



**REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
September 11, 2024, 6:00 PM  
AGENDA**

All public members seeking to observe and/or to address the local legislative body in person or otherwise electronically can do so in the manner described below.

**HOW TO OBSERVE THE MEETING:**

**In-person:** *Regular meetings* of the Board of Trustees shall be held on the 2<sup>nd</sup> Wednesday of each calendar month at 6:00 p.m. in the Board Room of the San Mateo County Mosquito and Vector Control District, 1351 Rollins Road, Burlingame, California.

**All Trustees must attend the meeting in person unless a valid exception applies under AB 2449 or existing Brown Act requirements.**

**Telephone:** You can listen to the meeting via Zoom at (408) 636-0968 or (669) 900-6833.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. If the line is busy, more phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Live Participation:** Public comments may be made by members of the public via Zoom. During the meeting, the Board President or designee will publicly announce the opportunity to comment. Use the "raise hand" feature (or press \*9 to "raise hand" on the phone) during the public comment period for the agenda item you wish to address. The Zoom host will call on people to speak by the name provided or the last four digits of the phone number for dial-in attendees.

**Written Comments:** Public comments may be submitted by email to [comments@smcmvcd.org](mailto:comments@smcmvcd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you want your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 12:00 PM, the day of the meeting, will be included as an agenda supplement on the District's website under the relevant meeting

date and provided to the Trustees at the meeting. Comments received after this time will be read aloud at the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District Manager, at least 48 hours before the meeting at (650) 344-8592 or [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org). Advanced notification will enable the District to resolve such requests to ensure swift accessibility.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website at <https://www.smcmvcd.org/board-meetings> as the place to make those public records available for inspection. The documents may also be obtained by calling the District Manager.

**CEQA NOTICE:**

Unless expressly stated otherwise on the agenda (that an MND or EIR is being considered), discretionary actions taken on agenda items will include a finding by the Board that the action is exempt under CEQA. More information about the CEQA determination can be found in the corresponding staff report.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

- Announcements/Consideration and Approval of Requests by Trustees to Participate Remotely Pursuant to AB 2449 (Government Code 54943(f)).
- Trustee Brutschy and Riechel will be attending from 44400 Indian Wells Lane, Indian Wells, CA, 92210. Please meet in the lobby of this location to attend the Board meeting.
- The Secretary of the Board will take roll call.

**4. PUBLIC COMMENTS AND ANNOUNCEMENTS**

This time is reserved for public members to address the Board relative to matters of the District that are not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is used). Speaker cards are available for those making a public comment.

**5. BOARD MEMBER OATH OF OFFICE**

- Michael A. “Mike” Goldman, City of Brisbane

**6. CONSENT CALENDAR**

All items on the Consent Calendar will be considered by one (or more) action(s) of the Board unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

**A. Approval of Minutes**

1. Board Meeting Minutes from July 10, 2024

**B. Approval of Financial Reports**

1. Financial Report for FY 2024-25 as of July 31, 2024

**C. Approval of Purchases**

1. Purchase sole-source mosquito control larvicides from Azelis and Clarke for \$82,604.63 to manage the mosquito populations in San Mateo County.
2. Purchase 3,000 gallons of BVA 2 larvicide oil from Azelis Solutions, which was selected through a competitive bidding process for a not to exceed amount of \$38,000.

## **REGULAR AGENDA**

### **7. BOARD COMMITTEE REPORTS**

The Chair of each committee listed below will provide a report on the committee's actions and present any recommendations to the Board.

#### **A. Finance Committee Report**

##### **1. Finance Committee Report – September 3, 2024**

**Report by:** Ron Collins, Finance Committee Chair

**ACTION:** No action, information only

##### **2. Review the FY 2023-24 Financial Report as of June 30, 2024, and approve the following transfers with the report:**

- Transfer the remaining FY 2023-24 fund balance of \$1.3 million to the Real Estate Acquisition Fund to be applied towards the 1415 N. Carolan Ave construction project.
- Transfer \$4,000 from the Administration budget to the Utilities budget to cover a budget overage in utility costs.

##### **3. Construction Project status for the District's storage and office facility located at Carolan, Burlingame**

**Report by:** District Manager, Brian Weber

**ACTION:** No action, information only

##### **4. Review of Long-Term Financial Plan**

**Report by:** Finance Director, Richard Arrow, CPA

**ACTION:** No action, information only

**8. STAFF REPORTS**

A. Operations Director Casey Stevenson will provide an update on Field Operations.

B. Laboratory Director Angie Nakano will provide an update on Laboratory activities.

C. Public Health Education and Outreach Officer Rachel Curtis-Robles will provide an update on the District Public Outreach Program

D. Information & Technology Director Matthew Nienhuis will provide an update on the Information and Technology Program

**9. MANAGER'S REPORT**

Manager Weber will provide an update on relevant District information.

**10. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

**11. ADJOURNMENT**



# OATH

*for the Office of* San Mateo County Mosquito and Vector  
Control District Board Trustee

I, Michael Goldman *do solemnly swear*  
*(or affirm) that I will support and defend the Constitution of the*  
*United States and the Constitution of the State of California*  
*against all enemies, foreign and domestic; that I will bear true*  
*faith and allegiance to the Constitution of the United States and*  
*the Constitution of the State of California; that I take this*  
*obligation freely, without any mental reservation or purpose of*  
*evasion; and that I will well and faithfully discharge the duties*  
*upon which I am about to enter.*

*Signature* \_\_\_\_\_

*Term Expires* December 31, 2028

*Subscribed and sworn to before me,*  
*this 11 day of September, 2024*

\_\_\_\_\_  
*Mason Brutschy, Board of Trustees President*

\_\_\_\_\_  
*Brian Weber, District Manager*

**Minutes of the REGULAR MEETING OF THE BOARD OF TRUSTEES  
July 10, 2024, 6:00 PM**

A meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on July 10, 2024. Location: **1351 Rollins Road Burlingame, CA 94010**

- 1. CALL TO ORDER** By President Mason Brutschy at 6:00 PM sharp.
- 2. PLEDGE OF ALLEGIANCE** Led by President Brutschy
- 3. ROLL CALL:**

**TRUSTEES PRESENT:**

Mason Brutschy	Town of Atherton	
Chuck Cotten	City of Belmont	
Rena Gilligan	City of Burlingame	BY ZOOM
Laura Walsh	Town of Colma	BY ZOOM
Glenn R. Sylvester	City of Daly City	
Donna Rutherford	City of East Palo Alto	
Paul Norton	City of Foster City	
Kati Martin	City of Half Moon Bay	
D. Scott Smith	Town of Hillsborough	
Catherine Carlton	City of Menlo Park	
Muhammad Baluom	City of Millbrae	
Peter DeJarnatt	City of Pacifica	
Ray Williams	Town of Portola Valley	
Kat Lion	Redwood City	
Robert Riechel	City of San Bruno	
Ron Collins	City of San Carlos	
Paul Fregulia	Town of Woodside	

**PRESENT: 17 Trustees (2 by Zoom)**

**TRUSTEES ABSENT:**

Michael Yoshida	City of South San Francisco
Desiree LaBeaud	County-at-Large
VACANT	City of San Mateo
VACANT	Brisbane

**OTHERS PRESENT:**

District Manager, Brian Weber  
Finance Director, Richard Arrow  
General Counsel, Alexandra Barnhill (By Zoom)  
Assistant Manager and Operation Director, Casey Stevenson  
Lab Director, Angie Nakano (By Zoom)  
Public Health Education and Outreach Officer, Rachel Curtis-Robles  
IT Director, Matthew Nienhuis

Trustee Gilligan specified that due to contracting a contagious illness, she was unable to attend the meeting in person safely and wished to rely on the just cause exception to allow her to

participate remotely under AB 2449. She indicated that he had not exceeded the annual limit for this exception, that no other adults were present in her location, and that he would keep his video on throughout the meeting.

Trustee Walsh specified that she was providing caregiving for immediate family and was unable to attend the meeting in person safely and wished to rely on the just cause exception to allow her to participate remotely under AB 2449. She indicated that he had not exceeded the annual limit for this exception, no other adults were present in her location, and that he would keep his video on throughout the meeting.

None. No members of the public were present for the duration of the meeting, so public comment was not made on any of the agenda items at this meeting.

**4. PUBLIC COMMENTS AND ANNOUNCEMENTS**

**5. CONSENT CALENDAR**

**A. Approval of Minutes**

- Minutes from the June 12, 2024, Board meeting

**B. Approval of Financial Reports**

- Financial Report for FY 2023-24 as of May 30, 2024

Motion for approval of Consent Calendar items A&B by Glenn Sylvester, 2<sup>nd</sup> by Catherine Carlton. Approved unanimously by roll call (17-0).

**C. Approval of Resolution:**

- RESOLUTION M-008-24 Honoring Robert Riechel for 20 years of service on the SMCMVCD Board of Trustees

Motion for approval of Consent Calendar item C by Donna Rutherford, 2<sup>nd</sup> by Kati Martin. Approved with 16 votes FOR and 1 abstention (Robert Riechel).

## **REGULAR AGENDA**

**6. SPECIAL PRESENTATIONS**

A. Health Reimbursement Arrangement Presentation from Mid-America

Presenter: Daniel Greer, Mid-America

**ACTION:** No action, information only; this information will be sent to the board. Trustees asked several questions regarding the program's implementation. Glenn Sylvester and other Trustees thanked President Brutschy for his leadership in extending this benefit to the Board.

**7. BOARD COMMITTEE REPORTS**

The Chair of each committee listed below provided a report on the committee's actions and present any recommendations to the Board unless otherwise noted.



**A. Finance Committee Report**

• Finance Committee Report – July 1, 2024

Report by Ron Collins, Finance Committee Chair. All were present except Mohammad. Richard presented financial reports, and the meeting concluded after 22 minutes. Richard added that there were no concerns. No meeting is anticipated in August. The next meeting is on 9/3/24.

**ACTION:** No action, information only

**B. Ad Hoc Committee on Real Estate Report**

Report by: Paul Norton and Brian Weber, District Manager (no meeting); budget spending on phase 2 is ongoing. Approaching 50% architectural drawing phase which will facilitate a more specific cost estimate coming up soon. No construction is anticipated at the North Carolan site this year, the effort will focus on architectural design and land use entitlements (including environmental review).

**ACTION:** No action, information only

**8. STAFF REPORTS**

**A. Operations Director Casey Stevenson provided an update on Field Operations.**

Staff are hiking the creeks and looking for mosquitoes, and they are now doing cross-training with seasonal employees. The technicians are now fully staffed. Thus far, they have not found any West Nile virus-positive (WVN+) mosquitoes; some WNV+ birds have been detected within the jurisdiction.

**B. Laboratory Director Angie Nakano (by Zoom) provided an update on Laboratory activities.** No positive chickens, birds or mosquitoes; had other native mosquito eggs in traps but no *Aedes*. Complaints about an increase in population of rabbits have been noted. There was a rabbit associated tick found. Some staff attended an Emerging Diseases conference at Stanford.

**C. Public Health Education and Outreach Officer Rachel Curtis-Robles provided an update on the District Public Outreach Program.** Approximately 150 people attended the open house. Many new faces were present; the staff did a great job. A journalist wrote for the Almanac depicting the mosquito fish program. The tick kit program is going well with many requests: most public outreach was done on NextDoor but organically spreads to other social media. Kits are being delivered to recipients who request them. Commendations from Trustees Mason Brutschy, Paul Norton, Chuck Cotten (regarding lone star ticks), and Ray Williams.

**D. Information & Technology Director Matthew Nienhuis provided a special presentation on the Sacramento State University inventory collaboration project.** Using modern technology, the students created an inventory tracking system for the District's physical inventory. Questions by Mason pertained to the inventory system; Donna clarified that this is for the staff (operational purposes).

## **9. MANAGER'S REPORT**

Manager Weber provided an update on relevant District information. Last month, the Board passed Resolution M-007-24 to Oppose Initiative 1935, an initiative that could impact all government agencies, especially Special Districts. CSDA also put together initiatives to counteract 1935 that were since pulled from the ballots. All good news as the California Supreme Court recently held that Initiative 1935 was unconstitutional and has ordered that it be removed from the ballot. We now have access to utility vaults. Initiative 1935 was discussed at length by Brian Weber, General Counsel Alexandra Barnhill, Ron Collins, Robert Riechel, and others.

## **10. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

Katie discussed a letter from LAFCO about a board vacancy and possible election for an alternate director position. The role of LAFCO in our communities and their oversight of special districts was discussed.

Mohammad thanked Brian Weber for a presentation in Millbrae.

## **11. The Meeting was ADJOURNED at 7:07 pm.**



**Item 6B**

**Preliminary  
Monthly Financial Report  
Month Ending July 2024**

**Staff Recommendation:** Motion to recommend approval of the July 31, 2024, preliminary Financial Report.

**Statement of Revenues, Expenditures and Change in Fund Balance**

Total revenues received from July 1 through July 31, 2024 (YTD) were \$ 22,010, total expenditures YTD were \$ million; and the change in fund balance was \$ 1,038,662. The District had \$ 4,078,438 in cash available in County Treasury and \$ 5,440,128 in CalCLASS.

	General	Capital	Total
	Fund	Fund	Funds
<b>Beginning Fund Balance 7/1/2024:</b>	\$ 10,450,609	\$ 678,478	\$ 11,129,087
Revenues/Resources	\$ 22,010	\$ -	\$ 22,010
Due To (From) Funds	33,892	(33,892)	\$ -
Expenditures	\$ 1,035,091	\$ 3,571	\$ 1,038,662
<b>Change in Fund Balance</b>	(979,188)	(37,463)	\$ (1,016,652)
<b>* Ending Fund Balance</b>	\$ 9,471,421	\$ 641,015	\$ 10,112,436

<b>* Components of Fund Balance:</b>			
<b>Nonspendable (Inventory)</b>	\$ 170,595	\$ -	\$ 170,595
<b>Pension Rate Stabilization Reserve</b>	\$ 114,879		\$ 114,879
<b>Assigned (Capital Improvements)</b>	\$ -	\$ 641,015	\$ 641,015
<b>Public Health Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Natural Disaster Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Real Property Acquisiton Fund</b>	\$ 5,384,670	\$ -	\$ 5,384,670
<b>Debt Service Repayment Fund</b>	\$ -	\$ -	\$ -
<b>Unrestricted Fund Balance</b>	\$ 3,401,277	\$ -	\$ 3,401,277
<b>Total</b>	\$ 9,471,421	\$ 641,015	\$ 10,112,436

**Budget Variances**

Revenues

Actual revenues received through July 31, 2024, were under budget by \$ 3,686. This difference is immaterial.



Expenditures

Expenditures through July 31, 2024, were over budget by \$16,771 primarily due to the timing of expenditures contained in the table below:

Employee Benefits	Over	\$55,600	121.7%	Timing differences between budget and actual
Administration	Under	\$7,249	80.8%	Timing differences between budget and actual
Insurance	Under	\$12,694	93.2%	Timing differences between budget and actual
Operations	Over	\$7,339	154.2%	Timing differences between budget and actual
Laboratory	Over	\$5,045	199.8%	Timing differences between budget and actual
Public Outreach	Under	\$8,487	23.7%	Timing differences between budget and actual
Computer Hardware & Software	Under	\$12,005	20.2%	Timing differences between budget and actual

The Board's budget level of control is at the category level, for example Salaries, Benefits, Admin., Operations, etc. The above table provides explanations for variances over \$5,000.

**Questions**

Please direct all inquiries related to this financial reporting package to the District Manager, Brian Weber, before the board meeting to allow for adequate research. He can be reached at the District office at (650) 344-8592 or via email at [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org).

**Approval**

This month's financial statements are fairly presented. The District Manager and Finance Director approved all disbursements and the monthly bank reconciliation. A Board Officer and the District Manager signed all checks.



**Attachments:**

1. Statement of Financial Position/Balance Sheet

2. Statement of Revenues, Expenditures and Change in Fund Balance

3. Budget Variance Reports

Month

YTD

YTD compared with adopted budget.

4. Accounts Receivable Aging Summary

On the July 31, 2024, accounts receivable outstanding greater than 90 days total is \$ 123.25 from the San Francisco Parks Department. Staff are currently contacting agencies to ensure collections.

5. Cash Activity & Reconciliation to County

The District's accounting system is fully reconciled with the County statement.

6. Payroll Disbursement

All payroll disbursements were made to employees and trustees for their monthly stipends. All employees were paid per District salary and wage schedule and longevity policies.

7. Check Detail

This month, the District wrote General Fund checks numbers from 2875 to 2945. Last month's check number ended a 2874. All checks written were to vendors on account, retired employees, or reimbursements to current employees, per District policy. In July 2024, 71 checks written from the General Fund totaled \$ 873,572.61. In addition, the District wrote 3 checks from the Capital Fund totaling \$37,404.93 (check numbers 1282 through 1284).

8. Purchase Card Report and Bank Statement

All card purchases for the month were from commercial vendors and met the District purchase card policy. A copy of the purchase card bank statement is attached. Also, descriptions of all purchases from Amazon are included in the attached detailed purchase card transactions report.

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San Mateo County Mosquito & Vector Control District  
 Balance Sheet  
 As of Jul 31, 2024

	Total Jul 31, 24	General Fund	Capital Fund
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1010 · Cash-County Treasury-GF x2706	3,437,873	3,437,873	
1013 · Checking -US Bank - GF x3353	(121,077)	(121,077)	
1018 · Cash-Cal CLASS	5,440,128	5,440,128	
1020 · Cash-County Treasury-CPF x2705	640,565	-	640,565
1023 · Checking -US Bank - CPF x4183	-	-	-
1026 · County Funds - FMV	(44,372)	(44,822)	450
1030 · Petty Cash	400	400	
1035 · PARS Pension Rate Stabilization	114,879	114,879	
<b>Total Checking/Savings</b>	<b>9,468,397</b>	<b>8,827,381</b>	<b>641,015</b>
<b>Accounts Receivable</b>			
1100 · Accounts Receivable	37,315	<b>37,315</b>	
1105 · Interest Receivable	-		
<b>Total Accounts Receivable</b>	<b>37,315</b>	<b>37,315</b>	<b>-</b>
<b>Other Current Assets</b>			
1106 · Other Receivables	37,049	37,049	
1220 · VCJPA-Member Contingency Fund	500,948	500,948	
1230 · Pesticide Inventory	170,595	170,595	
1300 · Prepaid Items	-	-	
<b>Total Other Current Assets</b>	<b>708,592</b>	<b>708,592</b>	<b>-</b>
<b>Total Current Assets</b>	<b>10,214,304</b>	<b>9,573,289</b>	<b>641,015</b>
<b>TOTAL ASSETS</b>	<b>10,214,304</b>	<b>9,573,289</b>	<b>641,015</b>
<b>LIABILITIES &amp; FUND BALANCE</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 · Accounts Payable	101,868	101,868	-
<b>Total Accounts Payable</b>	<b>101,868</b>	<b>101,868</b>	<b>-</b>
<b>Credit Cards</b>			
1040 · US Bank Purchase Card	-	-	
<b>Total Credit Cards</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Current Liabilities</b>			
2200 · Accrued Wages	-	-	
<b>Total Other Current Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Current Liabilities</b>	<b>101,868</b>	<b>101,868</b>	<b>-</b>
<b>Total Liabilities</b>	<b>101,868</b>	<b>101,868</b>	<b>-</b>
<b>Fund Balance</b>			
Beginning Fund Balance, 7/1/2024	11,129,087	10,450,609	678,478
Due To (From) Funds	-	33,892	(33,892)
Revenues Over Expenditures	(1,016,650)	(1,013,080)	(3,570)
<b>Ending Fund Balance *</b>	<b>10,112,437</b>	<b>9,471,421</b>	<b>641,016</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>10,214,305</b>	<b>9,573,289</b>	<b>641,016</b>
Check Total:	(1)	(0)	(0)
<b>* COMPONENTS OF ENDING FUND BALANCE</b>			
Nonspendable (Inventory)	170,595	170,595	-
Pension Rate Stabilization Reserve	114,879	114,879	
Assigned (Capital Improvements)	641,016	-	641,016
Public Health Emergency Fund	200,000	200,000	-
Natural Disaster Emergency Fund	200,000	200,000	-
Real Property Acquisiton Fund	5,384,670	5,384,670	-
Debt Service Repayment Fund	-	-	-
Unrestricted Fund Balance (Includes Working Capital)	3,401,277	3,401,277	-
<b>Total Fund Balance</b>	<b>10,112,437</b>	<b>9,471,421</b>	<b>641,016</b>

	General	Capital	Total
	Fund	Fund	Funds
<b>Beginning Fund Balance 7/1/2024:</b>	\$ 10,450,609	\$ 678,478	\$ 11,129,087
Revenues/Resources	\$ 22,010	\$ -	\$ 22,010
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<b>* Components of Fund Balance:</b>			
<b>Nonspendable (Inventory)</b>	\$ 170,595	\$ -	\$ 170,595
<b>Pension Rate Stabilization Reserve</b>	\$ 114,879	\$ -	\$ 114,879
<b>Assigned (Capital Improvements)</b>	\$ -	\$ 641,015	\$ 641,015
<b>Public Health Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Natural Disaster Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Real Property Acquisiton Fund</b>	\$ 5,384,670	\$ -	\$ 5,384,670
<b>Debt Service Repayment Fund</b>	\$ -	\$ -	\$ -
<b>Unrestricted Fund Balance</b>	\$ 3,401,277	\$ -	\$ 3,401,277
<b>Total</b>	\$ 9,471,421	\$ 641,015	\$ 10,112,436

Statement of Revenues, Expenditures Budget vs. Actual  
July 2024 through June 2025

Month of Report:  
Jul, 2024

GENERAL FUND:

Ordinary Revenues/Expenditures

Revenues

	Annual Budget	YTD Actual	Annual Variance	%	YTD Budget	YTD Variance	%	Monthly Budget	Monthly Actual	Monthly Variance	%
Total 4000 · PROGRAM REVENUES	2,935,053	22,010	(2,913,043)	0.7%	24,385	(2,375)	90.3%	24,385	22,010	(2,375)	90.3%
Total 4100 · PROPERTY TAX REVENUES	3,904,536	-	(3,904,536)	0.0%	-	-	0.0%	-	-	-	0.0%
Total 4200 · OTHER TAX REVENUES	850,000	-	(850,000)	0.0%	-	-	0.0%	-	-	-	0.0%
Total 4300 · OTHER REVENUES	399,000	-	(399,000)	0.0%	1,311	(1,311)	0.0%	1,311	-	(1,311)	0.0%

Total Revenues

	8,088,589	22,010	(8,066,579)	0.3%	25,696	(3,686)	85.7%	25,696	22,010	(3,686)	85.7%
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Expenditures

Total 5000 · SALARIES & WAGES	3,474,347	138,797	3,335,550	4.0%	146,102	(7,305)	95.0%	146,102	138,797	(7,305)	95.0%
Total 5100 · EMPLOYEE BENEFITS	1,537,067	311,936	1,225,131	20.3%	256,336	55,600	121.7%	256,336	311,936	55,600	121.7%
Total 5200 · TRAINING - BOARD & STAFF	90,586	7,737	82,849	8.5%	8,378	(641)	92.4%	8,378	7,737	(641)	92.4%
Total 5300 · ADMINISTRATION	414,650	30,529	384,121	7.4%	37,778	(7,249)	80.8%	37,778	30,529	(7,249)	80.8%
Total 5400 · INSURANCE	190,812	177,848	12,964	93.2%	190,812	(12,964)	93.2%	190,812	177,848	(12,964)	0.0%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	75,969	3,047	72,922	4.0%	15,052	(12,005)	20.2%	15,052	3,047	(12,005)	20.2%
Total 5500 · FACILITIES MAINTENANCE	54,640	2,316	52,324	4.2%	3,415	(1,099)	67.8%	3,415	2,316	(1,099)	67.8%
Total 5550 · UTILITIES	73,963	5,309	68,654	7.2%	4,360	949	121.8%	4,360	5,309	949	121.8%
Total 5600 · FLEET MAINTENANCE	52,686	5,861	46,825	11.1%	5,984	(123)	97.9%	5,984	5,861	(123)	97.9%
Total 5700 · OPERATIONS	253,722	20,877	232,845	8.2%	13,538	7,339	154.2%	13,538	20,877	7,339	154.2%
Total 5800 · LABORATORY	105,394	10,100	95,295	9.6%	5,055	5,045	199.8%	5,055	10,100	5,045	199.8%
Total 5900 · PUBLIC OUTREACH	127,070	2,639	124,431	2.1%	11,126	(8,487)	23.7%	11,126	2,639	(8,487)	23.7%
Total 6500 · DEBT SERVICE	318,095	318,094	1	100.0%	318,095	1	100.0%	318,095	318,094	(1)	100.0%

Total Expenditures

	6,769,001	1,035,091	(5,733,910)	15.3%	1,016,031	19,060	101.9%	1,016,031	1,035,091	19,060	101.9%
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General Fund Net Revenues Over Expenditures

	1,319,588	(1,013,080)	(2,332,668)		(990,335)	(22,745)		(990,335)	(1,013,080)	(22,745)	
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CAPITAL IMPROVEMENT FUND:

Total 6000 · CAPITAL IMPROVEMENTS REVENUE	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
Total 6000 · CAPITAL IMPROVEMENTS EXPENDITURES	1,319,588	3,571	1,316,017	0.3%	5,860	(2,289)	60.9%	5,860	3,571	(2,289)	60.9%

Capital Improvement Fund Net Revenue Over Expenditures

	(1,319,588)	(3,571)	1,316,017		(5,860)	2,289		(5,860)	(3,571)	2,289	
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**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual** □  
 July 2024

