zones of Benefit

The boundaries of the Annexation Areas have been carefully drawn to include the properties in the Annexation Area that materially benefit from the Services. Such parcels are in areas with a material population of people, pets and livestock on the property. The current and future population of property is a conduit of benefit to property because people, pets and livestock are ultimately affected by mosquitoes and vector-borne diseases and the special benefit factors of desirability, utility, usability, livability and marketability are ultimately determined by the population and usage potential of property. The boundaries of the assessment areas have been narrowly drawn to include only properties that specially benefit from the mosquito control services.

The Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefitting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district’s property values).

In the assessment, the advantage that each parcel receives from the mosquito control services is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the assessment. Therefore, the even spread of assessment throughout the narrowly drawn district is indeed consistent with the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority decision.

Within the Annexation Area, zones of benefit are not justified or needed because the Services are provided relatively evenly across the entire area and for all parcels within the assessment areas’ boundaries, and the surveillance, monitoring and treatment are applied in such a manner as to attain a relatively even level of mosquito control throughout the area.

However, in efforts to continue to enforce the most conservative interpretation of Article XIID of the state constitution, in 2017, the District completed an analysis of service levels throughout the District boundaries. In particular, the District evaluated service levels in regards to its core services including surveillance, larvicide and service requests; and confirmed that service levels and benefits are essentially equivalent across all parcels (except as noted below and described as Zone B). Regarding service requests, the District will respond to any parcel located within the District, regardless of how remote, and provide mosquito control services appropriate to the situation. While conducting the evaluation, it did find that in Zones A and B (in this case, "Zones" as they are known for internal District purposes) the District responds to an average of over 700 service calls per year. As part of the Integrated Mosquito and Vector Management Program (IMVMP) the District conducts over 1,000 site treatments per year in Zones A and B. Larvicide applications generally are applied throughout the District.

The District's evaluation showed that some mountainous areas of the District located in rural mountainous San Mateo County do not receive the same service level for District surveillance services. These areas are described as Zone B, and are indicated in the Assessment Diagram.

The District uses mosquito traps to collect and then quantify species, quantities, concentrations, viral loads, etc. of mosquitoes. The selection of the locations of these traps requires a multi-attribute evaluation, with trap locations changing seasonally and when high concentrations of mosquitoes are identified. The District places mosquito traps at 2 mile radii, primarily throughout the more populated areas of the County, as part of this routine adult trapping program. Zone B parcels largely fall outside of the 2 mile radii of these routine adult mosquito traps and they do not typically receive the same level of routine surveillance as compared to the areas outside Zone B.

The Zone B parcels therefore will be subject to a reduced assessment, commensurate with the different benefit level. (If in the future, if the routine adult mosquito trapping service is extended into part or all of Zone B, the Zone B boundaries will be modified accordingly.)

The District analyzed its overall level of effort and determined that 1.85% of its resources is allocated to routine adult mosquito trapping. Therefore, Zone B Parcels will be subjected to a 1.85% assessment reduction.

## Assessment Apportionment

The special benefits derived from the North and West County Mosquito and Disease Control Assessment District are conferred on property and are not based on a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who do or could use the property and who enjoy the special benefits described above. Therefore, the opportunity to use and enjoy the region within the Annexation Area without the excessive nuisance, diminished "livability" or the potential health hazards brought by mosquitoes, vectors, and the diseases they carry is a special benefit to properties in the Annexation Area. This benefit is related to the number of people who potentially live on, work at, visit or otherwise use the property because people ultimately determine the value of the benefits by choosing to live, work and/or recreate in the area, and by choosing to purchase property in the area.

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### Residential Properties

All improved residential properties that represent a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses, and townhomes are included in this category.

Properties with more than one residential unit are designated as multi-family residential properties. These properties, along with condominiums, benefit from the services and improvements in proportion to the number of dwelling units that occupy each property, the average number of people who reside in each property, and the average size of each property in relation to a single family home in San Mateo County. This Report analyzed San Mateo County population density factors from the 2000 US Census as well as average dwelling unit size for each property type. After determining the Population Density Factor and Square Footage Factor for each property type, an SFE rate is generated for each residential property structure, as indicated in Table 3 below.

The SFE factor of 0.32 per dwelling unit for multifamily residential properties applies to such properties with 20 or fewer units. Properties in excess of 20 units typically offer on-site management, monitoring and other control services that tend to offset some of the benefits provided by the mosquito abatement district. Therefore, the benefit for properties in excess of 20 units is determined to be 0.32 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

**Table 3 Residential Assessment Factors**

	<i>Total Population</i>	<i>Occupied Households</i>	<i>Persons per Household</i>	<i>Pop. Density Equivalent</i>	<i>SqFt Factor</i>	<i>Proposed Rate</i>
Single Family Res	444,691	147,465	3.02	1.00		<b>1.00</b>
Condominium	64,797	22,179	2.92	0.97	0.70	<b>0.68</b>
Multi-Family Resic	180,497	81,209	2.22	0.74	0.43	<b>0.32</b>
Mobile Home on S	6,108	2,851	2.14	0.71	0.30	<b>0.21</b>

Source: 2000 Census, San Mateo County and property dwelling size information from the San Mateo County Assessor

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### **Commercial/Industrial Properties**

The commercial and industrial properties are generally open and operated for more limited times, relative to residential properties. Therefore, the relative hours of operation can be used as a measure of benefits, since residents and employees also provide a measure of the relative benefit to property. Since commercial and industrial properties are typically open and occupied by employees approximately one-half the time of residential properties, it is reasonable to assume that commercial land uses receive one-half of the special benefit on a land area basis relative to single family residential property.

The average size of a single family home with 1.0 SFE factor in San Mateo County is 0.20 acres. Therefore, a commercial property with 0.20 acres receives one-half the relative benefit, or a 0.50 SFE factor.

The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously are also related to the average number of people who work at commercial/industrial properties.

To determine employee density factors, this Report utilizes the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") because these findings were approved by the State Legislature which determined the SANDAG Study to be a good representation of the average number of employees per acre of land area for commercial and industrial properties. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24. As presented in Table 4, the SFE factors for other types of businesses are determined relative to their typical employee density in relation to the average of 24 employees per acre of commercial property.

Commercial and industrial properties in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per fifth acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres. Institutional properties that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

Table 4 below lists the benefit assessment factors for business properties.

**Table 4 Commercial/Industrial Benefit Assessment Factors**

<i>Type of Commercial/Industrial Land Use</i>	<i>Average Employees Per Acre <sup>1</sup></i>	<i>SFE Units per Fraction Acre <sup>2</sup></i>	<i>SFE Units per Acre After 5</i>
Commercial	24	0.500	0.500
Office	68	1.420	1.420
Shopping Center	24	0.500	0.500
Industrial	24	0.500	0.500
Self Storage or Parking Lot	1	0.021	
Golf Course	0.80	0.033	
Cemeteries	0.10	0.004	
Agriculture	0.05	0.002	

\* SFE rate shown is for the first 5 acres of parcel size. Additional acreage is benefited at the rate  
 1. Source: San Diego Association of Governments Traffic Generators Study.  
 2. The SFE factors for commercial and industrial parcels indicated above are applied to each fifth acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

### **Vacant Properties**

The benefit to vacant properties is determined to be proportional to the corresponding benefits for similar type developed properties. However, vacant properties are assessed at a lower rate due to the lack of active benefits. A measure of the benefits accruing to the underlying land is the average value of land in relation to improvements for developed property. An analysis was conducted by the Engineer of the assessed valuation data from the County of San Mateo found that 50% of the assessed value of improved properties is classified as land value. It is reasonable to assume, therefore, that approximately 50% of the benefits are related to the underlying land and 50% are related to the day-to-day use of the property. Using this ratio, the SFE factor for vacant parcels is 0.50 per parcel.

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### **Other Properties**

Article XIID stipulates that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. All properties that are specially benefited are assessed. Public right-of-way parcels, well, reservoir or other water rights parcels that cannot be developed into other improved uses, limited access open space parcels, watershed parcels and common area parcels typically do not generate employees, residents, customers or guests. Moreover, many of these parcels have limited economic value and, therefore, do not benefit from specific enhancement of property value. Such parcels are, therefore, not specially benefited and are not assessed.

Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Certain parcels such as church parcels and properties used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Many of these parcels also provide some degree of on-site amenities that serve to offset some of the benefits from the San Mateo County Mosquito and Vector Control District. In addition, the District maintains reciprocal use arrangements with many educational properties that allow for the public, recreational use of these properties. Such public use tends to reduce the use and wear of District facilities. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

## Appeals and Interpretation

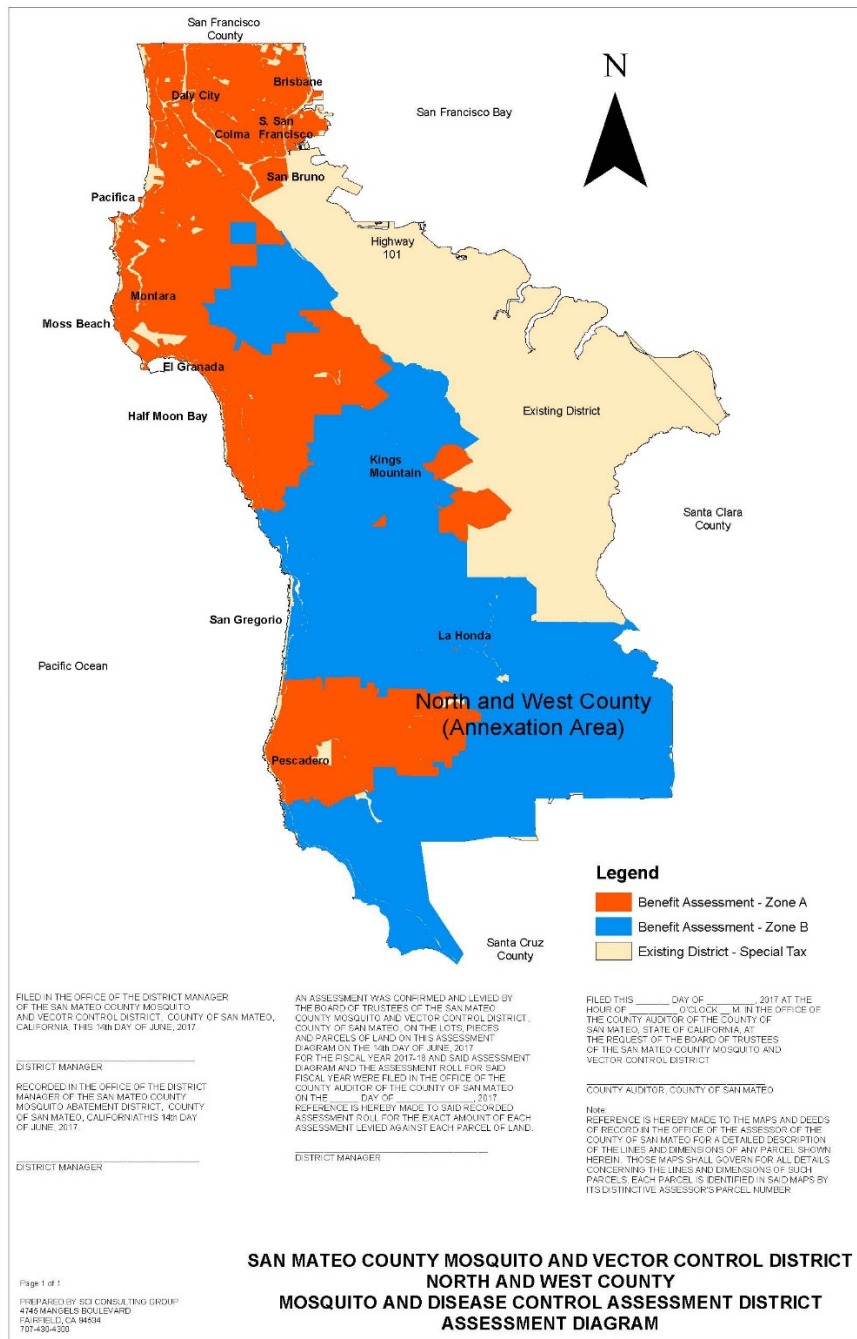
Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Manager of the San Mateo County Mosquito and Vector Control District or his or her designee. Any such appeal is limited to correction of an assessment during the then current Fiscal Year or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Manager or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Manager or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County of San Mateo for collection, the District Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the District Manager, or his or her designee, shall be referred to the Board of Trustees. The decision of the Board of Trustees shall be final.

## Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2020-21 and every year thereafter, so long as mosquitoes remain in existence and the San Mateo County Mosquito and Vector Control District requires funding from the Assessment for its Services in the Annexation Area. As noted previously, if the Assessment and the duration of the Assessment are approved by property owners in an assessment ballot proceeding, the Assessment can be levied annually after the San Mateo County Mosquito and Vector Control District Board of Trustees approves an annually updated Engineer's Report, budget for the Assessment, Services to be provided, and other specifics of the Assessment.

## Assessment Diagram

The North and West County Mosquito and Disease Control Assessment District includes all properties within the boundaries of the Annexation Area. The boundaries of the North and West County Mosquito and Disease Control Assessment District are displayed on the following Assessment Diagram. Zone A parcels are shown in orange and Zone B parcels are shown in blue.



## Assessment Roll

Reference is hereby made to the Assessment Roll in and for said assessment proceedings on file in the office of the District Manager of the District, as said Assessment Roll is too voluminous to be bound with this Engineer's Report.



## RESOLUTION M-004-26

### **A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS, PRELIMINARILY APPROVING THE ENGINEER'S REPORT, FOR THE NORTH AND WEST COUNTY MOSQUITO AND DISEASE CONTROL ASSESSMENT DISTRICT FY 2026-27**

**WHEREAS**, the San Mateo County Mosquito and Vector Control District (formerly known as the San Mateo County Mosquito Abatement District) (“District”) was established in 1953 as a special district of the State of California covering certain portions of San Mateo County; and

**WHEREAS**, the mission of the District is to protect the public health by controlling mosquitoes and other disease carrying insects and monitoring and testing for diseases transmitted by insects and rodents; and

**WHEREAS**, the District’s previous jurisdictional boundaries include the cities and communities of Atherton, Belmont, Burlingame, Foster City, Hillsborough, Menlo Park, Millbrae, Portola Valley, Redwood City, San Carlos, San Mateo, Woodside, Burlingame Hills, East Palo Alto, Emerald Lake, Fair Oaks, Ladera, Los Trancos Woods, the Highlands of San Mateo, Redwood Shores, certain parcels in San Bruno, and other unincorporated areas in San Mateo County generally located east of Interstate 280; and

**WHEREAS**, in 2003, the District annexed the cities of Brisbane, Colma, Daly City, South San Francisco and most parcels in San Bruno; and communities located west of I-280 such as Ano Nuevo, Half Moon Bay, El Granada, and Pacifica, and other unincorporated areas in San Mateo County generally located west of Interstate 280 (the “North and West County Areas”); and

**WHEREAS**, an Engineer’s Report (“Report”) has been submitted to the District Board (“Board”) by SCI Consulting Group, Inc. (formerly Shilts Consultants, Inc.), in which an assessment is proposed to fund the cost of providing services in the North and West County Areas. This proposed assessment shall be described as the “North and West County Mosquito and Disease Control Assessment District” hereinafter the (“Assessment District”) of the San Mateo County Mosquito and Vector Control District.

**NOW, THEREFORE, BE IT RESOLVED**, that SCI Consulting Group., the Engineer of Work, prepared Report in accordance with Article XIID of the California Constitution and the Health and Safety Code. This Report has been made, filed with the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

**BE IT FURTHER RESOLVED** that Board intends to continue to levy and collect annual assessments within the Assessment District to fund the cost of providing mosquito and disease control services and the proposed projects and services set forth in the engineer's report. Within Assessment District, the proposed projects and services are generally described as mosquito and vector control services such as surveillance, source reduction, larvicide and adulticide applications, disease monitoring, public education, reporting, accountability, research and interagency cooperative activities.

**BE IT FURTHER RESOLVED** that Assessment District consists of the lots and parcels shown on the assessment diagram of the Assessment District, on file with the San Mateo County Mosquito and Vector Control District Manager, and reference is hereby made to such diagram for further particulars.

**BE IT FURTHER RESOLVED** that reference is hereby made to the Report for a full and detailed description of the proposed projects and services, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District.

**BE IT FURTHER RESOLVED** that the estimated fiscal year 2026-27 cost of providing the District's services is \$2,443,452. This cost results in a proposed assessment rate of TWENTY-SIX DOLLARS AND EIGHTY CENTS (\$26.80) per single-family equivalent benefit unit for Zone A, and TWENTY-SIX DOLLARS AND THIRTY CENTS (\$26.30) for Zone B, for fiscal year 2026-27. The assessments are proposed to be levied annually.

**BE IT FURTHER RESOLVED** that the Assessment may be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. The change in the CPI in 2025 was 3.0365% therefore, the maximum authorized assessment rate per single-family equivalent benefit unit for Fiscal Year 2026-27 is \$26.80 for Zone A and \$26.30 for Zone B. The assessment can be levied at the rate of \$26.80 and \$26.30, respectively, for fiscal year 2026-27. If the proposed assessments are approved and confirmed by the Board, the maximum allowed rate will increase in future years by an amount equal to the annual change in the Bay Area Consumer Price Index, not to exceed 3% (three percent) per year without a further vote or balloting process. The District has 0.85% additional CPI in reserve that it may apply in future years.

The foregoing resolution was duly passed by the Board of Trustees of the San Mateo County Mosquito and Vector Control District at a regular meeting by the following vote on a roll call:

	Yes	No	Abstain	Absent
Chuck Cotten	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael A. Goldman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rena Gilligan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Walsh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glenn Sylvester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donna Rutherford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Norton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kati Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Scott Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M. Catherine Carlton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muhammad Baluom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peter DeJarnatt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Luo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kat Wuelfing Lion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Riechel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ron Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tolifili Fa	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. Desiree LaBeaud	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Yoshida	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Fregulia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Totals:				

APPROVED AND DATED this 13<sup>th</sup> day of May, 2026 after its passage.

ATTEST:

APPROVED:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President



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**1415 N. Carolan Ave. Project Management Report**

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**Reporting date**

4/1/2026 – 4/30/2026

Project objective(s)

1. Eliminate the need for leased property
2. Meet District staff, parking, and equipment storage space short and long-term needs
3. Develop a financial strategy that pays for construction and associated costs
4. Prioritize building projects based on need and cost

**Work completed in April 2026**

1. Board approved the selection of contractor Beals Martin as the lowest bidder
2. Met with Aetypic, CPM, and Beals Martin regarding the project
3. Pre-construction meeting with Aetypic, CPM, Contractor, and Staff

**Work planned for completion in May and June**

1. Construction activities to begin May 5, 2026
2. Special Inspection and hazardous materials remediation (\$58,798.00)
3. Collaborate with the Finance Committee to assess funding options.