	Total			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
<b>4000 PROGRAM REVENUES</b>				
4010 Service Abatement Revenue -2451	22,010.22	24,385.00	-2,374.78	90.26%
<b>Total 4000 PROGRAM REVENUES</b>	<b>\$ 22,010.22</b>	<b>\$ 24,385.00</b>	<b>-\$ 2,374.78</b>	<b>90.26%</b>
<b>4300 OTHER REVENUES</b>				
4312 Interest (Cal CLASS)		1,311.00	-1,311.00	0.00%
<b>Total 4300 OTHER REVENUES</b>	<b>\$ 0.00</b>	<b>\$ 1,311.00</b>	<b>-\$ 1,311.00</b>	<b>0.00%</b>
<b>Total Income</b>	<b>\$ 22,010.22</b>	<b>\$ 25,696.00</b>	<b>-\$ 3,685.78</b>	<b>85.66%</b>
<b>Gross Profit</b>	<b>\$ 22,010.22</b>	<b>\$ 25,696.00</b>	<b>-\$ 3,685.78</b>	<b>85.66%</b>
<b>Expenses</b>				
<b>5000 SALARIES &amp; WAGES</b>				
5010 Permanent Employees	115,059.32	118,600.00	-3,540.68	97.01%
5015 Limited Term Employees	8,458.80	8,796.00	-337.20	96.17%
5020 Seasonal Employees	13,579.25	16,078.00	-2,498.75	84.46%
5040 Board Trustees Meeting Stipend	1,700.00	2,628.00	-928.00	64.69%
<b>Total 5000 SALARIES &amp; WAGES</b>	<b>\$ 138,797.37</b>	<b>\$ 146,102.00</b>	<b>-\$ 7,304.63</b>	<b>95.00%</b>
<b>5100 EMPLOYEE BENEFITS</b>				
5110 Retirement - Employer Contribut	91,692.41	77,152.00	14,540.41	118.85%
5115 Retirement - Employee Contribut	10,459.63		10,459.63	0.00%
5116 Alternate Retire-Employee Contr	634.41		634.41	0.00%
5125 Actives - Medical Insurance	32,845.15	30,517.00	2,328.15	107.63%
5130 Actives - HRA Health Reimb Acct	12,600.00	2,628.00	9,972.00	479.45%
5135 Actives - Dental Insurance	2,754.18	2,891.00	-136.82	95.27%
5140 Actives - Dental Reimbursement		891.00	-891.00	0.00%
5145 Actives - Vision Insurance	482.02	507.00	-24.98	95.07%
5150 Group Life Insurance	104.50	106.00	-1.50	98.58%
5153 Trustees - HRA Health Reimb Acct	1,800.00		1,800.00	0.00%
5160 Retirees - HRA & Medical Reimb	9,343.34		9,343.34	0.00%
5165 Long Term Disability - Standard	1,458.77	1,532.00	-73.23	95.22%
5170 Actives - Other Benefits	1,698.26	0.00	1,698.26	0.00%
5175 Social Security & Medicare Tax	2,946.72	2,645.00	301.72	111.41%
5180 CA Unemployment/Disability Tax	476.21	647.00	-170.79	73.60%
5182 Workers Compensation	135,118.00	136,820.00	-1,702.00	98.76%
5185 Actives - Deferred Compensation	7,522.77	0.00	7,522.77	0.00%
<b>Total 5100 EMPLOYEE BENEFITS</b>	<b>\$ 311,936.37</b>	<b>\$ 256,336.00</b>	<b>\$ 55,600.37</b>	<b>121.69%</b>
<b>5200 TRAINING - BOARD &amp; STAFF</b>				
5205 Coastal Regional Continuing Ed.	3,420.00	4,309.00	-889.00	79.37%
5210 Conferences / Workshops Board	1,716.20	0.00	1,716.20	0.00%
5215 Conferences / Workshops Staff	2,601.19	4,069.00	-1,467.81	63.93%
<b>Total 5200 TRAINING - BOARD &amp; STAFF</b>	<b>\$ 7,737.39</b>	<b>\$ 8,378.00</b>	<b>-\$ 640.61</b>	<b>92.35%</b>
<b>5300 ADMINISTRATION</b>				

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual** □  
**July 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5305 Board Meeting Expenses	779.57	851.00	-71.43	91.61%
5310 Background / drug screening	174.30	200.00	-25.70	87.15%
5325 HR & Finance Consultant	318.36	162.00	156.36	196.52%
5330 Memberships & Subscriptions	21,926.00	17,986.00	3,940.00	121.91%
5335 Office Expense	757.94	848.00	-90.06	89.38%
5340 Janitorial/Household Expense	2,163.63	2,370.00	-206.37	91.29%
5350 Legal Services		1,476.00	-1,476.00	0.00%
5375 Audit		10,661.00	-10,661.00	0.00%
5380 Copier and postage	708.64	307.00	401.64	230.83%
5385 Security and fire alarm	2,615.25	1,957.00	658.25	133.64%
5390 Payroll Service	1,015.80	818.00	197.80	124.18%
5395 Bank Fees (County General Fund)	69.31	75.00	-5.69	92.41%
5396 Bank Fees (County Capital Fund)	57.79	67.00	-9.21	86.25%
<b>Total 5300 ADMINISTRATION</b>	<b>\$ 30,586.59</b>	<b>\$ 37,778.00</b>	<b>-\$ 7,191.41</b>	<b>80.96%</b>
<b>5400 INSURANCE</b>				
5410 Liability Insurance - VCJPA	125,601.00	130,355.00	-4,754.00	96.35%
5415 Auto Physical Damage	7,444.00	7,444.00	0.00	100.00%
5420 Group Property Program	27,861.00	34,388.00	-6,527.00	81.02%
5425 VCJPA - General Fund Allocation	3,936.00	2,894.00	1,042.00	136.01%
5430 Group Fidelity	5,340.00	6,570.00	-1,230.00	81.28%
5435 Non-owned Aircraft	4,125.00	5,319.00	-1,194.00	77.55%
5436 Cyber Liability	3,541.14	3,394.00	147.14	104.34%
5445 Business Travel Accident Ins		448.00	-448.00	0.00%
<b>Total 5400 INSURANCE</b>	<b>\$ 177,848.14</b>	<b>\$ 190,812.00</b>	<b>-\$ 12,963.86</b>	<b>93.21%</b>
<b>5450 COMPUTER HARDWARE &amp; SOFTWARE</b>				
5460 Computer Hardware		533.00	-533.00	0.00%
5465 Computer Software	2,592.38	1,554.00	1,038.38	166.82%
5470 Database & Mapping - License		12,500.00	-12,500.00	0.00%
5475 Website Hosting / Microsoft	454.22	465.00	-10.78	97.68%
<b>Total 5450 COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>\$ 3,046.60</b>	<b>\$ 15,052.00</b>	<b>-\$ 12,005.40</b>	<b>20.24%</b>
<b>5500 FACILITIES MAINTENANCE</b>				
5505 Facility - Repairs & Maint	2,316.48	3,415.00	-1,098.52	67.83%
<b>Total 5500 FACILITIES MAINTENANCE</b>	<b>\$ 2,316.48</b>	<b>\$ 3,415.00</b>	<b>-\$ 1,098.52</b>	<b>67.83%</b>
<b>5550 UTILITIES</b>				
		0.00	0.00	
5560 Gas & Electricity - PG&E	2,593.76	1,605.00	988.76	161.60%
5565 Water		187.00	-187.00	0.00%
5570 Phone - VOIP - Fusion/MegaPath	540.80	541.00	-0.20	99.96%
5575 Phone - Land Line-AT&T/Comcast	311.19	359.00	-47.81	86.68%
5580 Phone - Mobile Devices-Verizon	1,863.22	1,668.00	195.22	111.70%
<b>Total 5550 UTILITIES</b>	<b>\$ 5,308.97</b>	<b>\$ 4,360.00</b>	<b>\$ 948.97</b>	<b>121.77%</b>

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual** □  
**July 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>5600 FLEET MAINTENANCE</b>				
5610 Garage Tools	259.98	2,190.00	-1,930.02	11.87%
5615 Garage Repairs Outside	3,905.93	0.00	3,905.93	0.00%
5620 Auto, Hotsy, Plug, Boat, Traile	1,008.61	3,680.00	-2,671.39	27.41%
5630 Ops Equipment & Repairs	686.59	114.00	572.59	602.27%
<b>Total 5600 FLEET MAINTENANCE</b>	<b>\$ 5,861.11</b>	<b>\$ 5,984.00</b>	<b>-\$ 122.89</b>	<b>97.95%</b>
<b>5700 OPERATIONS</b>		0.00	0.00	
5705 Pesticides	8,929.04	2,136.00	6,793.04	418.03%
5715 Helicopter	2,150.00	2,678.00	-528.00	80.28%
5720 Safety Equipment	25.90	90.00	-64.10	28.78%
5725 Apparel - Uniforms & Boots	1,163.96	1,084.00	79.96	107.38%
5730 Mosquito Fish	21.26	0.00	21.26	0.00%
5735 Fuel	8,586.98	7,550.00	1,036.98	113.73%
<b>Total 5700 OPERATIONS</b>	<b>\$ 20,877.14</b>	<b>\$ 13,538.00</b>	<b>\$ 7,339.14</b>	<b>154.21%</b>
<b>5800 LABORATORY</b>				
5805 Disease Surveillance	246.65	402.00	-155.35	61.36%
5810 Sentinel Chicken Flocks/Supply		113.00	-113.00	0.00%
5815 Mosquito Blood	371.00	380.00	-9.00	97.63%
5820 Dry Ice	1,734.17	1,587.00	147.17	109.27%
5825 Lab Supplies	365.72	530.00	-164.28	69.00%
5830 Lab Biowaste Disposal	104.00	108.00	-4.00	96.30%
5845 Lab PCR Supplies	7,277.96	1,935.00	5,342.96	376.12%
<b>Total 5800 LABORATORY</b>	<b>\$ 10,099.50</b>	<b>\$ 5,055.00</b>	<b>\$ 5,044.50</b>	<b>199.79%</b>
<b>5900 PUBLIC OUTREACH</b>				
5910 Media and Network	2,638.57	8,005.00	-5,366.43	32.96%
5920 Promotion & Printing		3,121.00	-3,121.00	0.00%
<b>Total 5900 PUBLIC OUTREACH</b>	<b>\$ 2,638.57</b>	<b>\$ 11,126.00</b>	<b>-\$ 8,487.43</b>	<b>23.72%</b>
<b>6000 CAPITAL IMPROVEMENTS</b>				
6030 Vehicle Leases	3,513.43	5,860.00	-2,346.57	59.96%
<b>Total 6000 CAPITAL IMPROVEMENTS</b>	<b>\$ 3,513.43</b>	<b>\$ 5,860.00</b>	<b>-\$ 2,346.57</b>	<b>59.96%</b>
<b>6500 DEBT SERVICE</b>				
6510 Principal Payments	219,359.16	219,360.00	-0.84	100.00%
6520 Interest Payments	98,734.96	98,735.00	-0.04	100.00%
<b>Total 6500 DEBT SERVICE</b>	<b>\$ 318,094.12</b>	<b>\$ 318,095.00</b>	<b>-\$ 0.88</b>	<b>100.00%</b>
<b>Total Expenses</b>	<b>\$ 1,038,661.78</b>	<b>\$ 1,021,891.00</b>	<b>\$ 16,770.78</b>	<b>101.64%</b>
<b>Net Operating Income</b>	<b>-\$ 1,016,651.56</b>	<b>-\$ 996,195.00</b>	<b>-\$ 20,456.56</b>	<b>102.05%</b>
<b>Net Income</b>	<b>-\$ 1,016,651.56</b>	<b>-\$ 996,195.00</b>	<b>-\$ 20,456.56</b>	<b>102.05%</b>

**San Mateo County Mosquito & Vector Control District**  
**A/R Aging Summary**  
As of July 31, 2024

07/31/2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of Foster City	6,817.67	8,201.51				15,019.18
City of Pacifica Public Works Wastewater		78.08				78.08
City of Redwood City, Public Works	4,156.80	5,442.61				9,599.41
City of San Francisco, Parks	5,123.23	105.65			123.25	5,352.13
City of San Francisco, Public Utilities	140.86	70.43				211.29
City of San Mateo, Wastewater Treatment	233.17	346.88				580.05
City of South San Francisco Water Quality	84.03	168.06				252.09
San Francisco Int'l Airport	899.98	440.19				1,340.17
Sewer Authority Mid-Coastside	78.08					78.08
Silicon Valley Clean Water	348.28	327.80				676.08
Stanford University - Jasper Ridge	4,128.12					4,128.12
<b>TOTAL</b>	<b>\$ 22,010.22</b>	<b>\$ 15,181.21</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 123.25</b>	<b>\$ 37,314.68</b>

**San Mateo County Mosquito & Vector Control District**  
**A/R Aging Summary**  
As of August 28, 2024

08/28/2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of Foster City	6,817.67					6,817.67
City of Redwood City, Public Works	4,156.80					4,156.80
City of San Francisco, Parks	5,123.23	105.65			123.25	5,352.13
City of San Francisco, Public Utilities	140.86					140.86
City of San Mateo, Wastewater Treatment	233.17					233.17
City of South San Francisco Water Quality	84.03					84.03
San Francisco Int'l Airport	899.98	440.19				1,340.17
Sewer Authority Mid-Coastside	78.08					78.08
Silicon Valley Clean Water	348.28					348.28
Stanford University - Jasper Ridge	4,128.12					4,128.12
<b>TOTAL</b>	<b>\$ 22,010.22</b>	<b>\$ 545.84</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 123.25</b>	<b>\$ 22,679.31</b>

**San Mateo County Mosquito and Vector Control District**  
**Cash Activity & Reconciliation to County Statement**  
**General Fund**  
**July 31, 2024**

<b>GF-Jul</b> <b>2024</b>
------------------------------

**Beginning Cash per District as of Jun 30, 2024** 4,962,039

<b>Reductions</b>	
Payroll Related (ADP)	(237,494)
Checks Written	(873,573)
Transfer to Cal CLASS	(600,000)
Bank Fee	(69)
<b>Total Reductions</b>	<b>(1,711,135)</b>

<b>Additions</b>	
Abatement Services	4,667
Property Tax Revenue	-
Quarterly Interest	55,076
RDA/RPTTF	-
Special Benefit Assessment	-
Special Mosquito Tax	-
Mid-Penin Replacement Check Dep	4,161
<b>Total Additions</b>	<b>63,904</b>

**Ending Cash per District as of Jul 31, 2024** 3,314,808

**Cash per County General Fund Statement** 3,314,808

Difference -

COUNTY OF SAN MATEO      Verbose      [ D E T A I L E D   T R I A L   B A L A N C E ]      07/01/2024-07/31/2024      Page 2  
TUE, AUG 13, 2024, 4:26 PM --req: BASRANIN--leg: GL JL--loc: CONTROL---job:17260537 J4577---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND DEPT	DIVISION SECTION	PROGRAM	BUDGET
GL 02706 County Mosquito Abatemen	Controller	A	07	02706	02706 00140	00000 00000	00000	00000
<b>SUB ACCT</b>	<b>Date</b>	<b>Primary Ref.</b>	<b>Transaction Description</b>		<b>Debit</b>	<b>Credit</b>	<b>Balance</b>	
0111 Claim on Cash			Prior to 07/01/24		4,962,039.27	0.00	4,962,039.27	
	07/01/24	RJNYINRV	AutoID: JEL723D4 Job: 17214 JE		55,075.90	0.00	5,017,115.17	
	07/18/24	JE558598	AutoID: JME718A4 Job: 17235 JE		0.00	69.31	5,017,045.86	
	07/20/24	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE		8,828.00	0.00	5,025,873.86	
	07/23/24	TTLTR	AutoID:WCK723B4 Job:1722419 TR		0.00	600,000.00	4,425,873.86	
	07/31/24	JE559939	AutoID: JNE801B4 Job: 17250 JE		0.00	1,111,066.12	3,314,807.74	
		DR	* SUB ACCT Total *		5,025,943.17*	1,711,135.43*	<b>3,314,807.74*</b>	

San Mateo County Mosquito and Vector Control District  
 Cash Activity & Reconciliation to County Statement  
 Capital Project Fund  
 July 31, 2024

CPF-Jul  
2024

Beginning Cash per District as of Jun 30, 2024	671,327
<b>Reductions</b>	
Checks Written	(37,405)
Bank Fee	(58)
Transfer-Out to General Fund	-
<b>Total Reductions</b>	(37,463)
<b>Additions</b>	
Quarterly Interest	6,701
Transfer-In from General Fund	-
<b>Total Additions</b>	6,701
Ending Cash per District as of Jul 31, 2024	640,565
Cash per County Capital Project Fund Statement	640,565
Difference	-

COUNTY OF SAN MATEO      Verbose      [ D E T A I L E D   T R I A L   B A L A N C E ]      07/01/2024-07/31/2024      Page 1  
 TUE, AUG 13, 2024, 4:26 PM --req: EASRANIN--leg: GL JL--loc: CONTROL---job:17260537 J4577---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02705 SMC Mosq Abate-CP Proj F	Controller	A	07	02705	02705	00140	00000	00000	00000	00000
-----										
SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance				
-----										
0111 Claim on Cash			Prior to 07/01/24	671,326.73	0.00	671,326.73				
	07/01/24	RJNYINRV	AutoID: JEL723D4 Job: 17214 JE	6,701.44	0.00	678,028.17				
	07/18/24	JE558598	AutoID: JME718A4 Job: 17235 JE	0.00	57.79	677,970.38				
	07/31/24	JE559939	AutoID: JNE801B4 Job: 17250 JE	0.00	37,404.93	640,565.45				
		DR	* SUB ACCT Total *	678,028.17*	37,462.72*	640,565.45*				

**San Mateo County Mosquito and Vector Control District**  
**ADP Payroll Disbursement**  
 July 31, 2024

<b>Jul 2024</b>
---------------------

	<u>July 5, 2024</u>	<u>July 19, 2024</u>	
<b>Payroll ACH Disbursement (including Net Pay &amp; Taxes )</b>			
Total Net Pay	84,759	90,699	
Federal W/H Tax	15,587	16,853	
Social Security Tax	1,532	1,895	← A
Medicare	3,730	3,999	
CA W/H Tax	6,541	7,116	
CA SUI/DI	1,775	1,993	
<b>Total</b>	<b>113,923</b>	<b>122,554</b>	
<b>ADP Process Fee PPE 6/1, 6/15</b>	<b>259</b>	<b>326</b>	
<b>ADP PPE 6/29, Time &amp; Attendance 7/19</b>	<b>270</b>	<b>161</b>	
<b>Total amount for the period:</b>	<b>114,452</b>	<b>123,041</b>	
<b>Total amount for the month:</b>		<b>237,494</b>	

**Footnotes:**

A. Social Security expenditure incurred for seasonal employees and Trustees stipends

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Check Detail Report**  
 July 1-31, 2024

<b>GF-Jul 2024</b>
------------------------

Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353					
1013 Checking - US Bank - GF x3353	2875	07/12/2024	Acisure Aerospace Partners Insurance Solutions, LLC	-\$ 4,125.00	24-25 Non-Owned Commercial Aircraft Insurance
1013 Checking - US Bank - GF x3353	2876	07/12/2024	VOID	\$ 0.00	VOIDED-Misprinted
1013 Checking - US Bank - GF x3353	2877	07/12/2024	ADP Screening & Selection Services	-\$ 105.30	Background check for Seasonal Tech (Cody Barton)
1013 Checking - US Bank - GF x3353	2878	07/12/2024	Aim To Please Janitorial Services	-\$ 1,633.25	Jun-2024 Janitorial Services for Rollins & Carolan
1013 Checking - US Bank - GF x3353	2879	07/12/2024	Airgas Dry Ice	-\$ 672.04	4317638
1013 Checking - US Bank - GF x3353	2880	07/12/2024	Alliant Insurance Services, Inc.	-\$ 3,541.14	Cyber Liability Insurance (7/1/2024 to 7/1/2025)
1013 Checking - US Bank - GF x3353	2881	07/12/2024	Amazon Capital Services	-\$ 2,720.31	Lab, Ops & Admin Supply Purchases
1013 Checking - US Bank - GF x3353	2882	07/12/2024	American Mosquito Control Association	-\$ 5,400.00	AMCA Membership Renewal
1013 Checking - US Bank - GF x3353	2883	07/12/2024	Brian Weber	-\$ 100.89	Replenish Petty Cash
1013 Checking - US Bank - GF x3353	2884	07/12/2024	California Special District Assoc	-\$ 775.00	2024 Annual Conference Reg. for Richard Arrow
1013 Checking - US Bank - GF x3353	2885	07/12/2024	Cengage Learning Inc	-\$ 900.00	Cybersecurity workshop for staff & trustees
1013 Checking - US Bank - GF x3353	2886	07/12/2024	Charles P. Hansen	-\$ 603.91	Retiree Health Insurance Reimb-Jul '24
1013 Checking - US Bank - GF x3353	2887	07/12/2024	Dennis J Jewell	-\$ 603.91	Retiree Health Insurance Reimb-Jul '24
1013 Checking - US Bank - GF x3353	2888	07/12/2024	Great-West Life & Annuity Co	-\$ 7,300.26	Group No. 98368
1013 Checking - US Bank - GF x3353	2889	07/12/2024	San Mateo County Retirement Assoc.	-\$ 36,900.49	SM M.A.D.
1013 Checking - US Bank - GF x3353	2890	07/12/2024	U.S. Bank PARS Account # 6746022400	-\$ 606.51	Alternate Retirement System for Richard Arrow PPE 06/29/2024
1013 Checking - US Bank - GF x3353	2891	07/12/2024	Cintas Corporation #0464	-\$ 689.55	Bill # 15914933 Jun 2024
1013 Checking - US Bank - GF x3353	2892	07/12/2024	City National Bank	-\$ 318,094.12	Principal & Interest-Re: Lease Agreement #21-001
1013 Checking - US Bank - GF x3353	2893	07/12/2024	City of Burlingame, Water Dept	-\$ 1,518.67	Water bills for Rollins
1013 Checking - US Bank - GF x3353	2894	07/12/2024	Clarke Mosquito Control Products, Inc.	-\$ 3,316.15	COCO Bear 55 Gal (1drm)



**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Check Detail Report**  
 July 1-31, 2024

<b>GF-Jul 2024</b>
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Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2895	07/12/2024	Comcast	-\$ 140.11	Bus Internet for Carolan
1013 Checking - US Bank - GF x3353	2896	07/12/2024	County of San Mateo LAFCO	-\$ 5,026.00	Po-rata share of LAFCO's adopted budget for FY 2024-2025
1013 Checking - US Bank - GF x3353	2897	07/12/2024	Dittmann Plumbing	-\$ 2,615.97	Repair lab faucet
1013 Checking - US Bank - GF x3353	2898	07/12/2024	Eco Medical Inc.	-\$ 104.00	Bill # 27111
1013 Checking - US Bank - GF x3353	2899	07/12/2024	Flyers Energy LLC	-\$ 3,377.98	Fuels 06/16/2024-06/30/2024
1013 Checking - US Bank - GF x3353	2900	07/12/2024	FRMS	-\$ 36,185.85	Aug 2024 Health Insurances
1013 Checking - US Bank - GF x3353	2901	07/12/2024	Lampire Biological Laboratories, Inc.	-\$ 371.00	Chicken Blood (PO# 02076-1932)
1013 Checking - US Bank - GF x3353	2902	07/12/2024	Grainger	-\$ 454.51	809934680
1013 Checking - US Bank - GF x3353	2903	07/12/2024	Leading Edge Aerial Technologies, Inc.	-\$ 2,150.00	PV Aerial Application Services-Searsville & Sharp Park 7/10/2024
1013 Checking - US Bank - GF x3353	2904	07/12/2024	Mason Brutschy	-\$ 156.20	Air ticket to CSDA Annual Conf 9/9-9/12/24 in Palm Springs
1013 Checking - US Bank - GF x3353	2905	07/12/2024	MidAmerica Admin & Retirement Solutions	-\$ 648.00	Admin Fees for Retirees & Actives HRA (Apr-Jun '24)
1013 Checking - US Bank - GF x3353	2906	07/12/2024	Napa Auto Parts	-\$ 126.06	750lb 4 wheel engine stand
1013 Checking - US Bank - GF x3353	2907	07/12/2024	O'Reilly Automotive, Inc.	-\$ 798.23	Batteries and fleet maint supplies
1013 Checking - US Bank - GF x3353	2908	07/12/2024	PG&E	-\$ 941.23	PGE Elec & Gas for 1415 N Carolan 05/29-06/26/2024
1013 Checking - US Bank - GF x3353	2909	07/12/2024	Quench USA, Inc.	-\$ 225.52	Drinking Water Dispenser Rental - Jul 2024
1013 Checking - US Bank - GF x3353	2910	07/12/2024	RankPlus SEO	-\$ 742.00	Google Ads Services (Jun)
1013 Checking - US Bank - GF x3353	2911	07/12/2024	Recology San Mateo County	-\$ 530.38	Garbage Service - June 2024
1013 Checking - US Bank - GF x3353	2912	07/12/2024	Redwood Trading Post	-\$ 269.17	Work boots for Eric
1013 Checking - US Bank - GF x3353	2913	07/12/2024	Redwood Trading Post	-\$ 269.17	Work boots for lab seasonal Sean
1013 Checking - US Bank - GF x3353	2914	07/12/2024	Vector Control Joint Powers Agency	-\$ 3,250.00	Cyber Risk Management Services-Tier 2 (FY23-24)
1013 Checking - US Bank - GF x3353	2915	07/12/2024	Streamline	-\$ 431.00	Streamline Web 7/1/2024-7/31/2024

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Check Detail Report**  
 July 1-31, 2024

<b>GF-Jul 2024</b>
------------------------

Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2916	07/12/2024	Vector Control Joint Powers Agency	-\$ 305,300.00	District FY24-25 Property Liability Business Insurances
1013 Checking - US Bank - GF x3353	2917	07/12/2024	Verizon Wireless	-\$ 1,850.53	Services for period 05/27/24-06/26/24 (CalNet)
1013 Checking - US Bank - GF x3353	2918	07/12/2024	Bay Alarm Company	-\$ 2,001.00	Bay Alarm Security Monitoring Services
1013 Checking - US Bank - GF x3353	2919	07/12/2024	PG&E	-\$ 730.75	PG&E for Rollins Site
1013 Checking - US Bank - GF x3353	2920	07/12/2024	RMT Landscape Contractors, Inc.	-\$ 869.00	Jul-2024 Landscape Maintenance
1013 Checking - US Bank - GF x3353	2921	07/26/2024	Airgas Dry Ice	-\$ 699.14	Payer #4317638
1013 Checking - US Bank - GF x3353	2922	07/26/2024	American Fidelity Assurance	-\$ 457.98	Invoice #D746157
1013 Checking - US Bank - GF x3353	2923	07/26/2024	American Fidelity Assurance Company	-\$ 1,669.16	Invoice # 2363132B
1013 Checking - US Bank - GF x3353	2924	07/26/2024	Colorprint	-\$ 163.48	Acct. No. 2781
1013 Checking - US Bank - GF x3353	2925	07/26/2024	Comcast	-\$ 171.08	Acct. # 8155 20 028 0706203
1013 Checking - US Bank - GF x3353	2926	07/26/2024	Dencco	-\$ 1,447.48	Invoice # 38714
1013 Checking - US Bank - GF x3353	2927	07/26/2024	Flyers Energy LLC	-\$ 3,632.73	Invoice # CFS-3910553
1013 Checking - US Bank - GF x3353	2928	07/26/2024	Fusion LLC	-\$ 540.80	Invoice # 9920047
1013 Checking - US Bank - GF x3353	2929	07/26/2024	Great-West Life & Annuity Co	-\$ 7,522.78	Group No. 98368
1013 Checking - US Bank - GF x3353	2930	07/26/2024	San Mateo County Retirement Assoc.	-\$ 42,665.84	SM M.A.D.
1013 Checking - US Bank - GF x3353	2931	07/26/2024	U.S. Bank PARS Account # 6746022400	-\$ 634.41	Agency: San Mateo County Mosquito & Vector Control
1013 Checking - US Bank - GF x3353	2932	07/26/2024	Jarvis Fay LLP	-\$ 3,844.00	Invoice #19025
1013 Checking - US Bank - GF x3353	2933	07/26/2024	Leading Edge Associates Inc.	-\$ 12,500.00	Invoice #164057
1013 Checking - US Bank - GF x3353	2934	07/26/2024	Life Technologies Corporation	-\$ 5,158.35	Bill To: 68653775
1013 Checking - US Bank - GF x3353	2935	07/26/2024	MVCAC	-\$ 115.50	Invoice #7364712
1013 Checking - US Bank - GF x3353	2936	07/26/2024	Occupational Health Centers of Calif.	-\$ 69.00	Acct #N23-1060276454

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Check Detail Report**

July 1-31, 2024

GF-Jul 2024
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Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2937	07/26/2024	Pacific Office Automation	-\$ 271.14	Customer #446374
1013 Checking - US Bank - GF x3353	2938	07/26/2024	Public Agency Retirement Services (PARS)	-\$ 318.36	PLAN ID: R3-ARS18A
1013 Checking - US Bank - GF x3353	2939	07/26/2024	Purchase Power	-\$ 437.50	8000-9000-0074-1201
1013 Checking - US Bank - GF x3353	2940	07/26/2024	Regional Government Services	-\$ 99.00	Invoice #17159
1013 Checking - US Bank - GF x3353	2941	07/26/2024	Standard Insurance Company	-\$ 1,458.77	Policy No. 142979-0001
1013 Checking - US Bank - GF x3353	2942	07/26/2024	Target Specialty Products	-\$ 11,844.53	Customer ID: 5005852
1013 Checking - US Bank - GF x3353	2943	07/26/2024	Waldemar Bruj	-\$ 66.93	Reimb fuel purchase 7/25/24
1013 Checking - US Bank - GF x3353	2944	07/26/2024	U.S. Bank	-\$ 12,545.93	Acct. #****-****-****-6391
1013 Checking - US Bank - GF x3353	2945	07/29/2024	Commercial Van Interiors	-\$ 6,068.56	Acct #***0318
<b>Total for 1013 Checking - US Bank - GF x3353</b>				<b>-\$ 873,572.61</b>	

Note: Previous month's check numbers were 2796-2874. Current month's check numbers are 2875-2945 (71 checks).