**Outlook for the remainder of 2026**

1. Ongoing construction

**Budget status and outlook**

Total budget approved for Phase 2:	<b>\$ 1,100,000</b>
Budget spent for Phase 2 (construction plans):	<b>\$ 722,963</b>
Total budget spent since property purchase:	<b>\$ 880,214 *</b>

\*See details attached as Agenda Item 4B.1

SAN MATEO COUNTY MOSQUITO  
Transaction Report  
July 1, 2021-April 25, 2026

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11
	Account	Date	Type	Num	Name	Memo/Description	Account full name	Account	Amount	Balance
6010 Building Improvements										
	6010 Building Improvements	08/12/2021	Bill	18823561-1st half Dp	Bay Alarm Company	1415 N. Carolan-Alarm Installation-1st Half Deposit	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	1,889	1,889
	6010 Building Improvements	08/27/2021	Bill	74937	All Fence Company Inc.	Repair & replace chain link fence @ 1415 N Carolan	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	1,685	3,574
	6010 Building Improvements	09/08/2021	Bill	18989742-2nd half Dp	Bay Alarm Company	1415 N. Carolan-Alarm Installation-2nd Half Deposit	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	1,889	5,463
	6010 Building Improvements	12/11/2021	Bill	C57-406	Bay Area Paving Co. Inc.	Replaced cracked driveway and sidewalk (1415 N. Carolan) PO#02706-1767	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	7,866	13,329
	6010 Building Improvements	05/17/2022	Journal Entry	05172022A		Re-code 1415 N Carolan Ground Mulch Cover Refresh	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements		3,090	16,419
	6010 Building Improvements	05/17/2022	Journal Entry	05172022A		Re-code 1415 N Carolan Landscape Improvements	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements		4,878	21,297
	6010 Building Improvements	06/24/2022	Journal Entry	06242022A		Re-code to 6010-1415 N Carolan Intrusion Alarm Install-1st 1/2 Dep	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements		325	21,622
	6010 Building Improvements	06/24/2022	Journal Entry	06242022A		Re-code to 6010-1415 N Carolan Intrusion Alarm Install-2nd 1/2 Dep	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements		325	21,947
	6010 Building Improvements	11/03/2022	Bill	AET-2022-I007	Aetypic, Inc.	Geotechnical Services: 1415 N. Carolan Ave Improvement Project	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	11,352	33,298
	6010 Building Improvements	12/08/2022	Bill	AET-2022-K003	Aetypic, Inc.	Professional Services thru 11/25/22: 1415 N. Carolan Improv Project	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	96,421	129,720
	6010 Building Improvements	04/12/2023	Bill	AET-2023-C003	Aetypic, Inc.	Professional Services thru 03/31/2023: 1415 N. Carolan Improv Project	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	12,947	142,666
	6010 Building Improvements	06/30/2023	Bill	AET-2023-F007	Aetypic, Inc.	Professional Services thru 06/30/2023: 1415 N. Carolan Improv Project	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	14,585	157,251
	6010 Building Improvements	12/08/2023	Bill	23-15-01	Capital Program Management Inc.	Construction Mgmt Services thru 11/30/2023; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	389	157,640
	6010 Building Improvements	01/08/2024	Bill	23-15-02	Capital Program Management Inc.	Construction Mgmt Services thru 12/31/2023; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	2,720	160,359
	6010 Building Improvements	02/06/2024	Bill	AET-2024-A004	Aetypic, Inc.	Professional Services thru 01/26/2024 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	400	160,759
	6010 Building Improvements	02/06/2024	Bill	AET-2023-J008	Aetypic, Inc.	Professional Services thru 10/27/2023 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	5,796	166,555
	6010 Building Improvements	02/09/2024	Bill	23-15-03	Capital Program Management Inc.	Construction Mgmt Services thru 01/31/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,662	171,217
	6010 Building Improvements	03/08/2024	Bill	23-15-04	Capital Program Management Inc.	Construction Mgmt Services thru 02/29/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,830	175,047
	6010 Building Improvements	04/08/2024	Bill	23-15-05	Capital Program Management Inc.	Construction Mgmt Services thru 03/31/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,830	178,876
	6010 Building Improvements	05/10/2024	Bill	23-15-06	Capital Program Management Inc.	Construction Mgmt Services thru 04/30/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,163	183,039
	6010 Building Improvements	06/10/2024	Bill	23-15-07	Capital Program Management Inc.	Construction Mgmt Services thru 05/31/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	2,054	185,092
	6010 Building Improvements	06/30/2024	Bill	AET-2024-F009	Aetypic, Inc.	Professional Services thru 6/30/2024 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	29,285	214,377
	6010 Building Improvements	06/30/2024	Bill	24-14-01	Capital Program Management Inc.	Construction Mgmt Services thru 06/30/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,607	218,984
	6010 Building Improvements	08/09/2024	Bill	24-14-02	Capital Program Management Inc.	Construction Mgmt Services thru 07/31/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	8,250	227,233
	6010 Building Improvements	09/04/2024	Bill	AET-2024-H006	Aetypic, Inc.	Professional Services thru 8/31/2024 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	18,967	246,200
	6010 Building Improvements	09/09/2024	Bill	24-14-03	Capital Program Management Inc.	Construction Mgmt Services thru 08/31/2024; Proj No. 23-15 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	5,137	251,336
	6010 Building Improvements	10/09/2024	Bill	24-14-04	Capital Program Management Inc.	Construction Mgmt Services thru 09/30/2024; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	5,106	256,442
	6010 Building Improvements	10/30/2024	Bill	AET-2024-J010	Aetypic, Inc.	Professional Services thru 10/25/2024 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	21,723	278,165
	6010 Building Improvements	11/08/2024	Bill	24-14-05	Capital Program Management Inc.	Construction Mgmt Services thru 10/31/2024; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	14,704	292,869
	6010 Building Improvements	12/09/2024	Bill	24-14-06	Capital Program Management Inc.	Construction Mgmt Services thru 11/30/2024; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	6,050	298,918
	6010 Building Improvements	12/16/2024	Bill	AET-2024-K013	Aetypic, Inc.	Professional Services thru 11/29/2024 (1415 N. Carolan Improv Project)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	8,247	307,165
	6010 Building Improvements	01/10/2025	Bill		Capital Program Management Inc.	Construction Mgmt Services thru 1/30/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	13,215	320,380
	6010 Building Improvements	01/22/2025	Bill	AET-2024-L004	Aetypic, Inc.	Part 2 Prof. Services thru 12/27/2024 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	11,947	332,327
	6010 Building Improvements	02/06/2025	Bill	AET-2025-A010	Aetypic, Inc.	Part 2 Prof. Services thru 01/31/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	8,253	340,580
	6010 Building Improvements	02/10/2025	Bill	24-14-08	Capital Program Management Inc.	Construction Mgmt Services thru 01/31/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	18,963	359,542
	6010 Building Improvements	3/10/2025	Bill	24-14-09	Capital Program Management Inc.	Construction Mgmt Services thru 03/24/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	13,079	372,621
	6010 Building Improvements	04/01/2025	Bill	AET-2025-B008	Aetypic, Inc.	Part 2 Prof. Services thru 02/28/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	24,338	396,959
	6010 Building Improvements	04/08/2025	Bill	24-14-10	Capital Program Management Inc.	Construction Mgmt Services thru 03/31/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	10,369	407,328
	6010 Building Improvements	04/15/2025	Bill	AET-2025-C003	Aetypic, Inc.	Part 2 Prof. Services thru 03/31/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	189,477	596,805

6010 Building Improvements	05/01/2025	Bill	B25-0347	City of Burlingame	Building Permit for 1415 N Carolan Ave Improvement Project	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	139,109	735,914
6010 Building Improvements	05/09/2025	Bill	24-14-11	Capital Program Management Inc.	Construction Mgmt Services thru 04/30/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,523	739,437
6010 Building Improvements	05/18/2025	Bill	AET-2025-D007	Aetypic, Inc.	Part 2 Prof. Services thru 04/25/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	24,837	764,274
6010 Building Improvements	06/06/2025	Bill	24-14-12	Capital Program Management Inc.	Construction Mgmt Services thru 05/31/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	5,351	769,626
6010 Building Improvements	06/10/2025	Bill	1415 N. Carolan	Central County Fire Dept.	Fire Flow Test Applic. Fee-1415 N Carolan Ave	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	482	770,058
6010 Building Improvements	7/22/2025	Bill	97322	Safe2core	Concrete Cutting & Utility Location	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	8,100	778,158
6010 Building Improvements	8/8/2025	Bill	24-14-14	Capital Program Management Inc.	Construction Management Service	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,043	782,200
6010 Building Improvements	9/8/2025	Bill	24-14-15	Capital Program Management Inc.	Construction Management Service	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,100	786,300
6010 Building Improvements	9/29/2025	Bill	AET-2025-H013	Aetypic, Inc.	Part 2-D Construction Documents	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	10,663	796,963
6010 Building Improvements	10/10/2025	Bill	24-14-16	Capital Program Management Inc.	Capital Program Management Fees	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,158	801,121
6010 Building Improvements	10/23/2025	Bill	AET-2025-I007R	Aetypic, Inc.	Part 2-D: Construction Docs thru 09/26/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	9,340	810,461
6010 Building Improvements	11/10/2025	Bill	24-14-17	Capital Program Management Inc.	Construction Mgmt Services thru 10/31/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	2,368	812,829
6010 Building Improvements	11/17/2025	Bill	AET-2025-J017	Aetypic, Inc.	Part 2-D: Construction Docs thru 10/31/2025 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	5,425	818,254
6010 Building Improvements	12/08/2025	Bill	24-14-18	Capital Program Management Inc.	Construction Mgmt Services thru 11/30/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	2,252	820,506
6010 Building Improvements	1/9/2026	Bill	24-14-19	Capital Program Management Inc.	Construction Mgmt Services thru 12/31/2025; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,465	823,971
6010 Building Improvements	2/6/2026	Bill	24-14-20	Capital Program Management Inc.	Construction Mgmt Services thru 1/31/2026; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,830	827,801
6010 Building Improvements	3/6/2026	Bill	24-14-21	Capital Program Management Inc.	Construction Mgmt Services thru 1/31/2026; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	21,914	849,715
6010 Building Improvements	3/25/2026	Bill	AET-2026-B008	Aetypic, Inc.	Part 2-D: Construction Docs thru 02/27/2026 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	4,200.00	853,915
6010 Building Improvements	3/25/2026	Bill	AET-2026-B009	Aetypic, Inc.	Part 3: Bidding Services thru 02/27/2026 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	3,675.00	857,590
6010 Building Improvements	4/9/2026	Bill	AET-2026-C007	Aetypic, Inc.	Part 3: Bidding & Plan CK Servl thru 03/27/2026 (1415 N. Carolan Improv Proj)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	1,896.25	859,486
6010 Building Improvements	4/10/2026	Bill	24-14-22	Capital Program Management Inc.	Construction Mgmt Services thru 3/31/2026; Proj No. 24-14 (1415 N Carolan)	6000 CAPITAL IMPROVEMENTS:6010 Building Improvements	Accounts Payable	20,727.41	880,214
									880,214



**Agenda Item 4C**

**Preliminary  
Monthly Financial Report  
Month Ending March 31, 2026**

**Staff Recommendation:** Motion to recommend approval of March 31, 2026, preliminary Financial Report.

**Statement of Revenues, Expenditures and Change in Fund Balance**

Total revenues received from July 1, 2025, through March 31, 2026 (YTD) were \$ 5,667,887 . Total expenditures YTD were \$ 5,444,530 and the change in fund balance was \$ 223,357. The District had \$ 5,678,622 cash available in County Treasury and \$ 5,765,900 in CalCLASS.

	General	Capital	Total
	Fund	Fund	Funds
<b>Beginning Fund Balance 7/1/2025:</b>	\$ 11,860,725	\$ 134,931	\$ 11,995,656
Revenues/Resources	\$ 5,665,574	\$ 2,313	\$ 5,667,887
Due To (From) Funds/Rounding	(108,892)	108,892	-
Expenditures	\$ 5,307,875	\$ 136,655	\$ 5,444,530
<b>Change in Fund Balance</b>	248,807	(25,450)	\$ 223,357
<b>* Ending Fund Balance</b>	\$ 12,109,532	\$ 109,481	\$ 12,219,013

<b>* Components of Fund Balance:</b>			
Nonspendable (Inventory)	\$ 151,953	\$ -	\$ 151,953
Pension Rate Stabilization Reserve	\$ 134,392	\$ -	\$ 134,392
Assigned (Capital Improvements)	\$ -	\$ 109,481	\$ 109,481
Public Health Emergency Fund	\$ 200,000	\$ -	\$ 200,000
Natural Disaster Emergency Fund	\$ 200,000	\$ -	\$ 200,000
Real Property Acquisiton Fund	\$ 5,884,670	\$ -	\$ 5,884,670
Debt Service Repayment Fund	\$ -	\$ -	\$ -
Unrestricted Fund Balance	\$ 5,538,517	\$ -	\$ 5,538,517
<b>Total</b>	\$ 12,109,532	\$ 109,481	\$ 12,219,013

**Budget Variances**



Revenues

The actual revenue received through March 31, 2026, was \$ 5,667,887 which was over the budget by \$ 193,093. This difference is composed of increased program revenue of \$ 37,226, timing differences and reduced Grant Revenue of \$184,000 to be re-budgeted next year, increased tax revenue of \$ 196,355, and additional other revenue of \$ 143,512.

Expenditures

Expenditures through March 31, 2026, were \$ 5,444,530, which were under the budget of \$ 5,416,225 primarily due to the timing of expenditures contained in the table below:

Salaries & Wages	Under	\$66,999	97.5%	Timing of Employee Salaries and position vacancy
Employee Benefits	Over	\$30,751	102.4%	Use of benefits greater than budgeted
Admin	Over	\$25,796	111.6%	Timing of administrative expenditures
Public Outreach	Under	\$18,133	75.2%	Insurance Expenditures less than budgeted
Computer Hardware & Software	Under	\$143,216	17.5%	Timing of I.T. expenditures
Facilities Maintenance	Under	\$11,704	65.9%	Timing of maintenance expenditures
Operations	Under	\$50,019	73.5%	Timing of operational expenditures
Laboratory	Under	\$28,232	71.9%	Timing of Laboratory expenditures
Capital Improvements	Under	\$5,150,391	2.6%	Timing of Capital Expenditures

The Board’s budget level of control is at the category level, for example Salaries, Benefits, Admin., Operations, etc. The above table provides explanations for variances over \$ 10,000.

Questions

Please direct all inquiries related to this financial reporting package to the District Manager, Brian Weber, before the board meeting to allow for adequate research. He can be reached at the District office at (650) 344-8592 or via email at [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org).

Approval

This month’s financial statements are fairly presented. The District Manager and Finance Director approved all disbursements and the monthly bank reconciliation. A Board Officer and the District Manager signed all checks.



**Attachments:**

1. Statement of Financial Position/Balance Sheet

2. Statement of Revenues, Expenditures and Change in Fund Balance

3. Budget Variance Reports

Month

YTD

YTD compared with adopted budget.

4. Accounts Receivable Aging Summary

As of March 31, 2026, accounts receivable outstanding greater than 90 days total is \$ 0.

5. Cash Activity & Reconciliation to County

The District's accounting system is fully reconciled with the County statement.

6. Payroll Disbursement

All payroll disbursements were made to employees and trustees for their monthly stipends. All employees were paid per District salary and wage schedule and longevity policies.

7. Check Detail

This month, the District wrote General Fund checks numbers from 4111 through 4168. Last month's check number ended at 4110. All checks written were to vendors on accounts, retired employees, or reimbursements to current employees, according to District policy. In March 2026, 58 checks written by the General Fund totaled \$ 218,540.83. In addition, the District wrote 3 checks from the Capital Fund totaling \$ 38,030.27 (check numbers 1341 through 1343).

8. Purchase Card Report and Bank Statement

All card purchases for the month were from commercial vendors and met the District purchase card policy. A copy of the purchase card bank statement is attached. Also, descriptions of all purchases from Amazon are included in the attached detailed purchase card transactions report.

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San Mateo County Mosquito & Vector Control District  
Balance Sheet  
As of Mar 31, 2026

	Total Mar 31, 26	General Fund	Capital Fund
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1010 · Cash-County Treasury-GF x2706	5,559,619	5,559,619	-
1013 · Checking -US Bank - GF x3353	(130,644)	(130,644)	-
1018 · Cash-Cal CLASS	5,765,900	5,765,900	-
1020 · Cash-County Treasury-CPF x2705	119,003	-	119,003
1023 · Checking -US Bank - CPF x4183	(11,460)	-	(11,460)
1026 · County Funds - FMV	60,484	58,546	1,938
1030 · Petty Cash	351	351	-
1035 · PARS Pension Rate Stabilization	134,392	134,392	-
<b>Total Checking/Savings</b>	<b>11,497,645</b>	<b>11,388,164</b>	<b>109,481</b>
<b>Accounts Receivable</b>			
1100 · Accounts Receivable	10,705	10,705	-
1105 · Interest Receivable	-	-	-
<b>Total Accounts Receivable</b>	<b>10,705</b>	<b>10,705</b>	<b>-</b>
<b>Other Current Assets</b>			
1106 · Other Receivables	232	232	-
12000 · Deposits in Transit	45,886	45,886	-
1220 · VCJPA-Member Contingency Fund	550,684	550,684	-
1230 · Pesticide Inventory	151,953	151,953	-
1300 · Prepaid Items	-	-	-
<b>Total Other Current Assets</b>	<b>748,755</b>	<b>748,755</b>	<b>-</b>
<b>Total Current Assets</b>	<b>12,257,104</b>	<b>12,147,624</b>	<b>109,481</b>
<b>TOTAL ASSETS</b>	<b>12,257,104</b>	<b>12,147,624</b>	<b>109,481</b>
<b>LIABILITIES &amp; FUND BALANCE</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 · Accounts Payable	27,352	27,352	-
<b>Total Accounts Payable</b>	<b>27,352</b>	<b>27,352</b>	<b>-</b>
<b>Credit Cards</b>			
1040 · US Bank Purchase Card	10,739	10,739	-
<b>Total Credit Cards</b>	<b>10,739</b>	<b>10,739</b>	<b>-</b>
<b>Other Current Liabilities</b>			
2200 · Accrued Wages	-	-	-
<b>Total Other Current Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Current Liabilities</b>	<b>38,092</b>	<b>38,092</b>	<b>-</b>
<b>Total Liabilities</b>	<b>38,092</b>	<b>38,092</b>	<b>-</b>
<b>Fund Balance</b>			
Beginning Fund Balance, 7/1/2025	11,995,656	11,860,725	134,931
Due To (From) Funds	-	(108,892)	108,892
Revenues Over Expenditures	223,357	357,699	(134,342)
<b>Ending Fund Balance *</b>	<b>12,219,013</b>	<b>12,109,532</b>	<b>109,481</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>12,257,104</b>	<b>12,147,624</b>	<b>109,481</b>
<b>* COMPONENTS OF ENDING FUND BALANCE</b>			
Nonspendable (Inventory)	151,953	151,953	-
Pension Rate Stabilization Reserve	134,392	134,392	-
Assigned (Capital Improvements)	109,481	-	109,481
Public Health Emergency Fund	200,000	200,000	-
Natural Disaster Emergency Fund	200,000	200,000	-
Real Property Acquisition Fund	5,884,670	5,884,670	-
Debt Service Repayment Fund	-	-	-
Unrestricted Fund Balance (Includes Working Capital)	5,538,517	5,538,517	-
<b>Total Fund Balance</b>	<b>12,219,013</b>	<b>12,109,532</b>	<b>109,481</b>

	<b>General</b>	<b>Capital</b>	<b>Total</b>
	<b>Fund</b>	<b>Fund</b>	<b>Funds</b>
<b>Beginning Fund Balance 7/1/2025:</b>	\$ 11,860,725	\$ 134,931	\$ 11,995,656
Revenues/Resources	\$ 5,665,574	\$ 2,313	\$ 5,667,887
Due To (From) Funds/Rounding	(108,892)	108,892	-
Expenditures	\$ 5,307,875	\$ 136,655	\$ 5,444,530
<b>Change in Fund Balance</b>	<b>248,807</b>	<b>(25,450)</b>	<b>\$ 223,357</b>
<b>* Ending Fund Balance</b>	<b>\$ 12,109,532</b>	<b>\$ 109,481</b>	<b>\$ 12,219,013</b>