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Check Detail Report**

July 1-31, 2024

<b>CPF-Jul 2024</b>
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Account	Num	Date	Name	Amount	Memo/Description
1023 Checking - US Bank - CPF x4183					
1023 Checking - US Bank - CPF x4183	1282	07/12/2024	Aetypic, Inc.	-\$ 29,285.00	Services thru 6/30/2024 (1415 N. Carolan Improv Project)
1023 Checking - US Bank - CPF x4183	1283	07/12/2024	Capital Program Management Inc.	-\$ 4,606.50	Construct Mgmt thru 06/30/2024; Proj No. 23-15 (1415 N Carolan)
1023 Checking - US Bank - CPF x4183	1284	07/12/2024	Enterprise FM Trust	-\$ 3,513.43	Vehicle Leases Jul-2024
<b>Total for 1023 Checking - US Bank - CPF x4183</b>				<b>-\$ 37,404.93</b>	

Note: Previous month's check number were 1280-1281. Current month's check number are 1282-1284 (3 checks).



P.O. BOX 6343  
FARGO ND 58125-6343

July  
2024



ACCOUNT NUMBER [REDACTED]  
STATEMENT DATE 07-22-2024  
AMOUNT DUE \$36,484.85  
NEW BALANCE \$36,484.85  
PAYMENT DUE ON RECEIPT

000000985 01 SP 106481091273328 P  
SMCMVCD  
ATTN DISTRICT MANAGER  
1351 ROLLINS RD  
BURLINGAME CA 94010-2409

AMOUNT ENCLOSED  
\$ 23,938.92  
*Please make check payable to "U.S. Bank"*

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

[REDACTED] 003648485 003648485

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
SMCMAD	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	- Credits	Payments	New Balance
[REDACTED]	\$12,545.93	\$24,406.92	\$0.00	\$0.00	\$0.00	\$468.00	\$0.00	\$36,484.85
Company Total								

NEW ACTIVITY					
ANGELA NAKANO		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]		\$0.00	\$19.71	\$0.00	\$19.71
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-08	07-05	24129424188100000369116	PET CLUB #2 SAN MATEO CA	19.71	
CASEY STEVENSON		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]		\$0.00	\$3,935.16	\$0.00	\$3,935.16
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	24377354184000004288001	BAYSHORE TRANSMISSIONS BURLINGAME CA	3,805.93	
07-08	07-05	24692164188107758837189	THE HOME DEPOT 632 SAN MATEO CA	229.23	
07-09	07-08	24692164191109678473088	SQ *TRESSER'S TOWING BURLINGAME CA	100.00	

<b>CUSTOMER SERVICE CALL</b>  800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY		
	[REDACTED]		PREVIOUS BALANCE	12,545.93	
<b>SEND BILLING INQUIRIES TO:</b> U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	24,406.92	
	07/22/24	.00	CASH ADVANCES	.00	
<b>AMOUNT DUE</b>  36,484.85		CASH ADVANCE FEES			.00
		LATE PAYMENT CHARGES			.00
		CREDITS			468.00
		PAYMENTS			.00
		ACCOUNT BALANCE			36,484.85

Jul  
2024



Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 07-22-2024

**NEW ACTIVITY**

SMCMVCD ADMIN		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
██████████		\$468.00	\$7,710.53	\$0.00	\$7,242.53
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-25	06-24	24692164178107388977306	COSTCO DELIVERY 654 800-788-9968 CA	418.17	
06-27	06-25	24692164178109105303442	THE HOME DEPOT 632 SAN MATEO CA	234.89	
06-27	06-25	24943014178010194382467	THE HOME DEPOT #0632 SAN MATEO CA	141.38	
06-28	06-27	24692164179109991756959	SQ *PENINSULA FEED STORE GOSQ.COM CA	119.96	
07-01	07-01	24000774183000007184822	MOSYLE BUS* MOSYLE_BUS HTTPSBUSINESS FL	37.50	
07-01	06-27	24943014180010193282938	THE HOME DEPOT #0632 SAN MATEO CA	27.58	
07-02	07-01	24204294183001194512083	GOOGLE ADS3907138857 650-2530000 CA	315.59	
07-02	06-30	24431064183010762068529	ALASKA AIR 0272374834152 SEATTLE WA ARROW/RICHARD 09-09-24	238.19	
07-02	06-30	24431064183010762068537	ALASKA AIR 0272374834154 SEATTLE WA ARROW/RICHARD 09-09-24	15.00	
07-02	07-01	24692164183103608027213	YELPINC*855 380 9357 855-380-9357 CA	90.00	
07-05	07-03	24013394186000713338109	ROUND TABLE PIZZA 18 650-8975520 CA	291.17	
07-05	07-03	24071054186627167527453	CALIFORNIA SPECIAL DIS 916-4427887 CA	775.00	
07-08	07-06	24793394188002095784046	STK*SHUTTERSTOCK 866-8633954 NY	299.00	
07-08	07-05	24906414187203935899669	SMK*SURVEYMONKEY.COM 971-2311154 CA	468.00	
07-10	07-09	24906414191204232724252	SMK*SURVEYMONKEY.COM 971-2311154 CA	468.00	CR
07-11	07-10	24116414193025534947567	BROADWAY KEBAB GYROS BURLINGAME CA	707.59	
07-12	07-11	24137464193100247345910	TST* NOTHING BUNDT CAKES MILLBRAE CA	58.00	
07-12	07-10	24231694193025779162359	SAFEWAY #1547 BURLINGAME CA	13.98	
07-15	07-12	24323044194184200031678	MASTER MOTORS BURLINGAME CA	200.00	
07-16	07-15	24692164197102289106609	LOWES #00907* 866-483-7521 NC	43.83	
07-16	07-16	24692164198102550159019	ALLDATA.COM/DIY-FAQ 800-829-8727 CA	259.98	
07-17	07-16	24692164198102634206216	CRAIGSLIST.ORG 415-399-5200 CA	150.00	
07-19	07-18	24055234200032738007673	ROCK AUTO ROCKAUTO.COM WI	352.84	
07-22	07-18	24071054201627171714189	CALIFORNIA SPECIAL DIS 916-4427887 CA	775.00	
07-22	07-20	24430994202033995081099	DMI* DELL K-12/GOVT 800-981-3355 TX	1,654.88	
07-22	07-21	24431064203022608226548	FASTRAK CSC 415-486-8655 CA	25.00	
BRIAN WEBER		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
██████████		\$0.00	\$12,741.52	\$0.00	\$12,741.52
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-01	06-28	24692164180100766288986	AMZN MKTP US*RC4F15UE0 AMZN.COM/BILL WA	12,718.30	
07-09	07-09	24204294191000600271037	MSFT * E0100SSVOB 800-6427676 WA	23.22	

Department: 00000 Total:  
Division: 00000 Total:

\$23,938.92  
\$23,938.92

# SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

## Credit Card Transaction Report

<b>Jul 2024</b>
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July 2024

Account	Date	Name	Memo/Description	Account	Amount
<b>US Bank Purchase Card</b>					
1050 US Bank Visa Admin x5992					
1050 US Bank Visa Admin x5992	06/24/2024	Home Depot	Operations supplies	Ops Equipment & Repairs	\$ 234.89
1050 US Bank Visa Admin x5992	06/24/2024	Costco	Misc. office supplies	Office Expense	\$ 196.23
			Janitorial cleaning/paper supplies	Janitorial/Household Expense	\$ 221.94
1050 US Bank Visa Admin x5992	06/25/2024	Home Depot	Shop tools	Garage Tools	\$ 141.38
1050 US Bank Visa Admin x5992	06/27/2024	Peninsula Feed	Sentinel chicken food	Sentinel Chicken Flocks/Supply	\$ 119.96
1050 US Bank Visa Admin x5992	06/27/2024	Home Depot	Hardware	Ops Equipment & Repairs	\$ 27.58
1050 US Bank Visa Admin x5992	06/30/2024	Alaska Air	Round trip flight for Richard Arrow - CSDA Conf. 9/19-9/12/24	Prepaid Items	\$ 251.19
1050 US Bank Visa Admin x5992	07/01/2024	Mosyle Business	Premium license	Computer Software	\$ 37.50
1050 US Bank Visa Admin x5992	07/01/2024	Google Inc.	Google ads to raise awareness to district services	Media and Network	\$ 315.59
1050 US Bank Visa Admin x5992	07/01/2024	Misc- Outreach	Yelp - to raise awareness to district services	Media and Network	\$ 90.00
1050 US Bank Visa Admin x5992	07/03/2024	California Special District Ass	CSDA conference registration for Brian Weber	Conferences / Workshops Staff	\$ 775.00
1050 US Bank Visa Admin x5992	07/03/2024	Misc-Admin	Round Table Pizza - pizza for staff holiday meeting	Office Expense	\$ 291.17
1050 US Bank Visa Admin x5992	07/06/2024	Shutterstock	Stock images for district outreach materials as needed	Media and Network	\$ 299.00
1050 US Bank Visa Admin x5992	07/10/2024	Misc-Admin	Broadway Kebab Gyros - dinner for the July board meeting	Board Meeting Expenses	\$ 707.59
1050 US Bank Visa Admin x5992	07/10/2024	Safeway Store	Cookies for the July board meeting	Board Meeting Expenses	\$ 13.98
1050 US Bank Visa Admin x5992	07/11/2024	Misc-Admin	Nothing Bundt Cakes-for Trustee Riechel-20 years of service recognition	Board Meeting Expenses	\$ 58.00
1050 US Bank Visa Admin x5992	07/12/2024	Misc- Ops	Master motors - repair cb jeep a/c system	Garage Repairs Outside	\$ 200.00
1050 US Bank Visa Admin x5992	07/12/2024	Lowes	Extendable pole for wasp nest treatment	Ops Equipment & Repairs	\$ 43.83
1050 US Bank Visa Admin x5992	07/16/2024	Misc- Ops	All Data - 2x 3 year alldata diy subscription for nissan frontier and subaru	Garage Tools	\$ 259.98
1050 US Bank Visa Admin x5992	07/16/2024	Craigslist	Job posting for the facility maintenance specialist position	Office Expense	\$ 150.00
1050 US Bank Visa Admin x5992	07/18/2024	Rock Auto	Parts for cb jeeps and fleet	Auto, Hotsy, Plug, Boat, Traile	\$ 352.84
1050 US Bank Visa Admin x5992	07/18/2024	California Special District Assoc	CSDA conference registration for Trustee Ray Williams	Conferences / Workshops Board	\$ 775.00
1050 US Bank Visa Admin x5992	07/20/2024	Misc-Admin	Dell Technologies - Adobe acrobat pro and creative cloud annual renewal	Computer Software	\$ 1,654.88
1050 US Bank Visa Admin x5992	07/21/2024	FasTrak	Replenish account	Conferences / Workshops Staff	\$ 25.00
<b>Total for 1050 US Bank Visa Admin x5992</b>					<b>\$ 7,242.53</b>
1045 US Bank Visa Brian x2315					
1045 US Bank Visa Brian x2315	06/28/2024	Amazon.com	13th gen i9 desktops (Qty: 10)	Computer Hardware	\$ 12,718.30

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Credit Card Transaction Report**

<b>Jul</b>
<b>2024</b>

July 2024

Account	Date	Name	Memo/Description	Account	Amount
1045 US Bank Visa Brian x2315	07/09/2024	Microsoft	Online Services	Website Hosting / Microsoft	\$ 23.22
<b>Total for 1045 US Bank Visa Brian x2315</b>					<b>\$ 12,741.52</b>
1053 US Bank Visa Casey x8447					
1053 US Bank Visa Casey x8447	07/01/2024	Bayshore Transmissions	Rebuild CB Jeep #34 transmission	Garage Repairs Outside	\$ 3,605.93
1053 US Bank Visa Casey x8447	07/05/2024	Home Depot	Spectracide wasp and yellowjacket spray	Pesticides	\$ 229.23
1053 US Bank Visa Casey x8447	07/08/2024	TRESSERS TOWING	Jeep wrangler tow	Garage Repairs Outside	\$ 100.00
<b>Total for 1053 US Bank Visa Casey x8447</b>					<b>\$ 3,935.16</b>
1052 US Bank Visa Angie x8413					
1052 US Bank Visa Angie x8413	07/05/2024	Misc-Lab	Pet Club - insectary supplies	Lab Supplies	\$ 19.71
<b>Total for 1052 US Bank Visa Angie x8413</b>					<b>\$ 19.71</b>
<b>Total US Bank Purchase Card</b>					<b>\$ 23,938.92</b>

Accrual Basis Tuesday, August 20, 2024 10:54 PM GMTZ



**Agenda Item 6C.1**

**SUBJECT: Purchase sole-source mosquito control larvicides from Azelis and Clarke for \$82,604.63 to manage the mosquito populations in San Mateo County**

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**BACKGROUND AND STATUS**

At the September Board meeting, District staff will request approval to purchase mosquito control pesticides totaling \$82,604.63 to manage the mosquito population in San Mateo County. These purchases will supply the district with pesticides for the next six months.

The products will be purchased from two sole source pesticide distribution companies, Azelis and Clarke:

- Azelis: Metalarv S/PT and Vectomax FG, totaling \$35,430.80
- Clarke: Natular G30 and Natular XRT, totaling \$47,173.83

This purchase is already included in the FY 24-25 approved budget.

**RECOMMENDATION**

Recommend the Board approve the pesticide purchase from Azelis and Clarke in the amount of \$82,604.63

**REFERENCE MATERIALS AVAILABLE**

1. Azelis Pesticide Quote
2. Azelis Sole Source Letter for Metalarv S/PT and Vectomax FG
3. Clarke Natular Quote
4. Clarke Sole Source letter for Natular Products

# Azelis A&ES

<b>Quote</b>	<b>QT05531</b>
<b>Date</b>	7/8/2024
<b>Page:</b>	1

**Remit to:**  
 ADAPCO  
 PO Box 931574  
 Dallas, TX 75373-6662

**Headquarters:**  
 100 Colonial Center Pkwy, Ste 170  
 Lake Mary, FL 32746  
 FEI: 59-2574523

**Orders:**  
 aes.vectororders@azelis.com  
 (800) 367-0659 E  
 www.AzelisAES-US.com

## PROFORMA INVOICE

**Bill To:**

**Ship To:**

SAN MATEO COUNTY MVCD ACCOUNTS PAYABLE 1351 ROLLINS RD ** mleong@smcmvcd.org BURLINGAME CA 94010 (650) 344-8592 Ext. 0000	SAN MATEO COUNTY MVCD DELIVERY B4 3:00PM 1351 ROLLINS RD BURLINGAME CA 94010 CASEY STEVENSON (650) 344-8592 Ext. 0000
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Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
PO PENDING	20200	DAC-CA	COM CARRIER	NET 30 DAYS	0/0/0000	120,378

Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
20	VMXFG-40	VMX VECTOMAX FG (40 LB BG)	EACH	\$0.00	\$392.00	\$7,840.00
20	MTLP-40	METALARV S-PT (40LB BG)	EACH	\$0.00	\$1,224.00	\$24,480.00
1	ELS	ENVIRONMENTAL LIABILITY SURCHARGE	EACH	\$0.00	\$0.00	\$0.00

<b>Subtotal</b>	\$32,320.00
<b>Discount</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Handling</b>	\$0.00
<b>Tax</b>	\$3,110.80
<b>Total</b>	\$35,430.80



January 1, 2024

ATTN: Jason Trumbetta, ADAPCO LLC

To Whom It May Concern:

This letter is to advise you that Valent BioSciences, LLC is the sole manufacturer and registrant of the trademarked product brands VectoBac® (*Bacillus thuringiensis* subsp. *israelensis* strain AM65-52), VectoLex® (*Bacillus sphaericus* 2362 strain ABTS-1743), VectoMax® (*Bacillus thuringiensis* subsp. *israelensis* strain AM65-52 + *Bacillus sphaericus* 2362 strain ABTS-1743), Bactimos® (*Bacillus thuringiensis* subsp. *israelensis* strain AM65-52), MetaLarv® and VectoPrime®. This includes the formulations VectoBac G, VectoBac GS, VectoBac GR, VectoBac 12AS, VectoBac WDG; VectoLex FG, VectoLex WDG, VectoLex WSP; VectoMax FG and VectoMax WSP; Bactimos PT, Bactimos WG; MetaLarv S-PT, MetaLarv XRP; and VectoPrime FG.

Also, be advised that ADAPCO, LLC is Valent BioSciences LLC's sole authorized distributor for VectoBac®, VectoLex®, VectoMax®, Bactimos®, VectoPrime® and MetaLarv® products in the United States, Cayman Islands and Puerto Rico.

Should you have any questions regarding this information, feel free to contact at me.

Regards,

*Drew Hunter*

**Drew Hunter** | Manager, National Sales – Public Health

**1910 Innovation Way | Libertyville, Illinois 60048**

**Phone: 503-983-6508**

**[drew.hunter@valentbiosciences.com](mailto:drew.hunter@valentbiosciences.com)**

**[www.valentbiosciences.com](http://www.valentbiosciences.com)**

**Clarke Mosquito Control Products**

675 Sidwell Ct.  
 St. Charles IL 60174  
 United States  
 Phone:(630) 894-2000  
 Fax:(630) 832 9344  
 www.clarke.com

**QUOTATION****// COPY //**

Quotation no	Order date	Date
0002034049	7/5/24	7/5/24
Salesperson	Currency	Valid to
1020 Nancy Voorhees	USD US Dollar	8/16/24

Customer	
002486	
Invoice address	
San Mateo County MVCD 1351 Rollins Rd Burlingame, CA 94010-2409  6503448592 X21	
Customer PO#	Your order date
	7/5/24
Your reference	Written by
Brian Weber	Gabriela Simone

Consignee	
002486	
Delivery Address	
San Mateo County MVCD 1351 Rollins Rd  Burlingame, CA 94010-2409  6503448592 X21	
Delivery terms	Delivery method
Free on Board	United Parcel Post
Payment terms	
Net 30 Days	

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	11820	NATULAR G30 GRANULE 40lb BAG  US EPA Current Label	20	bag	7/5/24	858.00	17,160.00
2	11850	NATULAR XRT TABLET  US EPA Current Label	20	cs	7/5/24	1,293.60	25,872.00

<b>Subtotal</b>	USD	43,032.00
<b>Sales Tax</b>	USD	4,141.83
<b>Order total</b>	USD	47,173.83
<b>Total</b>	<b>USD</b>	<b>47,173.83</b>



Agriculture Division of DowDuPont™

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Corteva Agrisciences  
Agriculture Division of DowDuPont  
9330 Zionsville Road Indianapolis, IN 46268 USA Tel 317 337 4337

[www.corteva.com](http://www.corteva.com)

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December 8, 2023

To whom it may concern,

Please allow this letter to confirm that Corteva has granted Clarke Mosquito Control Products, Inc. exclusive rights to market its active ingredient spinosad for mosquito larval control products in the US territories, Caribbean and Cayman Islands for 2024. Corteva understands that spinosad is utilized in Clarke's Natular G, Natular G30, Natular G30 WSP, Natular T30, Natular XRT, Natular 2EC, Natular SC, and Natular DT products.

Please let me know if you need further details.

Yours sincerely,

A handwritten signature in black ink that reads "Lisa Bostock".

Lisa Bostock  
Global Business Development Leader  
Corteva Agrisciences  
[lisa.bostock@corteva.com](mailto:lisa.bostock@corteva.com)  
317-670-4408

Agenda Item 6C.2

**SUBJECT: Purchase 3,000 gallons of BVA 2 larvicide oil from Azelis Solutions, which was selected through a competitive bidding process for a not to exceed amount of \$38,000.**

**BACKGROUND AND STATUS**

The Operations Director recommends purchasing 3,000 gallons of BVA 2 mosquito larvicide oil (BVA), a highly refined oil designed to control immature mosquitoes. When evenly applied over water surfaces, BVA quickly disrupts the air-water interface, suffocating mosquito larvae and pupae. Its rapid action makes it particularly effective for the seasonal Jeep program, which targets larvae in underground storm drains. This purchase is expected to last 12-18 months and will be stored in the district’s large onsite holding tanks.

BVA is available from two distributors, Azelis Solutions and Target Specialty Products. The table below outlines their quotes. By purchasing through Azelis, the district can split shipping costs with another mosquito control district, resulting in a prorated savings of \$7,500 on freight.

Vendor	Unit price per GL	Shipping Cost	Total cost with shipping cost and tax
Azelis	\$9.48 @ 3,000 gal	\$7,500	\$35,947.69
Target	\$14.65 @ 3,000 gal	Cost Built in	\$48,182.39

This purchase is already included in the FY 24-25 approved budget.

**RECOMMENDATION**

Recommend that the Board approve the purchase of 3,000 gallons of BVA 2 mosquito larvicide oil from Azelis for \$35,947.69. \$2,052.31 will be added for a total recommended amount of **\$38,000** to cover any increased delivery charges from the time of the quote.

**REFERENCE MATERIALS ATTACHED:**

1. Azelis Solutions Bid
2. Target Specialty Bid



**Agricultural &  
Environmental  
Solutions**

Innovation  
through  
formulation



Date: August 7, 2024  
 Quotation #: 0807-24-1  
 Valid through: October 30, 2024  
 Prepared by: Dennis Candito

ADAPCO, LLC d/b/a/ Azelis Agricultural & Environmental Solutions is pleased to provide the following quotation to:  
**SAN MATEO COUNTY MVCD**  
**BURLINGAME CA**

Comments or special instructions:

**Applicable sales tax will be added to invoice, based on the Tax Rate at the delivery location at the time of delivery.  
 Prices quoted include CDPR Pesticide Mil Tax assessment.**

Bulk Oil volume is determined by weight, not by meter. Therefore, the actual gallons you receive and are invoiced for will not be the exact amount ordered. The actual volume received may be more or less than the amount ordered.  
 The district will be invoiced for the actual volume delivered as determined by the manufacturer's shipping documents.

Item Description	Qty	Pkg Size	Unit Price/ Unit	Estimated Subtotal
BVA 2 LARVOIL Not to exceed 3000 gal	3,000	BULK GAL.	\$ 8.65 GL	\$ 25,950.00
ESTIMATED TAX 9.625%				\$ 2,497.69
			Subtotal	\$ 28,447.69
			Estimated Freight*	\$ 7,500.00
			<b>Estimated Total**</b>	<b>\$ 35,947.69</b>

\* ESTIMATED FREIGHT is based on San Mateo County MVCD splitting a full tanker load with another district.  
 If the district does not split a full tanker load with another district, the estimated freight will be doubled.  
 ESTIMATED FREIGHT is an estimate of freight cost based on recent and similar shipments. Actual freight cost may be more or less than what is estimated because actual tanker rates are not available until time of shipment.  
 \*\* ESTIMATED TOTAL is based on San Mateo County MVCD splitting a full tanker load with another district.  
 If the district does not split a full tanker load with another district, the estimated total will be more.  
 A full tanker load is 6000 gallon minimum.

**Freight will be Prepaid & Added to Invoice. Payment Terms Net 30 days.**

Please visit our website at [www.azelisaes-us.com](http://www.azelisaes-us.com) to view Labels, request SDS, and get other product information.  
 Should you have any questions or immediate needs, please contact me at 877-875-6353.  
 Thank you for the opportunity to serve you.  
 Best regards,

*Dennis Candito* [electronic signature]

Dennis Candito  
 Key Account Representative

**Azelis Agricultural & Environmental Solutions**  
 Email: [Dennis.Candito@azelis.com](mailto:Dennis.Candito@azelis.com)  
 Direct: 877-875-6353



# TARGET

## SPECIALTY PRODUCTS

524 Galveston St  
 West Sacramento, CA  
 95691  
 916-374-9900  
 800-533-0816  
 FAX 916-374-0900

### Quotation

Contact: Casey Stevenson  
 Customer: San Mateo MVCD  
 Address: 1351 Rollins Rd  
 City, State: Burlingame, CA  
 Zip: 94010

Quotation #:   
 Date: 8/8/2024  
 Customer ID:

PO #	TSP Order #	Sales Rep	FOB	Ship Via	Terms	Shipping Date
		J. Camacho			Net 30	

Item #	Quantity	Description	UOM	Unit Price	Total
I512442	3,000	BVA 2 Larv Oil BULK	Gal	\$14.65	\$43,950.00

Subtotal \$43,950.00  
 Shipping FREE  
 Taxes \$4,232.39  
 Misc  
 Balance \$48,182.39

**Special Notes and Instructions**  
 This quote is valid for 90 days. Free shipping on orders greater than \$700.  
 The prices quoted do not include any sales tax. Sale tax will be added at time of invoicing.

Quote Prepared By:  
**Joe Camacho**  
 Vector Specialist 916-291-3173  
 Sales Representative joe.camacho@target-specialty.com



Agenda Item 7A.1

**BOARD COMMITTEE REPORTS**

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**SUBJECT: Finance Committee Meeting of the Board of Trustees**

The Finance Committee members attended a meeting on September 3, 2024. Attendees included Finance Committee Chair Ron Collins, Michael Yoshida, Robert Riechel, Mason Brutschy, Muhammad Baluom, and Kati Martin. Paul Norton, Paul Fregulia, and Rena Galligan from the Real Estate Committee also attended.

The attending staff included District Manager Brian Weber, Finance Director Richard Arrow, Information and Technology Director Matthew Nienhuis, and Operations Director Casey Stevenson. Catherine Macleod, District Actuary, also attended and presented.

- Finance Director Richard Arrow presented the preliminary Financial Reports for FY 23-24 as of June 30, 2024, and July 31, 2024. After a brief discussion highlighting the financial condition and results of operations for those periods, it was unanimously approved to forward the July 2024 financial reports to the District's Board of Trustees for approval on the Board consent calendar. The financial report as of June 30, 2024, will be placed on the regular Board agenda to approve an increase to the Real Property Reserve and adopt a minor budget adjustment in the Utility account due to increased PG&E costs.
- District Manager Brian Weber submitted a summary of the construction project status at 1415 North Carolan Ave. Up to date cost estimates and architectural plans were presented. District Manager Weber discussed the latest cost estimates from our project consultant, CPM. Increased cost estimates were identified and discussed from \$7.2 million to \$8.8 million. However, actual costs are subject to change once original project plans are finalized and placed out to requests for proposal.

Finance Director Richard Arrow discussed the revised estimates impacting the District's Long-Term Financial Plan. Based on current information from the project management team and architect, the District can complete the project without utilizing financing or incurring additional debt.

- Catherine MacLeod, District Actuary, presented a report on the most recent valuation of our Other Post Employment Benefit Plan (OPEB), primarily related to retiree health benefits. The actuary concluded that the District's OPEB trust is fully funded and in excellent condition. This report was for informational purposes only. It will be used in the District's annual audit performed by the Pun Group.