<b>* Components of Fund Balance:</b>			
<b>Nonspendable (Inventory)</b>	\$ 151,953	\$ -	\$ 151,953
<b>Pension Rate Stabilization Reserve</b>	\$ 134,392	\$ -	\$ 134,392
<b>Assigned (Capital Improvements)</b>	\$ -	\$ 109,481	\$ 109,481
<b>Public Health Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Natural Disaster Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Real Property Acquisiton Fund</b>	\$ 5,884,670	\$ -	\$ 5,884,670
<b>Debt Service Repayment Fund</b>	\$ -	\$ -	\$ -
<b>Unrestricted Fund Balance</b>	\$ 5,538,517	\$ -	\$ 5,538,517
<b>Total</b>	<b>\$ 12,109,532</b>	<b>\$ 109,481</b>	<b>\$ 12,219,013</b>

Statement of Revenues, Expenditures Budget vs. Actual  
July 2025 through June 2026

Month of Report:  
Mar, 2026

GENERAL FUND:

Ordinary Revenues/Expenditures

Revenues

	Annual Budget	YTD Actual	Annual Variance	%	YTD Budget	YTD Variance	%	Monthly Budget	Monthly Actual	Monthly Variance	%
Total 4000 · PROGRAM REVENUES	2,923,385	1,934,963	(988,422)	66.2%	1,897,737	37,226	102.0%	141,589	147,091	5,502	103.9%
Total 4100 · PROPERTY TAX REVENUES	3,934,907	2,521,761	(1,413,146)	64.1%	2,491,704	30,057	101.2%	207,961	188,527	(19,434)	90.7%
Total 4200 · OTHER TAX REVENUES	842,000	892,649	50,649	106.0%	726,351	166,298	122.9%	-	-	-	0.0%
Total 4300 · OTHER REVENUES	324,000	316,201	(7,799)	97.6%	175,002	141,199	180.7%	15,655	28,724	13,069	183.5%
Total 4800 · GRANT REVENUE	184,000	-	(184,000)	0.0%	184,000	(184,000)	0.0%	-	-	-	0.0%

Total Revenues

8,208,292	5,665,574	(2,542,718)	69.0%	5,474,794	190,780	103.5%	365,205	364,343	(862)	99.8%
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Expenditures

Total 5000 · SALARIES & WAGES	3,655,242	2,622,164	1,033,078	71.7%	2,689,163	(66,999)	97.5%	261,862	260,328	(1,534)	99.4%
Total 5100 · EMPLOYEE BENEFITS	1,605,234	1,292,051	313,183	80.5%	1,261,300	30,751	102.4%	113,753	113,890	137	100.1%
Total 5200 · TRAINING - BOARD & STAFF	62,591	60,820	1,771	97.2%	57,662	3,158	105.5%	7,593	4,759	(2,834)	62.7%
Total 5300 · ADMINISTRATION	438,742	247,773	190,969	56.5%	221,977	25,796	111.6%	13,960	6,805	(7,155)	48.7%
Total 5400 · INSURANCE	368,257	366,084	2,173	99.4%	368,257	(2,173)	99.4%	-	-	-	0.0%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	227,956	30,459	197,497	13.4%	173,675	(143,216)	17.5%	18,247	1,489	(16,758)	8.2%
Total 5500 · FACILITIES MAINTENANCE	54,482	22,649	31,833	41.6%	34,353	(11,704)	65.9%	5,970	3,460	(2,510)	58.0%
Total 5550 · UTILITIES	79,958	58,940	21,018	73.7%	62,993	(4,053)	93.6%	6,309	3,013	(3,296)	47.8%
Total 5600 · FLEET MAINTENANCE	42,022	23,125	18,897	55.0%	24,135	(1,010)	95.8%	4,424	2,493	(1,931)	56.4%
Total 5700 · OPERATIONS	249,676	138,378	111,298	55.4%	188,397	(50,019)	73.5%	70,308	17,711	(52,597)	25.2%
Total 5800 · LABORATORY	113,195	72,233	40,962	63.8%	100,465	(28,232)	71.9%	6,006	4,031	(1,975)	67.1%
Total 5900 · PUBLIC OUTREACH	111,284	55,105	56,179	49.5%	73,238	(18,133)	75.2%	7,236	7,252	16	100.2%

Total 6500 · DEBT SERVICE

318,094	318,094	(0)	100.0%	318,094	(0)	100.0%	-	-	-	0.0%
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Total Expenditures

7,326,733	5,307,875	(2,018,858)	72.4%	5,573,709	(265,834)	95.2%	515,668	425,230	(90,438)	82.5%
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General Fund Net Revenues Over Expenditures

881,559	357,699	(523,860)		(98,915)	456,614		(150,463)	(60,887)	89,576	
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CAPITAL IMPROVEMENT FUND:

Total 6000 · CAPITAL IMPROVEMENTS REVENUE	-	2,313	(2,313)	0.0%	-	2,313	0.0%	-	-	-	0.0%
Total 6000 · CAPITAL IMPROVEMENTS EXPENDITURES	8,310,782	136,655	8,174,127	1.6%	5,287,046	(5,150,391)	2.6%	1,007,912	34,563	(973,349)	3.4%

Capital Improvement Fund Net Revenue Over Expenditures

(8,310,782)	(134,342)	8,176,440		(5,287,046)	5,152,704		(1,007,912)	(34,563)	973,349	
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General & Capital Fund Net Revenue Over Expenditures

(7,429,223)	223,357	7,652,580		(5,385,961)	5,609,318		(1,158,375)	(95,450)	1,062,925	
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**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
July 2025 - March 2026

	Total			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
<b>4000 PROGRAM REVENUES</b>				
4010 Service Abatement Revenue -2451	131,135.84	105,695.00	25,440.84	124.07%
4020 Special Benefit Assessmnt-2031	1,490,088.31	1,478,192.00	11,896.31	100.80%
4030 Special Mosquito Tax - 2439	313,738.56	313,850.00	-111.44	99.96%
<b>Total 4000 PROGRAM REVENUES</b>	<b>\$ 1,934,962.71</b>	<b>\$ 1,897,737.00</b>	<b>\$ 37,225.71</b>	<b>101.96%</b>
<b>4100 PROPERTY TAX REVENUES</b>				
4105 Current - Secured - 1021	2,312,861.61	2,283,826.00	29,035.61	101.27%
4110 Current - Unsecured - 1031	159,808.73	157,682.00	2,126.73	101.35%
4115 Prior Year - Unsecured - 1033	-2,115.04		-2,115.04	
4120 Current -Secured SB813-1041	44,797.51	44,296.00	501.51	101.13%
4140 State Homeowner Prop-1831	4,897.90	5,900.00	-1,002.10	83.02%
4160 Prior Year - 1043, 1045	1,510.23		1,510.23	
<b>Total 4100 PROPERTY TAX REVENUES</b>	<b>\$ 2,521,760.94</b>	<b>\$ 2,491,704.00</b>	<b>\$ 30,056.94</b>	<b>101.21%</b>
<b>4200 OTHER TAX REVENUES</b>				
4210 ERAF Rebate-1046	726,529.43	592,000.00	134,529.43	122.72%
4220 Redevelop Passthrough-1024,1047,2647	166,119.75	134,351.00	31,768.75	123.65%
<b>Total 4200 OTHER TAX REVENUES</b>	<b>\$ 892,649.18</b>	<b>\$ 726,351.00</b>	<b>\$ 166,298.18</b>	<b>122.90%</b>
<b>4300 OTHER REVENUES</b>				
			0.00	
4310 Interest Earned (Cnty GF+VCJPA)	96,577.11	63,747.00	32,830.11	151.50%
4311 Interest Earned (Cnty Cap Fund)	2,313.25	13,454.00	-11,140.75	17.19%
4312 Interest (Cal CLASS)	173,393.55	76,430.00	96,963.55	226.87%
4340 VCJPA / Misc. Income -2658	46,230.48	21,371.00	24,859.48	216.32%
<b>Total 4300 OTHER REVENUES</b>	<b>\$ 318,514.39</b>	<b>\$ 175,002.00</b>	<b>\$ 143,512.39</b>	<b>182.01%</b>
<b>4800 GRANT REVENUE</b>				
4810 Operating Grants		184,000.00	-184,000.00	0.00%
<b>Total 4800 GRANT REVENUE</b>	<b>\$ 0.00</b>	<b>\$ 184,000.00</b>	<b>-\$ 184,000.00</b>	<b>0.00%</b>
<b>Total Income</b>	<b>\$ 5,667,887.22</b>	<b>\$ 5,474,794.00</b>	<b>\$ 193,093.22</b>	<b>103.53%</b>
<b>Gross Profit</b>	<b>\$ 5,667,887.22</b>	<b>\$ 5,474,794.00</b>	<b>\$ 193,093.22</b>	<b>103.53%</b>
<b>Expenses</b>				
<b>5000 SALARIES &amp; WAGES</b>				
5010 Permanent Employees	2,324,449.14	2,387,624.00	-63,174.86	97.35%
5015 Limited Term Employees	167,866.02	167,113.00	753.02	100.45%
5020 Seasonal Employees	117,449.26	116,647.00	802.26	100.69%
5040 Board Trustees Meeting Stipend	12,400.00	17,779.00	-5,379.00	69.75%
<b>Total 5000 SALARIES &amp; WAGES</b>	<b>\$ 2,622,164.42</b>	<b>\$ 2,689,163.00</b>	<b>-\$ 66,998.58</b>	<b>97.51%</b>
<b>5100 EMPLOYEE BENEFITS</b>				
5110 Retirement - Employer Contribut	672,134.22	698,734.00	-26,599.78	96.19%
5125 Actives - Medical Insurance	313,715.91	302,584.00	11,131.91	103.68%
5130 Actives - HRA Health Reimb Acct	13,484.39		13,484.39	
5135 Actives - Dental Insurance	23,765.40	25,232.00	-1,466.60	94.19%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
July 2025 - March 2026

	Total			
	Actual	Budget	over Budget	% of Budget
5140 Actives - Dental Reimbursement	3,339.60	1,709.00	1,630.60	195.41%
5145 Actives - Vision Insurance	4,154.30	4,343.00	-188.70	95.66%
5150 Group Life Insurance	897.75	957.00	-59.25	93.81%
5153 Trustees - HRA Health Reimb Acct	14,364.00	17,388.00	-3,024.00	82.61%
5155 Retirees - HRA & Prescrip Reimb	4,693.72		4,693.72	
5160 Retirees - HRA & Medical Reimb	28,243.24		28,243.24	
5165 Long Term Disability - Standard	13,575.27	13,860.00	-284.73	97.95%
5170 Actives - Other Benefits	2,350.80		2,350.80	
5175 Social Security & Medicare Tax	45,905.10	39,116.00	6,789.10	117.36%
5180 CA Unemployment/Disability Tax	10,702.81	14,577.00	-3,874.19	73.42%
5182 Workers Compensation	140,724.00	142,800.00	-2,076.00	98.55%
<b>Total 5100 EMPLOYEE BENEFITS</b>	<b>\$ 1,292,050.51</b>	<b>\$ 1,261,300.00</b>	<b>\$ 30,750.51</b>	<b>102.44%</b>
<b>5200 TRAINING - BOARD &amp; STAFF</b>				
5205 Coastal Regional Continuing Ed.	4,333.00	3,540.00	793.00	122.40%
5210 Conferences / Workshops Board	13,983.68	14,577.00	-593.32	95.93%
5215 Conferences / Workshops Staff	41,924.73	37,889.00	4,035.73	110.65%
5220 Staff Training	578.90	1,656.00	-1,077.10	34.96%
<b>Total 5200 TRAINING - BOARD &amp; STAFF</b>	<b>\$ 60,820.31</b>	<b>\$ 57,662.00</b>	<b>\$ 3,158.31</b>	<b>105.48%</b>
<b>5300 ADMINISTRATION</b>				
5305 Board Meeting Expenses	13,076.21	11,029.00	2,047.21	118.56%
5310 Background / drug screening	231.00	207.00	24.00	111.59%
5315 County Accounting Service Chgs	18,952.91	21,267.00	-2,314.09	89.12%
5325 HR & Finance Consultant	9,373.76	4,204.00	5,169.76	222.97%
5330 Memberships & Subscriptions	34,992.40	34,801.00	191.40	100.55%
5335 Office Expense	8,151.56	11,289.00	-3,137.44	72.21%
5340 Janitorial/Household Expense	21,312.11	21,746.00	-433.89	98.00%
5345 Prof. Services - Engineer Rpt	23,896.49	27,085.00	-3,188.51	88.23%
5350 Legal Services	38,953.50	22,556.00	16,397.50	172.70%
5355 Property Tax Stormwater Assess	3,566.00	3,688.00	-122.00	96.69%
5360 Permits	5,526.00	6,210.00	-684.00	88.99%
5365 CEQA / PEIR	5,781.49	0.00	5,781.49	
5375 Audit	39,405.00	34,332.00	5,073.00	114.78%
5380 Copier and postage	6,540.78	4,329.00	2,211.78	151.09%
5385 Security and fire alarm	9,188.00	9,640.00	-452.00	95.31%
5390 Payroll Service	7,668.30	8,275.00	-606.70	92.67%
5395 Bank Fees (County General Fund)	1,157.32		1,157.32	
5396 Bank Fees (County Capital Fund)	1,058.11	1,319.00	-260.89	80.22%
<b>Total 5300 ADMINISTRATION</b>	<b>\$ 248,830.94</b>	<b>\$ 221,977.00</b>	<b>\$ 26,853.94</b>	<b>112.10%</b>
<b>5400 INSURANCE</b>				
5410 Liability Insurance - VCJPA	137,980.00	136,874.00	1,106.00	100.81%
5415 Auto Physical Damage	9,125.00	8,131.00	994.00	112.22%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
 July 2025 - March 2026

	Total			
	Actual	Budget	over Budget	% of Budget
5420 Group Property Program	23,202.00	26,427.00	-3,225.00	87.80%
5425 VCJPA - General Fund Allocation	4,283.00	4,154.00	129.00	103.11%
5430 Group Fidelity	5,498.00	6,676.00	-1,178.00	82.35%
5435 Non-owned Aircraft	4,125.00	4,125.00	0.00	100.00%
5436 Cyber Liability	5,178.60	5,178.00	0.60	100.01%
5449 FRMS Special Assessment	176,692.43	176,692.00	0.43	100.00%
<b>Total 5400 INSURANCE</b>	<b>\$ 366,084.03</b>	<b>\$ 368,257.00</b>	<b>-\$ 2,172.97</b>	<b>99.41%</b>
<b>5450 COMPUTER HARDWARE &amp; SOFTWARE</b>			0.00	
5455 IT Consulting - Compu-Data	1,050.00		1,050.00	
5460 Computer Hardware	3,838.38	2,035.00	1,803.38	188.62%
5465 Computer Software	13,175.09	23,911.00	-10,735.91	55.10%
5475 Website Hosting / Microsoft	12,395.38	9,732.00	2,663.38	127.37%
5480 IT Security Grant Exp (OES)		137,997.00	-137,997.00	0.00%
<b>Total 5450 COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>\$ 30,458.85</b>	<b>\$ 173,675.00</b>	<b>-\$ 143,216.15</b>	<b>17.54%</b>
<b>5500 FACILITIES MAINTENANCE</b>				
5505 Facility - Repairs & Maint	22,648.60	34,353.00	-11,704.40	65.93%
<b>Total 5500 FACILITIES MAINTENANCE</b>	<b>\$ 22,648.60</b>	<b>\$ 34,353.00</b>	<b>-\$ 11,704.40</b>	<b>65.93%</b>
<b>5550 UTILITIES</b>				
5560 Gas & Electricity - PG&E	28,204.79	32,630.00	-4,425.21	86.44%
5565 Water	3,603.88	3,956.00	-352.12	91.10%
5570 Phone - VOIP - Fusion/MegaPath	4,918.40	5,101.00	-182.60	96.42%
5575 Phone - Land Line-AT&T/Comcast	3,150.59	3,010.00	140.59	104.67%
5580 Phone - Mobile Devices-Verizon	19,062.48	18,296.00	766.48	104.19%
<b>Total 5550 UTILITIES</b>	<b>\$ 58,940.14</b>	<b>\$ 62,993.00</b>	<b>-\$ 4,052.86</b>	<b>93.57%</b>
<b>5600 FLEET MAINTENANCE</b>				
5610 Garage Tools	1,393.32	2,944.00	-1,550.68	47.33%
5615 Garage Repairs Outside	3,273.10	3,655.00	-381.90	89.55%
5620 Auto, Hotsy, Plug, Boat, Traile	11,548.57	12,063.00	-514.43	95.74%
5630 Ops Equipment & Repairs	5,909.86	5,473.00	436.86	107.98%
5635 Vehicle Accident Insur Claims	1,000.00		1,000.00	
<b>Total 5600 FLEET MAINTENANCE</b>	<b>\$ 23,124.85</b>	<b>\$ 24,135.00</b>	<b>-\$ 1,010.15</b>	<b>95.81%</b>
<b>5700 OPERATIONS</b>				
5705 Pesticides	71,136.64	118,209.00	-47,072.36	60.18%
5715 Helicopter	7,670.00	8,900.00	-1,230.00	86.18%
5720 Safety Equipment	4,511.97	1,759.00	2,752.97	256.51%
5725 Apparel - Uniforms & Boots	10,182.95	9,223.00	959.95	110.41%
5730 Mosquito Fish	2,159.29	14.00	2,145.29	15423.50%
5735 Fuel	42,717.18	50,292.00	-7,574.82	84.94%
<b>Total 5700 OPERATIONS</b>	<b>\$ 138,378.03</b>	<b>\$ 188,397.00</b>	<b>-\$ 50,018.97</b>	<b>73.45%</b>
<b>5800 LABORATORY</b>				
5805 Disease Surveillance	2,690.11	9,551.00	-6,860.89	28.17%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
July 2025 - March 2026

	Total			
	Actual	Budget	over Budget	% of Budget
5810 Sentinel Chicken Flocks/Supply		2,000.00	-2,000.00	0.00%
5815 Mosquito Blood	3,526.00	3,593.00	-67.00	98.14%
5820 Dry Ice	9,987.48	12,424.00	-2,436.52	80.39%
5825 Lab Supplies	3,995.50	7,996.00	-4,000.50	49.97%
5830 Lab Biowaste Disposal	981.00	1,129.00	-148.00	86.89%
5835 Lab Equip. Repair	503.00	6,934.00	-6,431.00	7.25%
5840 Lab Equip. Maintenance	3,104.08	4,585.00	-1,480.92	67.70%
5845 Lab PCR Supplies	29,403.98	34,211.00	-4,807.02	85.95%
5850 Lab PCR Maintenance	18,041.89	18,042.00	-0.11	100.00%
<b>Total 5800 LABORATORY</b>	<b>\$ 72,233.04</b>	<b>\$ 100,465.00</b>	<b>-\$ 28,231.96</b>	<b>71.90%</b>
<b>5900 PUBLIC OUTREACH</b>				
5910 Media and Network	45,657.00	61,086.00	-15,429.00	74.74%
5920 Promotion & Printing	9,448.12	12,152.00	-2,703.88	77.75%
<b>Total 5900 PUBLIC OUTREACH</b>	<b>\$ 55,105.12</b>	<b>\$ 73,238.00</b>	<b>-\$ 18,132.88</b>	<b>75.24%</b>
<b>6000 CAPITAL IMPROVEMENTS</b>				
6010 Building Improvements	91,817.31	5,171,396.00	-5,079,578.69	1.78%
6025 Software		60,003.00	-60,003.00	0.00%
6030 Vehicle Leases	43,779.82	55,647.00	-11,867.18	78.67%
<b>Total 6000 CAPITAL IMPROVEMENTS</b>	<b>\$ 135,597.13</b>	<b>\$ 5,287,046.00</b>	<b>-\$ 5,151,448.87</b>	<b>2.56%</b>
<b>6500 DEBT SERVICE</b>				
6510 Principal Payments	225,720.57	219,359.00	6,361.57	102.90%
6520 Interest Payments	92,373.55	98,735.00	-6,361.45	93.56%
<b>Total 6500 DEBT SERVICE</b>	<b>\$ 318,094.12</b>	<b>\$ 318,094.00</b>	<b>\$ 0.12</b>	<b>100.00%</b>
<b>Total Expenses</b>	<b>\$ 5,444,530.09</b>	<b>\$ 10,860,755.00</b>	<b>-\$ 5,416,224.91</b>	<b>50.13%</b>
<b>Net Operating Income</b>	<b>\$ 223,357.13</b>	<b>-\$ 5,385,961.00</b>	<b>\$ 5,609,318.13</b>	<b>-4.15%</b>
<b>Net Income</b>	<b>\$ 223,357.13</b>	<b>-\$ 5,385,961.00</b>	<b>\$ 5,609,318.13</b>	<b>-4.15%</b>

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**March 2026**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
<b>4000 PROGRAM REVENUES</b>				
4010 Service Abatement Revenue -2451	7,365.87	2,256.00	5,109.87	326.50%
4020 Special Benefit Assessmnt-2031	115,263.75	114,864.00	399.75	100.35%
4030 Special Mosquito Tax - 2439	24,461.47	24,469.00	-7.53	99.97%
<b>Total 4000 PROGRAM REVENUES</b>	<b>\$ 147,091.09</b>	<b>\$ 141,589.00</b>	<b>\$ 5,502.09</b>	<b>103.89%</b>
<b>4100 PROPERTY TAX REVENUES</b>				
4105 Current - Secured - 1021	183,713.49	182,194.00	1,519.49	100.83%
4110 Current - Unsecured - 1031	7,312.40	13,897.00	-6,584.60	52.62%
4115 Prior Year - Unsecured - 1033	-2,498.59		-2,498.59	
4120 Current -Secured SB813-1041		11,870.00	-11,870.00	0.00%
<b>Total 4100 PROPERTY TAX REVENUES</b>	<b>\$ 188,527.30</b>	<b>\$ 207,961.00</b>	<b>-\$ 19,433.70</b>	<b>90.66%</b>
<b>4300 OTHER REVENUES</b>				
4310 Interest Earned (Cnty GF+VCJPA)	2,078.00	7,144.00	-5,066.00	29.09%
4312 Interest (Cal CLASS)	18,038.90	8,028.00	10,010.90	224.70%
4340 VCJPA / Misc. Income -2658	8,607.58	483.00	8,124.58	1782.11%
<b>Total 4300 OTHER REVENUES</b>	<b>\$ 28,724.48</b>	<b>\$ 15,655.00</b>	<b>\$ 13,069.48</b>	<b>183.48%</b>
<b>Total Income</b>	<b>\$ 364,342.87</b>	<b>\$ 365,205.00</b>	<b>-\$ 862.13</b>	<b>99.76%</b>
<b>Gross Profit</b>	<b>\$ 364,342.87</b>	<b>\$ 365,205.00</b>	<b>-\$ 862.13</b>	<b>99.76%</b>
<b>Expenses</b>				
<b>5000 SALARIES &amp; WAGES</b>				
5010 Permanent Employees	241,064.47	238,016.00	3,048.47	101.28%
5015 Limited Term Employees	17,763.60	17,591.00	172.60	100.98%
5020 Seasonal Employees		3,781.00	-3,781.00	0.00%
5040 Board Trustees Meeting Stipend	1,500.00	2,474.00	-974.00	60.63%
<b>Total 5000 SALARIES &amp; WAGES</b>	<b>\$ 260,328.07</b>	<b>\$ 261,862.00</b>	<b>-\$ 1,533.93</b>	<b>99.41%</b>
<b>5100 EMPLOYEE BENEFITS</b>				
5110 Retirement - Employer Contribut	66,562.09	67,078.00	-515.91	99.23%
5125 Actives - Medical Insurance	36,371.14	35,818.00	553.14	101.54%
5130 Actives - HRA Health Reimb Acct	528.00		528.00	
5135 Actives - Dental Insurance	2,669.70	2,851.00	-181.30	93.64%
5140 Actives - Dental Reimbursement	136.80	0.00	136.80	
5145 Actives - Vision Insurance	466.70	485.00	-18.30	96.23%
5150 Group Life Insurance	99.75	108.00	-8.25	92.36%
5153 Trustees - HRA Health Reimb Acct	2,232.00	2,063.00	169.00	108.19%
5160 Retirees - HRA & Medical Reimb	-651.75		-651.75	
5165 Long Term Disability - Standard	1,550.68	1,540.00	10.68	100.69%
5175 Social Security & Medicare Tax	3,831.61	3,439.00	392.61	111.42%
5180 CA Unemployment/Disability Tax	93.00	371.00	-278.00	25.07%
<b>Total 5100 EMPLOYEE BENEFITS</b>	<b>\$ 113,889.72</b>	<b>\$ 113,753.00</b>	<b>\$ 136.72</b>	<b>100.12%</b>
<b>5200 TRAINING - BOARD &amp; STAFF</b>				

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**March 2026**

	Total			
	Actual	Budget	over Budget	% of Budget
5205 Coastal Regional Continuing Ed.	41.00	0.00	41.00	
5210 Conferences / Workshops Board		2,835.00	-2,835.00	0.00%
5215 Conferences / Workshops Staff	4,717.52	4,574.00	143.52	103.14%
5220 Staff Training		184.00	-184.00	0.00%
<b>Total 5200 TRAINING - BOARD &amp; STAFF</b>	<b>\$ 4,758.52</b>	<b>\$ 7,593.00</b>	<b>-\$ 2,834.48</b>	<b>62.67%</b>
<b>5300 ADMINISTRATION</b>				
5305 Board Meeting Expenses	603.36	720.00	-116.64	83.80%
5310 Background / drug screening	231.00	0.00	231.00	
5325 HR & Finance Consultant	331.22	708.00	-376.78	46.78%
5330 Memberships & Subscriptions		155.00	-155.00	0.00%
5335 Office Expense	740.01	851.00	-110.99	86.96%
5340 Janitorial/Household Expense	2,333.16	2,469.00	-135.84	94.50%
5350 Legal Services		6,497.00	-6,497.00	0.00%
5375 Audit		824.00	-824.00	0.00%
5380 Copier and postage	1,106.43	222.00	884.43	498.39%
5385 Security and fire alarm	614.25	644.00	-29.75	95.38%
5390 Payroll Service	717.85	747.00	-29.15	96.10%
5395 Bank Fees (County General Fund)	127.92		127.92	
5396 Bank Fees (County Capital Fund)	117.69	123.00	-5.31	95.68%
<b>Total 5300 ADMINISTRATION</b>	<b>\$ 6,922.89</b>	<b>\$ 13,960.00</b>	<b>-\$ 7,037.11</b>	<b>49.59%</b>
<b>5450 COMPUTER HARDWARE &amp; SOFTWARE</b>				
5460 Computer Hardware	513.22	703.00	-189.78	73.00%
5465 Computer Software	359.80	1,639.00	-1,279.20	21.95%
5475 Website Hosting / Microsoft	615.78	572.00	43.78	107.65%
5480 IT Security Grant Exp (OES)		15,333.00	-15,333.00	0.00%
<b>Total 5450 COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>\$ 1,488.80</b>	<b>\$ 18,247.00</b>	<b>-\$ 16,758.20</b>	<b>8.16%</b>
<b>5500 FACILITIES MAINTENANCE</b>				
5505 Facility - Repairs & Maint	3,459.95	5,970.00	-2,510.05	57.96%
<b>Total 5500 FACILITIES MAINTENANCE</b>	<b>\$ 3,459.95</b>	<b>\$ 5,970.00</b>	<b>-\$ 2,510.05</b>	<b>57.96%</b>
<b>5550 UTILITIES</b>				
5560 Gas & Electricity - PG&E		3,053.00	-3,053.00	0.00%
5570 Phone - VOIP - Fusion/MegaPath	577.60	575.00	2.60	100.45%
5575 Phone - Land Line-AT&T/Comcast	362.61	348.00	14.61	104.20%
5580 Phone - Mobile Devices-Verizon	2,072.41	2,333.00	-260.59	88.83%
<b>Total 5550 UTILITIES</b>	<b>\$ 3,012.62</b>	<b>\$ 6,309.00</b>	<b>-\$ 3,296.38</b>	<b>47.75%</b>
<b>5600 FLEET MAINTENANCE</b>				
5610 Garage Tools	101.71	1,374.00	-1,272.29	7.40%
5620 Auto, Hotsy, Plug, Boat, Traile	104.77	2,939.00	-2,834.23	3.56%
5630 Ops Equipment & Repairs	2,286.97	111.00	2,175.97	2060.33%
<b>Total 5600 FLEET MAINTENANCE</b>	<b>\$ 2,493.45</b>	<b>\$ 4,424.00</b>	<b>-\$ 1,930.55</b>	<b>56.36%</b>

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**March 2026**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>5700 OPERATIONS</b>				0.00
5705 Pesticides	11,241.06	65,904.00	-54,662.94	17.06%
5720 Safety Equipment	355.85	0.00	355.85	
5725 Apparel - Uniforms & Boots	491.39	847.00	-355.61	58.02%
5730 Mosquito Fish	1,101.57	0.00	1,101.57	
5735 Fuel	4,520.93	3,557.00	963.93	127.10%
<b>Total 5700 OPERATIONS</b>	<b>\$ 17,710.80</b>	<b>\$ 70,308.00</b>	<b>-\$ 52,597.20</b>	<b>25.19%</b>
<b>5800 LABORATORY</b>				
5805 Disease Surveillance	1,760.53	2,981.00	-1,220.47	59.06%
5815 Mosquito Blood	401.00	414.00	-13.00	96.86%
5820 Dry Ice	1,037.60	859.00	178.60	120.79%
5825 Lab Supplies	94.58	572.00	-477.42	16.53%
5830 Lab Biowaste Disposal	218.00	113.00	105.00	192.92%
5840 Lab Equip. Maintenance		931.00	-931.00	0.00%
5845 Lab PCR Supplies	519.40	136.00	383.40	381.91%
<b>Total 5800 LABORATORY</b>	<b>\$ 4,031.11</b>	<b>\$ 6,006.00</b>	<b>-\$ 1,974.89</b>	<b>67.12%</b>
<b>5900 PUBLIC OUTREACH</b>				
5910 Media and Network	7,251.71	4,997.00	2,254.71	145.12%
5920 Promotion & Printing		2,239.00	-2,239.00	0.00%
<b>Total 5900 PUBLIC OUTREACH</b>	<b>\$ 7,251.71</b>	<b>\$ 7,236.00</b>	<b>\$ 15.71</b>	<b>100.22%</b>
<b>6000 CAPITAL IMPROVEMENTS</b>				
6010 Building Improvements	29,789.25	995,062.00	-965,272.75	2.99%
6025 Software		6,667.00	-6,667.00	0.00%
6030 Vehicle Leases	4,656.02	6,183.00	-1,526.98	75.30%
<b>Total 6000 CAPITAL IMPROVEMENTS</b>	<b>\$ 34,445.27</b>	<b>\$ 1,007,912.00</b>	<b>-\$ 973,466.73</b>	<b>3.42%</b>
<b>Total Expenses</b>	<b>\$ 459,792.91</b>	<b>\$ 1,523,580.00</b>	<b>-\$ 1,063,787.09</b>	<b>30.18%</b>
<b>Net Operating Income</b>	<b>-\$ 95,450.04</b>	<b>-\$ 1,158,375.00</b>	<b>\$ 1,062,924.96</b>	<b>8.24%</b>
<b>Net Income</b>	<b>-\$ 95,450.04</b>	<b>-\$ 1,158,375.00</b>	<b>\$ 1,062,924.96</b>	<b>8.24%</b>

**San Mateo County Mosquito & Vector Control District**  
**A/R Aging Summary**  
As of Mar 31, 2026

03/31/2026

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>91 and over</b>	<b>Total</b>
City of Foster City	463.47					463.47
City of Redwood City, Public Works	21.13					21.13
City of San Francisco, Parks	-46.62	-147.06				-193.68
City of San Francisco, Public Utilities	1,765.67	520.81				2,286.48
City of San Mateo, Wastewater Treatment	488.03	170.45				658.48
City of South San Francisco Water Quality	197.70					197.70
Pestec	2,888.00					2,888.00
San Francisco Int'l Airport	1,099.56	2,841.27				3,940.83
Silicon Valley Clean Water	442.31					442.31
<b>TOTAL</b>	<b>\$ 7,319.25</b>	<b>\$ 3,385.47</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 10,704.72</b>

**San Mateo County Mosquito & Vector Control District**  
**A/R Aging Summary**  
As of Apr 29, 2026

04/29/2026

	<b>Current</b>	<b>1 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>91 and over</b>	<b>Total</b>
City of Foster City	463.47					463.47
City of Redwood City, Public Works	21.13					21.13
City of San Francisco, Parks		-46.62	-147.06			-193.68
City of San Francisco, Public Utilities	1,765.67					1,765.67
San Francisco Int'l Airport	1,099.56	1,609.82	1,231.45			3,940.83
Silicon Valley Clean Water	442.31					442.31
<b>TOTAL</b>	<b>\$ 3,792.14</b>	<b>\$ 1,563.20</b>	<b>\$ 1,084.39</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 6,439.73</b>

**San Mateo County Mosquito and Vector Control District**  
**Cash Activity & Reconciliation to County Statement**  
**General Fund**  
**March 31, 2026**

<b>GF-Mar 2026</b>
------------------------

<b>Beginning Cash per District as of Feb 28, 2026</b>	5,513,447
<b>Reductions</b>	
Payroll Related (ADP)	(215,557)
Checks Written	(218,541)
Bank Fee	(128)
<b>Total Reductions</b>	(434,226)
<b>Additions</b>	
Abatement Services	18,062
Property Tax Revenue	188,527
Quarterly Interest	-
Special Benefit Assessment	115,264
Special Mosquito Tax	24,461
Misc Deposit	3,440
<b>Total Additions</b>	349,754
<b>Ending Cash per District as of Mar 31, 2026</b>	<b>5,428,975</b>
<b>Cash per County General Fund Statement</b>	5,428,975
Difference	-

COUNTY OF SAN MATEO      Verbose      [D E T A I L E D   T R I A L   B A L A N C E]      03/01/2026-03/31/2026      Page 2  
 MON, APR 13, 2026, 3:18 PM --req: EASRANIN--leg: GL JL--loc: CONTROL---job:18560972 J1059---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02706 County Mosquito Abatemen	Controller	A	07	02706	02706	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 03/01/26	10,535,003.92	5,021,557.21	5,513,446.71
	03/10/26	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	11,441.42	0.00	5,524,888.13
	03/12/26	SEC6N31226	AutoID: ITX03122 Job: 18508 JE	183,713.49	0.00	5,708,601.62
	03/12/26	SECBN31226	AutoID: ITX03122 Job: 18508 JE	139,725.22	0.00	5,848,326.84
	03/16/26	UCP631626	AutoID: ITX03162 Job: 18508 JE	0.00	2,498.59	5,845,828.25
	03/16/26	UCC631626	AutoID: ITX03162 Job: 18508 JE	7,312.40	0.00	5,853,140.65
	03/17/26	JE587463	AutoID: JES03192 Job: 18525 JE	0.00	127.92	5,853,012.73
	03/26/26	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	6,341.88	0.00	5,859,354.61
	03/31/26	JE587931	AutoID: JNE04012 Job: 18544 JE	0.00	434,097.79	5,425,256.82
	03/31/26	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	3,718.45	0.00	5,428,975.27
		DR	<b>* SUB ACCT Total *</b>	10,887,256.78*	5,458,281.51*	<b>5,428,975.27*</b>

**San Mateo County Mosquito and Vector Control District**  
**Cash Activity & Reconciliation to County Statement**  
**Capital Project Fund**  
**March 31, 2026**

<b>CPF-Mar</b> <b>2026</b>
-------------------------------

<b>Beginning Cash per District as of Feb 28, 2026</b>	145,691
<b>Reductions</b>	
Checks Written	(38,030)
Bank Fee	(118)
<b>Total Reductions</b>	(38,148)
<b>Additions</b>	
Quarterly Interest	-
<b>Total Additions</b>	-
<b>Ending Cash per District as of Mar 31, 2026</b>	<b>107,543</b>
<b>Cash per County Capital Project Fund Statement</b>	107,543
Difference	-

COUNTY OF SAN MATEO      Verbose      [D E T A I L E D   T R I A L   B A L A N C E]      03/01/2026-03/31/2026      Page 1  
MON, APR 13, 2026, 3:18 PM --req: EASRANIN--leg: GL JL--loc: CONTROL---job:18560972 J1059---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02705 SMC Mosq Abate-CP Proj F	Controller	A	07	02705	02705	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 03/01/26	567,446.45	421,755.84	145,690.61
	03/17/26	JE587463	AutoID: JES03192 Job: 18525 JE	0.00	117.69	145,572.92
	03/31/26	JE587931	AutoID: JNE04012 Job: 18544 JE	0.00	38,030.27	107,542.65
	DR		<b>* SUB ACCT Total *</b>	567,446.45*	459,903.80*	<b>107,542.65*</b>

**San Mateo County Mosquito and Vector Control District**  
**ADP Payroll Disbursement**  
**March 31, 2026**

<b>Mar 2026</b>
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March 13, 2026

March 27, 2026

Footnotes:

**Payroll ACH Disbursement (including Net Pay & Taxes )**

Total Net Pay	76,098	81,001
Federal W/H Tax	16,062	16,608
Social Security Tax	-	186
Medicare	3,645	3,832
CA W/H Tax	6,892	7,071
CA SUI/DI	1,634	1,811
<b>Total</b>	<b>104,331</b>	<b>110,509</b>

— A

ADP Process Fees <b>PPE 02/07, 02/21</b>	252	334
ADP Fee <b>Time &amp; Attendance 02/06</b>		132
<b>Total amount for the period:</b>	<u><u>104,582</u></u>	<u><u>110,975</u></u>
<b>Total amount for the month:</b>		<u><u>215,557</u></u>