- Operations Director Casey Stevenson requested that the committee forward the recommendation for purchasing pesticides (\$82,604.63) and BVA 2 larvicide oil (\$38,000). The committee recommended forwarding the purchases to the Board of Trustees for approval on the consent calendar.

The meeting adjourned at 6:57 P.M. on September 4, 2024.



**Item 7A.2**

**Preliminary  
Monthly Financial Report  
Month Ending June 2024**

**Staff Recommendation:** Review the FY 2023-24 Financial Report as of June 30, 2024, and approve the following transfers with the report:

- Transfer the remaining FY 2023-24 fund balance of \$1.3 million to the Real Estate Acquisition Fund to be applied towards the 1415 N. Carolan Ave construction project.
- Transfer \$4,000 from the Administration budget to the Utilities budget to cover a budget overage in utility costs.

**Statement of Revenues, Expenditures and Change in Fund Balance**

Total revenues received from July 1 through June 30, 2024 (YTD) were \$7.6 million, total expenditures YTD were \$6.3 million, and the change in fund balance was \$1.3 million. The District had \$5.7 million in cash available in County Treasury and \$4.8 million in CalCLASS.

	<b>General</b>	<b>Capital</b>	<b>Total</b>
	<b>Fund</b>	<b>Fund</b>	<b>Funds</b>
<b>Beginning Fund Balance 7/1/2023:</b>	\$ 9,066,574	\$ 754,020	\$ 9,820,594
Revenues/Resources	\$ 7,585,671	\$ 50,620	\$ 7,636,291
Due To (From) Funds	\$ (9,089)	\$ 9,089	\$ -
Prior Year Adjustment	\$ (1,089)	\$ -	\$ (1,089)
Expenditures	\$ 6,191,458	\$ 135,250	\$ 6,326,709
<b>Change in Fund Balance</b>	<b>1,385,124</b>	<b>(75,542)</b>	<b>\$ 1,309,582</b>
<b>* Ending Fund Balance</b>	<b>\$ 10,450,609</b>	<b>\$ 678,478</b>	<b>\$ 11,129,087</b>

<b>* Components of Fund Balance:</b>			
<b>Nonspendable (Inventory)</b>	\$ 170,595	\$ -	\$ 170,595
<b>Pension Rate Stabilization Reserve</b>	\$ 114,879		\$ 114,879
<b>Assigned (Capital Improvements)</b>	\$ -	\$ 678,478	\$ 678,478
<b>Public Health Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Natural Disaster Emergency Fund</b>	\$ 200,000	\$ -	\$ 200,000
<b>Real Property Acquisiton Fund</b>	\$ 5,384,670	\$ -	\$ 5,384,670
<b>Debt Service Repayment Fund</b>	\$ -	\$ -	\$ -
<b>Unrestricted Fund Balance</b>	\$ 4,380,465	\$ -	\$ 4,380,465
<b>Total</b>	<b>\$ 10,450,609</b>	<b>\$ 678,478</b>	<b>\$ 11,129,087</b>



**Budget Variances**

Revenues

Actual revenue through June 30, 2024, was greater than budgeted by \$ 622,192, as described in the below table. Interest earnings was the most significant factor in earnings due to the investment of significant cash balances to CalCLASS. Also, county interest earnings significantly increased due to applying “mark to market” adjustments required by the Government Accounting Standards Board.

Program Revenues	Under	\$17,729	99.3%	Service Abatement Revenue did not come in as anticipated. Difference in this category is immaterial.
Property Tax Revenue	Under	\$18,374	99.5%	Difference between budget and actual is immaterial.
Other Tax Revenue	Over	\$122,450	115.3%	Both ERAF and Redevelopment Pass thru revenues came in higher then budget.
Other Revenue	Over	\$535,844	562.5%	Major difference between budgeted and actual is due to actual receipts of nterest from County and CalCLASS.

Expenditures

Expenditures through June 30, 2024, were under budget by \$ 2,692,697 primarily due to unspent expenditures and the timing of Capital items associated with the 1415 N. Carolan property are explained below:

Salaries & Wages	Under	\$30,415	99.1%	Budgeted salaries slightly in excess of actual expenses
Administration	Under	\$42,246	89.8%	CEQA, legal and county accounting services lower then expected
Facility Maintenance	Under	\$19,905	66.5%	Facility expenditures lower than budgeted
Operations	Under	\$57,174	79.9%	Pesticides, helicopter, % fuel lower than anticipated
Fleet Maintenance	Under	\$19,689	69.5%	All categories were lower then budgeted
Public Outreach	Under	\$29,133	78.2%	Media and network lower then budgeted
Capital Improvements	Under	\$2,464,376	5.2%	Timing of expenditures related to N. Carolan

The Board’s budget level of control is at the category level, for example Salaries, Benefits, Admin., Operations, etc. The above table provides explanations for variances over \$ 15,000.



**Approval**

This month’s financial statements are fairly presented. The District Manager and Finance Director approved all disbursements and the monthly bank reconciliation. A Board Officer and the District Manager signed all checks.

In addition to approval of the June 30, 2024, preliminary financial statements, staff are requesting to transfer \$4,000 from the Administration budget to the Utilities budget to provide for requirements. Also, as previously discussed at prior Board meetings, we would like to allocate a portion of net resources over expenditures in the amount of \$ 1,300,000 to the Real Property Acquisition Reserve to provide for funding requirements relative to the property construction located at 1415 N. Carolan, Burlingame, CA.

The table below shows a summary of financial activity for the District as of June 30, 2024:

<b>BUDGET TO ACTUAL REVENUE AND EXPENDITURES FYE JUNE 30, 2024</b>			
	<b>FYE 23-24 Budget</b>	<b>FYE 23-24 Actual</b>	<b>Difference</b>
<b>REVENUE</b>			
Program Revenues	\$ 2,506,718	\$ 2,488,989	\$ (17,729)
Property Tax Revenue	\$ 3,592,034	\$ 3,573,660	\$ (18,374)
Other Tax Revenue	\$ 799,499	\$ 921,949	\$ 122,450
Other Revenue	\$ 115,848	\$ 651,692	\$ 535,844
<b>Total Revenue</b>	<b>\$ 7,014,099</b>	<b>\$ 7,636,290</b>	<b>\$ 622,191</b>
Use of Reserves	\$ 2,005,306	\$ -	\$ (2,005,306)
<b>EXPENDITURES:</b>			
Salaries & Wages	3,277,706	3,247,291	\$ (30,415)
Employee Benefits	1,333,273	1,331,487	\$ (1,786)
Training - Board & Staff	80,010	77,315	\$ (2,695)
Administration	412,667	370,421	\$ (42,246)
Insurance	188,516	178,059	\$ (10,457)
Computer Hardware & Software	102,816	88,272	\$ (14,544)
Facilities Management	59,340	39,435	\$ (19,905)
Utilities	68,864	72,588	\$ 3,724
Fleet Maintenance	64,650	44,961	\$ (19,689)
Operations	284,821	227,647	\$ (57,174)
Laboratory	95,653	91,652	\$ (4,001)
Public Outreach	133,369	104,236	\$ (29,133)
Debt Service	318,094	318,094	\$ -
Capital Expenditures	2,599,626	\$ 135,250	\$ (2,464,376)
<b>Total Expenditures</b>	<b>\$ 9,019,405</b>	<b>\$ 6,326,708</b>	<b>\$ (2,692,697)</b>
<b>Net Resources Over Expenditures</b>	<b>\$ -</b>	<b>\$ 1,309,582</b>	<b>\$ 1,309,582</b>



### **Questions**

Please direct all inquiries about this financial reporting package to the District Manager, Brian Weber, before the board meeting to allow for adequate research. He can be reached at the District office at (650) 344-8592 or via email at [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org).

### **Attachments:**

1. Statement of Financial Position/Balance Sheet

2. Statement of Revenues, Expenditures and Change in Fund Balance

3. Budget Variance Reports

YTD

YTD compared with the adopted budget.

4. Accounts Receivable Aging Summary

On June 30, 2024, the total outstanding accounts receivable over 90 days from the San Francisco Parks Dept. was \$70.43.

5. Cash Activity & Reconciliation to County

The District's accounting system is fully reconciled with the County statement.

6. Payroll Disbursement

All payroll disbursements were made to employees and trustees for their monthly stipends. All employees were paid per District salary and wage schedule and longevity policies.

7. Check Detail

This month, the District wrote General Fund check numbers from 2796 to 2874. Last month's check number ended at 2795. All checks written were to vendors on account, retired employees, or reimbursements to current employees, per District policy. In June 2024, 79 checks written from the General Fund totaled \$ 320,137.25. In addition, the District wrote two checks from the Capital Fund totaling \$ 5,566.93 (check numbers 1280 through 1281).

8. Purchase Card Report and Bank Statement

All card purchases for the month were from commercial vendors and met the District purchase card policy. A copy of the purchase card bank statement is attached. The attached detailed purchase card transactions report includes descriptions of all purchases from Amazon.

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San Mateo County Mosquito & Vector Control District  
 Balance Sheet  
 As of Jun, 2024

	Total Jun 30, 24	General Fund	Capital Fund
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1010 · Cash-County Treasury-GF x2706	5,005,381	5,005,381	
1013 · Checking -US Bank - GF x3353	(41,355)	(41,355)	
1018 · Cash-Cal CLASS	4,840,128	4,840,128	
1020 · Cash-County Treasury-CPF x2705	671,327	-	671,327
1023 · Checking -US Bank - CPF x4183	-	-	-
1026 · County Funds - FMV	(44,372)	(44,822)	450
1030 · Petty Cash	400	400	
1035 · PARS Pension Rate Stabilization	114,879	114,879	
<b>Total Checking/Savings</b>	<b>10,546,389</b>	<b>9,874,613</b>	<b>671,777</b>
<b>Accounts Receivable</b>			
1100 · Accounts Receivable	24,132	24,132	
1105 · Interest Receivable	61,777	55,076	6,701
<b>Total Accounts Receivable</b>	<b>85,909</b>	<b>79,208</b>	<b>6,701</b>
<b>Other Current Assets</b>			
1106 · Other Receivables	37,049	37,049	
1220 · VCJPA-Member Contingency Fund	500,948	500,948	
1230 · Pesticide Inventory	170,595	170,595	
1300 · Prepaid Items	39,750	39,750	
<b>Total Other Current Assets</b>	<b>748,343</b>	<b>748,343</b>	<b>-</b>
<b>Total Current Assets</b>	<b>11,380,641</b>	<b>10,702,163</b>	<b>678,478</b>
<b>TOTAL ASSETS</b>	<b>11,380,641</b>	<b>10,702,163</b>	<b>678,478</b>
<b>LIABILITIES &amp; FUND BALANCE</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 · Accounts Payable	105,143	105,143	-
<b>Total Accounts Payable</b>	<b>105,143</b>	<b>105,143</b>	<b>-</b>
<b>Credit Cards</b>			
1040 · US Bank Purchase Card	13,911	13,911	
<b>Total Credit Cards</b>	<b>13,911</b>	<b>13,911</b>	<b>-</b>
<b>Other Current Liabilities</b>			
2200 · Accrued Wages	132,500	132,500	
<b>Total Other Current Liabilities</b>	<b>132,500</b>	<b>132,500</b>	<b>-</b>
<b>Total Current Liabilities</b>	<b>251,554</b>	<b>251,554</b>	<b>-</b>
<b>Total Liabilities</b>	<b>251,554</b>	<b>251,554</b>	<b>-</b>
<b>Fund Balance</b>			
Beginning Fund Balance, 7/1/2023	9,820,594	9,066,574	754,020
Due To (From) Funds	-	(9,089)	9,089
Prior Year Adjustment	(1,089)	(1,089)	-
Revenues Over Expenditures	1,309,582	1,394,213	(84,631)
<b>Ending Fund Balance *</b>	<b>11,129,087</b>	<b>10,450,609</b>	<b>678,478</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>11,380,641</b>	<b>10,702,163</b>	<b>678,478</b>
Check Total:	0	0	0
<b>* COMPONENTS OF ENDING FUND BALANCE</b>			
Nonspendable (Inventory)	170,595	170,595	-
Pension Rate Stabilization Reserve	114,879	114,879	
Assigned (Capital Improvements)	678,478	-	678,478
Public Health Emergency Fund	200,000	200,000	-
Natural Disaster Emergency Fund	200,000	200,000	-
Real Property Acquisition Fund	5,384,670	5,384,670	-
Debt Service Repayment Fund	-	-	-
Unrestricted Fund Balance (Includes Working Capital)	4,380,465	4,380,465	-
<b>Total Fund Balance</b>	<b>11,129,087</b>	<b>10,450,609</b>	<b>678,478</b>

Statement of Revenues, Expenditures Budget vs. Actual  
July 2023 through June 2024

Month of Report:  
Jun, 2024

GENERAL FUND:

Ordinary Revenues/Expenditures

Revenues

	Annual Budget	YTD Actual	Annual Variance	%	YTD Budget	YTD Variance	%	Monthly Budget	Monthly Actual	Monthly Variance	%
Total 4000 · PROGRAM REVENUES	2,506,718	2,488,989	(17,729)	99.3%	2,506,718	(17,729)	99.3%	14,402	57,899	43,497	402.0%
Total 4100 · PROPERTY TAX REVENUES	3,592,034	3,573,660	(18,374)	99.5%	3,592,034	(18,374)	99.5%	-	65,409	65,409	#DIV/0!
Total 4200 · OTHER TAX REVENUES	799,499	921,949	122,450	115.3%	799,499	122,450	115.3%	-	70	70	#DIV/0!
Total 4300 · OTHER REVENUES	115,848	601,073	485,225	518.8%	115,848	485,225	518.8%	1,206	275,178	273,972	22817.4%

Total Revenues

	7,014,099	7,585,671	571,572	108.1%	7,014,099	571,572	108.1%	15,608	398,556	382,948	2553.5%
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Expenditures

Total 5000 · SALARIES & WAGES	3,277,706	3,247,291	30,415	99.1%	3,277,706	(30,415)	99.1%	258,552	388,678	130,126	150.3%
Total 5100 · EMPLOYEE BENEFITS	1,333,273	1,331,487	1,786	99.9%	1,333,273	(1,786)	99.9%	91,403	64,483	(26,920)	70.5%
Total 5200 · TRAINING - BOARD & STAFF	80,010	77,315	2,695	96.6%	80,010	(2,695)	96.6%	7,000	(15)	(7,015)	-0.2%
Total 5300 · ADMINISTRATION	412,667	370,421	42,246	89.8%	412,667	(42,246)	89.8%	16,283	15,223	(1,060)	93.5%
Total 5400 · INSURANCE	188,516	178,059	10,457	94.5%	188,516	(10,457)	94.5%	-	-	-	0.0%
Total 5450 · COMPUTER HARDWARE & SOFTWARE	102,816	88,272	14,544	85.9%	102,816	(14,544)	85.9%	6,483	19,323	12,840	298.1%
Total 5500 · FACILITIES MAINTENANCE	59,340	39,435	19,905	66.5%	59,340	(19,905)	66.5%	9,253	4,025	(5,228)	43.5%
Total 5550 · UTILITIES	68,864	72,588	(3,724)	105.4%	68,864	3,724	105.4%	9,396	5,891	(3,505)	62.7%
Total 5600 · FLEET MAINTENANCE	64,650	44,961	19,689	69.5%	64,650	(19,689)	69.5%	9,970	14,569	4,599	146.1%
Total 5700 · OPERATIONS	284,821	227,647	57,174	79.9%	284,821	(57,174)	79.9%	9,767	35,224	25,457	360.6%
Total 5800 · LABORATORY	95,653	91,652	4,001	95.8%	95,653	(4,001)	95.8%	5,081	7,517	2,436	147.9%
Total 5900 · PUBLIC OUTREACH	133,369	104,236	29,133	78.2%	133,369	(29,133)	78.2%	7,935	5,905	(2,030)	74.4%
Total 6500 · DEBT SERVICE	318,094	318,094	(0)	100.0%	318,094	(0)	100.0%	-	-	-	0.0%

Total Expenditures

	6,419,779	6,191,458	(228,321)	96.4%	6,419,779	(228,321)	96.4%	431,123	560,822	129,699	130.1%
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General Fund Net Revenues Over Expenditures

	594,320	1,394,213	799,893		594,320	799,893		(415,515)	(162,266)	253,249	
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CAPITAL IMPROVEMENT FUND:

Total 6000 · CAPITAL IMPROVEMENTS REVENUE	-	50,620	(50,620)	0.0%	-	50,620	0.0%	-	31,503	31,503	0.0%
Total 6000 · CAPITAL IMPROVEMENTS EXPENDITURES	2,599,626	135,250	2,464,376	5.2%	2,599,626	(2,464,376)	5.2%	1,841,525	39,519	(1,802,006)	2.1%

Capital Improvement Fund Net Revenue Over Expenditures

	(2,599,626)	(84,631)	2,514,995		(2,599,626)	2,514,995		(1,841,525)	(8,016)	1,833,509	
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**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**July 2023 - June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
<b>4000 PROGRAM REVENUES</b>				
4010 Service Abatement Revenue -2451	178,945.92	205,358.00	-26,412.08	87.14%
4020 Special Benefit Assessmnt-2031	1,820,828.99	1,815,036.00	5,792.99	100.32%
4030 Special Mosquito Tax - 2439	489,214.44	486,324.00	2,890.44	100.59%
<b>Total 4000 PROGRAM REVENUES</b>	<b>\$ 2,488,989.35</b>	<b>\$ 2,506,718.00</b>	<b>-\$ 17,728.65</b>	<b>99.29%</b>
<b>4100 PROPERTY TAX REVENUES</b>				
			0.00	
4105 Current - Secured - 1021	3,344,562.60	3,324,365.00	20,197.60	100.61%
4110 Current - Unsecured - 1031	124,382.40	130,169.00	-5,786.60	95.55%
4115 Prior Year - Unsecured - 1033	-1,743.72	1,000.00	-2,743.72	-174.37%
4120 Current -Secured SB813-1041	91,587.31	124,000.00	-32,412.69	73.86%
4130 Prior Y. Unsecured SB813-1042	1,086.68	700.00	386.68	155.24%
4140 State Homeowner Prop-1831	9,847.52	11,800.00	-1,952.48	83.45%
4160 Prior Year - 1043, 1045	3,937.39		3,937.39	
<b>Total 4100 PROPERTY TAX REVENUES</b>	<b>\$ 3,573,660.18</b>	<b>\$ 3,592,034.00</b>	<b>-\$ 18,373.82</b>	<b>99.49%</b>
<b>4200 OTHER TAX REVENUES</b>				
4210 ERAF Rebate-1046	648,090.25	574,499.00	73,591.25	112.81%
4220 Redevelop Passthrough-1024,2647	273,788.60	225,000.00	48,788.60	121.68%
4230 Other In-Lieu Tax Distribution	69.94		69.94	
<b>Total 4200 OTHER TAX REVENUES</b>	<b>\$ 921,948.79</b>	<b>\$ 799,499.00</b>	<b>\$ 122,449.79</b>	<b>115.32%</b>
<b>4300 OTHER REVENUES</b>				
4310 Interest Earned (Cnty GF+VCJPA)	432,013.16	85,517.00	346,496.16	505.18%
4311 Interest Earned (Cnty Cap Fund)	50,619.51	14,000.00	36,619.51	361.57%
4312 Interest (Cal CLASS)	138,390.39		138,390.39	
4340 VCJPA / Misc. Income -2658	30,669.26	16,331.00	14,338.26	187.80%
<b>Total 4300 OTHER REVENUES</b>	<b>\$ 651,692.32</b>	<b>\$ 115,848.00</b>	<b>\$ 535,844.32</b>	<b>562.54%</b>
<b>Total Income</b>	<b>\$ 7,636,290.64</b>	<b>\$ 7,014,099.00</b>	<b>\$ 622,191.64</b>	<b>108.87%</b>
<b>Gross Profit</b>	<b>\$ 7,636,290.64</b>	<b>\$ 7,014,099.00</b>	<b>\$ 622,191.64</b>	<b>108.87%</b>
<b>Expenses</b>				
<b>5000 SALARIES &amp; WAGES</b>				
5010 Permanent Employees	2,851,869.46	2,871,641.00	-19,771.54	99.31%
5015 Limited Term Employees	210,256.80	210,257.00	-0.20	100.00%
5020 Seasonal Employees	168,864.39	170,608.00	-1,743.61	98.98%
5040 Board Trustees Meeting Stipend	16,300.00	25,200.00	-8,900.00	64.68%
<b>Total 5000 SALARIES &amp; WAGES</b>	<b>\$ 3,247,290.65</b>	<b>\$ 3,277,706.00</b>	<b>-\$ 30,415.35</b>	<b>99.07%</b>
<b>5100 EMPLOYEE BENEFITS</b>				
5110 Retirement - Employer Contribut	692,365.10	707,933.00	-15,567.90	97.80%
5125 Actives - Medical Insurance	367,573.81	355,172.00	12,401.81	103.49%
5130 Actives - HRA Health Reimb Acct	14,809.41	14,276.00	533.41	103.74%
5135 Actives - Dental Insurance	33,050.16	31,942.00	1,108.16	103.47%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**July 2023 - June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5140 Actives - Dental Reimbursement	2,348.00	419.00	1,929.00	560.38%
5145 Actives - Vision Insurance	5,784.24	5,876.00	-91.76	98.44%
5150 Group Life Insurance	1,254.00	1,414.00	-160.00	88.68%
5165 Long Term Disability - Standard	17,505.24	17,451.00	54.24	100.31%
5175 Social Security & Medicare Tax	58,226.53	57,360.00	866.53	101.51%
5180 CA Unemployment/Disability Tax	14,657.87	16,389.00	-1,731.13	89.44%
5182 Workers Compensation	123,913.00	125,041.00	-1,128.00	99.10%
<b>Total 5100 EMPLOYEE BENEFITS</b>	<b>\$ 1,331,487.36</b>	<b>\$ 1,333,273.00</b>	<b>-\$ 1,785.64</b>	<b>1546.36%</b>
<b>5200 TRAINING - BOARD &amp; STAFF</b>				
5205 Coastal Regional Continuing Ed.	4,104.00	3,643.00	461.00	112.65%
5210 Conferences / Workshops Board	22,064.58	21,200.00	864.58	104.08%
5215 Conferences / Workshops Staff	50,881.34	44,520.00	6,361.34	114.29%
5220 Staff Training	265.00	10,647.00	-10,382.00	2.49%
<b>Total 5200 TRAINING - BOARD &amp; STAFF</b>	<b>\$ 77,314.92</b>	<b>\$ 80,010.00</b>	<b>-\$ 2,695.08</b>	<b>96.63%</b>
<b>5300 ADMINISTRATION</b>				
5305 Board Meeting Expenses	16,317.82	6,360.00	9,957.82	256.57%
5310 Background / drug screening	892.33	1,060.00	-167.67	84.18%
5315 County Accounting Service Chgs	146,690.50	162,385.00	-15,694.50	90.34%
5325 HR & Finance Consultant	9,542.14	4,240.00	5,302.14	225.05%
5330 Memberships & Subscriptions	28,357.26	31,800.00	-3,442.74	89.17%
5335 Office Expense	10,460.21	13,869.00	-3,408.79	75.42%
5340 Janitorial/Household Expense	29,869.42	29,232.00	637.42	102.18%
5345 Prof. Services - Engineer Rpt	25,163.40	24,210.00	953.40	103.94%
5350 Legal Services	31,196.50	40,000.00	-8,803.50	77.99%
5355 Property Tax Stormwater Assess	3,426.00	5,651.00	-2,225.00	60.63%
5360 Permits	5,962.00	7,950.00	-1,988.00	74.99%
5365 CEQA / PEIR	2,800.95	25,000.00	-22,199.05	11.20%
5375 Audit	31,895.00	31,280.00	615.00	101.97%
5380 Copier and postage	5,559.21	6,467.00	-907.79	85.96%
5385 Security and fire alarm	11,793.93	12,518.00	-724.07	94.22%
5390 Payroll Service	9,620.34	9,121.00	499.34	105.47%
5395 Bank Fees (County General Fund)	874.09	1,276.00	-401.91	68.50%
5396 Bank Fees (County Capital Fund)	695.36	248.00	447.36	280.39%
<b>Total 5300 ADMINISTRATION</b>	<b>\$ 371,116.46</b>	<b>\$ 412,667.00</b>	<b>-\$ 41,550.54</b>	<b>89.93%</b>
<b>5400 INSURANCE</b>				
5410 Liability Insurance - VCJPA	117,407.00	120,591.00	-3,184.00	97.36%
5415 Auto Physical Damage	3,907.00	3,909.00	-2.00	99.95%
5420 Group Property Program	39,448.00	41,730.00	-2,282.00	94.53%
5425 VCJPA - General Fund Allocation	3,529.00	1,984.00	1,545.00	177.87%
5430 Group Fidelity	5,714.00	7,016.00	-1,302.00	81.44%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**July 2023 - June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5435 Non-owned Aircraft	4,625.00	5,088.00	-463.00	90.90%
5436 Cyber Liability	2,950.95	8,198.00	-5,247.05	36.00%
5445 Business Travel Accident Ins	478.00		478.00	
<b>Total 5400 INSURANCE</b>	<b>\$ 178,058.95</b>	<b>\$ 188,516.00</b>	<b>-\$ 10,457.05</b>	<b>94.45%</b>
<b>5450 COMPUTER HARDWARE &amp; SOFTWARE</b>				
5455 IT Consulting - Compu-Data	3,690.00	7,000.00	-3,310.00	52.71%
5460 Computer Hardware	29,051.39	25,000.00	4,051.39	116.21%
5465 Computer Software	20,221.41	35,000.00	-14,778.59	57.78%
5470 Database & Mapping - License	25,000.00	25,000.00	0.00	100.00%
5475 Website Hosting / Microsoft	10,309.26	10,816.00	-506.74	95.31%
<b>Total 5450 COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>\$ 88,272.06</b>	<b>\$ 102,816.00</b>	<b>-\$ 14,543.94</b>	<b>85.85%</b>
<b>5500 FACILITIES MAINTENANCE</b>				
5505 Facility - Repairs & Maint	39,434.98	59,340.00	-19,905.02	66.46%
<b>Total 5500 FACILITIES MAINTENANCE</b>	<b>\$ 39,434.98</b>	<b>\$ 59,340.00</b>	<b>-\$ 19,905.02</b>	<b>66.46%</b>
<b>5550 UTILITIES</b>				
5560 Gas & Electricity - PG&E	31,932.73	28,101.00	3,831.73	113.64%
5565 Water	7,078.84	6,710.00	368.84	105.50%
5570 Phone - VOIP - Fusion/MegaPath	6,375.55	6,721.00	-345.45	94.86%
5575 Phone - Land Line-AT&T/Comcast	4,341.61	4,548.00	-206.39	95.46%
5580 Phone - Mobile Devices-Verizon	22,859.03	22,784.00	75.03	100.33%
<b>Total 5550 UTILITIES</b>	<b>\$ 72,587.76</b>	<b>\$ 68,864.00</b>	<b>\$ 3,723.76</b>	<b>105.41%</b>
<b>5600 FLEET MAINTENANCE</b>				
5610 Garage Tools	4,729.15	9,010.00	-4,280.85	52.49%
5615 Garage Repairs Outside	7,851.45	8,500.00	-648.55	92.37%
5620 Auto, Hotsy, Plug, Boat, Traile	17,272.35	20,140.00	-2,867.65	85.76%
5630 Ops Equipment & Repairs	15,107.91	16,000.00	-892.09	94.42%
5635 Vehicle Accident Insur Claims		11,000.00	-11,000.00	0.00%
<b>Total 5600 FLEET MAINTENANCE</b>	<b>\$ 44,960.86</b>	<b>\$ 64,650.00</b>	<b>-\$ 19,689.14</b>	<b>69.55%</b>
<b>5700 OPERATIONS</b>				
5705 Pesticides	129,077.51	140,000.00	-10,922.49	92.20%
5715 Helicopter	8,600.00	45,000.00	-36,400.00	19.11%
5720 Safety Equipment	6,856.70	8,283.00	-1,426.30	82.78%
5725 Apparel - Uniforms & Boots	12,287.97	15,298.00	-3,010.03	80.32%
5730 Mosquito Fish	4,329.93	4,240.00	89.93	102.12%
5735 Fuel	66,494.81	72,000.00	-5,505.19	92.35%
<b>Total 5700 OPERATIONS</b>	<b>\$ 227,646.92</b>	<b>\$ 284,821.00</b>	<b>-\$ 57,174.08</b>	<b>79.93%</b>
<b>5800 LABORATORY</b>				
5805 Disease Surveillance	10,926.30	11,342.00	-415.70	96.33%
5810 Sentinel Chicken Flocks/Supply	2,538.63	3,180.00	-641.37	79.83%
5815 Mosquito Blood	4,298.00	4,533.00	-235.00	94.82%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**July 2023 - June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5820 Dry Ice	12,617.30	13,000.00	-382.70	97.06%
5825 Lab Supplies	7,554.78	9,540.00	-1,985.22	79.19%
5830 Lab Biowaste Disposal	1,367.60	1,378.00	-10.40	99.25%
5835 Lab Equip. Repair	6,734.81	2,000.00	4,734.81	336.74%
5840 Lab Equip. Maintenance	5,968.15	3,000.00	2,968.15	198.94%
5845 Lab PCR Supplies	29,812.94	29,680.00	132.94	100.45%
5850 Lab PCR Maintenance	9,833.80	18,000.00	-8,166.20	54.63%
<b>Total 5800 LABORATORY</b>	<b>\$ 91,652.31</b>	<b>\$ 95,653.00</b>	<b>-\$ 4,000.69</b>	<b>95.82%</b>
<b>5900 PUBLIC OUTREACH</b>				
5910 Media and Network	92,361.50	121,213.00	-28,851.50	76.20%
5920 Promotion & Printing	11,874.53	12,156.00	-281.47	97.68%
<b>Total 5900 PUBLIC OUTREACH</b>	<b>\$ 104,236.03</b>	<b>\$ 133,369.00</b>	<b>-\$ 29,132.97</b>	<b>78.16%</b>
<b>6000 CAPITAL IMPROVEMENTS</b>				
6010 Building Improvements	61,732.50	2,435,698.00	-2,373,965.50	2.53%
6020 Equipment - Operations & Admin	30,343.57	14,000.00	16,343.57	216.74%
6025 Software		80,000.00	-80,000.00	0.00%
6030 Vehicle Leases	42,479.06	69,928.00	-27,448.94	60.75%
<b>Total 6000 CAPITAL IMPROVEMENTS</b>	<b>\$ 134,555.13</b>	<b>\$ 2,599,626.00</b>	<b>-\$ 2,465,070.87</b>	<b>5.18%</b>
<b>6500 DEBT SERVICE</b>				
6510 Principal Payments	213,177.02	213,177.00	0.02	100.00%
6520 Interest Payments	104,917.10	104,917.00	0.10	100.00%
<b>Total 6500 DEBT SERVICE</b>	<b>\$ 318,094.12</b>	<b>\$ 318,094.00</b>	<b>\$ 0.12</b>	<b>100.00%</b>
<b>Total Expenses</b>	<b>\$ 6,326,708.51</b>	<b>\$ 9,019,405.00</b>	<b>-\$ 2,692,696.49</b>	<b>70.15%</b>
<b>Net Operating Income</b>	<b>\$ 1,309,582.13</b>	<b>-\$ 2,005,306.00</b>	<b>\$ 3,314,888.13</b>	<b>-65.31%</b>
<b>Net Income</b>	<b>\$ 1,309,582.13</b>	<b>-\$ 2,005,306.00</b>	<b>\$ 3,314,888.13</b>	<b>-65.31%</b>