**Footnotes:**

A. Social Security expenditure incurred for seasonal employees and Trustees stipends

## San Mateo County Mosquito &amp; Vector Control District

## Check Register (General Fund 02706)

As of March 31, 2026

GF-Mar  
2026

Transaction type	Date	Num	Name	Amount
<b>Checking - US Bank - GF x3353</b>				
Bill Payment (Check)	03/13/2026	4111	Charles P Hansen	-640.69
Bill Payment (Check)	03/13/2026	4112	Dennis J Jewell	-640.69
Bill Payment (Check)	03/13/2026	4113	Great-West Life & Annuity Co	-11,855.44
Bill Payment (Check)	03/13/2026	4114	San Mateo County Retirement Association	-43,175.41
Bill Payment (Check)	03/13/2026	4115	U.S. Bank PARS Account # 6746022400	-666.14
Bill Payment (Check)	03/13/2026	4116	Casey Stevenson	-432.00
Bill Payment (Check)	03/13/2026	4117	Kim Keyser	-387.00
Bill Payment (Check)	03/13/2026	4118	ADAPCO	-870.20
Bill Payment (Check)	03/13/2026	4119	Airgas Dry Ice	-343.87
Bill Payment (Check)	03/13/2026	4120	Amazon Capital Services	-1,278.43
Bill Payment (Check)	03/13/2026	4121	American Fidelity Assurance Company	-2,350.80
Bill Payment (Check)	03/13/2026	4122	Bay Alarm Company	-614.25
Bill Payment (Check)	03/13/2026	4123	Bubba's Fire Extinguisher Co.	-1,262.50
Bill Payment (Check)	03/13/2026	4124	ChicoBag Company	-3,087.94
Bill Payment (Check)	03/13/2026	4125	Cintas Corporation #0464	-575.25
Bill Payment (Check)	03/13/2026	4126	City of Burlingame, Water Dept	-864.52
Bill Payment (Check)	03/13/2026	4127	Colorprint	-846.44
Bill Payment (Check)	03/13/2026	4128	Comcast	-155.58
Bill Payment (Check)	03/13/2026	4129	Culligan Quench	-248.58
Bill Payment (Check)	03/13/2026	4130	Eco Medical Inc.	-109.00
Bill Payment (Check)	03/13/2026	4131	Flyers Energy LLC	-1,297.60
Bill Payment (Check)	03/13/2026	4132	FRMS	-3,236.15
Bill Payment (Check)	03/13/2026	4133	Grainger	-672.61
Bill Payment (Check)	03/13/2026	4134	Kone Inc.	-2,214.69
Bill Payment (Check)	03/13/2026	4135	Lampire Biological Laboratories, Inc.	-401.00
Bill Payment (Check)	03/13/2026	4136	MidAmerica Administrative & Retirement	-1,800.00
Bill Payment (Check)	03/13/2026	4137	O'Reilly Automotive, Inc.	-51.76
Bill Payment (Check)	03/13/2026	4138	ODP Business Solutions, LLC	-215.08
Bill Payment (Check)	03/13/2026	4139	PG&E	-3,169.40
Bill Payment (Check)	03/13/2026	4140	Public Agency Retirement Services (PARS)	-331.22
Bill Payment (Check)	03/13/2026	4141	Recology San Mateo County	-619.07
Bill Payment (Check)	03/13/2026	4142	Regional Government Services	-115.55
Bill Payment (Check)	03/13/2026	4143	Richard Arrow	-39.43
Bill Payment (Check)	03/13/2026	4144	Streamline	-575.40
Bill Payment (Check)	03/13/2026	4145	T-Mobile	-213.87
Bill Payment (Check)	03/13/2026	4146	Target Specialty Products	-1,183.95
Bill Payment (Check)	03/13/2026	4147	Verizon	-1,844.17
Bill Payment (Check)	03/27/2026	4148	Great-West Life & Annuity Co	-11,954.62
Bill Payment (Check)	03/27/2026	4149	San Mateo County Retirement Association	-44,881.23
Bill Payment (Check)	03/27/2026	4150	U.S. Bank PARS Account # 6746022400	-666.14
Bill Payment (Check)	03/27/2026	4151	Airgas Dry Ice	-344.07
Bill Payment (Check)	03/27/2026	4152	American Fidelity Assurance	-425.88
Bill Payment (Check)	03/27/2026	4153	CA Dept of Tax & Fee Administration	-1,418.00
Bill Payment (Check)	03/27/2026	4154	CalPERS	-36,727.97
Bill Payment (Check)	03/27/2026	4155	Cintas	-171.86
Bill Payment (Check)	03/27/2026	4156	Comcast	-207.03

San Mateo County Mosquito & Vector Control District

Check Register (General Fund 02706)

As of March 31, 2026

<b>GF-Mar 2026</b>
------------------------

Transaction type	Date	Num	Name	Amount
Bill Payment (Check)	03/27/2026	4157	Flyers Energy LLC	-1,687.89
Bill Payment (Check)	03/27/2026	4158	Fusion, LLC	-577.60
Bill Payment (Check)	03/27/2026	4159	Jarvis Fay LLP	-6,301.00
Bill Payment (Check)	03/27/2026	4160	MidAmerica Admin & Retirement Solutions	-1,008.00
Bill Payment (Check)	03/27/2026	4161	Pacific Office Automation Inc	-657.66
Bill Payment (Check)	03/27/2026	4162	RMT Landscape Contractors, Inc.	-869.00
Bill Payment (Check)	03/27/2026	4163	Ryan Thorndike	-136.80
Bill Payment (Check)	03/27/2026	4164	Spark Creative Design	-1,656.25
Bill Payment (Check)	03/27/2026	4165	Standard Insurance Company	-1,550.68
Bill Payment (Check)	03/27/2026	4166	Target Specialty Products	-669.04
Bill Payment (Check)	03/27/2026	4167	U.S. Bank	-18,203.43
Bill Payment (Check)	03/27/2026	4168	Vector-Borne Disease Account	-41.00
<b>TOTAL CHECKS</b>				<b>-218,540.83</b>
<b>Total Checking -US Bank - x3353 (Charged to General Fund #02706)</b>				<b>-218,540.83</b>

Note: Previous month's check numbers were 4047-4110. Current month's check numbers are 4111-4168 (58 checks).

San Mateo County Mosquito & Vector Control District  
Check Register (Capital Fund 02705)

CPF-Mar  
2026

As of March 31, 2026

Transaction type	Date	Num	Name	Amount
<b>1023 · Checking -US Bank - x4183</b>				
Bill Payment (Check)	03/13/2026	1341	Capital Program Management Inc.	-21,914.25
Bill Payment (Check)	03/13/2026	1342	Enterprise FM Trust	-4,656.02
Bill Payment (Check)	03/27/2026	1343	Aetypic, Inc.	-11,460.00
			<b>TOTAL CHECKS</b>	<b>-38,030.27</b>
<b>Total · Checking -US Bank - x4183 (Charged to Capital Project Fund #02705)</b>				<b>-38,030.27</b>

Note: Previous month's check numbers were 1339-1340. Current month's check numbers are 1341-1343 (3 checks).

Account Number : ██████████  
 Unique ID: XXXX XXXX XXXX 0569  
 SMCMAAD  
 Statement Date : 03-23-2026

Mar  
2026



Corporate Account Summary		Payment Information	
Previous Balance	\$29,818.13	Amount Due	\$28,942.84
Purchases and Other Charges	\$11,026.69	Payment due in accordance with your agreement with U.S. Bank.	
Cash Advances	\$0.00	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-344-5696	
Cash Advance Fees	\$0.00	To overnight or courier a payment, please send to:	
Late Payment Charges	\$0.00	Corporate Payment Systems	
Credits	\$287.28 CR	3180 Rider Trail S, Department 790428	
Payments	\$11,614.70 PY	Earth City, MO 63045-1518	
<b>New Balance</b>	<b>\$28,942.84</b>		
Disputed Amount	\$0.00		

**Account Messages**  
 Your account is past due \$17,916.15. Past due amount is included in the amount due. Please remit immediately.

Corporate Account Activity				
SMCMAD Account Number: ██████████ Unique ID: XXXX XXXX XXXX 0569			Total Corporate Activity \$11,614.70 CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-03	03-01	74798266062000000000219	PAYMENT - THANK YOU 00000 C	11,614.70 PY

New Activity					
ANGELA NAKANO Account Number: ██████████ Unique ID: XXXX XXXX XXXX 2215		Purchases	\$1,568.02	Total Activity	\$1,568.02
		Cash Advances	\$0.00		
		Cash Advance Fees	\$0.00		
		Credits	\$0.00 CR		
Post Date	Tran Date	Reference Number	Transaction Description	Amount	

(transactions continued on next page)

>< Payment may be made electronically or by check made payable to Corporate Payment Systems.

CORPORATE PAYMENT SYSTEMS  
 P.O. BOX 6343  
 FARGO, ND 58125-6343

██████████ 002894284 002894284

Account Number: ██████████  
 Unique ID: XXXX XXXX XXXX 0569  
 Amount Due: \$28,942.84

Amount Enclosed **\$ 10,739.41**

If paying by check, include coupon with payment to address below.

CORPORATE PAYMENT SYSTEMS  
 P.O. BOX 790428  
 ST. LOUIS, MO 63179-0428

0000002607 000638147045549 P 2  
 |||||  
 SMC MVCD  
 ATTN DISTRICT MANAGER  
 1351 ROLLINS RD  
 BURLINGAME CA 94010-2409

Account Number : ██████████

Unique ID: XXXX XXXX XXXX 0569

Statement Date : 03-23-2026

New Activity cont				
02-25	02-24	24717056056870562399597	DELTA AIR 0062407093882 800-2211212 CA ROTH/TARA MICHE DEPARTURE04-07-26 SFODL E SLC DL E SFO	296.80
03-03	03-03	24011346062100002220884	LYFT *RIDE MON 3PM LYFT.COM CA	39.32
03-04	03-04	24036296063718606940396	LIFETECHCORP*15455893 800-955-6288 CA	239.31
03-06	03-05	24011346064100137172453	LYFT *RIDE THU 12PM LYFT.COM CA	38.14
03-09	03-05	24692166065109942768162	MARRIOTT MISSION VALLE SAN DIEGO CA 354360 ARRIVAL:03-02-26	651.78
03-10	03-10	24036296069744665180405	LIFETECHCORP*15455893 800-955-6288 CA	280.09
03-23	03-19	24231686079686576061195	SAFEWAY #2878 MILLBRAE CA	22.58

CASEY STEVENSON	Purchases	\$1,388.33	Total Activity	\$1,388.33
Account Number: ██████████	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 2243	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-25	02-24	24013126056000160053246	PENINSULA MEDICAL ASSOCIA WWW.MDPENINSU CA	200.00
02-25	02-24	24013126056000160053253	PENINSULA MEDICAL ASSOCIA WWW.MDPENINSU CA	45.00
03-06	03-04	24943016064010201719414	THE HOME DEPOT #0632 SAN MATEO CA	90.66
03-06	03-04	24943016064010201719422	THE HOME DEPOT #0632 SAN MATEO CA	107.37
03-06	03-04	24943016064010201728001	THE HOME DEPOT #0632 SAN MATEO CA	690.64
03-19	03-18	24231686078685110486984	OUTDOOR SUPPLY MILLBRAE MILLBRAE CA	13.39
03-23	03-20	24231686080687353790052	HARBOR FREIGHT TOOLS WWW.HARBORFRE CA	241.27

SMCMVCD ADMIN	Purchases	\$6,870.90	Total Activity	\$6,689.50
Account Number: ██████████	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 3092	Cash Advances Fees	\$0.00		
	Credits	\$181.40 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-25	02-24	24431066056384471278540	PETCO.COM 6989 858-453-7845 CA	39.35
02-26	02-25	24027626056067762851627	AQUASOURCE 303-720-6604 CO	120.81
02-26	02-25	24692166056100728694889	CRAIGSLIST.ORG 415-399-5200 CA	75.00
02-26	02-25	24692166056100728695100	CRAIGSLIST.ORG 415-399-5200 CA	75.00
02-27	02-25	24489936057100241566053	STUDIO SHOP GALLERY BURLINGAME CA	939.33

(transactions continued on next page)



Account Number : ██████████  
Unique ID: XXXX XXXX XXXX 0569  
Statement Date : 03-23-2026

New Activity cont				
03-02	03-01	24000776060100037167392	MOSYLE BUS* MOSYLE_BUS BUSINESS.MOSY FL	40.00
03-02	02-27	24492516058900013903465	FLIGHTFARE 18443622566 844-3622566 IA	300.00
03-02	02-27	24692166059103998350890	UNITED 0162379123202 UNITED.COM TX ARROW/RICHARD DEPARTURE02-27-26 PSPUA H SFO	308.40
03-02	02-27	24692166059104016503544	RENAISSANCE PALM SPRIN PALM SPRINGS CA 101510 ARRIVAL:02-24-26	866.73
03-02	03-01	24692166060104859618869	YELPCOM* 855-380-9357 855-380-9357 CA	90.00
03-03	02-27	74431066061387593254735	ALASKA AIR 0272135187698 SEATTLE WA ARROW/RICHARD DEPARTURE:	181.40 CR
03-05	03-04	24088666063251979330210	2PITNEY BOWES LEASING 844-2566444 CT	209.35
03-09	03-05	24692166065109942767982	MARRIOTT MISSION VALLE SAN DIEGO CA 352230 ARRIVAL:03-01-26	869.04
03-09	03-05	24692166065109942768097	MARRIOTT MISSION VALLE SAN DIEGO CA 353800 ARRIVAL:03-02-26	651.78
03-09	03-05	24692166065109942768121	MARRIOTT MISSION VALLE SAN DIEGO CA 353960 ARRIVAL:03-02-26	657.78
03-09	03-05	24692166065109942768154	MARRIOTT MISSION VALLE SAN DIEGO CA 354340 ARRIVAL:03-02-26	651.78
03-11	03-10	24489936069300719008127	LA TAPATIA CATERING 650-553-4406 CA	427.14
03-12	03-11	24692166070104437831586	COSTCO DELIVERY 654 800-788-9968 CA	529.45
03-13	03-11	24231686071677448867701	SAFEWAY #2878 MILLBRAE CA	19.96

BRIAN WEBER	Purchases	\$1,173.18	Total Activity	\$1,067.30
Account Number: ██████████	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 4041	Cash Advances Fees	\$0.00		
	Credits	\$105.88 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-25	02-25	24036296056744319824056	UBER *EATS HELP.UBER.COM CA	85.28
03-09	03-05	24692166065109942768238	MARRIOTT MISSION VALLE SAN DIEGO CA 354770 ARRIVAL:03-02-26	651.78
03-11	03-11	74036296070742822829536	UBER *EATS 8005928996 CA	20.60 CR
03-11	03-11	74036296070742823391189	UBER *EATS 8005928996 CA	85.28 CR
03-11	03-11	24036296070742837790629	UBER *EATS HELP.UBER.COM CA	75.94
03-23	03-20	24011346079100135847182	ZOOM.COM 888-799-9666 ZOOM.US CA	319.80
03-23	03-21	24011346080100114039014	HOSTINGER* HOSTINGER.C WWW.HOSTINGER DE	40.38

SMCMVCD ADMIN	Purchases	\$26.26	Total Activity	\$26.26
Account Number: ██████████	Cash Advances	\$0.00		
Unique ID: XXXX XXXX XXXX 1667	Cash Advances Fees	\$0.00		
	Credits	\$0.00 CR		

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-23	03-21	24088666080253357987602	2PITNEY BOWES LEASING 844-2566444 CT	26.26
			Department: 00000	Total: \$10,739.41
			Division: 00000	Total: \$10,739.41

# SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

## Credit Card Transaction Report

March 2026

Date	Transaction Type	Name	Memo/Description	Split	Amount
<b>US Bank Purchase Card</b>					
<b>US Bank Visa Brian x2315</b>					
03/05/2026	Expense	Marriott	Hotel stay for Brian Vertebrate conf.	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	651.78
03/11/2026	Expense	Uber	Uber CR	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	-20.60
03/11/2026	Expense	Uber	Uber charge	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	75.94
03/20/2026	Expense	Misc-Admin	Hostinger- .COM domain	5475 COMPUTER HARDWARE & SOFTWARE:Website Hosting/Micros	40.38
03/20/2026	Expense	Zoom	Zoom workplace pro	5465 COMPUTER HARDWARE & SOFTWARE:Computer Software	319.80
<b>Total for US Bank Visa Brian x2315</b>					<b>\$ 1,067.30</b>
<b>US Bank Visa Admin x9067</b>					
02/24/2026	Expense	Misc- Ops	Petco-water test for fish room	5730 OPERATIONS:Mosquito Fish	39.35
02/25/2026	Expense	Misc- Outreach	Studio Shop-preservation of district historical documents	5910 PUBLIC OUTREACH:Media and Network	939.33
02/25/2026	Expense	Craigslist	Vector control aide I/II job posting	5335 ADMINISTRATION:Office Expense	150.00
02/25/2026	Expense	Misc- Ops	Aquasource-book on aquaculture for fish room	5730 OPERATIONS:Mosquito Fish	120.81
02/27/2026	Expense	Alaska Air	Flight cancellation for Rich-CSMFO conf.	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	-181.40
02/27/2026	Expense	Misc-Admin	Flight fare-one-way flight home for Rich-CSMFO conf. 2/24-2/27	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	608.40
02/27/2026	Expense	Misc-Admin	Renaissance Hotels-hotel stay for Rich-CSMFO conf.-2/24-2/27	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	866.73
03/01/2026	Expense	Yelp	Advertising district services	5910 PUBLIC OUTREACH:Media and Network	90.00
03/01/2026	Expense	Mosyle Business	Mosyle subscription	5465 COMPUTER HARDWARE & SOFTWARE:Computer Software	40.00
03/04/2026	Expense	Pitney Bowes Inc	Postage meter fee	5380 ADMINISTRATION:Copier and postage	209.35
03/05/2026	Expense	Marriott	Hotel stay for Arielle-vertebrate conf. 3/2/26-3/5/26	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	869.04
03/05/2026	Expense	Marriott	Hotel stay for OPS evan,steph, & louis-vertebrate conf 3/2-3/5/26	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	1,961.34
03/10/2026	Expense	Misc-Admin	La Tapatia-dinner for March board meeting	5305 ADMINISTRATION:Board Meeting Expenses	427.14
03/11/2026	Expense	Safeway Store	Cookies and salad for March board meeting	5305 ADMINISTRATION:Board Meeting Expenses	19.96
03/11/2026	Expense	Costco	Misc. office, janitorial, and board meeting supplies	-Split-	529.45
03/21/2026	Expense	Pitney Bowes Inc	Property tax and property tax admin fee	5380 ADMINISTRATION:Copier and postage	26.26
<b>Total for US Bank Visa Admin x9067</b>					<b>\$ 6,715.76</b>
<b>US Bank Visa Angie x8413</b>					
02/24/2026	Expense	Misc-Lab	Delta Air-flight for Tara to UT PacVec RaHP Vec Mtng	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	296.80

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Credit Card Transaction Report**

March 2026

Date	Transaction Type	Name	Memo/Description	Split	Amount
03/03/2026	Expense	Lyft	Transport costs for Angie Vertebrate conf.	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	39.32
03/05/2026	Expense	Marriott	Hotel reserv. for Angie Vertebrate conf.	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	651.78
03/05/2026	Expense	Lyft	Transport costs for Angie Vertebrate conf.	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	38.14
03/10/2026	Expense	Life Technologies Corp	Replacing dead Bm probe and restock	5845 LABORATORY:Lab PCR Supplies	519.40
03/19/2026	Expense	Safeway Store	Autoclave water and insectary supplies	5825 LABORATORY:Lab Supplies	22.58
<b>Total for US Bank Visa Angie x8413</b>					<b>\$ 1,568.02</b>
<b>US Bank Visa Casey x8447</b>					
02/24/2026	Expense	Misc- Ops	Pen. Med. Assoc. FAA physical Casey	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	200.00
02/24/2026	Expense	Misc- Ops	Pen. Med. Assoc. FAA color vision test drone pilots	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	45.00
03/04/2026	Expense	Home Depot	Spectracide Pro for yj nests	5705 OPERATIONS:Pesticides	690.64
03/04/2026	Expense	Home Depot	Spectracide Pro for yj nests	5705 OPERATIONS:Pesticides	90.66
03/04/2026	Expense	Home Depot	Loopers for trimming for OPS staff	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	107.37
03/18/2026	Expense	Outdoor Supply Hardwa	PVC fittings for fish room	5730 OPERATIONS:Mosquito Fish	13.39
03/20/2026	Expense	Harbor Freight	Misc. new parts for storm mister	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	241.27
<b>Total for US Bank Visa Casey x8447</b>					<b>\$ 1,388.33</b>
<b>Total for US Bank Purchase Card</b>					<b>\$ 10,739.41</b>



## **Agenda Item 4D**

### **Staff Report: FY 26-27 District Budget**

#### **San Mateo County Mosquito and Vector Control District**

#### **Presented to the Board of Trustees**

Date: 5/4/2026

### **Executive Summary**

This staff report presents the proposed FY 26-27 budget for the San Mateo County Mosquito and Vector Control District. The purpose of this document is to provide the Board of Trustees with a clear and comprehensive overview of the district's financial plan for the coming fiscal year. The report summarizes key budget figures, highlights financial trends, and includes visual analysis to facilitate informed board review. Anticipated questions and concerns from trustees are addressed, and recommendations are provided for budget approval.

### **Budget Overview**

#### **Key Financial Figures**

The FY 26-27 budget outlines the district's anticipated revenues and expenditures for the next fiscal year. The primary sources of revenue include local property taxes, state funding, and service fees. Expenditures are allocated to operational costs, personnel, equipment, and public outreach programs.

- Revenue sources: Property taxes, interest earnings, grants
- Main expenditure categories: Salaries, benefits, capital projects
- Budget balance: The FY 2026–27 preliminary budget for Agenda Item 4D.1 FY 26-27 Budget Worksheet reflects a total of \$15.06 million in both resources and expenditures, resulting in a structurally balanced budget that relies significantly on a planned use of fund balance and real property reserves to support major capital activity for the 1415 N. Carolan Ave. Improvements Project. Core operating revenues remain stable, with modest growth in property tax at 4.3% and special assessment revenues at the recommended 3%, while interest earnings are conservatively budgeted lower than prior years due to the anticipated reduction in interest-

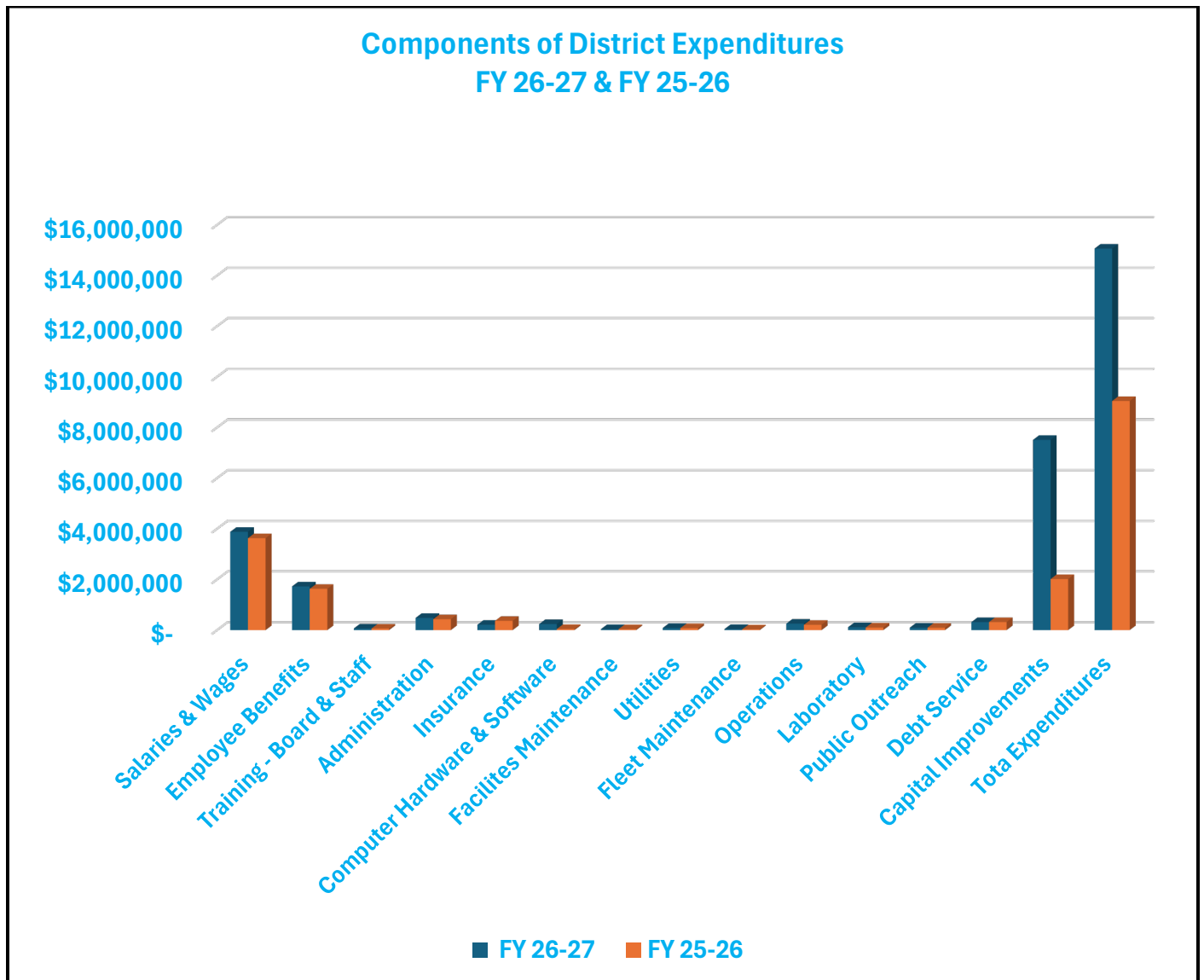
earning reserve balances assigned to the Carolan Ave. project. On the expenditure side, personnel costs (salaries and benefits) remain the largest operating component, with salaries increasing by 7% and benefits by 5.9%, consistent with staffing and benefit assumptions. Most of the remaining operating categories reflect 3.0% to 3.5% inflationary adjustments. The budget is dominated by capital expenditures, primarily for structures and facility improvements, which have driven elevated use of reserves and reduced the unrestricted fund balance to approximately \$4.0 million by June 30, 2027. Though this drawdown is intentional and tied to one-time capital investments rather than ongoing operations

Please see the attached FY 26-27 budget document for detailed line items.

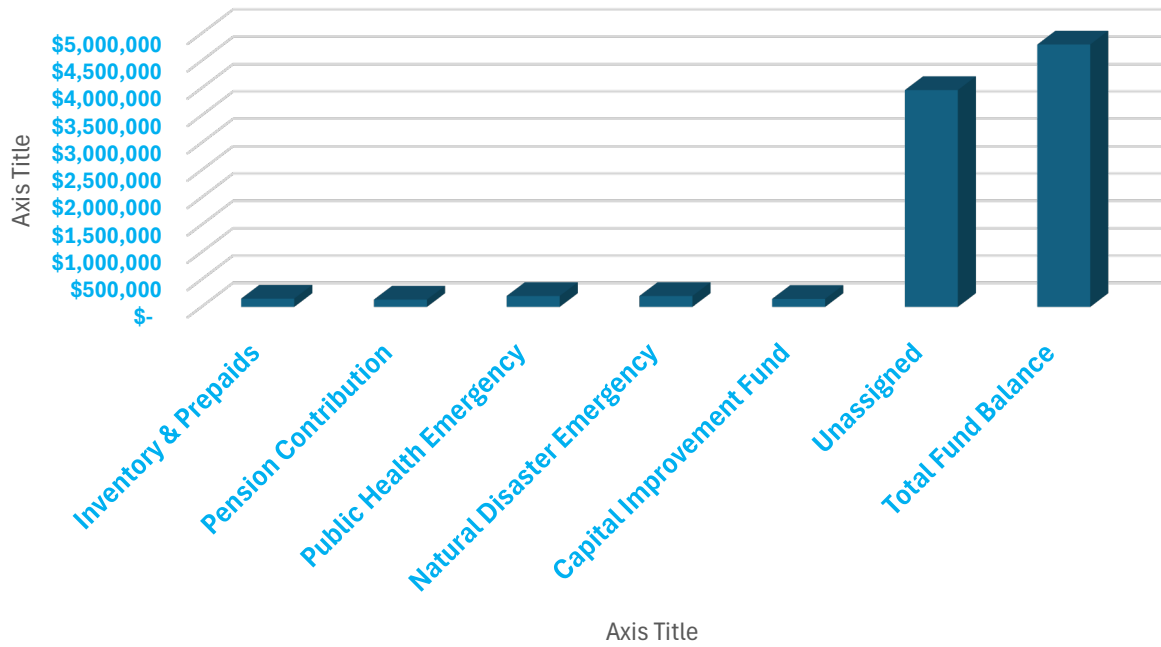
## Visual Analysis

### Charts and Graphs

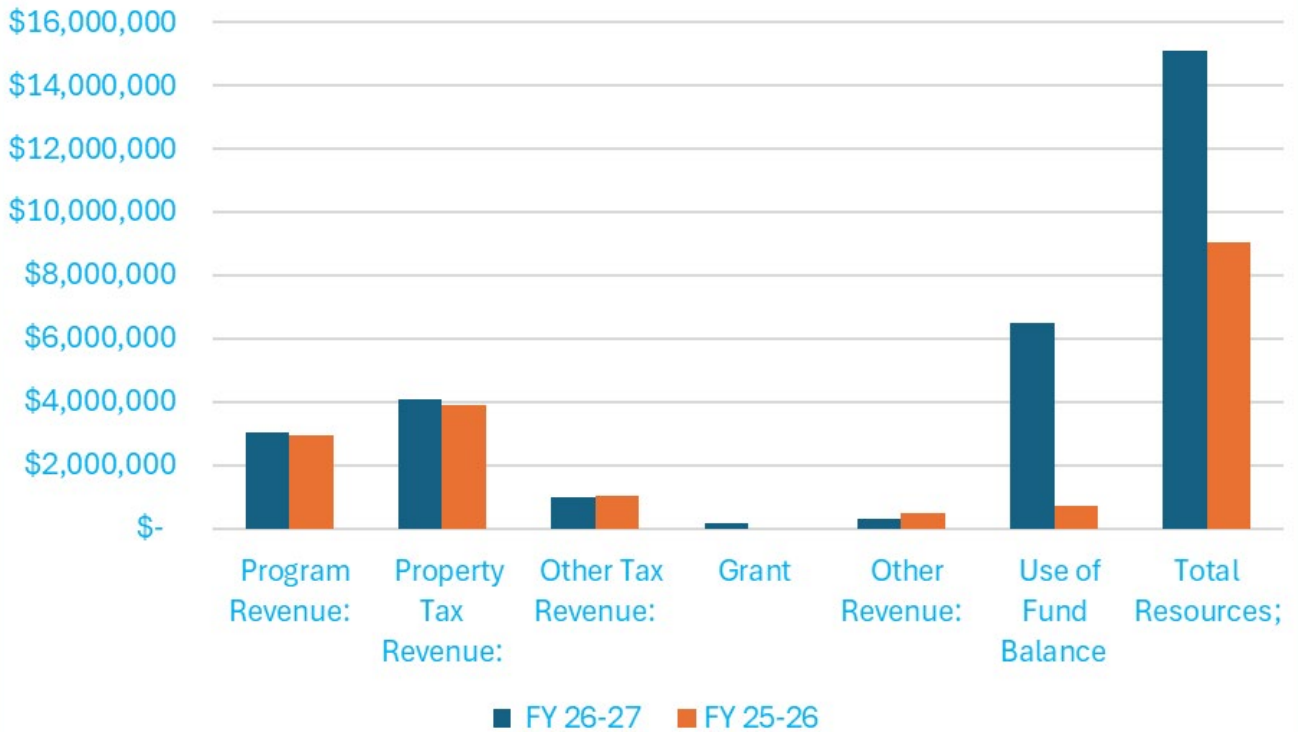
The following visual representations illustrate the allocation of funds and financial trends in the proposed budget. These charts are designed to aid in understanding the distribution and changes in district finances.



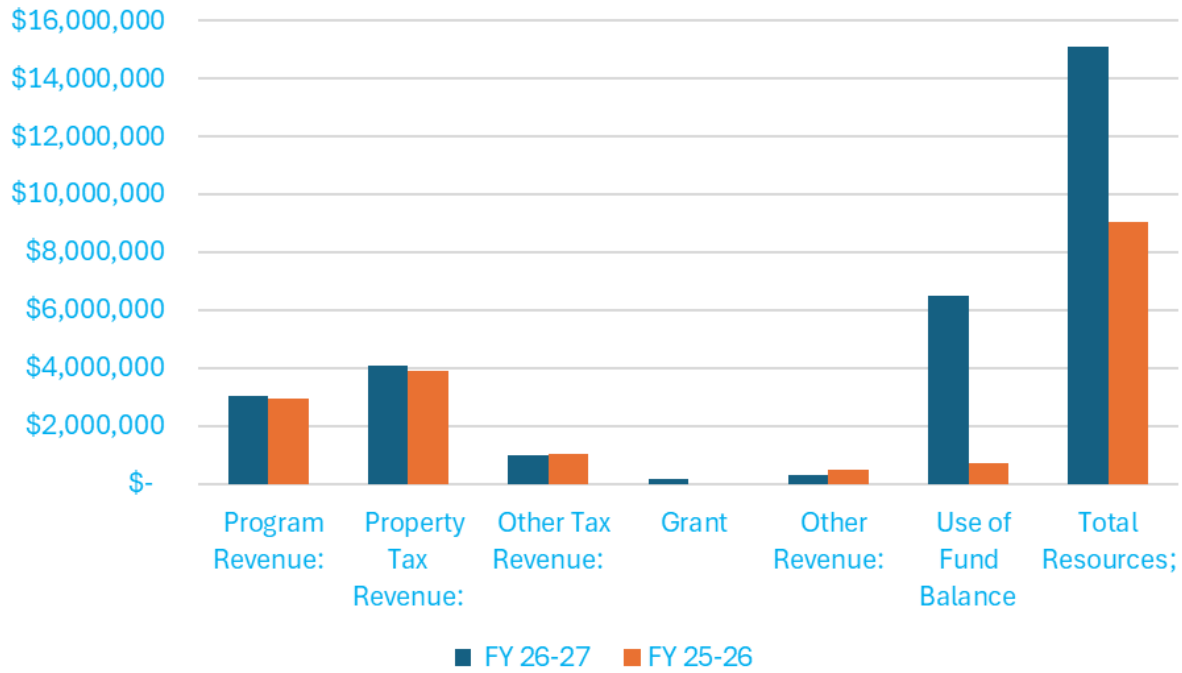
### Components Of Fund Balances General and Capital Funds July 30, 2026



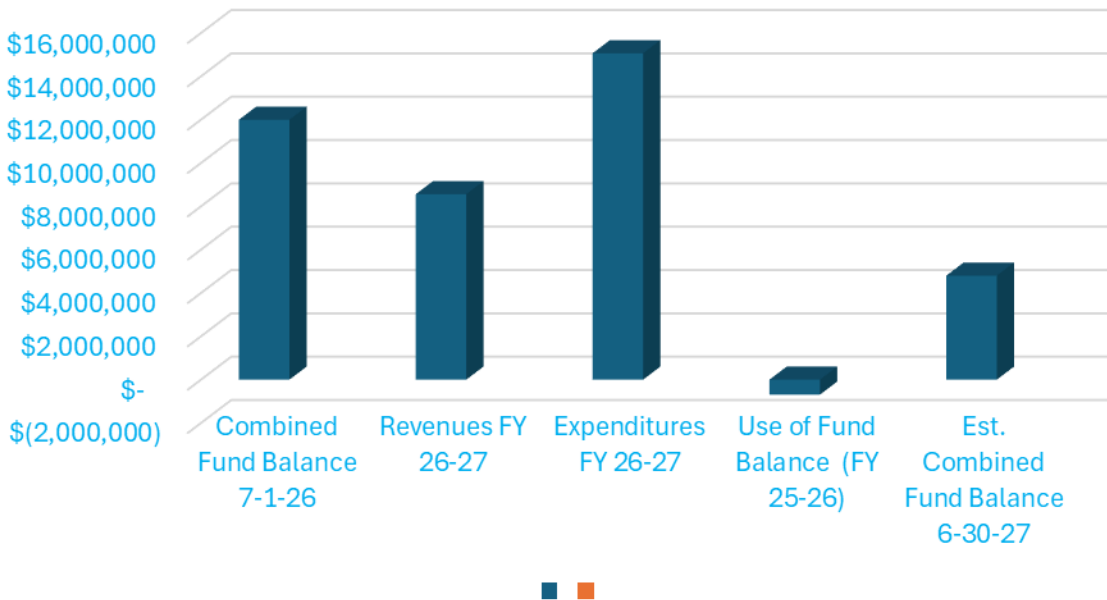
### Components of District Resources Fiscal Years 26-27 and 25-26



### Components of District Resources Fiscal Years 26-27 and 25-26



### Estimated Fund Balances General And Capital Fund July 1, 2025 Through June 30, 2026



# Discussion

## Notable Changes and Rationale

The FY 26-27 budget reflects several notable changes from prior years:

- Increase in personnel costs due to anticipated salary adjustments and benefits
- Enhanced allocation for equipment to support expanded vector control operations
- Additional funding for public outreach and education initiatives
- Reduction in certain operational expenses resulting from process efficiencies

These changes are intended to strengthen district capacity, improve public engagement, and maintain effective mosquito and vector control services.

## Potential Impacts

The proposed budget supports continued service delivery and operational effectiveness. It ensures adequate staffing, maintains essential equipment, and addresses community needs through outreach. There are no anticipated negative impacts on district operations; however, any unforeseen revenue shortfalls could require mid-year adjustments.

The following chart shows the results of estimated combined fund balance at June 30, 2026 through June 30, 2027:

	FY 25-26	FY 26-27
<b>COMBINED FUND BALANCE, JUNE 30:</b>	<b>\$ 11,995,656</b>	<b>\$ 11,303,092</b>
<b>FY 25-26 RESOURCES OVER EXPENDITURES:</b>	<b>\$ 1</b>	<b>\$ (0)</b>
<b>LESS USE OF FUND BALANCE INCLUDING R.E. RESERVE:</b>	<b>\$ (692,565)</b>	<b>\$ (6,503,137)</b>
<b>COMBINED FUND BALANCE, JUNE 30:</b>	<b>\$ 11,303,092</b>	<b>\$ 4,799,955</b>
<b>RESTRICTED FUND BALANCE, JUNE 30:</b>	<b>\$ (833,974)</b>	<b>\$ (833,974)</b>
<b>UNRESTRICTED FUND BALANCE, JUNE 30:</b>	<b>\$ 10,469,118</b>	<b>\$ 3,965,981</b>

## Conclusion

The FY 26-27 budget for the San Mateo County Mosquito and Vector Control District is designed to ensure continued operational effectiveness, address community needs, and maintain fiscal responsibility. The staff recommends approval of the proposed budget as presented.

## Attached Budget Document Reference

For further details, please refer to the attached FY 26-27 budget document provided by the District staff.