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>Income</b>				
<b>4000 PROGRAM REVENUES</b>				
4010 Service Abatement Revenue -2451	15,181.21	14,402.00	779.21	105.41%
4020 Special Benefit Assessmnt-2031	34,335.93	0.00	34,335.93	
4030 Special Mosquito Tax - 2439	8,381.98	0.00	8,381.98	
<b>Total 4000 PROGRAM REVENUES</b>	<b>\$ 57,899.12</b>	<b>\$ 14,402.00</b>	<b>\$ 43,497.12</b>	<b>402.02%</b>
<b>4100 PROPERTY TAX REVENUES</b>				
4105 Current - Secured - 1021	48,933.86	0.00	48,933.86	
4110 Current - Unsecured - 1031	5,894.82	0.00	5,894.82	
4115 Prior Year - Unsecured - 1033	-2,193.48	0.00	-2,193.48	
4120 Current -Secured SB813-1041	10,139.66	0.00	10,139.66	
4130 Prior Y. Unsecured SB813-1042	156.05	0.00	156.05	
4140 State Homeowner Prop-1831	1,477.13	0.00	1,477.13	
4160 Prior Year - 1043, 1045	1,001.22	0.00	1,001.22	
<b>Total 4100 PROPERTY TAX REVENUES</b>	<b>\$ 65,409.26</b>	<b>\$ 0.00</b>	<b>\$ 65,409.26</b>	
<b>4200 OTHER TAX REVENUES</b>				
4230 Other In-Lieu Tax Distribution	69.94		69.94	
<b>Total 4200 OTHER TAX REVENUES</b>	<b>\$ 69.94</b>	<b>\$ 0.00</b>	<b>\$ 69.94</b>	<b>0.00%</b>
<b>4300 OTHER REVENUES</b>				
4310 Interest Earned (Cnty GF+VCJPA)	253,080.90	0.00	253,080.90	
4311 Interest Earned (Cnty Cap Fund)	31,503.44	0.00	31,503.44	
4312 Interest (Cal CLASS)	21,325.22	0.00	21,325.22	
4340 VCJPA / Misc. Income -2658	771.44	1,206.00	-434.56	63.97%
<b>Total 4300 OTHER REVENUES</b>	<b>\$ 306,681.00</b>	<b>\$ 1,206.00</b>	<b>\$ 305,475.00</b>	<b>25429.60%</b>
<b>Total Income</b>	<b>\$ 430,059.32</b>	<b>\$ 15,608.00</b>	<b>\$ 414,451.32</b>	<b>2755.38%</b>
<b>Gross Profit</b>	<b>\$ 430,059.32</b>	<b>\$ 15,608.00</b>	<b>\$ 414,451.32</b>	<b>2755.38%</b>
<b>Expenses</b>				
<b>5000 SALARIES &amp; WAGES</b>				
5010 Permanent Employees	328,213.57	226,521.00	101,692.57	144.89%
5015 Limited Term Employees	24,260.40	16,585.00	7,675.40	146.28%
5020 Seasonal Employees	34,704.12	13,458.00	21,246.12	257.87%
5040 Board Trustees Meeting Stipend	1,500.00	1,988.00	-488.00	75.45%
<b>Total 5000 SALARIES &amp; WAGES</b>	<b>\$ 388,678.09</b>	<b>\$ 258,552.00</b>	<b>\$ 130,126.09</b>	<b>150.33%</b>
<b>5100 EMPLOYEE BENEFITS</b>				
5110 Retirement - Employer Contribut	54,790.25	42,974.00	11,816.25	127.50%
5125 Actives - Medical Insurance	31,740.43	30,367.00	1,373.43	104.52%
5130 Actives - HRA Health Reimb Acct	625.41	6,865.00	-6,239.59	9.11%
5135 Actives - Dental Insurance	2,754.18	2,864.00	-109.82	96.17%
5140 Actives - Dental Reimbursement		125.00	-125.00	0.00%
5145 Actives - Vision Insurance	482.02	490.00	-7.98	98.37%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5150 Group Life Insurance	104.50	118.00	-13.50	88.56%
5155 Retirees - HRA & Prescrip Reimb	-4,658.60		-4,658.60	
5160 Retirees - HRA & Medical Reimb	-30,769.30		-30,769.30	
5165 Long Term Disability - Standard	1,458.77	1,454.00	4.77	100.33%
5170 Actives - Other Benefits	-1,669.16		-1,669.16	
5175 Social Security & Medicare Tax	7,841.03	4,780.00	3,061.03	164.04%
5180 CA Unemployment/Disability Tax	1,783.79	1,366.00	417.79	130.58%
<b>Total 5100 EMPLOYEE BENEFITS</b>	<b>\$ 64,483.32</b>	<b>\$ 91,403.00</b>	<b>-\$ 26,919.68</b>	<b>919.18%</b>
<b>5200 TRAINING - BOARD &amp; STAFF</b>				
5210 Conferences / Workshops Board	230.00	0.00	230.00	
5215 Conferences / Workshops Staff	-245.44	0.00	-245.44	
5220 Staff Training		7,000.00	-7,000.00	0.00%
<b>Total 5200 TRAINING - BOARD &amp; STAFF</b>	<b>-\$ 15.44</b>	<b>\$ 7,000.00</b>	<b>-\$ 7,015.44</b>	<b>0.00%</b>
<b>5300 ADMINISTRATION</b>				
5305 Board Meeting Expenses	2,801.84	530.00	2,271.84	528.65%
5325 HR & Finance Consultant	532.86	353.00	179.86	150.95%
5330 Memberships & Subscriptions	1,080.00	5,918.00	-4,838.00	18.25%
5335 Office Expense	606.43	1,156.00	-549.57	52.46%
5340 Janitorial/Household Expense	2,505.91	2,436.00	69.91	102.87%
5350 Legal Services	3,844.00	3,333.00	511.00	115.33%
5365 CEQA / PEIR	2,800.95	0.00	2,800.95	
5380 Copier and postage	271.14	539.00	-267.86	50.30%
5385 Security and fire alarm		1,043.00	-1,043.00	0.00%
5390 Payroll Service	706.30	760.00	-53.70	92.93%
5395 Bank Fees (County General Fund)	73.85	106.00	-32.15	69.67%
5396 Bank Fees (County Capital Fund)	60.93	21.00	39.93	290.14%
<b>Total 5300 ADMINISTRATION</b>	<b>\$ 15,284.21</b>	<b>\$ 16,195.00</b>	<b>-\$ 910.79</b>	<b>1471.56%</b>
<b>5400 INSURANCE</b>				
5410 Liability Insurance - VCJPA		0.00	0.00	
5415 Auto Physical Damage		0.00	0.00	
5420 Group Property Program		0.00	0.00	
5425 VCJPA - General Fund Allocation		0.00	0.00	
5430 Group Fidelity		0.00	0.00	
5435 Non-owned Aircraft		0.00	0.00	
5436 Cyber Liability		0.00	0.00	
<b>Total 5400 INSURANCE</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	
<b>5450 COMPUTER HARDWARE &amp; SOFTWARE</b>				
5455 IT Consulting - Compu-Data	3,250.00	583.00	2,667.00	557.46%
5460 Computer Hardware	13,271.40	2,083.00	11,188.40	637.13%
5465 Computer Software	2,289.10	2,916.00	-626.90	78.50%

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
5475 Website Hosting / Microsoft	512.10	901.00	-388.90	56.84%
<b>Total 5450 COMPUTER HARDWARE &amp; SOFTWARE</b>	<b>\$ 19,322.60</b>	<b>\$ 6,483.00</b>	<b>\$ 12,839.60</b>	<b>1329.93%</b>
<b>5500 FACILITIES MAINTENANCE</b>				
5505 Facility - Repairs & Maint	4,024.73	9,253.00	-5,228.27	43.50%
<b>Total 5500 FACILITIES MAINTENANCE</b>	<b>\$ 4,024.73</b>	<b>\$ 9,253.00</b>	<b>-\$ 5,228.27</b>	<b>43.50%</b>
<b>5550 UTILITIES</b>			0.00	
5560 Gas & Electricity - PG&E	1,671.98	6,558.00	-4,886.02	25.50%
5565 Water	1,518.67	0.00	1,518.67	
5570 Phone - VOIP - Fusion/MegaPath	538.26	560.00	-21.74	96.12%
5575 Phone - Land Line-AT&T/Comcast	311.19	379.00	-67.81	82.11%
5580 Phone - Mobile Devices-Verizon	1,850.53	1,899.00	-48.47	97.45%
<b>Total 5550 UTILITIES</b>	<b>\$ 5,890.63</b>	<b>\$ 9,396.00</b>	<b>-\$ 3,505.37</b>	<b>62.69%</b>
<b>5600 FLEET MAINTENANCE</b>				
5610 Garage Tools	1,171.82	751.00	420.82	156.03%
5615 Garage Repairs Outside		708.00	-708.00	0.00%
5620 Auto, Hotsy, Plug, Boat, Traile	4,986.11	1,678.00	3,308.11	297.15%
5630 Ops Equipment & Repairs	8,411.36	1,333.00	7,078.36	631.01%
5635 Vehicle Accident Insur Claims		5,500.00	-5,500.00	0.00%
<b>Total 5600 FLEET MAINTENANCE</b>	<b>\$ 14,569.29</b>	<b>\$ 9,970.00</b>	<b>\$ 4,599.29</b>	<b>146.13%</b>
<b>5700 OPERATIONS</b>				
5705 Pesticides	23,815.36	1,449.00	22,366.36	1643.57%
5715 Helicopter		0.00	0.00	
5720 Safety Equipment	2,007.41	690.00	1,317.41	290.93%
5725 Apparel - Uniforms & Boots	1,133.71	1,275.00	-141.29	88.92%
5730 Mosquito Fish	1,332.31	353.00	979.31	377.42%
5735 Fuel	6,935.51	6,000.00	935.51	115.59%
<b>Total 5700 OPERATIONS</b>	<b>\$ 35,224.30</b>	<b>\$ 9,767.00</b>	<b>\$ 25,457.30</b>	<b>360.65%</b>
<b>5800 LABORATORY</b>				
5805 Disease Surveillance	2,301.44	945.00	1,356.44	243.54%
5810 Sentinel Chicken Flocks/Supply	144.96	265.00	-120.04	54.70%
5815 Mosquito Blood	371.00	378.00	-7.00	98.15%
5820 Dry Ice	1,344.58	1,083.00	261.58	124.15%
5825 Lab Supplies	3,250.62	795.00	2,455.62	408.88%
5830 Lab Biowaste Disposal	104.00	115.00	-11.00	90.43%
5850 Lab PCR Maintenance		1,500.00	-1,500.00	0.00%
<b>Total 5800 LABORATORY</b>	<b>\$ 7,516.60</b>	<b>\$ 5,081.00</b>	<b>\$ 2,435.60</b>	<b>1019.86%</b>
<b>5900 PUBLIC OUTREACH</b>				
5910 Media and Network	5,904.91	7,935.00	-2,030.09	74.42%
5920 Promotion & Printing		0.00	0.00	
<b>Total 5900 PUBLIC OUTREACH</b>	<b>\$ 5,904.91</b>	<b>\$ 7,935.00</b>	<b>-\$ 2,030.09</b>	<b>74.42%</b>

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Statement of Revenues, Expenses & Changes- Budget vs. Actual**  
**June 2024**

	Total			
	Actual	Budget	over Budget	% of Budget
<b>6000 CAPITAL IMPROVEMENTS</b>				
6010 Building Improvements	35,945.00	1,835,698.00	-1,799,753.00	1.96%
6030 Vehicle Leases	3,513.43	5,827.00	-2,313.57	60.30%
<b>Total 6000 CAPITAL IMPROVEMENTS</b>	<b>\$ 39,458.43</b>	<b>\$ 1,841,525.00</b>	<b>-\$ 1,802,066.57</b>	<b>62.25%</b>
<b>6500 DEBT SERVICE</b>				
6510 Principal Payments		0.00	0.00	
6520 Interest Payments		0.00	0.00	
<b>Total 6500 DEBT SERVICE</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	
<b>Total Expenses</b>	<b>\$ 600,341.67</b>	<b>\$ 2,272,560.00</b>	<b>-\$ 1,672,218.33</b>	<b>26.42%</b>
<b>Net Operating Income</b>	<b>-\$ 170,282.35</b>	<b>-\$ 2,256,952.00</b>	<b>\$ 2,086,669.65</b>	<b>7.54%</b>
<b>Net Income</b>	<b>-\$ 170,282.35</b>	<b>-\$ 2,256,952.00</b>	<b>\$ 2,086,669.65</b>	<b>7.54%</b>



San Mateo County Mosquito & Vector Control District

06/30/2024

A/R Aging Summary

As of June 30, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of Foster City	8,201.51	3,082.16				11,283.67
City of Pacifica Public Works Wastewater	78.08					78.08
City of Redwood City, Public Works	5,442.61					5,442.61
City of San Francisco, Parks	105.65	316.94		52.82	70.43	545.84
City of San Francisco, Public Utilities	70.43	193.68				264.11
City of San Mateo, Wastewater Treatment	346.88	135.59				482.47
City of South San Francisco Water Quality	168.06	168.06				336.12
Mid-Peninsula Regional Open Space District			4,160.52			4,160.52
San Francisco Int'l Airport	440.19	692.97				1,133.16
Sewer Authority Mid-Coastside		78.08				78.08
Silicon Valley Clean Water	327.80					327.80
<b>TOTAL</b>	<b>\$ 15,181.21</b>	<b>\$ 4,667.48</b>	<b>\$ 4,160.52</b>	<b>\$ 52.82</b>	<b>\$ 70.43</b>	<b>\$ 24,132.46</b>

San Mateo County Mosquito & Vector Control District

08/23/2024

A/R Aging Summary

As of August 23, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of San Francisco, Parks		105.65			123.25	228.90
Mid-Peninsula Regional Open Space District			-4,160.52		4,160.52	0.00
San Francisco Int'l Airport		440.19				440.19
<b>TOTAL</b>	<b>\$ 0.00</b>	<b>\$ 545.84</b>	<b>\$ -4,160.52</b>	<b>\$ 0.00</b>	<b>\$ 4,283.77</b>	<b>\$ 669.09</b>

**San Mateo County Mosquito and Vector Control District**  
**Cash Activity & Reconciliation to County Statement**  
**General Fund**  
**June 30, 2024**

<b>GF-Jun</b> <b>2024</b>
------------------------------

**Beginning Cash per District as of May 31, 2024** 5,391,105

<b>Reductions</b>	
Payroll Related (ADP)	(228,694)
Checks Written	(320,137)
Transfer to Cal CLASS	-
Bank Fee	(74)
<b>Total Reductions</b>	<b>(548,905)</b>

<b>Additions</b>	
Abatement Services	9,304
Property Tax Revenue	65,479
Quarterly Interest	-
RDA/RPTTF	-
Special Benefit Assessment	34,336
Special Mosquito Tax	8,382
Misc Deposit	2,338
<b>Total Additions</b>	<b>119,839</b>

**Ending Cash per District as of Jun 30, 2024** 4,962,039

**Cash per County General Fund Statement** 4,962,039

Difference -

COUNTY OF SAN MATEO Verbose [ D E T A I L E D T R I A L B A L A N C E ] 06/01/2024-06/30/2024 Page 2  
 THU, JUL 18, 2024, 11:37 AM --req: EASRANIN--leg: GL JL--loc: CONTROL---job:17200957 J9443---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	PDGP	FUND	SUB FUND	DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02706 County Mosquito Abatemen	Controller	A	07	02706	02706	00140	00000	00000	00000	00000

SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance
0111 Claim on Cash			Prior to 06/01/24	15,580,753.00	10,189,647.96	5,391,105.04
	06/08/24	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	5,419.75	0.00	5,396,524.79
	06/13/24	HOE6134	AutoID: ITX613C4 Job: 17100 JE	1,477.13	0.00	5,398,001.92
	06/17/24	JE556344	AutoID: JME617A4 Job: 17153 JE	0.00	73.85	5,397,928.07
	06/25/24	FWL6254	AutoID: ITX625E4 Job: 17135 JE	51.78	0.00	5,397,979.85
	06/25/24	SPS6254	AutoID: ITX625A4 Job: 17144 JE	2,229.98	0.00	5,400,209.83
	06/25/24	SPR6254	AutoID: ITX625G4 Job: 17149 JE	435.64	0.00	5,400,645.47
	06/25/24	SPU6254	AutoID: ITX625C4 Job: 17149 JE	97.43	0.00	5,400,742.90
	06/27/24	ZZZ6274	AutoID: ITX627E4 Job: 17149 JE	4,971.25	0.00	5,405,714.15
	06/27/24	UCP6274	AutoID: ITX627F4 Job: 17149 JE	0.00	2,193.48	5,403,520.67
	06/27/24	UCC6274	AutoID: ITX627A4 Job: 17149 JE	5,894.82	0.00	5,409,415.49
	06/27/24	SEC6274	AutoID: ITX627D4 Job: 17159 JE	86,680.52	0.00	5,496,096.01
	06/28/24	JE557081	AutoID: JNE701C4 Job: 17159 JE	0.00	548,831.05	4,947,264.96
	06/28/24	RJ15CFT2	Daily Cash Float Tsfr-Op Fd JE	6,222.27	0.00	4,953,487.23
	06/30/24	SPU6304	AutoID: ITX630F4 Job: 17182 JE	58.62	0.00	4,953,545.85
	06/30/24	SPS6304	AutoID: ITX630H4 Job: 17184 JE	7,909.68	0.00	4,961,455.53
	06/30/24	SPP6304	AutoID: ITX630J4 Job: 17184 JE	565.58	0.00	4,962,021.11
	06/30/24	HPR6304	AutoID: ITX630A4 Job: 17196 JE	18.16	0.00	4,962,039.27
		DR	<b>* SUB ACCT Total *</b>	<b>15,702,785.61*</b>	<b>10,740,746.34*</b>	<b>4,962,039.27*</b>

**San Mateo County Mosquito and Vector Control District**  
**Cash Activity & Reconciliation to County Statement**  
**Capital Project Fund**  
**June 30, 2024**

<b>CPF-Jun 2024</b>
-------------------------

<b>Beginning Cash per District as of May 31, 2024</b>	676,955
<b>Reductions</b>	
Checks Written	(5,567)
Bank Fee	(61)
Transfer-Out to General Fund	-
<b>Total Reductions</b>	(5,628)
<b>Additions</b>	
Quarterly Interest	-
Transfer-In from General Fund	-
<b>Total Additions</b>	-
<b>Ending Cash per District as of Jun 30, 2024</b>	<b>671,327</b>
<b>Cash per County Capital Project Fund Statement</b>	671,327
Difference	-

COUNTY OF SAN MATEO      Verbose      [D E T A I L E D   T R I A L   B A L A N C E]      06/01/2024-06/30/2024      Page 1  
 THU, JUL 18, 2024, 11:37 AM --req: EASRANIN--leg: GL JL--loc: CONTROL---job:17200957 J9443---prog: GL501 <1.86>--report id: GLTBAL01

SORT ORDER: SUB ACCT within SUB UNIT

SELECT ORG SUB UNIT: 02705-02706

Lg SUB UNIT Title	Director	St Tr	FDGP	FUND	SUB FUND DEPT	DIVISION	SECTION	PROGRAM	BUDGET
GL 02705 SMC Mosq Abate-CP Proj	F Controller	A	07	02705	02705 00140	00000	00000	00000	00000
=====									
SUB ACCT	Date	Primary Ref.	Transaction Description	Debit	Credit	Balance			
=====									
0111 Claim on Cash			Prior to 06/01/24	787,273.27	110,318.68	676,954.59			
	06/17/24	JE556344	AutoID: JME617A4 Job: 17153 JE	0.00	60.93	676,893.66			
	06/28/24	JE557081	AutoID: JNE701C4 Job: 17159 JE	0.00	5,566.93	671,326.73			
	DR		<b>* SUB ACCT Total *</b>	787,273.27*	115,946.54*	<b>671,326.73*</b>			

**San Mateo County Mosquito and Vector Control District**  
**ADP Payroll Disbursement**  
 June 30, 2024

<b>Jun 2024</b>
---------------------

June 7, 2024

June 21, 2024

Footnotes:

**Payroll ACH Disbursement (including Net Pay & Taxes )**

Total Net Pay	84,098	85,017
Federal W/H Tax	15,578	15,563
Social Security Tax	1,395	1,562
Medicare	3,727	3,736
CA W/H Tax	7,229	7,251
CA SUI/DI	1,414	1,417
<b>Total</b>	<b>113,442</b>	<b>114,545</b>

← A

<b>ADP Process Fee PPE 5/4, 5/18</b>	<b>248</b>	<b>314</b>
<b>ADP Time &amp; Attendance 6/7</b>	<b>144</b>	<b>-</b>

<b>Total amount for the period:</b>	<u><u><b>113,834</b></u></u>	<u><u><b>114,860</b></u></u>
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<b>Total amount for the month:</b>		<u><u><b>228,694</b></u></u>
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**Footnotes:**

A. Social Security expenditure incurred for seasonal employees and Trustees stipends

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL SERVICE**  
**Check Detail Report**

<b>GF-Jun</b> <b>2024</b>
------------------------------

June 1-30, 2024

Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353					
1013 Checking - US Bank - GF x3353	2796	06/07/2024	Charles P. Hansen	-\$ 603.91	Retiree Health Insurance Reimb-Jun '24
1013 Checking - US Bank - GF x3353	2797	06/07/2024	Dennis J Jewell	-\$ 603.91	Retiree Health Insurance Reimb-Jun '24
1013 Checking - US Bank - GF x3353	2798	06/07/2024	Great-West Life & Annuity Co	-\$ 7,300.26	Group No. 98368
1013 Checking - US Bank - GF x3353	2799	06/07/2024	San Mateo County Retirement Assoc.	-\$ 37,444.87	SM M.A.D.
1013 Checking - US Bank - GF x3353	2800	06/07/2024	U.S. Bank PARS Account # 6746022400	-\$ 606.51	Agency Name: San Mateo Cty Mosquito PPE 05/18/2024
1013 Checking - US Bank - GF x3353	2801	06/07/2024	Great-West Life & Annuity Co	-\$ 7,300.26	Group No. 98368
1013 Checking - US Bank - GF x3353	2802	06/07/2024	San Mateo County Retirement Assoc.	-\$ 37,227.14	SM M.A.D.
1013 Checking - US Bank - GF x3353	2803	06/07/2024	U.S. Bank PARS Account # 6746022400	-\$ 606.51	Agency Name: San Mateo Cty Mosquito PPE 06/01/2024
1013 Checking - US Bank - GF x3353	2804	06/07/2024	ODP Business Solutions, LLC	-\$ 245.77	A/C #36568593
1013 Checking - US Bank - GF x3353	2805	06/07/2024	ADAPCO	-\$ 27,693.23	Cust #20200
1013 Checking - US Bank - GF x3353	2806	06/07/2024	ADP Screening & Selection Services	-\$ 297.72	Billing A/C: 1466165-8
1013 Checking - US Bank - GF x3353	2807	06/07/2024	Aim To Please Janitorial Services	-\$ 1,633.25	Invoice #73 - May 2024
1013 Checking - US Bank - GF x3353	2808	06/07/2024	Airgas Dry Ice	-\$ 617.02	4317638
1013 Checking - US Bank - GF x3353	2809	06/07/2024	Amazon Capital Services	-\$ 2,326.99	Account # ARX6UTA334C06
1013 Checking - US Bank - GF x3353	2810	06/07/2024	American Fidelity Assurance Company	-\$ 1,669.16	FSA Employee Contrib PP 7/4/2024
1013 Checking - US Bank - GF x3353	2811	06/07/2024	Bay Alarm Company	-\$ 614.25	A/C #4676626; Inv# 21480393
1013 Checking - US Bank - GF x3353	2812	06/07/2024	California Animal Health & Food Safety LS	-\$ 25.00	Billing ID: SAN297
1013 Checking - US Bank - GF x3353	2813	06/07/2024	Cassandra Levy, dba Cassie Levy Face Paint	-\$ 600.00	SMCMVCD2
1013 Checking - US Bank - GF x3353	2814	06/07/2024	Cintas Corporation #0464	-\$ 828.64	Payer #15914933
1013 Checking - US Bank - GF x3353	2815	06/07/2024	Eco Medical Inc.	-\$ 104.00	Invoice #26402
1013 Checking - US Bank - GF x3353	2816	06/07/2024	Eldorado Forklift Company	-\$ 1,653.41	Invoice #151182

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL SERVICE**  
**Check Detail Report**

<b>GF-Jun</b> <b>2024</b>
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June 1-30, 2024

Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2817	06/07/2024	Flyers Energy LLC	-\$ 3,486.87	Account 700895
1013 Checking - US Bank - GF x3353	2818	06/07/2024	Fusion LLC	-\$ 538.26	Customer No. 3789973
1013 Checking - US Bank - GF x3353	2819	06/07/2024	Grainger	-\$ 1,075.94	809934680
1013 Checking - US Bank - GF x3353	2820	06/07/2024	Life Technologies Corporation	-\$ 3,852.90	Lab PCR room restocking supplies
1013 Checking - US Bank - GF x3353	2821	06/07/2024	MidAmerica Administrative & Retirement	-\$ 8,135.52	Cust ID: SMC MOSWEXG5
1013 Checking - US Bank - GF x3353	2822	06/07/2024	MidAmerica Administrative & Retirement	-\$ 12,600.00	Cust ID: SMC MOSWEXG5; HRA (Actives) Contrib
1013 Checking - US Bank - GF x3353	2823	06/07/2024	MVCAC	-\$ 11,500.00	2024-2025 Corporate Member Dues
1013 Checking - US Bank - GF x3353	2824	06/07/2024	Namakan West Fisheries	-\$ 375.00	Inv #28141
1013 Checking - US Bank - GF x3353	2825	06/07/2024	Napa Auto Parts	-\$ 318.98	Invoice 179379
1013 Checking - US Bank - GF x3353	2826	06/07/2024	Quench USA, Inc.	-\$ 225.52	A/C #D322868
1013 Checking - US Bank - GF x3353	2827	06/07/2024	Rachel Curtis	-\$ 379.36	Reimburse public outreach purchases
1013 Checking - US Bank - GF x3353	2828	06/07/2024	RankPlus SEO	-\$ 742.00	Invoice 000919
1013 Checking - US Bank - GF x3353	2829	06/07/2024	Recology San Mateo County	-\$ 530.38	A/C #731001072
1013 Checking - US Bank - GF x3353	2830	06/07/2024	Spark Creative Design	-\$ 425.35	Inv #2998
1013 Checking - US Bank - GF x3353	2831	06/07/2024	Standard Insurance Company	-\$ 1,458.77	142979
1013 Checking - US Bank - GF x3353	2832	06/07/2024	Streamline	-\$ 431.00	Invoice No: 112D6F75-0040
1013 Checking - US Bank - GF x3353	2833	06/07/2024	ThreatLocker Inc.	-\$ 2,251.60	PO Number: SMC MVCD-1
1013 Checking - US Bank - GF x3353	2834	06/07/2024	Verizon Wireless	-\$ 1,872.18	A/C #271667168-00002
1013 Checking - US Bank - GF x3353	2835	06/07/2024	U.S. Bank	-\$ 5,649.77	****_****_****-6391
1013 Checking - US Bank - GF x3353	2836	06/07/2024	ADAPCO	-\$ 12,830.51	Cust #20200
1013 Checking - US Bank - GF x3353	2837	06/07/2024	FRMS	-\$ 36,185.85	51 - SMC MVCD Billing Period Jul-2024
1013 Checking - US Bank - GF x3353	2838	06/07/2024	Lampire Biological Laboratories, Inc.	-\$ 742.00	Chicken Blood (PO# 02076-1932)

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL SERVICE**  
**Check Detail Report**

**GF-Jun**  
**2024**

June 1-30, 2024

Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2839	06/10/2024	PG&E	-\$ 1,645.77	PG&E for Rollins and Carolan Sites
1013 Checking - US Bank - GF x3353	2840	06/10/2024	Airgas Dry Ice	-\$ 336.14	4317638
1013 Checking - US Bank - GF x3353	2841	06/21/2024	ODP Business Solutions, LLC	-\$ 162.12	A/C #36568593
1013 Checking - US Bank - GF x3353	2842	06/21/2024	Great-West Life & Annuity Co	-\$ 7,300.26	Group No. 98368
1013 Checking - US Bank - GF x3353	2843	06/21/2024	San Mateo County Retirement Assoc.	-\$ 36,900.49	SM M.A.D.
1013 Checking - US Bank - GF x3353	2844	06/21/2024	U.S. Bank PARS Account # 6746022400	-\$ 606.51	Agency Name: San Mateo Cty Mosquito PPE 06/15/2024
1013 Checking - US Bank - GF x3353	2845	06/21/2024	Airgas Dry Ice	-\$ 672.28	4317638
1013 Checking - US Bank - GF x3353	2846	06/21/2024	American Fidelity Assurance	-\$ 457.98	Payor: 56840
1013 Checking - US Bank - GF x3353	2847	06/21/2024	Cintas	-\$ 151.05	Customer #11322412
1013 Checking - US Bank - GF x3353	2848	06/21/2024	Clarke Mosquito Control Products, Inc.	-\$ 12,762.98	Customer # 002486
1013 Checking - US Bank - GF x3353	2849	06/21/2024	Colorprint	-\$ 1,928.63	Public outreach printings
1013 Checking - US Bank - GF x3353	2850	06/21/2024	Comcast	-\$ 311.19	Bus Internet for Rollins & Carolan Sites
1013 Checking - US Bank - GF x3353	2851	06/21/2024	James Barry	-\$ 150.00	Inv #161504
1013 Checking - US Bank - GF x3353	2852	06/21/2024	Jarvis Fay LLP	-\$ 1,158.00	Invoice 18891
1013 Checking - US Bank - GF x3353	2853	06/21/2024	Kone Inc.	-\$ 1,963.68	Customer #N191941
1013 Checking - US Bank - GF x3353	2854	06/21/2024	Life Technologies Corporation	-\$ 2,301.44	Invoice #85341073
1013 Checking - US Bank - GF x3353	2855	06/21/2024	Marin/Sonoma Mosquito & Vector Control	-\$ 2,800.95	Invoice 1665
1013 Checking - US Bank - GF x3353	2856	06/21/2024	Pacific Office Automation	-\$ 271.14	Customer #446374
1013 Checking - US Bank - GF x3353	2857	06/21/2024	Public Agency Retirement Services (PARS)	-\$ 318.36	Customer #SAN400
1013 Checking - US Bank - GF x3353	2858	06/21/2024	Rachel Curtis	-\$ 160.79	Reimb Open House Supplies
1013 Checking - US Bank - GF x3353	2859	06/21/2024	RMT Landscape Contractors, Inc.	-\$ 869.00	Customer #M332
1013 Checking - US Bank - GF x3353	2860	06/21/2024	San Mateo Lockworks Inc	-\$ 41.11	Invoice #150696

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL SERVICE**  
**Check Detail Report**

June 1-30, 2024

<b>GF-Jun</b> <b>2024</b>
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Account	Num	Date	Name	Amount	Memo/Description
1013 Checking - US Bank - GF x3353	2861	06/21/2024	Spark Creative Design	-\$ 325.00	Inv #3007
1013 Checking - US Bank - GF x3353	2862	06/21/2024	The Goodyear Tire & Rubber Co.	-\$ 1,502.92	A/C #632593-0001
1013 Checking - US Bank - GF x3353	2863	06/21/2024	United States Treasury	-\$ 97.41	2024 Form 720-V 2nd Qtr; EIN 94-6004102
1013 Checking - US Bank - GF x3353	2864	06/21/2024	Vector Control Joint Powers Agency	-\$ 754.56	INV0013
1013 Checking - US Bank - GF x3353	2865	06/25/2024	Angelle Desiree LaBeaud	-\$ 300.00	Jan, Mar & Jun 2024 Board Meeting Exp Reimb
1013 Checking - US Bank - GF x3353	2866	06/25/2024	Irena Gilligan	-\$ 500.00	Jan, Feb, Mar, May & Jun 2024 Board Meeting Exp Reimb
1013 Checking - US Bank - GF x3353	2867	06/25/2024	Mason Brutschy	-\$ 600.00	Jan thru Jun 2024 Board Meeting Exp Reimbursement
1013 Checking - US Bank - GF x3353	2868	06/25/2024	Michael D. Yoshida	-\$ 600.00	Jan thru Jun 2024 Board Meeting Exp Reimbursement
1013 Checking - US Bank - GF x3353	2869	06/25/2024	Flyers Energy LLC	-\$ 3,520.72	Account 700895
1013 Checking - US Bank - GF x3353	2870	06/25/2024	Fusion LLC	-\$ 538.26	Customer No. 3789973
1013 Checking - US Bank - GF x3353	2871	06/25/2024	Napa Auto Parts	-\$ 103.67	Invoice 180242
1013 Checking - US Bank - GF x3353	2872	06/25/2024	Regional Government Services	-\$ 115.50	Inv #17001
1013 Checking - US Bank - GF x3353	2873	06/25/2024	Standard Insurance Company	-\$ 1,458.77	142979
1013 Checking - US Bank - GF x3353	2874	06/25/2024	The Regents of U.C.	-\$ 841.00	Customer: 29517CAMPUS, Inv 30028040
<b>Total for 1013 Checking - US Bank - GF x3353</b>				<b>-\$ 320,137.25</b>	

Accrual Basis Friday, August 23, 2024 04:07 PM GMTZ

Note: Previous month's check numbers were 2740-2795. Current month's check numbers are 2796-2874 (79 checks).



# SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL SERVICE

## Check Detail Report

<b>CPF-Jun 2024</b>
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June 1-30, 2024

Account	Num	Date	Name	Amount	Memo/Description
1023 Checking - US Bank - CPF x4183					
1023 Checking - US Bank - CPF x4183	1280	06/07/2024	Enterprise FM Trust	-\$ 3,513.43	Customer No. 458563
1023 Checking - US Bank - CPF x4183	1281	06/21/2024	Capital Program Management Inc.	-\$ 2,053.50	Invoice #23-15-07
<b>Total for 1023 Checking - US Bank - CPF x4183</b>				<b>-\$ 5,566.93</b>	

Accrual Basis Friday, August 23, 2024 04:08 PM GMTZ

Note: Previous month's check number were 1278-1279. Current month's check number are 1280-1281 (2 checks).



P.O. BOX 8343  
FARGO ND 58125-8343

June  
2024



ACCOUNT NUMBER [REDACTED]  
STATEMENT DATE 06-24-2024  
AMOUNT DUE \$12,545.93  
NEW BALANCE \$12,545.93  
PAYMENT DUE ON RECEIPT

000000926 01 SP 106481067524774 P  
SMCMVCD  
ATTN DISTRICT MANAGER  
1351 ROLLINS RD  
BURLINGAME CA 94010-2409

AMOUNT ENCLOSED  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

[REDACTED] 001254593 001254593

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
SMCMAD	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance
[REDACTED]	\$5,649.77	\$12,965.93	\$0.00	\$0.00	\$0.00	\$420.00	\$5,649.77	\$12,545.93
Company Total								

CORPORATE ACCOUNT ACTIVITY					
SMCMAD					TOTAL CORPORATE ACTIVITY
[REDACTED]					\$5,649.77 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-21	06-19	74798264173000000000822	PAYMENT - THANK YOU 00000 C	5,649.77	PY

NEW ACTIVITY					
CASEY STEVENSON		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
[REDACTED]		\$0.00	\$916.18	\$0.00	\$916.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
06-17	06-14	24116414168067818281298	PAYPAL *KEEPITCLEAN KEEP	632.50	
06-17	06-15	24445004167300481362687	SPO*BONNESANTEBROADWAY BURLINGAME CA	283.68	

<b>CUSTOMER SERVICE CALL</b>  800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY		
	[REDACTED]		PREVIOUS BALANCE	5,649.77	
STATEMENT DATE 06/24/24	DISPUTED AMOUNT .00	PURCHASES & OTHER CHARGES 12,965.93			
		CASH ADVANCES .00			
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-8335		CASH ADVANCE FEES .00			
		LATE PAYMENT CHARGES .00			
<b>AMOUNT DUE</b>  12,545.93		CREDITS 420.00			
		PAYMENTS 5,649.77			
		ACCOUNT BALANCE 12,545.93			

Jun  
2024



Company Name: SMCMVCD
Corporate Account Number: [REDACTED]
Statement Date: 06-24-2024

**NEW ACTIVITY**

<b>S/MCMVCD ADMIN</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
	\$420.00	\$11,968.65	\$0.00	\$11,548.65

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-23	05-22	24692164143102500346944	COSTCO DELIVERY 654 800-788-9968 CA	280.20
05-29	05-28	24431064149081127384177	FASTRAK CSC 415-488-8655 CA	25.00
06-03	06-01	24000774154000002834491	MOSYLE BUS* MOSYLE_BUS HTTPSBUSINESS FL	37.50
06-03	06-01	24204294153001382592083	GOOGLE ADS3907138857 650-2530000 CA	264.93
06-05	06-05	24692164157100964201608	YELPINC*855 380 9357 855-380-9357 CA	90.00
06-06	06-05	24055234157819105122330	ROCK AUTO ROCKAUTO.COM WI	578.47
06-06	06-05	24116414157067478864725	SPRAYER SUP 270-887-8550 KY	682.45
06-06	06-05	24275394157900016369370	THE POND GUY 866-7863435 MI	131.49
06-06	06-05	24445004158600127951533	SUMMIT RACING MAIL ORDER 800-230-3030 OH	382.58
06-06	06-05	24492164157000035989532	SP ANGELS PLUS HTTPSANGELSPL NY	77.10
06-07	06-07	24116414159714127038270	GRAMMARLY COVHHO4ZR GRAMMARLY.COM CA	1,080.00
06-07	06-06	24492154159200503705530	AMSOIL 800-777-7094 WI	454.23
06-07	06-06	24906414158201811540261	BLT*WWW.QSPRAY.COM 802-3711993 AZ	337.15
06-10	06-08	24071054159627173224387	CALIFORNIA SPECIAL DIS 916-4427887 CA	175.00
06-11	06-10	24055234162819109096418	ROCK AUTO ROCKAUTO.COM WI	736.71
06-12	06-11	24492164163000031627294	SP PLAY IT KOI PLAYITKOILLC. WA	169.96
06-12	06-11	24493994163878716587317	CAROLINA BIOLOGIC SUPPLY 336-586-8301 NC	334.38
06-13	06-12	24692164164107475389455	GOTOCOM*GOTOMYPC.GOTO.COM MA	420.00 CR
06-13	06-11	24323044164047300186260	CRESCO EQUIPMENT RENTALS BURLINGAME CA	36.81
06-13	06-12	24492164164000022402722	SP PLAY IT KOI PLAYITKOILLC. WA	101.02
06-13	06-12	24692164164107475383693	GOTOCOM*GOTOMYPC.GOTO.COM MA	420.00
06-14	06-12	24013394165002828138973	SAPORE ITALIANO RISTORANT BURLINGAME CA	776.12
06-14	06-12	24231684165003167186037	SAFEWAY #1547 BURLINGAME CA	25.72
06-18	06-17	24829134170800257123932	CARDINAL PROFESSIONAL PRO 714-761-3292 CA	1,796.42
06-19	06-18	24692164170102559028308	SQ *BLISS POPS GOSQ.COM CA	987.66
06-19	06-18	24943004171004140779338	COSTCO WHSE #0147 FOSTER CITY CA	443.49
06-20	06-18	24071054171627140661491	CALIFORNIA SPECIAL DIS 916-4427887 CA	230.00
06-20	06-19	24493994171700465220181	LAKESHORE LEARNING MATER 310-537-8600 CA	349.09
06-21	06-20	24231684173006773678792	SMART AND FINAL 453 SAN MATEO CA	17.43
06-24	06-21	24055234173819118942880	ROCK AUTO ROCKAUTO.COM WI	209.81
06-24	06-20	24943014173010200492032	THE HOME DEPOT #0632 SAN MATEO CA	137.93

<b>BRIAN WEBER</b>	<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
	\$0.00	\$81.10	\$0.00	\$81.10

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06-10	06-09	24204294161000200180063	MSFT * E0100SFY7S 800-6427676 WA	35.65
06-10	06-08	24906414160201966755975	MSFT * E0100SFUKC MSBILL.INFO WA	45.45

Department: 00000 Total:  
Division: 00000 Total:

\$12,545.93  
\$12,545.93

**SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**  
**Credit Card Transaction Report**

**Jun**  
**2024**

June 2024

Date	Transaction Type	Name	Memo/Description	Split	Amount
<b>US Bank Purchase Card</b>					
<b>US Bank Visa Brian x2315</b>					
06/08/2024	Expense	Microsoft	Online email services	5475 COMPUTER HARDWARE & SOFTWARE:Website Hosting / Microsoft	45.45
06/09/2024	Expense	Microsoft	Online email services	5475 COMPUTER HARDWARE & SOFTWARE:Website Hosting / Microsoft	35.65
<b>Total for US Bank Visa Brian x2315</b>					<b>\$ 81.10</b>
<b>US Bank Visa Admin x5992</b>					
05/22/2024	Expense	Costco	Misc. snacks and drinks for the open house	5910 PUBLIC OUTREACH:Media and Network	280.20
05/28/2024	Expense	FasTrak	Replenish account for bridge tolls	5215 TRAINING - BOARD & STAFF:Conferences / Workshops Staff	25.00
06/01/2024	Expense	Mosyle Business	Mosyle business subscription for June 2024	5465 COMPUTER HARDWARE & SOFTWARE:Computer Software	37.50
06/01/2024	Expense	Google Inc.	Google ads for advertising district services	5910 PUBLIC OUTREACH:Media and Network	264.93
06/05/2024	Expense	Misc- Ops	Sprayer supplies - sprayer pumps for cb jeeps	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	682.45
06/05/2024	Expense	Misc- Ops	The pond guy - fish medicine for treatment	5730 OPERATIONS:Mosquito Fish	131.49
06/05/2024	Expense	Summit Racing Equipment	Milwaukee M12 insider ratchet for socket set	5610 FLEET MAINTENANCE:Garage Tools	382.58
06/05/2024	Expense	Misc- Ops	Angels plus - deworming flake food	5730 OPERATIONS:Mosquito Fish	77.10
06/05/2024	Expense	Rock Auto	CB jeep steering box and fleet oil filters	5620 FLEET MAINTENANCE:Auto, Hotsy, Plug, Boat, Traile	578.47
06/05/2024	Expense	Misc- Outreach	Yelp - customization for district's yelp account	5910 PUBLIC OUTREACH:Media and Network	90.00
06/06/2024	Expense	California Special District Assoc	CSDA annl conf registration for Brian Weber 9/1-9/12/24	1300 Prepaid Items	775.00
06/06/2024	Expense	Misc- Ops	Amsoil - engine oil for equipment/sprayers and airboat engine	5620 FLEET MAINTENANCE:Auto, Hotsy, Plug, Boat, Traile	454.23
06/06/2024	Expense	Misc- Ops	Qspray - replacement straps and hoses for birchneier backpack sprayers	5630 FLEET MAINTENANCE:Ops Equipment & Repairs	337.15
06/07/2024	Expense	Grammarly	Grammarly 12-month subscription	5330 ADMINISTRATION:Memberships & Subscriptions	1,080.00
06/10/2024	Expense	Rock Auto	Airbag clockspring for CB jeep	5620 FLEET MAINTENANCE:Auto, Hotsy, Plug, Boat, Traile	736.71
06/11/2024	Expense	Misc- Outreach	Carolina biological - science educ resources - viewers for mosq larvae	5910 PUBLIC OUTREACH:Media and Network	334.38
06/11/2024	Expense	Misc- Ops	Play it Koi - replacement filters for fish room	5730 OPERATIONS:Mosquito Fish	169.96
06/11/2024	Expense	Cresco Equipment Rental	Propane refill for forklift	5735 OPERATIONS:Fuel	36.81
06/12/2024	Expense	Misc- Ops	Play it Koi - replacement filter parts for fish room	5730 OPERATIONS:Mosquito Fish	101.02
06/12/2024	Expense	Misc-Admin	Sapore Italiano - dinner for the June 12th board meeting	5305 ADMINISTRATION:Board Meeting Expenses	776.12
06/12/2024	Expense	Safeway Store	Cookies and plastic containers for the June 12th board meeting	5305 ADMINISTRATION:Board Meeting Expenses	25.72
06/17/2024	Expense	Cardinal Professional Products	Gloves for technicians and seasonals	5720 OPERATIONS:Safety Equipment	1,796.42
06/18/2024	Expense	Misc- Outreach	Bliss Pops - refreshments for 2024 open house	5910 PUBLIC OUTREACH:Media and Network	987.66
06/18/2024	Expense	Costco	TV for 1415 N Carolan	5460 COMPUTER HARDWARE & SOFTWARE:Computer Hardware	443.49
06/18/2024	Expense	California Special District Assoc	CSDA workshop for completion of CSDA certificate	5210 TRAINING - BOARD & STAFF:Conferences / Workshops Board	230.00
06/19/2024	Expense	Lakeshore Learning	Materials used in District school outreach program	5910 PUBLIC OUTREACH:Media and Network	349.09
06/20/2024	Expense	Misc- Ops	Distilled water for fleet vehicles	5620 FLEET MAINTENANCE:Auto, Hotsy, Plug, Boat, Traile	17.43
06/20/2024	Expense	Home Depot	Hand scrub, dawn, and simple green for shop	5610 FLEET MAINTENANCE:Garage Tools	137.93
06/21/2024	Expense	Rock Auto	Replacement power steering parts for CB jeep	5620 FLEET MAINTENANCE:Auto, Hotsy, Plug, Boat, Traile	209.81
<b>Total for US Bank Visa Admin x5992</b>					<b>\$ 11,548.65</b>
<b>US Bank Visa Casey x8447</b>					
06/14/2024	Expense	Misc- Ops	The cleaning of the solar panels at 1351 Rollins Road	5505 FACILITIES MAINTENANCE:Facility - Repairs & Maint	632.50
06/15/2024	Expense	Misc- Ops	Bonne Sante - sandwiches for District open house June 15th	5910 PUBLIC OUTREACH:Media and Network	283.68
<b>Total for US Bank Visa Casey x8447</b>					<b>\$ 916.18</b>
<b>TOTAL US Bank Purchase Card</b>					<b>\$ 12,545.93</b>

**SAN MATEO COUNTY MOSQUITO**  
**Balance Sheet**  
As of June 30, 2024

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1010 Cash-County Treasury-GF x2706	5,005,381.35
1013 Checking - US Bank - GF x3353	-41,354.56
1018 Cash-Cal CLASS	4,840,128.26
1020 Cash-County Treasury-CPF x2705	671,326.73
1023 Checking - US Bank - CPF x4183	0.00
1026 County Funds - FMV	-44,371.77
1030 Petty Cash	400.00
1035 PARS Pension Rate Stabilization	114,879.39
<b>Total Bank Accounts</b>	<b>\$ 10,546,389.40</b>
<b>Accounts Receivable</b>	
1100 Accounts Receivable	24,132.46
1105 Interest Receivable	61,777.34
<b>Total Accounts Receivable</b>	<b>\$ 85,909.80</b>
<b>Other Current Assets</b>	
1106 Other Receivable	37,049.46
12000 Deposits In Transit	0.00
1210 VCJPA-Property Contingency Fund	0.00
1220 VCJPA-Member Contingency Fund	500,948.00
1230 Pesticide Inventory	170,595.00
1300 Prepaid Items	39,750.12
<b>Total Other Current Assets</b>	<b>\$ 748,342.58</b>
<b>Total Current Assets</b>	<b>\$ 11,380,641.78</b>
<b>Fixed Assets</b>	
1500 Land	3,854,525.00
1510 Construction in Progress	134,305.00
1520 Buildings	8,352,828.00
1530 Equipment & Fixtures	765,364.00
1531 Software	270,486.00
1540 Vehicles	808,019.00
1541 Vehicles - Leased Assets	161,188.00
1700 Accumulated Depreciation	-3,739,863.00
1701 Accum Deprec - Leased Assets	-57,298.00
<b>Total Fixed Assets</b>	<b>\$ 10,549,554.00</b>
<b>Other Assets</b>	
1800 OPEB Asset	829,105.00
1905 DOR - OPEB	258,682.00
1906 DOR - Pension	0.00
1907 DIR - OPEB	-179,857.00
1908 DIR - Pension	0.00
1910 DOR- Employer Contribut-Pension	115,013.00
1911 DOR - Proportionate Share of Ex	52,315.00
1912 DOR - Assumptions	192,633.00
1913 DOR - Difference in Experience	177,589.00
1914 DOR - Earnings on Investments	278,841.00
<b>Total Other Assets</b>	<b>\$ 1,724,321.00</b>
<b>TOTAL ASSETS</b>	<b>\$ 23,654,516.78</b>

**LIABILITIES AND EQUITY****Liabilities****Current Liabilities****Accounts Payable**

2000 Accounts Payable 105,142.94

**Total Accounts Payable \$ 105,142.94**

**Credit Cards**

1040 US Bank Purchase Card -1,070,083.55

1045 US Bank Visa Brian x2315 252,141.09

1050 US Bank Visa Admin x5992 582,509.02

1052 US Bank Visa Angie x8413 6,926.56

1053 US Bank Visa Casey x8447 14,701.76

1060 US Bank Visa Manager x4162 227,716.59

**Total 1040 US Bank Purchase Card \$ 13,911.47**

**Total Credit Cards \$ 13,911.47**

**Other Current Liabilities**

2100 Accrued Expenses 0.00

2200 Accrued Wages 132,499.54

2400 Compensated Absences 397,313.98

**Total Other Current Liabilities \$ 529,813.52**

**Total Current Liabilities \$ 648,867.93**

**Long-Term Liabilities**

2500 Capital Leases 77,663.00

2510 City National Financing 3,617,831.00

2590 Net Pension Liability 891,498.00

2900 DIR - Earnings on Investments 0.00

2901 DIR - Proportion Change 234,701.00

2903 DIR - Difference in Experience 0.00

**Total Long-Term Liabilities \$ 4,821,693.00**

**Total Liabilities \$ 5,470,560.93**

**Equity**

3000 Opening Balance Equity 0.00

3001 Unrestricted Net Position 7,186,149.66

3002 Restricted For Pension Contribu 110,425.00

3003 Closeout of Rev over Exp. -3,435,604.00

3004 Public Health Emergency Reserve 800,000.00

3005 Natural Disaster Emerg Reserve 650,000.00

3006 Real Property Acquisition Reser 4,850,000.00

3510 Capital Lease 21,474.78

Net Investment in capital asset 6,691,928.28

Net Income 1,309,582.13

**Total Equity \$ 18,183,955.85**

**TOTAL LIABILITIES AND EQUITY \$ 23,654,516.78**

## Agenda Item 7A.3

**SUBJECT: Construction Project status for the District's storage and office facility located at Carolan, Burlingame**

---

### **BACKGROUND AND STATUS**

Following ongoing collaboration with Capital Project Management and the architectural firm Aetypic, the architectural plans for 1415 North Carolan, Burlingame, are nearing fifty percent completion. The design development phase has made significant progress, resulting in a refined project scope and detailed plans, as outlined in **Attachment 7A.3.1**.