**Budget Worksheet For FY 26-27**  
**San Mateo County Mosquito & Vector Control District**

	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Budget *	Recd. Thru 3/31/2026	FY 25-26 Estimated	FY 26-27 Prelim. Budget	% Change
<b>PROGRAM REVENUES</b>							
4010 · Service Abatement Revenue -2451	178,946	96,147	129,681	126,658	149,000	153,470	3.0%
4020 · Special Benefit Assessmnt-2031	1,820,829	2,248,040	2,304,326	1,374,825	2,304,326	2,373,456	3.0%
4030 · Special Mosquito Tax - 2439	489,214	489,368	489,379	289,277	489,379	489,379	0.0%
Subtotal	2,488,989	2,833,555	2,923,386	1,790,760	2,942,705	3,016,305	2.5%
<b>GENERAL REVENUES - PROPERTY TAXES</b>							
4105 · Current - Secured - 1021	3,344,563	3,515,425	3,663,342	2,129,148	3,656,236	3,813,454	4.3%
4110 · Current - Unsecured - 1031	124,382	139,116	163,664	152,496	158,850	162,027	2.0%
4115 · Prior Year - Unsecured - 1033	(1,744)	(6,614)	-	384	384	-	-100.0%
4120 · Current -Secured SB813-1041	91,587	58,834	95,400	44,798	82,956	85,445	3.0%
4130 · Prior Y. Unsecured SB813-1042	1,087	34	700	4,898	4,898	4,898	0.0%
4140 · State Homeowner Prop-1831	9,848	9,760	11,800	4,898	11,588	11,588	0.0%
4160 - Other In Lieu Taxes	4,007	1,878	-	-	-	-	
Subtotal	3,573,730	3,718,435	3,934,906	2,336,621	3,914,912	4,077,412	4.2%
<b>GENERAL REVENUE - OTHER TAXES</b>							
4210 · ERAF Rebate-1046 (Excess ERAF)	648,090	665,536	592,000	726,529	726,529	675,000	-7.1%
4220 · Redevelop Passthrough-1024,2647	273,789	280,240	250,000	166,120	304,906	300,000	-1.6%
Subtotal	921,879	945,776	842,000	892,649	1,031,435	975,000	-5.5%
<b>GENERAL REVENUES - INTEREST AND MISC.</b>							
4310 · Interest Earned (County+VCJPA)	432,013	300,126	175,000	94,499	189,000	150,000	-20.6%
4312 · Interest Earned (CalCLASS)	50,620	24,804	100,000	173,393	231,191	115,000	-50.3%
4311- Interest Capital Imp. Fund	138,390	261,270	24,000	2,313	4,731	5,000	5.7%
4340 · VCJPA / Misc. Income -2658	(1,014)	39,117	25,000	38,230	38,230	38,230	0.0%
4321 · Gain on Sale of Capital Assets			-	-	-	-	
Subtotal	620,009	625,318	324,000	308,435	463,152	308,230	-33.4%
<b>GRANT &amp; OTHER INCOME</b>							
Operating Grants		-	184,000	-	-	184,000	
Subtotal	-	-	184,000	-	-	184,000	

**USE OF FUND BALANCE/REAL PROPERTY RESERVE**

- 7,429,224 - 692,565 6,503,137

**TOTAL RESOURCES**

**7,604,607 8,123,083 15,637,516 5,328,465 9,044,769 15,064,084 66.6%**

**5000 · SALARIES & WAGES**

5010 · Permanent Employees	2,851,869	2,970,522	3,218,569	2,324,449	3,192,104	3,426,062	7.3%
5015 · Limited Term Employees	210,257	220,817	229,601	167,866	229,601	242,471	5.6%
5020 · Seasonal Employees	168,864	165,092	181,876	117,449	181,876	187,333	3.0%
5040 · Board Trustees Meeting Stipend	16,300	16,300	25,200	12,400	25,200	25,200	0.0%
<b>Total 5000 · SALARIES &amp; WAGES</b>	<b>3,247,291</b>	<b>3,372,731</b>	<b>3,655,246</b>	<b>2,622,164</b>	<b>3,628,781</b>	<b>3,881,066</b>	<b>7.0%</b>

**5100 · EMPLOYEE BENEFITS**

5110 · Retirement - Employer Contribut	692,365	820,802	895,084	672,134	887,724	941,825	6.1%
5125 · Actives - Medical Insurance	367,574	399,356	408,361	313,716	431,523	449,554	4.2%
5130 · Actives - HRA Health Reimb Acct	14,809	14,664	-	0	-	-	
5135 · Actives - Dental Insurance	33,050	32,503	33,640	13,484	31,775	31,775	0.0%
5140 · Actives - Dental Reimbursement	2,348	1,788	2,054	3,340	4,420	4,575	3.5%
5145 · Actives - Vision Insurance	5,784	5,613	5,801	23,765	5,555	5,749	3.5%
5150 · Group Life Insurance	1,254	1,235	1,278	3,340	1,198	1,240	3.5%
5153 Trustees - HRA Health Reimb Acct		19,544	25,200	4,154	25,200	25,200	0.0%
5155 Retirees - HRA & Prescrip Reimb			-	898	-	-	
5160 Retirees - HRA & Medical Reimb			-	14,364	-	-	
5165 Long Term Disability - Standard	17,505	17,197	18,150	4,694	18,225	18,863	3.5%
5170 · Active - Other Benefits			-	3,313	-	-	
5175 · Social Security & Medicare Tax	58,227	60,174	54,716	47,809	72,576	77,621	7.0%
5180 · CA Unemployment/Disability Tax	14,658	15,260	18,150	10,703	10,018	19,279	92.4%
5405 · Workers Compensation	123,913	135,118	142,797	140,724	140,724	149,590	6.3%
<b>Total 5100 - EMPLOYEE BENEFITS</b>	<b>1,331,487</b>	<b>1,523,252</b>	<b>1,605,232</b>	<b>1,256,438</b>	<b>1,628,938</b>	<b>1,725,270</b>	<b>5.9%</b>

**5200 · TRAINING - BOARD & STAFF**

5205 · Coastal Regional Continuing Ed.	4,104	3,420	3,540	4,333	3,540	3,664	3.5%
5210 · Conferences / Workshops Board	22,065	15,665	15,247	13,984	15,247	15,781	3.5%
5215 · Conferences / Workshops Staff	50,881	37,633	41,597	42,205	41,597	43,053	3.5%
5220 · Staff Training	265	200	2,207	579	2,207	2,284	3.5%
<b>Total 5200- TRAINING- BOARD &amp; STAFF</b>	<b>77,315</b>	<b>56,918</b>	<b>62,590</b>	<b>61,101</b>	<b>62,590</b>	<b>64,781</b>	<b>3.5%</b>

**5300 · ADMINISTRATION**

5305 · Board Meeting Expenses	16,318	15,768	15,464	12,473	15,464	16,237	5.0%
5310 · Background / drug screening	892	1,559	1,097	231	550	1,000	81.8%
5315 · County Accounting Service Chgs	146,691	170,755	176,472	18,953	176,472	182,649	3.5%
5325 · HR & Finance Consultant	9,542	7,977	5,175	9,374	9,374	10,000	6.7%

5330 · Memberships & Subscriptions	27,277	33,567	34,983	34,992	35,032	36,258	3.5%
5335 · Office Expense	10,460	9,676	15,072	7,847	9,828	15,172	54.4%
5340 · Household Expense	29,869	32,157	33,300	21,231	33,000	34,155	3.5%
5345 · Prof. Services - Engineer Rpt	25,163	23,926	27,085	23,896	23,896	24,995	4.6%
5350 · Legal Services	31,197	39,091	42,426	38,954	42,426	75,000	76.8%
5355 · Property Tax Stormwater Assess	3,426	3,495	3,688	3,566	3,566	3,691	3.5%
5360 · Permits	5,962	5,116	6,210	5,526	5,526	5,719	3.5%
5365 · CEQA / PEIR	2,801	14,215	12,541	5,781	5,781	10,000	73.0%
5375 · Audit +OPEB Actuarial	31,895	31,950	34,332	39,405	39,405	33,880	-14.0%
5380 · Copier and postage	5,559	8,553	6,357	5,763	6,357	6,579	3.5%
5385 · Security and fire alarm	11,794	11,384	11,944	9,188	11,944	12,362	3.5%
5390 · Payroll Service	9,620	9,994	10,919	7,668	10,919	11,301	3.5%
5395 · Bank Fees	1,569	2,807	1,677	1,029	1,969	2,038	3.5%
5399 - Facility Lease		-	-				
<b>Total 5300 · ADMINISTRATION</b>	<b>370,036</b>	<b>421,990</b>	<b>438,742</b>	<b>245,878</b>	<b>431,509</b>	<b>481,037</b>	<b>11.5%</b>
<b>5400 · INSURANCE</b>							
5410 · Liability Insurance - VCJPA	117,407	125,601	136,874	137,980	137,980	154,538	12.0%
5415 · Auto Physical Damage	3,907	7,444	8,131	9,125	9,125	9,517	4.3%
5420 · Group Property Program	39,448	27,861	26,427	23,202	23,202	26,218	13.0%
5425 · VCJPA - General Fund Allocation	3,529	3,936	4,154	4,283	4,283	4,326	1.0%
5430 · Group Fidelity	5,714	5,340	6,676	5,498	5,498	6,158	12.0%
5435 · Non-owned Aircraft	4,625	4,125	4,125	4,125	4,125	4,538	10.0%
5436 · Cyber Liability	2,951	3,541	5,178	5,179	5,179	5,696	10.0%
5445 - Business Travel - Every 3 Years	478		-	-	-	502	
5449 FRMS Special Assessment	-	-	176,692	176,692	176,692	-	
<b>Total 5400 · INSURANCE</b>	<b>178,059</b>	<b>177,848</b>	<b>368,257</b>	<b>366,084</b>	<b>366,084</b>	<b>211,493</b>	<b>-42.2%</b>
<b>5450 · COMPUTER HARDWARE &amp; SOFTWARE</b>							
5455 · IT Consulting - Compu-Data	3,690	150	-	1,050	1,050	1,087	3.5%
5460 · Computer Hardware	29,051	1,405	4,140	3,838	4,038	8,679	114.9%
5465 · Computer Software	21,301	22,275	28,286	13,175	24,550	30,409	23.9%
5470 · Database & Mapping - License	25,000	25,000				-	
5475 · Website Hosting / Microsoft	10,309	11,063	11,530	12,930	14,080	14,573	
5480 · IT Security Grant (OES)			184,000	-	-	184,000	
<b>Total 5450 · COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>89,352</b>	<b>59,892</b>	<b>227,956</b>	<b>30,993</b>	<b>43,718</b>	<b>238,748</b>	<b>446.1%</b>
<b>5500 · FACILITIES MAINTENANCE</b>							
5505 · Facility - Repairs & Maint	39,435	36,119	54,482	22,649	37,649	38,967	3.5%
<b>Total 5500 · FACILITIES MAINTENANCE</b>	<b>39,435</b>	<b>36,119</b>	<b>54,482</b>	<b>22,649</b>	<b>37,649</b>	<b>38,967</b>	<b>3.5%</b>

**5550 · UTILITIES**

5560 · Gas & Electricity - PG&E	31,933	40,024	38,840	28,205	37,112	38,410	3.5%
5565 · Water	7,079	5,366	5,946	3,604	5,946	6,154	3.5%
5570 · Phone - VOIP - MegaPath	6,376	6,583	6,808	4,918	6,808	7,047	3.5%
5575 · Phone - Land Line-AT&T/Comcast	4,342	3,857	4,056	3,151	4,056	4,198	3.5%
5580 · Phone - Mobile Devices-Verizon	22,859	23,607	24,308	19,062	24,308	29,308	20.6%
Total 5550 · UTILITIES	72,588	79,438	79,959	58,940	78,230	85,117	8.8%

**5600 · FLEET MAINTENANCE**

5610 · Garage Tools	4,729	8,215	7,245	1,292	3,000	7,000	133.3%
5615 · Garage Repairs Outside	7,851	7,075	6,314	3,273	4,500	6,000	33.3%
5620 · Auto, Hotsy, Plug, Boat, Traile	17,272	16,840	16,043	11,458	14,000	16,000	14.3%
5630 · Ops Equip & Repairs	15,108	12,477	12,420	5,261	7,000	11,500	64.3%
5635 · Vehicle Accident Insurance Claims				1,000	1,000	1,000	0.0%
Total 5600 · FLEET MAINTENANCE	44,961	44,608	42,021	22,283	29,500	41,500	40.7%

**5700 · OPERATIONS**

5705 · Pesticides	129,078	156,052	151,592	70,355	120,095	151,592	26.2%
5715 · Helicopter	8,600	8,600	8,901	7,670	7,670	9,200	19.9%
5720 · Safety Equipment	6,857	1,417	5,693	7,511	5,712	6,857	20.0%
5725 · Apparel - Uniforms & Boots	12,288	10,722	13,110	6,693	12,531	14,110	12.6%
5730 · Mosquito Fish	4,330	1,555	1,035	898	2,800	2,200	-21.4%
5735 · Fuel	66,495	58,525	69,345	39,709	61,026	71,425	17.0%
Total 5700 · OPERATIONS	227,647	236,870	249,676	132,835	209,834	255,384	21.7%

**5800 · LABORATORY**

5805 · Disease Surveillance	10,926	11,058	12,091	930	12,092	12,455	3.0%
5810 · Sentinel Chicken Flocks/Supply	2,539	219	2,000	3,526	-	-	
5815 · Mosquito Blood	4,298	4,542	4,832	9,987	4,835	4,980	3.0%
5820 · Dry Ice	12,617	14,253	17,000	3,973	15,000	17,000	13.3%
5825 · Lab Equip. &Supplies	7,555	6,216	10,170	981	10,170	10,475	3.0%
5830 · Lab Biowaste Disposal	1,368	1,357	1,469	503	1,308	1,517	16.0%
5835 · Lab Equip. Repair	6,735	5,659	6,935	3,104	503	7,000	1291.7%
5840 · Lab Equip. Maintenance	5,968	4,883	5,796	28,885	4,100	6,000	46.3%
5845 · Lab PCR Supplies	29,813	31,144	34,860	18,042	34,860	35,906	3.0%
5850 · Lab PCR Maintenance	9,834	17,531	18,042		18,042	19,675	9.1%
Total 5800 · LABORATORY	91,652	96,862	113,194	69,931	100,910	115,008	14.0%

**5900 · PUBLIC OUTREACH**

5910 · Media and Network	92,362	74,465	98,325	44,342	81,000	83,835	3.5%
5920 · Promotion & Printing	11,875	12,176	12,959	9,448	12,900	13,352	3.5%

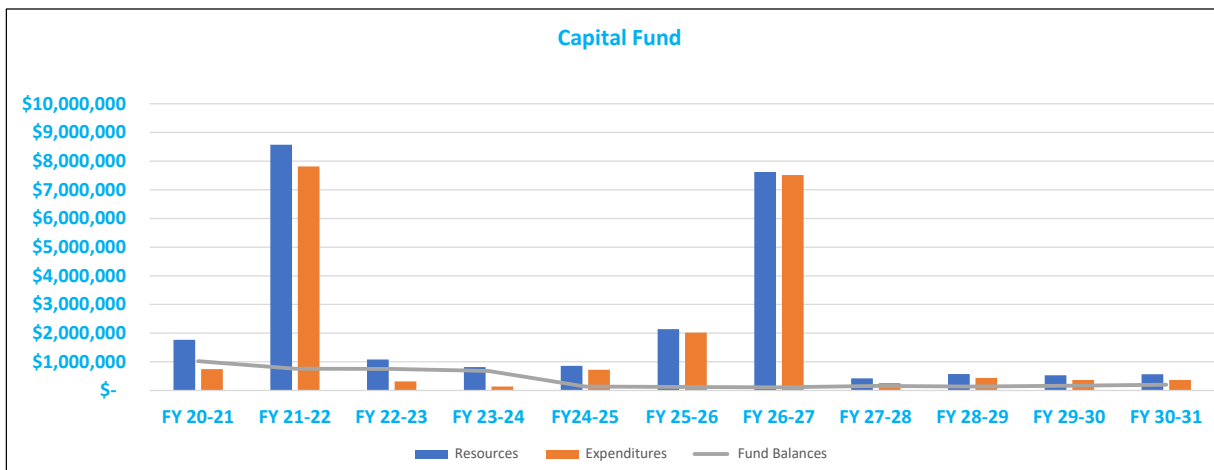
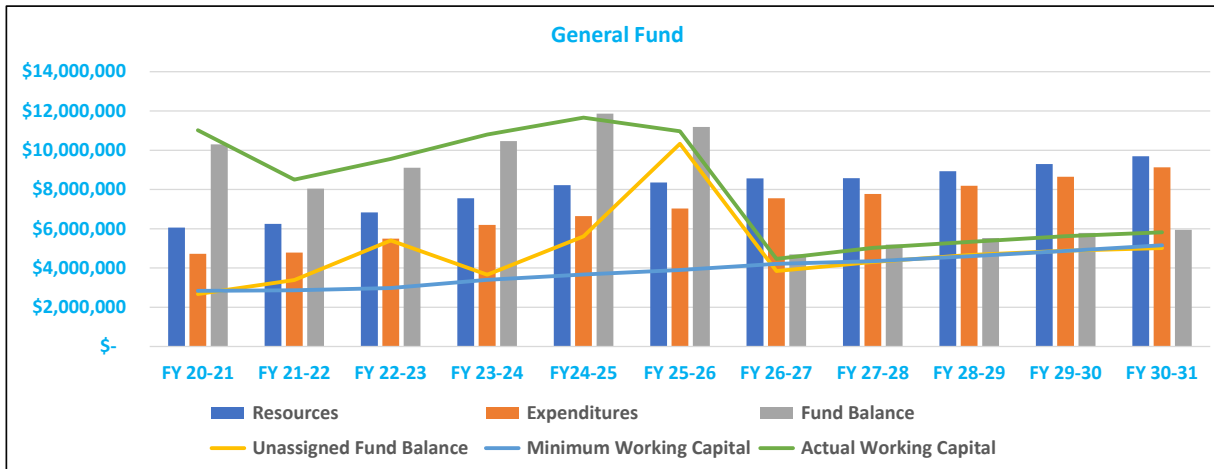
Total 5900 · PUBLIC OUTREACH	104,236	86,641	111,284	53,790	93,900	97,187	3.5%
<b>6500 · DEBT SERVICE</b>	318,094	318,094	318,094	318,094	318,094	318,094	0.0%
<b>6000 · CAPITAL EXPENDIURES</b>							
6010 - Structures & Improvements		288,232	8,156,587	91,817	1,951,298	7,436,238	281.1%
6020 - Equipment - Operations & Admin		28,274	-				
6025 - Software (Mapvision)		18,802	80,000				
6030 - Vehicle Leases/Debt Service	16,057	18,768	74,195	47,811	63,733	74,195	16.4%
6035 - Vehicle Purchases		-	-				
Total Expenditures:	16,057	354,075	8,310,782	139,628	2,015,031	7,510,433	272.7%
<b>TOTAL EXPENDITURES</b>	<b>6,208,210</b>	<b>6,865,339</b>	<b>15,637,516</b>	<b>5,400,808</b>	<b>9,044,768</b>	<b>15,064,084</b>	<b>66.6%</b>
<b>RESOURCES OVER EXPENDITURES:</b>	<b>1,396,397</b>	<b>1,257,744</b>	<b>0</b>	<b>(72,343)</b>	<b>1</b>	<b>(0)</b>	
<b>COMBINED FUND BALANCE, JUNE 30:</b>					<b>11,995,656</b>	<b>11,303,092</b>	
<b>FY 25-26 RESOURCES OVER EXPENDITURES:</b>					<b>1</b>	<b>(0)</b>	
<b>LESS USE OF FUND BALANCE INCLUDING R.E. RESERVE:</b>					<b>-692,565</b>	<b>-6,503,137</b>	
<b>COMBINED FUND BALANCE, JUNE 30:</b>					<b>11,303,092</b>	<b>4,799,955</b>	
<b>RESTRICTED FUND BALANCE, JUNE 30:</b>					<b>(833,974)</b>	<b>(833,974)</b>	
<b>UNRESTRICTED FUND BALANCE, JUNE 30:</b>					<b>10,469,118</b>	<b>3,965,981</b>	

\* Amended Due to FRMS Health Insurance Liability

San Mateo County Mosquito & Vector Control District  
 Multi Year Projection Of Combined Revenue and Expenditure  
 Budget Summary for FY 2018-19 through FY 2029-30

General Fund	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Resources	\$ 6,056,329	\$ 6,251,580	\$ 6,835,755	\$ 7,556,015	\$ 8,215,250	\$ 8,352,204	\$ 8,560,947	\$ 8,572,969	\$ 8,926,619	\$ 9,298,384	\$ 9,689,259
Expenditures	\$ 4,724,385	\$ 4,780,780	\$ 5,494,724	\$ 6,192,152	\$ 6,644,886	\$ 7,029,738	\$ 7,553,652	\$ 7,766,892	\$ 8,192,364	\$ 8,645,034	\$ 9,125,072
Fund Balance	\$ 10,299,123	\$ 8,040,331	\$ 9,105,318	\$ 10,460,092	\$ 11,860,737	\$ 11,183,203	\$ 4,690,498	\$ 5,196,575	\$ 5,530,829	\$ 5,784,180	\$ 5,948,366
Unassigned Fund Balance	\$ 2,672,219	\$ 3,389,459	\$ 5,396,663	\$ 3,662,237	\$ 5,606,428	\$ 10,328,595	\$ 3,846,323	\$ 4,300,049	\$ 4,662,600	\$ 4,880,950	\$ 5,010,137
Minimum Working Capital	\$ 2,834,631	\$ 2,868,468	\$ 2,978,741	\$ 3,397,197	\$ 3,668,837	\$ 3,899,748	\$ 4,214,096	\$ 4,342,041	\$ 4,597,324	\$ 4,868,926	\$ 5,156,949
Actual Working Capital	\$ 11,016,757	\$ 8,497,264	\$ 9,554,703	\$ 10,803,862	\$ 11,660,960	\$ 10,968,395	\$ 4,465,257	\$ 5,023,684	\$ 5,329,643	\$ 5,617,994	\$ 5,817,180

Capital Project Fund	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Resources	\$ 1,764,927	\$ 8,574,599	\$ 1,078,787	\$ 813,728	\$ 858,602	\$ 2,134,931	\$ 7,619,900	\$ 421,467	\$ 573,818	\$ 533,522	\$ 568,522
Expenditures	\$ 742,658	\$ 7,813,031	\$ 313,143	\$ 135,250	\$ 723,671	\$ 2,015,031	\$ 7,510,433	\$ 259,649	\$ 440,296	\$ 365,000	\$ 365,000
Fund Balances	\$ 1,022,269	\$ 761,568	\$ 754,020	\$ 678,478	\$ 134,931	\$ 119,900	\$ 109,467	\$ 161,818	\$ 133,522	\$ 168,522	\$ 203,522



Agenda Item 4E

**SUBJECT: Purchase of a multi-year Service Agreement with Life Technologies/Thermo Fisher**

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**SUMMARY**

Staff is asking the Finance Committee to recommend that the Board approve a 3-year service agreement with Life Technologies/Thermo Fisher to maintain the PCR equipment (KingFisher Flex and KingFisher Duo Prime Automated Extraction Instruments and QuantStudio 5 Real-time PCR System) in the District Laboratory. These instruments were purchased in 2021, 2023 and 2022, respectively, as capital items, and are used to test for West Nile virus, *Borrelia burgdorferi*, and other mosquito and tick-borne pathogens in the District laboratory.

This service agreement will cost the District \$19,674.04 per year for each of the next three fiscal years (\$59,022.12 total), includes one annual preventative maintenance service for each instrument, and covers parts and labor for any needed repair over the agreement period. The price includes a 10% discount off the single-year coverage price. This agreement represents a renewal and combination of existing service agreements for these instruments, which were previously approved by the board.

**SOLE SOURCE**

Life Technologies/Thermo Fisher is currently the sole provider of this service. Under Policy 6030.343, this service can only be acquired from a single vendor, which exempts this service agreement from the formal bidding process. Documents are attached describing Thermo Fisher's prohibitions on third-party resellers and service providers from accessing, using, or selling its PCR equipment, parts, or software.

**STRATEGIC OBJECTIVES SUPPORTED:**

**Objective 2b.** Monitor the distribution of vector-borne diseases in local vectors.

**Objective 9b.** Adequately maintain and improve District physical assets and equipment and keep them up to date with the best technology available.

**REFERENCE MATERIALS ATTACHED:**

1. Quote for Life Technologies / Thermo Fisher Service Agreement
2. Thermo Fisher Scientific Services Advantage Letter (Sole Source Statement)

# SERVICE AGREEMENT QUOTATION

Life Technologies Corporation  
 North American Sales and Service  
 Attn: Service Contract Administration  
 Mailstop: PLE C-1  
 5781 Van Allen Way  
 Carlsbad, CA 92008  
 Tel: 1-800-955-6288, option 3,3  
 Email: service.sales@thermofisher.com

TO  
 Angela Nakano  
 San Mateo County Mosquito &  
 Vector Control  
 1351 Rollins Rd  
 BURLINGAME CA 94010

QUOTE NO. 40788909  
 ORIGINAL QUOTATION DATE 04/16/2026  
 REVISION DATE 04/16/2026  
 EFFECTIVE 11/18/2026 TO 11/17/2029  
 PAGE 1 OF 5  
 QUOTE VALID TO 11/18/2026

TELEPHONE: 650-627-7276  
 FAX: 650-344-3843  
 YOUR REFERENCE:

Customer PO No.

This agreement is entered into between Life Technologies and the undersigned Customer in consideration of the payments provided for in this Agreement. Subject to the terms and conditions of this Agreement, Life Technologies agrees to perform the services set forth on the attachment to this Agreement on the equipment listed below for the period described.

ITEM NO.	QTY.	EQUIPMENT DESCRIPTION/ EFFECTIVE DATES/ NOTES	SERIAL NUMBER	COVERAGE	EXTENDED PRICE USD
0010	1	KINGFISHER FLEX ,96 DW UNIT Begin Date: 11/18/2026 End Date: 11/17/2027	(711-8G2159)	AB Assurance 1PM	\$ 8,829.00
0040	1	QUANTSTUDIO 5, 0.1ML BLOCK Begin Date: 11/18/2026 End Date: 11/17/2027	(272514324)	AB Assurance 1PM	\$ 7,119.04
0050	1	KINGFISHER DUO PRIME Begin Date: 11/18/2026 End Date: 11/17/2027	(706-81710)	AB Assurance 1PM	\$ 3,726.00
0060	1	KINGFISHER FLEX ,96 DW UNIT Begin Date: 11/18/2027 End Date: 11/17/2028	(711-8G2159)	AB Assurance 1PM	\$ 8,829.00
0070	1	QUANTSTUDIO 5, 0.1ML BLOCK Begin Date: 11/18/2027 End Date: 11/17/2028	(272514324)	AB Assurance 1PM	\$ 7,119.04

Terms of payment are net 30 days from invoice date. This quotation is subject to the terms and conditions attached. Stenographical and clerical errors on the face of this form are subject to correction.

NOTE: Customer is responsible for applicable taxes, including sales, use and/or excise tax.

**PLEASE SIGN THIS SERVICE AGREEMENT QUOTATION AND RETURN A COPY ALONG WITH YOUR PURCHASE ORDER.**

ACCEPTED BY CUSTOMER

\_\_\_\_\_  
 Signature of authorized person

\_\_\_\_\_  
 Please print name and title Date

Victoria Chan

\_\_\_\_\_  
 Service Sales Representative

Melisa 04/16/2026

\_\_\_\_\_  
 Prepared by Date

**~ NOTICE OF CONFIDENTIALITY~** The contents of this quotation including but not limited to pricing and services information are confidential to Life Technologies and/or its affiliate(s). This quote and its contents are intended only for the customer named in this quote and not for distribution to any third party.

## SERVICE AGREEMENT QUOTATION

Life Technologies Corporation  
North American Sales and Service  
Attn: Service Contract Administration  
Mailstop: PLE C-1  
5781 Van Allen Way  
Carlsbad, CA 92008  
Tel: 1-800-955-6288, option 3,3  
Email: service.sales@thermofisher.com

QUOTE NO. 40788909  
ORIGINAL QUOTATION DATE 04/16/2026  
REVISION DATE 04/16/2026  
EFFECTIVE 11/18/2026 TO 11/17/2029  
QUOTE VALID TO 11/18/2026

ITEM NO.	QTY.	EQUIPMENT DESCRIPTION/ EFFECTIVE DATES/ NOTES	SERIAL NUMBER	COVERAGE	EXTENDED PRICE USD
0080	1	KINGFISHER DUO PRIME Begin Date: 11/18/2027 End Date: 11/17/2028	(706-81710)	AB Assurance 1PM	\$ 3,726.00
0090	1	KINGFISHER FLEX ,96 DW UNIT Begin Date: 11/18/2028 End Date: 11/17/2029	(711-8G2159)	AB Assurance 1PM	\$ 8,829.00
0100	1	QUANTSTUDIO 5, 0.1ML BLOCK Begin Date: 11/18/2028 End Date: 11/17/2029	(272514324)	AB Assurance 1PM	\$ 7,119.04
0110	1	KINGFISHER DUO PRIME Begin Date: 11/18/2028 End Date: 11/17/2029	(706-81710)	AB Assurance 1PM	\$ 3,726.00
Price includes a discount of 10.00%.					
Total net price:					\$ 59,022.12

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 North American Sales and Service  
 Attn: Service Contract Administration  
 Mailstop: PLE C-1  
 5781 Van Allen Way  
 Carlsbad, CA 92008  
 Tel: 1-800-955-6288, option 3,3  
 Email: service.sales@thermofisher.com

QUOTE NO. 40788909  
 ORIGINAL QUOTATION DATE 04/16/2026  
 REVISION DATE 04/16/2026  
 EFFECTIVE 11/18/2026 TO 11/17/2029  
 QUOTE VALID TO 11/18/2026

ITEM NO.	QTY.	EQUIPMENT DESCRIPTION/ EFFECTIVE DATES/ NOTES	SERIAL NUMBER	COVERAGE	EXTENDED PRICE USD
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**Contract Notes:**

Your current agreement will expire on 11/17/2026.

Previous purchase order no. .

\*\*\*\*\*

Quoted price is valid only if the purchase order is received on or before the quotation valid-to date.

\*\*\*\*\*

Lock in today's service contract price for 2 or more years, if applicable.

\*\*\*\*\*

To expedite your order, the signed service agreement and purchase order may be emailed to service.sales@lifetech.com.

Please issue the purchase order to Life Technologies and include the following:

- Quotation number
- Billing address
- Instrument(s) location

- Payment is due 30 days from invoice date.
- Applicable taxes are extra.
- Billing Frequency for multiyear agreements is upfront in full, or annual in advance

NOTE: If you submit PO's through a B2B system, please include this Quote # in the comments section to ensure proper processing.

\*\*\*\*\*

Please contact your Sales Representative for more information:

Victoria Chan  
 direct tel: + 1 (416) 3569582  
 direct email: victoria.chan@thermofisher.com  
 Team tel: 1-800-955-6288, option 3 then option 3

\*\*\*\*\*

## SERVICE AGREEMENT QUOTATION

Life Technologies Corporation  
 North American Sales and Service  
 Attn: Service Contract Administration  
 Mailstop: PLE C-1  
 5781 Van Allen Way  
 Carlsbad, CA 92008  
 Tel: 1-800-955-6288, option 3,3  
 Email: service.sales@thermofisher.com

QUOTE NO. 40788909  
 ORIGINAL QUOTATION DATE 04/16/2026  
 REVISION DATE 04/16/2026  
 EFFECTIVE 11/18/2026 TO 11/17/2029  
 QUOTE VALID TO 11/18/2026

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### Terms of Life Technologies Service Plans North America

The Life Service Agreement Terms and Conditions set forth below after the Plan description(s) are incorporated into and are an integral part of each Service Plan, and are agreed to by you as part of any Service Plan ordered.

#### AB Assurance Plan

1. Parts, labor and travel for remedial repair.
2. No charge for planned maintenance visits. The number of planned maintenance visits is indicated in LT's quotation (A).  
 The annual planned maintenance (PM) visit is automatically opened and will be performed within the contract period.  
 Should you have an immediate need to request and/or schedule your PM, please contact our Instrument Care Center at 800-955-6288 option 3,1 or email them at InstrumentServices@Lifetech.com to schedule. This PM visit ensures optimal performance of your instrument, often preventing major breakdowns before they happen.
3. Guaranteed priority response time of 2 business days after receipt of a service call for instruments located in LT's Service Zones 1 and Zone 2. If LT fails to arrive at the instrument location within Zone 1 or Zone 2 within 2 business days for reasons other than customer's failure to provide access to LT or causes beyond the reasonable control of LT, LT will provide customer a service plan renewal credit in an amount equivalent to one day's pro-rated charge for each day LT's response is late. (See footnote (B) for call time cut off, other details, and terms and conditions).
4. Target response time of 3 business days for remedial repairs outside of Zones 1 and 2. LT will use reasonable efforts to respond within 3 business days from receipt of a service call.
5. Priority telephone and email access to instrument technical support.
6. Telephone and email access to application technical support.
7. Remote Monitoring and Dx Service, which provides for notification to customer of instrument failures or errors that are reported by AB's Remote Monitoring software.

#### Important Notes and Footnotes

It is customer's responsibility to provide access to LT so LT may complete service, planned maintenance, Installation Performance Verification, and other service calls within the plan period. Calls not completed within a plan period will be cancelled unless LT failed to make reasonable efforts to complete the call within the plan period.

(A) Planned maintenance visits are intended to minimize the need for service calls. LT may perform more than the number of planned maintenance visits indicated in LT's quotation, at LT's discretion. Customer will not be charged for any planned maintenance visits made during the plan period, except for visits that are in addition to the number indicated in LT's quotation that are requested by customer.

(B) A service call must be received by LT's service center before 2:00 PM local time (U.S.A. Eastern, Central, Mountain, or Pacific time) for priority response time service. Each late day's pro-rated credit is an amount equal to 1/365th of the annual fee for the service plan covering the instrument with respect to which the service call was made. If a service plan covers more than one instrument, the pro-rata credit is determined by allocating a pro-rata portion of the plan's annual fee to the instrument with respect to which the service call was made. The credit may be used by customer when renewing its current service plan covering that instrument for a consecutive period, as a credit against plan fees. To be eligible to use the credit, LT's Service Plan Administrator must receive notice in writing (e-mail notification is satisfactory) of the customer's intention to use the credit for a renewal at the time of renewal, but in any event no later than fifteen (15) days after the expiration of the service plan period in which the credit was earned. The credit described above is LT's sole obligation and customer's sole remedy for failure of LT to respond to a service call within one business day for the LT Complete Plan and LT Uptime Plan and two business days for the LT Assurance Plan. The address of LT's Service Plan Administrator is Life Technologies Service Plan Administrator, 6065 Sunol Blvd Pleasanton, CA 94566 (e-mail: Service.Sales@LifeTech.com).

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 North American Sales and Service  
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 Carlsbad, CA 92008  
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To reduce the number of pages, we are directing you to Life's Instrument Services Terms and Conditions on our website. Please read the important statement below carefully.

This quotation, and Life's **INSTRUMENT SERVICES TERMS and CONDITIONS** (which are incorporated by reference into this quotation and any resulting contract), set out the terms on which Life is offering to sell the service(s) listed in this quotation. By issuing a purchase order or otherwise ordering or accepting services, you expressly confirm that you intend to be bound by and agree to the terms of this quotation and Life's Instrument Services Terms and Conditions to the exclusion of all other terms not expressly agreed to in writing by an authorized representative of Life, and that the purchase and sale transaction between you and Life is subject to and will be governed by this quotation and Life's Instrument Services Terms and Conditions.

Life's Instrument Services Terms and Conditions can be found on Life's website at <http://www.lifetechnologies.com/termsandconditions> under the "terms and conditions" link at the bottom of Life's webpage.

If you have any questions, please visit our website at [www.lifetechnologies.com](http://www.lifetechnologies.com).

**Subject: Thermo Fisher Scientific services and support advantages**

Dear valued customer,

Built on more than 35 years of service expertise, Thermo Fisher Scientific Global Services and Support provides the highest-quality support available for Applied Biosystems™, Invitrogen™, and Ion Torrent™ instruments and applications.

**Thermo Fisher Scientific is the sole manufacturer of the instruments listed in the attached quotation and has not issued a letter of assurance nor provided a manufacturer's training certification to any third party (or its employees, subcontractors, or agents) for the servicing of its manufactured instruments.**

Thermo Fisher Scientific maintains intellectual property rights to its data collection software and service tools software. Third-party resellers and service providers are strictly prohibited and unauthorized to access, use, or sell this software. Doing so strictly violates our intellectual property rights.

**Purchasing a service plan from us offers the following critical advantages:**

- Our field service engineers (FSEs) go through a multi-step process in order to obtain factory certification to work on our instrumentation and software. This certification is renewed every two years to ensure that service engineers maintain this standard of excellence. In addition, they remain certified on Class 3B lasers.
- Our service engineers have full and exclusive access to our latest technical developments, repair processes, software application updates, and planned maintenance procedures. Additional support includes:
  - Priority territory and regional specialist support.
  - An escalation support network for broad-based support and solutions to any issue. The network's sole purpose is to quickly bring together a team of qualified personnel across the organization to resolve situations that go beyond the support of our local teams. In addition to local personnel, our team members include service product managers, product managers, and R&D staff scientists.
  - Instrument-specific knowledge databases with extensive information captured over the lifetime of the platforms.
  - Annually calibrated tools to maintain optimal performance.
  - Software updates (bug fixes and patches) on a complimentary basis during the term of any service plan.
- Only our service engineers have the required product knowledge and specialized training to provide qualification services. We offer the broadest range of audit-quality compliance and validation services, ranging from risk assessment and hardware/software qualification to full system and workflow validation. All qualification services include a comprehensive package that consists of rigorously executed protocol documentation as well as all data collected during the execution of the protocol to prepare your lab instruments for an audit.
- We use only replacement parts that have been certified to our original manufacturing specifications. In addition, major subassemblies such as circuit boards, polymer pumps, lasers, ovens, CCD cameras, autosamplers, motors, major wiring harnesses, and other certified replacement parts can only be ordered and obtained through an FSE from Thermo Fisher Scientific and are not available for purchase separately.
- All of our FSEs carry a range of service spares with them. This local inventory is managed according to the number of instruments and their usage, and provides engineers with the proper service spares to maintain a high percentage of first-visit call completions.
- We do not authorize any third-party service provider to perform any maintenance and repair on Applied Biosystems, Invitrogen, and Ion Torrent instruments.

- We use only Dell™ business-class computers, built to our specifications. We specify the internal components to use and require Dell to supply us with spares. Spare parts are crucial since manufacturers are required to write and test imaging software with the appropriate software drivers for all peripherals. The spares provided by Dell are exclusive to our business-class computers. In addition, under the terms of a Thermo Fisher Scientific service contract, we are required to maintain the computer, which may mean repair or replacement.\*
- Only our service contract customers have access to our global technical assistance center (TAC), staffed by senior service engineers to provide the highest level of expertise for troubleshooting Applied Biosystems, Invitrogen, and Ion Torrent instruments. The TAC helps to streamline the repair process, increase instrument uptime, maximize productivity, and lower the total cost of instrument ownership.
- Our instrument service plans include digital service innovations to help keep instruments and labs running smoothly. Selected instruments include pioneering on-demand tools and capabilities such as remote support through a mobile device using augmented-reality (AR) technology, instrument-driven support, and on-demand instrument training.
- Customers with service contracts receive the remote monitoring and diagnostics service for applicable Applied Biosystems and Ion Torrent instruments. This service includes a real-time monitoring system that helps improve instrument uptime by enabling our service personnel to remotely diagnose issues and proactively respond when an instrument falls below preset operating parameters. User suggestions and feedback are adopted to continually improve, upgrade, and implement new alarms and warnings.
- We maintain staffing levels for factory-trained service engineers to enable rapid service response. Guaranteed response time is available under certain service contracts in most regions.
- Our customers have access to support from knowledgeable, specialized field applications scientists (FASs) with lab experience. Our FASs will guide and assist you with your workflow and/or analysis in the following areas:
  - Molecular biology
  - Real-time PCR
  - Cellular biology
  - Next-generation sequencing
  - Sanger sequencing
  - Applied markets (clinical oncology, reproductive health, and agrigenomics)
  - Human identification

Our services and support are recognized worldwide as “best in class” for overall repair time, quality of service, and field service engineer technical competency.\*\* As a preferred asset management provider and trusted partner, we will maximize your instrument utilization and improve the effectiveness of your lab operations. We value you as a customer, appreciate the opportunity to support your research goals, and hope you choose us for your instrument service plans and repair needs.

Sincerely,



**Joe Tkach**

Director, Global Service Sales, Life Science Solutions

\* See our **Instrument Services Terms and Conditions** for full terms, conditions, and limitations of our service contracts, or contact us for a copy.

\*\* “Best in class” recognition is based on a report by Service Edge Consulting of Massachusetts, an independent consulting firm.

Explore our services and support solutions at [thermofisher.com/instrumentservices](https://thermofisher.com/instrumentservices)