Attached to this report as **7A.3.2** is an updated cost estimate for the project, now totaling \$8.8 million. This revision reflects the more clearly defined project scope and design. The revised estimate includes adjustments for anticipated expenses related to materials, labor, and other associated costs, detailed in the Project Budget with Cash Flow spreadsheet. Finance Director Arrow and I have thoroughly reviewed these costs and assessed their impact on the District's long-term financial outlook, discussed in **Agenda Item 7A.4**.

As the architectural plans continue to develop, we will provide further updates and any additional adjustments to the project budget. Staff has been working hard to ensure the project is completed within a reasonable timeframe and budget while meeting the District's needs.

### **ATTACHMENTS**

1. SMCMVCD Updated Plans 8-26-24
2. Revised SMCMVCD Project Budget - with Cash Flow

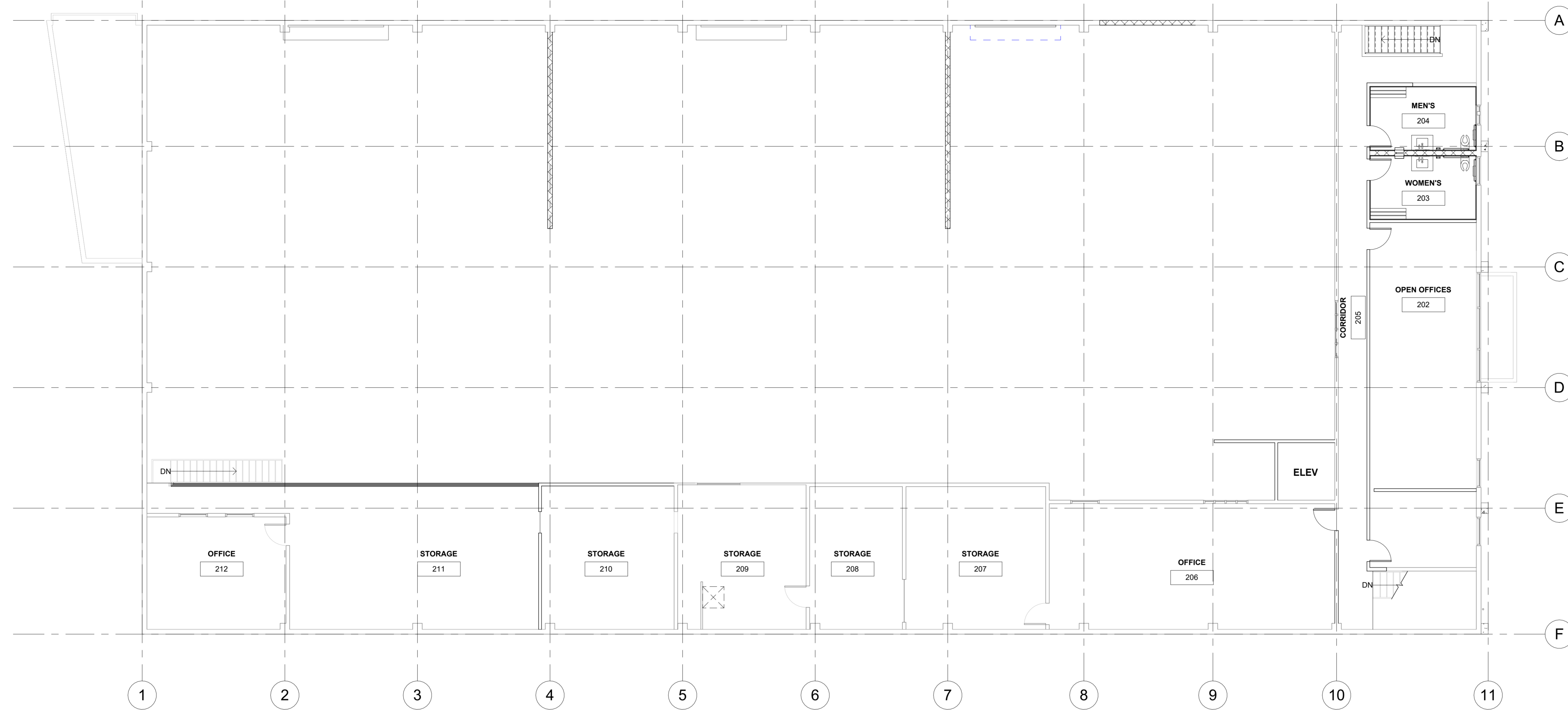


D

C

B

A



MEZZANINE ROOM AREA SCHEDULE		
NUMBER	ROOM	AREA
201	OFFICE	Not Placed
202	OPEN OFFICES	562 SF
203	WOMEN'S	131 SF
204	MEN'S	131 SF
205	CORRIDOR	420 SF
206	OFFICE	703 SF
207	STORAGE	392 SF
208	STORAGE	280 SF
209	STORAGE	363 SF
210	STORAGE	374 SF
211	STORAGE	802 SF
212	OFFICE	308 SF

**ISSUE INFORMATION**

DATE	ISSUE
05/21/24	0 SCHEMATIC DESIGN

**2 SECOND FLOOR/MEZZANINE CONSTRUCTION PLAN**  
1/8" = 1'-0"



FIRST FLOOR ROOM AREA SCHEDULE		
NUMBER	ROOM	AREA
101	BREAK RM	150 SF
102	WOMEN'S	141 SF
103	MEN'S	152 SF
104	LOBBY	318 SF
105	MEETING ROOM	396 SF
106	COMM RM	36 SF
108	WOMEN'S LOCKER	165 SF
109	MEN'S LOCKER	161 SF
110	RESTROOM	61 SF
111	RESTROOM	62 SF
112	ELEV EQUIP RM	68 SF
113	OFFICE	147 SF
114	OFFICE	201 SF
115	CORRIDOR	428 SF
116	WAREHOUSE	10664 SF
117	STORAGE	234 SF
118	STORAGE	335 SF
119	BOARD ROOM	1341 SF
120	VESTIBULE	111 SF
121	STORAGE	150 SF
122	AV RM	Not Placed
123	CORRIDOR	109 SF
124	ELEV	64 SF
125	MBF/AV	137 SF
126	JAN	27 SF

THESE DRAWINGS AND SPECIFICATIONS AND THE CONCEPTS EMBODIED IN THEM ARE ORIGINAL UNPUBLISHED WORK OF AETYPIC, INC. AND MAY NOT BE USED, DISCLOSED, OR DUPLICATED WITHOUT WRITTEN CONSENT.

**FACILITY**  
SAN MATEO COUNTY MVCD  
BURLINGAME, CA 94010

**PROJECT TITLE**  
1415 N. CAROLAN AVE.  
IMPROVEMENT

**SHEET TITLE**  
CONSTRUCTION PLANS

**PROJECT NO.**  
AET-22-010

**SCALE**  
1/8" = 1'-0" **A1.0**



7/31/2024 7:50:35 PM

**1 FIRST FLOOR CONSTRUCTION PLAN**  
1/8" = 1'-0"

1

2

3

4

5

6





**Agenda Item 7A.4**

**SUBJECT:           Review of Long Term Financial Plan**

---

**BACKGROUND AND STATUS**

Staff regularly updates the District's Long-Term Financial Projection Model to reflect prior, current, and anticipated financial activities, including fund balances, revenues, expenditures, and reserve levels.

We have recently revised our financial model to account for the expected closeout of the current fiscal year, the adopted FY 24-25 budget, and projected financial activities through FY 29-30. This update also includes anticipated major capital expenditures related to the construction of District property at North Carolan in Burlingame, CA.

The District Manager and I have thoroughly reviewed the updated model and believe it accurately reflects the District's financial position, considering the known and assumed economic conditions over the coming years.

**ATTACHMENTS**

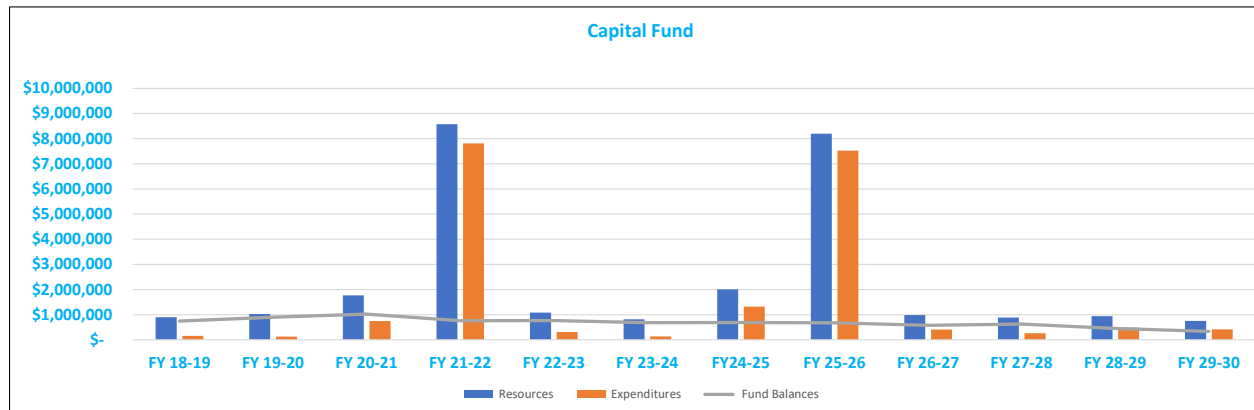
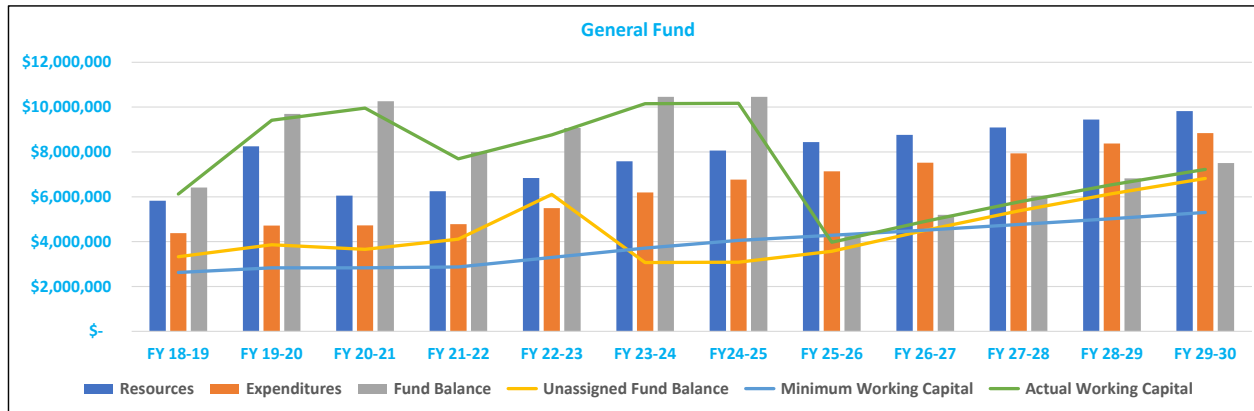
1. FY 24-25 Long Term Projections Model

San Mateo County Mosquito & Vector Control District  
 Multi Year Projection Of Combined Revenue and Expenditure  
 Budget Summary for FY 2018-19 through FY 2029-30

General Fund	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Resources	\$ 5,823,843	\$ 8,249,885	\$ 6,056,329	\$ 6,251,580	\$ 6,835,755	\$ 7,585,601	\$ 8,064,589	\$ 8,440,051	\$ 8,759,037	\$ 9,094,759	\$ 9,448,147	\$ 9,820,187
Expenditures	\$ 4,377,734	\$ 4,716,365	\$ 4,724,385	\$ 4,780,780	\$ 5,494,724	\$ 6,190,899	\$ 6,769,000	\$ 7,136,913	\$ 7,524,414	\$ 7,936,615	\$ 8,375,356	\$ 8,840,083
Fund Balance	\$ 6,410,539	\$ 9,694,060	\$ 10,260,379	\$ 8,001,587	\$ 9,066,574	\$ 10,461,276	\$ 10,456,865	\$ 4,260,004	\$ 5,194,627	\$ 6,052,771	\$ 6,825,562	\$ 7,505,666
Unassigned Fund Balance	\$ 3,325,759	\$ 3,864,574	\$ 3,655,744	\$ 4,112,282	\$ 6,111,939	\$ 3,069,284	\$ 3,086,721	\$ 3,574,530	\$ 4,509,153	\$ 5,367,297	\$ 6,140,088	\$ 6,820,192
Minimum Working Capital	\$ 2,626,641	\$ 2,829,819	\$ 2,834,631	\$ 2,868,468	\$ 3,296,835	\$ 3,714,540	\$ 4,061,400	\$ 4,282,148	\$ 4,514,648	\$ 4,761,969	\$ 5,025,213	\$ 5,304,050
Actual Working Capital	\$ 6,125,759	\$ 9,414,574	\$ 9,955,744	\$ 7,696,952	\$ 8,761,939	\$ 10,153,954	\$ 10,171,391	\$ 3,974,530	\$ 4,909,153	\$ 5,767,297	\$ 6,540,088	\$ 7,220,192

Capital Project Fund	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Resources	\$ 900,000	\$ 1,026,159	\$ 1,764,927	\$ 8,574,599	\$ 1,078,787	\$ 816,263	\$ 2,005,708	\$ 8,198,119	\$ 983,303	\$ 885,767	\$ 938,118	\$ 749,872
Expenditures	\$ 154,433	\$ 128,510	\$ 742,658	\$ 7,813,031	\$ 313,143	\$ 134,555	\$ 1,319,589	\$ 7,526,816	\$ 409,536	\$ 259,649	\$ 488,246	\$ 415,000
Fund Balances	\$ 745,567	\$ 897,649	\$ 1,022,269	\$ 761,568	\$ 765,644	\$ 681,708	\$ 686,119	\$ 671,303	\$ 573,767	\$ 626,118	\$ 449,872	\$ 334,872



Salaries increase by negotiated COLA through FY 24-25 and estimated CPI and other adjustments thereafter.  
 LT Disability, Social Security, Workers Comp, unemployment, & Compensated Absence accrual based on salary %.  
 Medical Fringe to increase 3.0% per year.  
 Most other expenses increase by annual estimated CPI-3.5% in FY 24-25 and 3% Thereafter  
 Retirement percentages reflect recent employer contribution cost by SamCERA.  
 Debt service payments commences due to financing of additional property FY 22-23  
 Facility lease payments end in January, 2023  
 Unsecured Ad valorem Taxes increase 3.0% - 3.5% annually.  
 Increase to Benefit Assmt. In FY 25-26 by 3% annually.  
 Actual Excess ERAF in FY 23-24 provided by San Mateo County Controller



# Agenda Item 8.A. – Operations Staff Program Reports

## Field Operations in July/August 2024

### Carbon Dioxide Baited Traps and Mosquito Control

At San Mateo County Mosquito and Vector Control District, carbon dioxide (CO<sub>2</sub>) baited traps that target adult mosquitoes are used to detect mosquito sources and assess the success of control efforts. These traps are constructed in-house and are powered by rechargeable batteries and dry ice, which produces CO<sub>2</sub> gas. This chemical, present in the air we exhale, acts as a long-range attractant to mosquitoes, which mistake the CO<sub>2</sub> in the trap for a signal that a potential host is nearby. Starting in April and continuing through November, the District uses hundreds of pounds of dry ice weekly to bait dozens of these live mosquito traps. Many traps deployed in the summer target *Culex* mosquitoes for disease testing, including monitoring for West Nile virus. Vector control technicians also set monthly traps in their zones year-round to monitor mosquito population trends in San Mateo County over time.



One of the District's CO<sub>2</sub> traps set in a public park.

District staff also use these traps to investigate mosquito complaints from San Mateo County residents. If a mosquito breeding source cannot be identified during the initial inspection, a technician will set one or more overnight CO<sub>2</sub> traps around the caller's home. The mosquitoes collected from these traps provide clues to what type of breeding source to look for and where to look for it. Different species of mosquitoes breed in different kinds of water sources. Another helpful indicator of where a mosquito problem could originate is collecting a male mosquito in a trap. Male mosquitoes of many species do not fly far from their water source, so their presence in a trap indicates proximity to the breeding habitat. Once the mosquito source is identified and controlled, District staff set follow-up traps to verify the mosquito population is decreasing and that all mosquito breeding sources were found.



After conducting door-to-door inspections to locate a reported mosquito problem, District staff expanded their search by placing multiple CO<sub>2</sub> traps in the area. One trap collected 11 male mosquitoes, indicating a nearby problem (above, left). The property next door to the trap had a broken pipe that was creating the breeding habitat. After the District worked with the homeowner to fix the problem, there was a reduction in mosquitoes in the follow-up trap at the same location (above, right).





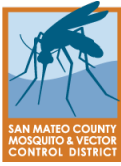
# Agenda Item 8.A. – Operations Staff Program Reports

## District Staff in Action



*District staff use an A1 mister to apply a liquid larvicide to an area of Mills Field that is difficult to reach by foot. Once the product is aerosolized into tiny droplets the product can carry up to 300 feet to penetrate into the dense vegetation over a mosquito breeding habitat.*





# Agenda Item 8.A. – Operations Staff Program Reports

## District Staff in Action



*(Left) Seasonal Vector Control Technician Galen Guo inspects a pool in San Mateo for mosquitoes.*



*(Right) Vector Control Technician Devon MacDonald inspects a utility vault in Redwood City for mosquitoes.*



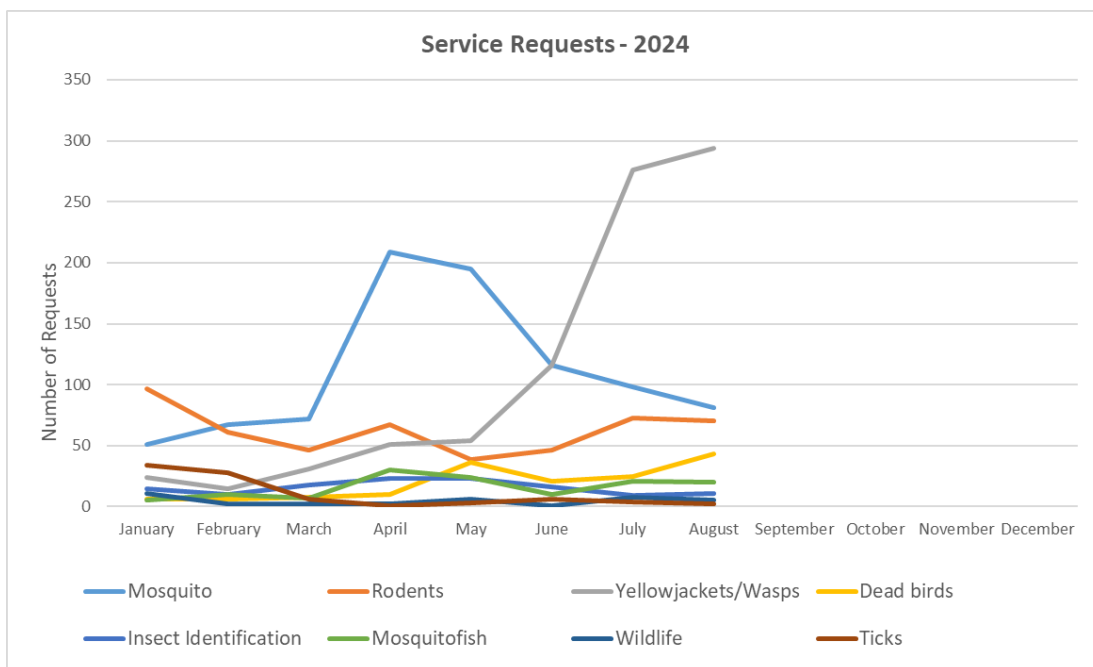
# Agenda Item 8.A. – Operations Staff Program Reports

## August 2024 Service Requests

<u>Type of Request</u>	August 2024	5-year August average
<b>Yellowjackets/wasps</b>	294	317
<b>Mosquitoes</b>	81	106
<b>Rodents</b>	70	61
<b>Dead birds</b>	43	18
<b>Mosquitofish</b>	20	14
<b>Insect identification</b>	11	13
<b>Wildlife</b>	5	6
<b>Ticks</b>	2	1
<b>Other</b>	13	11
<b>Total</b>	<b>539</b>	<b>545</b>

The total number of service requests was very close to the average in August (539 requests compared to a five-year average of 545). While both mosquito and yellowjacket/wasp requests were below average, the other less abundant categories made up most of the difference. Dead bird reports were more than twice as frequent as the five-year average (43 compared to an average of 18). This is because of a higher than usual amount of West Nile virus detections in birds in the Bay Area and wide area treatments for WNV-carrying mosquitoes in nearby Santa Clara County. Media reports on West Nile virus likely remind residents to utilize the dead bird hotline.

Service requests in the category “other” included insect-related requests such as bees and fleas and non-insect arthropod requests regarding mites.



*Service requests by type in 2024. Mosquito and yellowjacket/wasps were the most frequently requested categories..*



# Agenda Item 8.B. – Laboratory Staff Program Reports

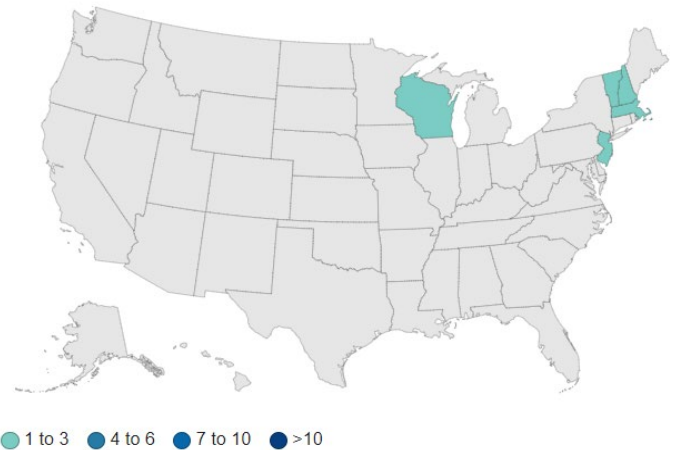
## Lab Activities in August 2024

### Eastern Equine Encephalitis

Eastern Equine Encephalitis (EEE or Triple E) is a rare disease caused by the Eastern Equine Encephalitis virus (EEEV). This virus is transmitted to humans through infected mosquito bites. Although cases have been limited to the East Coast and Great Lakes areas of the U.S., EEE is among the most severe forms of arboviral (insect-borne) encephalitis. **This virus has not been detected in California.**

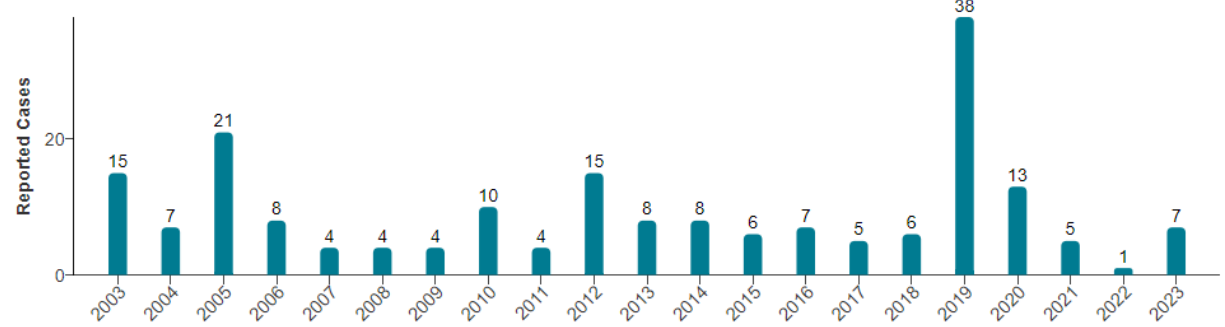
Triple E infections have two forms: systemic and encephalitic. The systemic form is milder with flu-like symptoms such as fever, chills, headache, and muscle aches and generally resolves in 1-2 weeks. The encephalitic form only occurs in about 5% of cases but is much more severe, causing brain inflammation. Approximately 30% of people who develop severe EEE die, and survivors may have long-term neurological issues, including cognitive impairment and personality changes. On average, eleven EEE cases occur annually, though this number can spike during outbreaks, such as in 2019 when there were 38 reported cases and 12 deaths. With six human cases recently reported on the East Coast, several states have issued public warnings, leading some towns to cancel outdoor events and close parks at dusk to curb the spread.

While California may not have EEEV, we do have West Nile virus and Saint Louis Encephalitis virus which are also carried by mosquitoes and can cause severe encephalitis. Wherever you are, eliminating standing water, remaining indoors at dusk and dawn, applying EPA-registered insect repellent, and wearing protective clothing are the best measures to prevent mosquito-borne disease!



Eastern equine encephalitis virus human disease cases reported by state of residence, 2024. CDC. <https://www.cdc.gov/eastern-equine-encephalitis/data-maps/current-year-data.html>

Eastern equine encephalitis virus human disease cases by year of illness onset, 2003-2023



Historic EEEV human disease cases by year of illness onset, 2003-2023. CDC. <https://www.cdc.gov/eastern-equine-encephalitis/data-maps/historic-data.html>





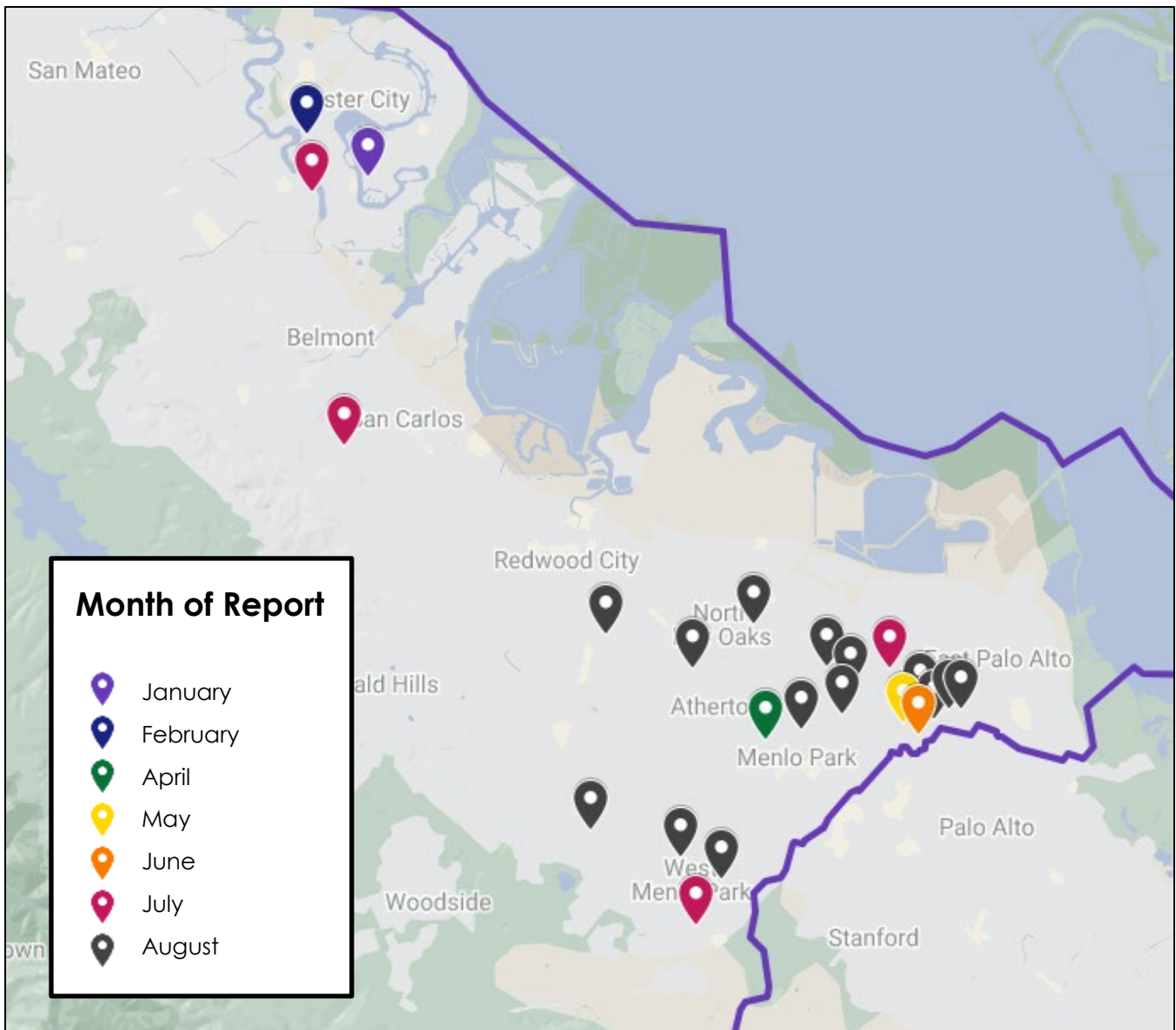
# Agenda Item 8.B. – Laboratory Staff Program Reports

## West Nile Virus 2024 Season

San Mateo County

Through the end of August 2024, 367 dead birds were reported in San Mateo County. Of these, 111 were suitable for testing, and 23 tested positive (21%). No mosquito samples, sentinel chickens, or horses have yet tested positive in San Mateo County this year, and there have been no human cases.

### 2024 West Nile Virus Detections in Dead Birds in San Mateo County



Species of San Mateo County birds testing positive for WNV this year include: Crows (20), California Scrub Jay (1), Steller's Jay (1), Yellow-rumped Warbler (1).



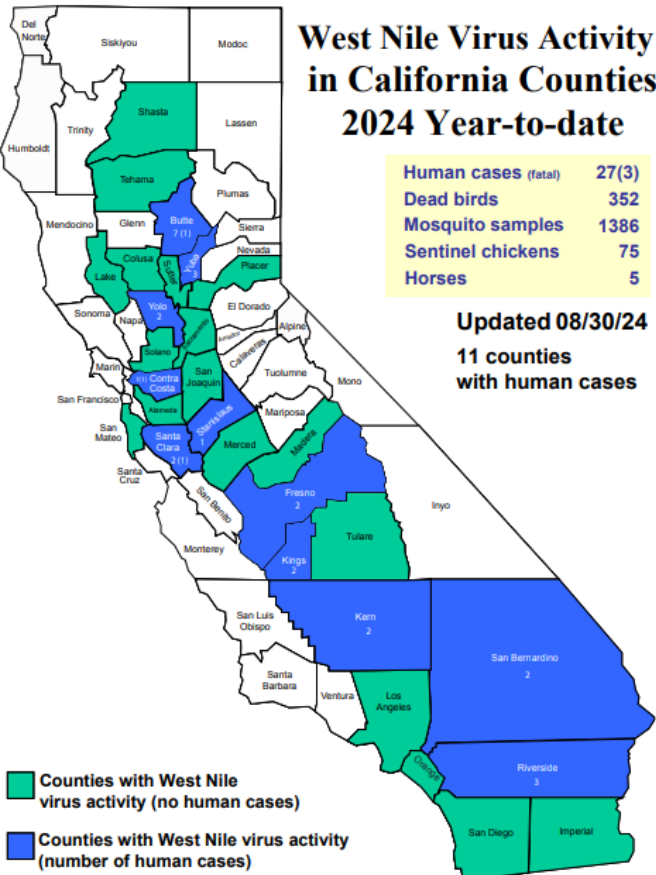
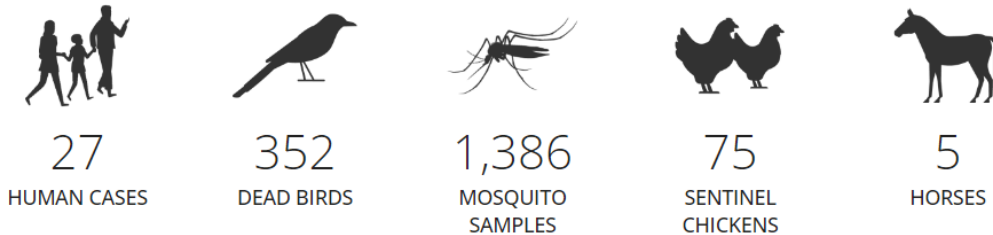
# Agenda Item 8.B. – Laboratory Staff Program Reports

## California

Thus far, in 2024, WNV has been detected in 29 counties. Statewide, 4,863 birds have been reported to the dead bird hotline, and of those 1,384 have been tested and 355 have tested positive for WNV (26%). West Nile virus has been detected in 1,386 mosquito samples, 75 sentinel chickens and five horses. Additionally, there have been 27 human cases of West Nile virus in California this year, including three fatalities from Butte, Contra Costa, and Santa Clara counties.

## 2024 WEST NILE VIRUS ACTIVITY IN CALIFORNIA

LAST UPDATED: AUG 30, 2024 4:06PM PST



## West Nile Virus Dead Bird Hotline

Would you like to help us protect against mosquito-borne illnesses? The California Department of Public Health's West Nile virus call center is now open with live operators. Residents who find a dead bird in good condition should call **1-877-WNV-BIRD** (1-877-968-2473) or file a report online at **westnile.ca.gov**. If suitable for testing, a District staff member will bring the bird back to the lab and test a sample for the presence of mosquito-borne disease.

Statewide map and infographic from California West Nile virus website, Vector-borne Disease Section, California Department of Public Health.  
<https://westnile.ca.gov>



# Agenda Item 8.B. – Laboratory Staff Program Reports

## CO<sub>2</sub> Traps – Average adult mosquitoes collected per trap per night

Summer adult mosquito counts are low this year, despite more West Nile detections in birds than usual. In August, the adult mosquito species most frequently collected in traps was *Culex pipiens*, averaging 4.32 per trap. This mosquito is present year-round but peaks in abundance during late summer, as the warmer temperatures speed up its life cycle. *Culex pipiens* numbers are about half their usual level for August (4.32 per trap compared to a five-year August average of 9.50). *Culex erythrothorax*, a mosquito that breeds among tules (cattails) in ponds and lakes, is far less prevalent this summer than typical, with 0.22 per trap in August compared to an average August abundance of 15.76 per trap. This mosquito can emerge in massive numbers in the spring and summer but generally doesn't fly far from its water source. This is the second year in a row that *Cx. erythrothorax* numbers have been low, likely in part due to a shift to treatment by drone of the cattail marshes.

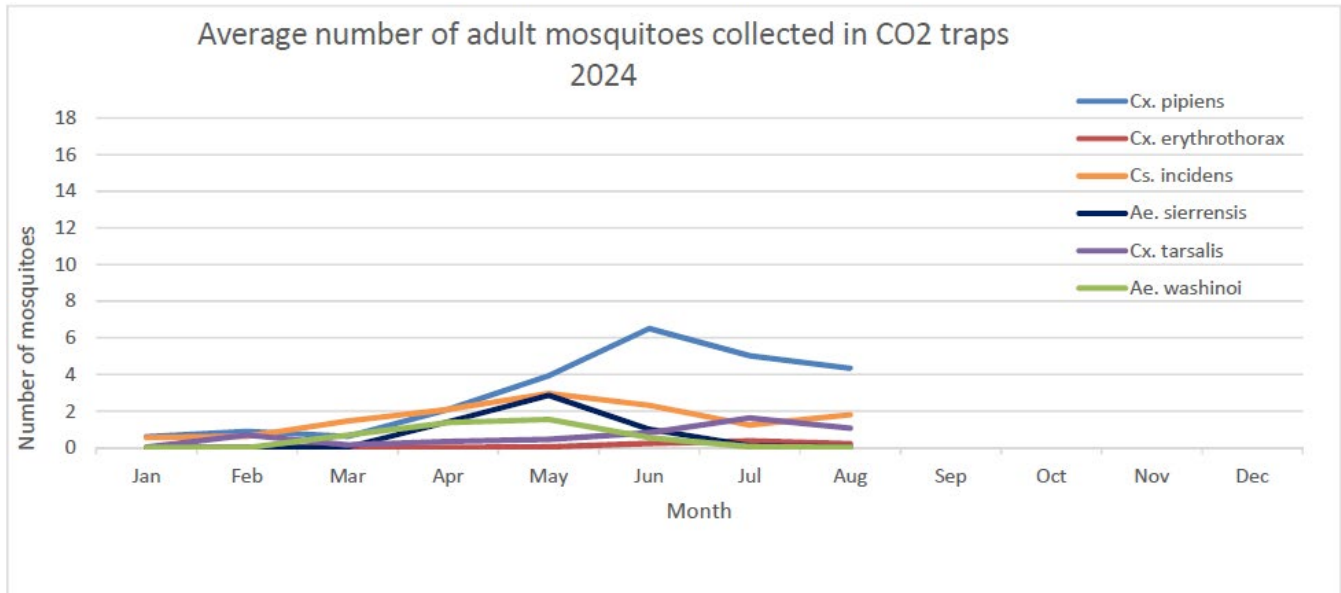


The District laboratory maintains an extensive reference collection of mosquito and fly species for use in identification of CO<sub>2</sub> trap captures and other samples.

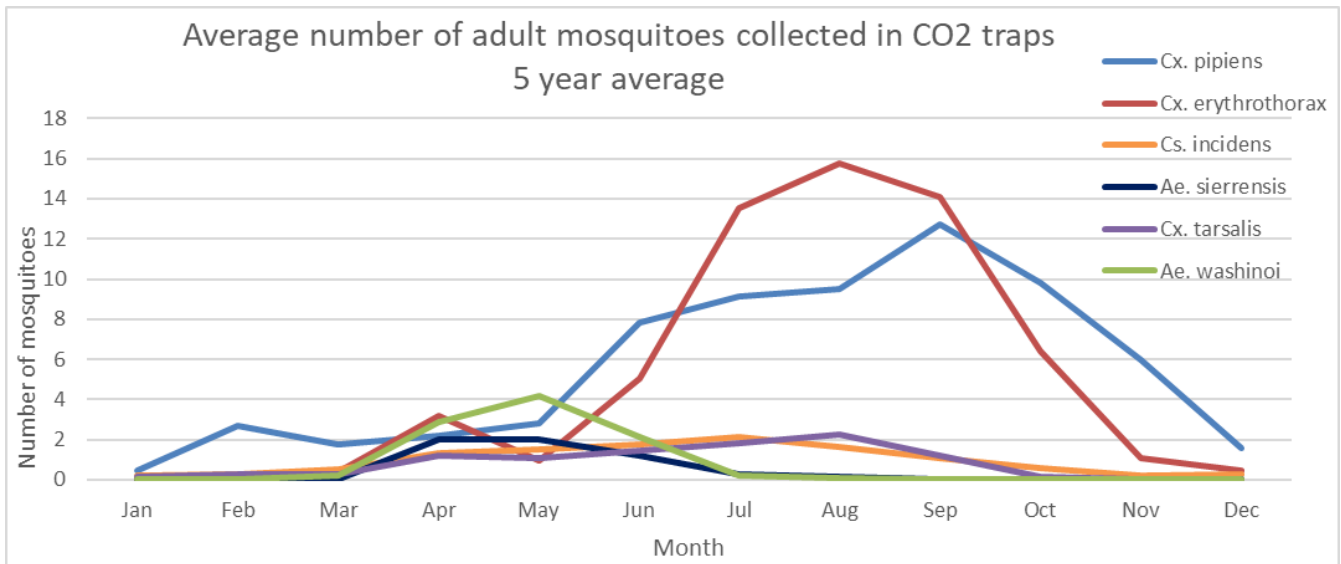
<u>Species</u>	<u>August 2024</u>	<u>5-year August average</u>
<span style="color: blue;">■</span> <i>Culex pipiens</i>	4.32	9.50
<span style="color: purple;">■</span> <i>Culex tarsalis</i>	1.07	2.29
<span style="color: orange;">■</span> <i>Culiseta incidens</i>	1.79	1.61
<span style="color: red;">■</span> <i>Culex erythrothorax</i>	0.22	15.76
<span style="color: darkblue;">■</span> <i>Aedes sierrensis</i>	0.05	0.17
<span style="color: green;">■</span> <i>Aedes washinoi</i>	0.02	0.08



# Agenda Item 8.B. – Laboratory Staff Program Reports



Average number of adult mosquitoes collected in CO<sub>2</sub> traps per trap per night during 2024. The graph shows the six most common species of mosquitoes trapped in San Mateo County.



Average number of adult mosquitoes collected in CO<sub>2</sub> traps per trap per night over the past five years. The graph shows the six most common species of mosquitoes trapped in San Mateo County.



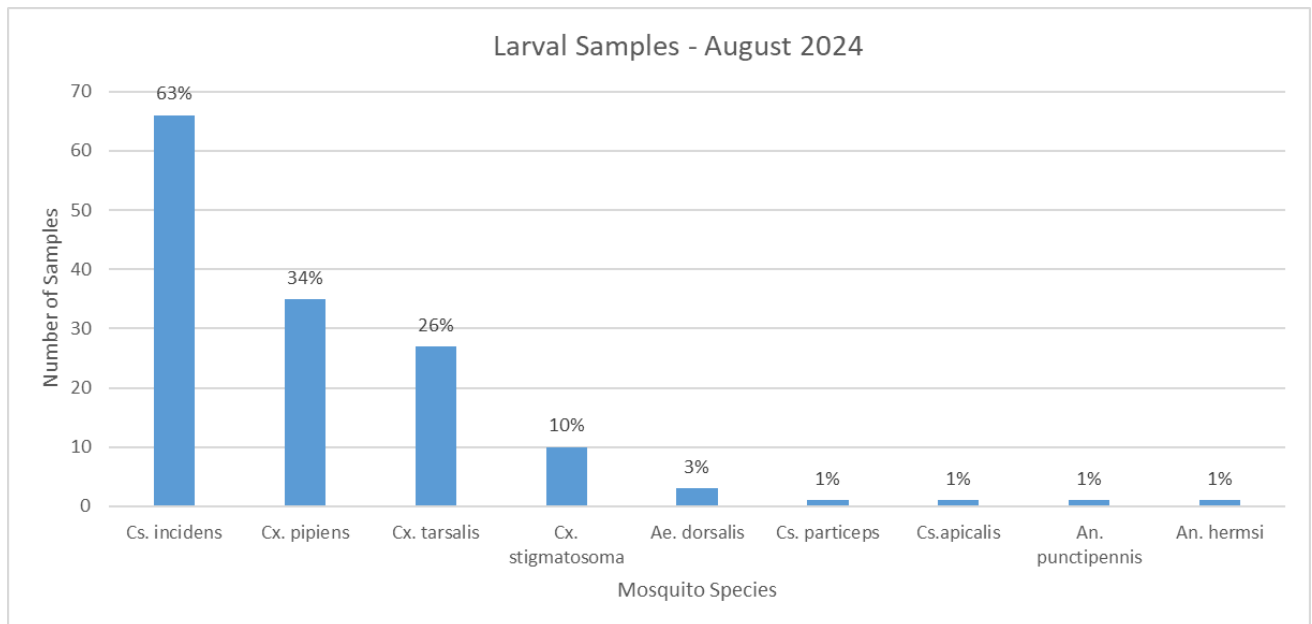
# Agenda Item 8.B. – Laboratory Staff Program Reports

## Larval Surveillance

Mosquito larval samples are collected from sources of standing water such as marshes, impounds, backyard fountains, fishponds, water under buildings, storm drains, containers, creeks, and tree holes.

In August, a total of 104 larval samples were collected by vector control technicians and submitted to the lab for identification. Nine different mosquito species were identified in larval samples. The most common species was *Culiseta incidens*, present in 66 of the 104 samples (63%). This mosquito is active year-round in San Mateo County and is often collected from residential sources such as fishponds, containers, and freshwater impounds. Other commonly collected species included *Culex pipiens* (34% of samples), and *Culex tarsalis* (26% of samples). *Culex pipiens* breeds in underground sources such as storm drains and backyard sources like containers, small fountains, and bird baths. *Culex tarsalis* breeds in various freshwater sources such as marshes, ponds, and ditches. Both species of *Culex* mosquitoes are important vectors of West Nile virus.

These numbers reflect an effort by the operations department to collect samples from high density residential areas that may be most impacted by mosquito presence. This data is a core part of the mosquito surveillance process and is helpful for early detection of introduced species. Controlling mosquitoes while in the larval stage is the best way to reduce the need for aerial spraying and prevent the spread of arboviral diseases during the summer months.



Number and percent of larval samples containing each mosquito species from water samples collected in August 2024. Larval samples commonly contain multiple species.





# Agenda Item 8.C. Staff Program Reports

## Public Health Education & Outreach, July/August 2024

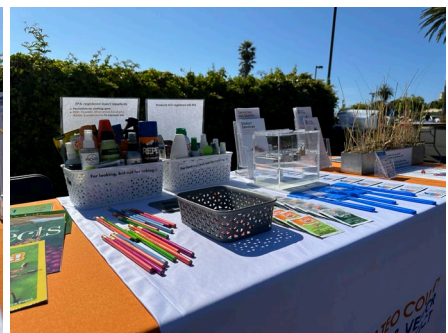
- The District continued distribution of tick bite prevention kits. The project also helps to recruit individuals interested in contributing to a graduate student's work by understanding existing tick knowledge and the effect of educational interventions on increased knowledge over time. So far, over 980 tick kits have been requested by people living in San Mateo County.
- Staff tabled at the Disaster Preparedness Day at the San Mateo County Event Center that was held in early August. A media story favorably mentioned the District.
- Rachel tabled at Colma's National Night Out event and Summerfest at Coyote Point.
- Rachel presented to the Bay Area CERT (Community Emergency Response Team) leads about mosquito and tick bite and disease prevention.
- Rachel presented about tick bite prevention to a local canine obedience school – sharing information with dozens of owners about how to stay tick-safe.



*Outreach table at Colma's National Night Out event in August.*

### Website Analytics

- In July and August 2024, there were approximately 4,167 and 9,942 visits to the website.
- Top pages for July and August 2024 included the District homepage and pages on mosquito-like insects, service request page, rodent identification, biting mites, yellowjacket identification, rabies, mystery bites, yellow jacket nest treatment, and rodents.



The District's tabling at events includes displays of ticks and mosquitoes, as well as a variety of hand-outs for residents to take.



# Agenda Item 8.D. – Information Technology Staff Program Reports

## Information Technology September 2024

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### *Social Security Data Breach*

#### **Summary**

- Social Security leak and how to protect your identity.

#### **What to do in the wake of the latest SSN breach**

Data leaks seem fairly common at this point; they almost seem like an inevitability. But leaks of this size are less common, and not every leak has as devastating consequences as this one does. In this leak, many social security numbers were released for all to see. Because of this, there are many concerns about identity theft and fraud.

Here are some ways to get started with shielding yourself against the fallout of this data leak. First, you can check your risk by using a site like NPD Breach Check by Pentester ([npd.pentester.com](http://npd.pentester.com)). You can enter basic information about yourself, and it will cross reference with the data found in the breach. This can be a good way to gain insight into your risk. If your data shows up, that doesn't mean you are guaranteed to get your identity stolen, but it puts you at high risk. On the other hand, even if your data doesn't show up, that doesn't guarantee your safety. This tool is simply a way to gauge your risk and help you decide if the next steps are relevant to pursue. This site also offers services to "scrub" your data from the leak, but I would take these claims with a grain of salt, as services that promise such results are typically embellished. The promise of scrubbing anything from the internet is a losing battle because of how information travels once it's in the "wild."

In addition to checking your risk, the most actionable step you can take is freezing your credit. You will need to contact three bureaus: TransUnion, Equifax, and Experian. You can then request to freeze your credit, preventing bad actors from opening lines of credit in your name. This is probably the most surefire way to protect yourself, but you must remember that there are some downsides to freezing your credit. If you decide to freeze your credit, you will have to plan for situations where you might want to open a new credit card or a new loan because you will not be able to perform these operations until you lift the freeze on your account.

A leak like this is very scary and uncertain for many individuals and families, but hopefully, everyone can navigate this time a little easier by knowing the steps they can take to protect themselves.

Agenda Item 9

**MANAGER'S REPORT**

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**Upcoming Meetings**

CSDA's Special District Leadership Academy (SDLA), required for all new Board members and those who have never attended, will hold its second of three 2024 Leadership conferences in San Rafael from November 3 to 6. This program was created by the Special District Leadership Foundation (SDLF).

Please contact Devina Walker at [dwalker@smcmvcd.org](mailto:dwalker@smcmvcd.org) or 650-344-8592 if you want to attend this meeting.

The SDLF is an independent, non-profit organization that promotes good governance and best practices among California's special districts through certification, accreditation, and other recognition programs. The CSDA and the Special District Risk Management Authority support the SDLF and its activities. Some of the certifications the District has obtained regularly, including 2024, are the following:

**District Transparency Certificate of Excellence**

This program was created to promote transparency in the operations and governance of special districts to the public and to allow special districts to showcase their efforts in transparency. This certificate has no fees, and it is valid for three years. Three main subject areas: Basic Transparency Requirements, Website Requirements, and Outreach Requirements - These are only a sampling of all the requirements needed to complete the transparency certificate.

**Certificate in Special District Governance**

Designed to honor special district board members and trustees and comprises two distinct parts: the completion of the SDLA and 10 hours of continuing education. The SDLA shall consist of four courses unique in that the curriculum has been created by special districts and agreed upon as what governing officials of special districts should know. SDLF has endorsed the Academy as California's core special district governance training. Read more about SDLF and more by using the following [Home - SDLF](#).



**Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program**

I am pleased to notify the Board that the District’s annual comprehensive financial report for the fiscal year ended June 30, 2023, qualifies for the GFOA Certificate of Achievement for Excellence in Financial Reporting for the seventh year in a row.

The GFOA Certificate of Achievement for Excellence in Financial Reporting is an award given to state and local governments in the U.S. and Canada. It recognizes governments that have prepared comprehensive annual financial reports (ACFRs) that meet the program's high standards. This includes demonstrating transparency, full disclosure, and adherence to generally accepted accounting principles (GAAP). The award encourages governments to go beyond the minimum financial reporting requirements to promote accountability and provide comprehensive information that benefits the public and stakeholders.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and attaining it represents a significant accomplishment by a government and its management.

**Regionally Integrated Climate Action Planning Support and San Mateo County Facilities Working Group**

Operations Director Stevenson and Manger Weber attended the Regionally Integrated Climate Action Planning Suite (RICAPS) San Mateo County Facilities Working Group in Brisbane. RICAPS is a set of tools and a collaboration of all 20 incorporated cities and the County in climate action planning and implementation. The Working Group team hosts a monthly meeting with agency staff to collaborate, exchange ideas, and share climate action planning resources.

This month's focus was Capital Improvement Planning related to the electrification of local government buildings. This meeting provided information on grants that may provide cost savings on the 1415 N. Carolan Ave construction project.

**Health Reimbursement Arrangement (HRA) Update**

At the June Board meeting, the Board approved alterations to District Policy 4030 Remuneration and Reimbursement, augmenting fringe benefit allocations towards a Health Reimbursement Arrangement (HRA) designated for active Trustees. Also approved was a contract amendment with Mid-America Administrative and Retirement Solutions for the District’s Health Reimbursement Arrangement to include Board Members.

The District has begun depositing \$100 monthly for each Board member, and therefore, participants should have received their welcome packet by now. Please email Devina Walker if you have not received your Mid-America welcome packet.

**Legislative**

**SB 1251 (Stern)**, mosquito abatement inspections *“would require an electrical corporation, as defined, to enter into a vector management agreement with a mosquito abatement or vector control district or city or county health department within 180 days of a request to do so. The bill would specifically authorize a mosquito abatement district or vector control district or a city or county health department to seek that agreement. The bill would require the agreement to contain specified provisions, including the location of its electrical vaults, as defined, within the jurisdiction of the district or health department and a reasonable time for the electrical corporation to provide access to its electrical vaults.”*

This MVCAC sponsored legislation passed out of the Legislature and is on Governor Newsom’s desk. District staff sent a letter asking him to sign the bill. Attached as 9.1 is a sample of the support letter sent by the District.



**SAN MATEO COUNTY  
MOSQUITO & VECTOR  
CONTROL DISTRICT**

*Protecting public health since 1916*

1351 Rollins Road  
Burlingame, CA 94010

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[www.smcvmcd.org](http://www.smcvmcd.org)

Governor Gavin Newsom  
State of California  
State Capitol, First Floor  
Sacramento, CA 95814

Re: SB 1251 (Stern) - Signature Request

Dear Governor Newsom:

On behalf of San Mateo County Mosquito and Vector Control District, I write to request your signature on the Mosquito and Vector Control Association's (MVCAC) sponsored legislation, SB 1251 (Stern). SB 1251 would compel electrical utility providers to enter into jointly developed vector management agreements upon request of the mosquito control agency, for purposes of mosquito surveillance, treatment, and post-treatment inspections. SB 1251 would allow for these agreements to be entered into within six months of the mosquito control agency's request, a fair amount of time for such an agreement to be executed. SB 1251 provides best practice guidelines, as opposed to a one-size-fits-all mandate so electrical utility providers can work collaboratively with mosquito control agencies to protect public health.

Disease-spreading mosquitoes are a major threat in our state, and utility vaults are widely reported by mosquito control professionals to be one of the most problematic sources of mosquito production due to access issues. In 2003, California saw its first cases of West Nile virus; since then, there have been over 8,000 human West Nile cases statewide. A new challenge arose in 2010, the arrival and establishment of invasive mosquitoes capable of transmitting pathogens like dengue and Zika virus. This threat was fully realized in 2023 with two local transmissions of dengue in Los Angeles County. MVCAC members are experts at detecting the sources of mosquito production, and utility vaults are frequently identified in this process.

Utility vaults are enclosures above or below ground owned by an electrical utility provider and water accumulation can be a byproduct of the design. Three-quarters of MVCAC members reported mosquito production issues in utility vaults, and less than one-third had sufficient access for operational needs. Less than half are able to obtain the locations of utility vaults within their district.

Where certain sources pose a recurring nuisance, mosquito control agencies can pursue statutory abatement against property owners to recover the costs of control and to assess civil

penalties. This is reflected in the long-standing Health and Safety Code (Section 2060), but has been used sparingly, given the legal and cost-sharing ramifications abatement orders can pose. Additionally, state Public Utility Code 8055 prohibits accumulation of standing water in utility vaults and calls for such enclosures to be kept in a sanitary condition.

Mosquito control agencies report mixed results in attempting to locate or access utility vaults, and a streamlined process to improve safe access and communication would remove many barriers to operations. Some agencies have received comprehensive data on vault locations and types and have been granted restricted access to vaults, with approved training and equipment. However, this is not the norm, and allowing mosquito control agencies to request jointly developed agreements with electrical utility providers within a reasonable amount of time is needed.

For those reasons, we respectfully request your signature on SB 1251. Please contact me at 650-344-8592 or Vanessa Cajina with KP Public Affairs at [vcajina@ka-pow.com](mailto:vcajina@ka-pow.com) if you have any questions. Thank you for your consideration.

Sincerely,